

SMT. K. SUJANA,  
REGISTRAR GENERAL,  
FAC REGISTRAR (ADMN.).



HYDERABAD  
Dt. 21-01-2023

ROC.No. 3026/2017-C - 1

To  
All the District Judges.  
The Chief Judge, City Civil Court, Hyderabad.  
The Chief Judge, City Small Causes Court, Hyderabad.  
The Metropolitan Sessions Judge, Hyderabad.  
The Principal Special Judge for CBI Cases, Hyderabad.

Sir/Madam,

**Sub:-** Public Services- TJMSS – Certain amendments to  
Telangana Judicial Ministerial and Subordinate Service  
Rules 2018 issued vide G.O.Ms.No.12, Law (LA, LA &  
J-Home-Courts. B) Department dt.11-01-2023 -  
**COMMUNICATED** - Regarding.

**Ref:-** G.O.Ms.No.12, Law (LA, LA & J -Home- Courts. B)  
Department dt.11-01-2023.

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I am directed to communicate the G.O. referred above regarding  
amendments to Telangana Judicial Ministerial and Subordinate Service  
Rules 2018, for implementation.

Receipt of the above referred G.O. may kindly be acknowledged.

Yours faithfully,

REGISTRAR GENERAL  
FAC REGISTRAR (ADMN.).

FIELD ON  
CHECK & PUT UP

CHIEF JUDGE



12012023  
Dated 21-01-2023

GOVERNMENT OF TELANGANA  
ABSTRACT

Public Services – Rules – Certain Amendments to the Telangana Judicial Ministerial and Subordinate Service Rules, 2018 – Notification – orders – Issued.

LAW (LA, LA&J-HOME-COURTS.B) DEPARTMENT

G.O.Ms.No.12

Dated: 11.01.2023

Read the following:-

1. G.O.Ms.No.29, Law (LA, LA&J-Home-Courts.B) Department, Dt:18.05.2018.
2. G.O.Ms.No.37, Law (LA, LA&J-Home-Courts.B) Department, Dt: 20.05.2021.
3. G.O.Ms.No.96, Law (LA, LA&J-Home-Courts.B) Department, Dt: 05.08.2022.
4. From the Registrar (Admn), High Court for the State of Telangana, Hyderabad, Lr.ROC.No. 871&1192/2022C-1, Dated: 10.08.2022.
5. From the Registrar General, FAC the Registrar (Admn), High Court for the State of Telangana, Hyderabad, Lr.ROC.No. 1479/2021-C-1, Dt: 05.09.2022, 07.10.2022 & 24.12.2022.

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ORDER

In the circumstances stated by the Registrar General, FAC Registrar (Admn.), High Court for the State of Telangana, Hyderabad in the letters 4<sup>th</sup> and 5<sup>th</sup> read above, Government after careful examination of the matter have decided to amend the Telangana Judicial Ministerial and Subordinate Service Rules, 2018 issued in the G.O. first read above.

2. Accordingly, the following Notification shall be published in an extraordinary issue of the Telanagana Gazette, dated:11.01.2023 and deemed to have come in to force w.e.f.24.12.2022:-

**NOTIFICATION**

In exercise of the powers conferred by the provision to article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Telangana hereby makes the following amendment to the Telangana Judicial Ministerial and Subordinate Service Rules, 2018 issued in G.O.IIs.No.29, Law (LA, LA&J-Home Courts.B) Department, dated:18.05.2018 and as amended subsequently from time to time:-

**AMENDMENT**

In the said rules,-

1. In Rule 2,
  - (a) after clause (g), the following clause shall be inserted, namely:-  
“(gg) “High Court” means High Court for the State of Telangana”.
  - (b) in clauses (r) and (s), the expression “existing as on 01.10.2016” shall be omitted.
2. In Rule 6, in the table thereunder, against Category (7) in column (2), the proviso shall be omitted.
3. In Rule 8,
  - a) In Annexure – I thereto, against Sl.No.14, in column No.(4), in item (i), the expression “for Direct Recruitment posts only” shall be inserted at the end.

(PTO)

b) For Annexure - III, the following shall be substituted, namely:-

**"ANNEXURE-III**  
**(See Rule 8(b))**

Sl. No. (1)	District (2)	Language (3)
1.	Hyderabad	Telugu and Urdu/ Hindi
2.	Adilabad	Telugu, Urdu/ Hindi and Marathi
3.	Nirmal	Telugu, Urdu/ Hindi and Marathi
4.	Macherial	Telugu, Urdu/ Hindi and Marathi
5.	Kumaram Bheem Asifabad	Telugu, Urdu/ Hindi and Marathi
6.	Karimnagar	Telugu and Urdu/ Hindi
7.	Sircilla	Telugu and Urdu/ Hindi
8.	Jagtial	Telugu and Urdu/ Hindi
9.	Peddapally	Telugu and Urdu/ Hindi
10.	Khammam	Telugu and Urdu/ Hindi
11.	Bhadradri-Kothagudem	Telugu and Urdu/ Hindi
12.	Mahabubnagar	Telugu and Urdu/ Hindi
13.	Narayanpet	Telugu and Urdu/ Hindi
14.	Nagarkurnool	Telugu and Urdu/ Hindi
15.	Wanaparthy	Telugu and Urdu/ Hindi
16.	Jogulamba Gadwal	Telugu and Urdu/ Hindi
17.	Medak	Telugu and Urdu/ Hindi
18.	Sangareddy	Telugu and Urdu/ Hindi
19.	Siddipet	Telugu and Urdu/ Hindi
20.	Nalgonda	Telugu and Urdu/ Hindi
21.	Suryapet	Telugu and Urdu/ Hindi
22.	Yadadri Bhongir	Telugu and Urdu/ Hindi
23.	Nizamabad	Telugu and Urdu/ Hindi
24.	Kamareddy	Telugu and Urdu/ Hindi
25.	Ranga Reddy	Telugu and Urdu/ Hindi
26.	Medchal Malkajgiri	Telugu and Urdu/ Hindi
27.	Vikarabad	Telugu and Urdu/ Hindi
28.	Hanumakonda	Telugu and Urdu/ Hindi
29.	Warangal	Telugu and Urdu/ Hindi
30.	Jangaon	Telugu and Urdu/ Hindi
31.	Jayashankar- Bhupalapally	Telugu and Urdu/ Hindi
32.	Mulugu	Telugu and Urdu/ Hindi
33.	Mahabubabad	Telugu and Urdu/ Hindi

4. In Rule-10, in sub-rule (a), the word "erstwhile" and the expression "existing as on 01.10.2016" shall be omitted.

5. In Rule 11, Annexure – II thereto, the following shall be substituted, namely:-

**"ANNEXURE-II  
(See Rule 11)**

"Manner of appointment by Direct Recruitment :

The manner of appointment by Direct Recruitment to the posts of Superintendent, Senior Assistant, Stenographer Grade-III, Junior Assistant, Typist, Field Assistant, Examiner, Copyist, Driver (Light Vehicle), Record Assistant, Roneo Duplicator Operator, Process Server and Office Subordinate/ Attender, shall be as shown below:-

1. The Direct Recruitment to the above said posts shall be made by way of Centralized Recruitment and such recruitment shall be through a recruiting agency, as may be decided upon by the High Court, and shall be made under the supervision of the High Court.
2. For such Centralized Recruitment, the State as a whole or a Group of Districts or a District may be taken as a Unit.
3. As per the recruitment schedule issued by the High Court every year, the Unit whether a State or Group of Districts or a District, as the case may be, shall assess the vacancies in each of the categories and issue notification for recruitment calling for applications from the eligible candidates by fixing the last date for submission of applications.
4. The Recruitment Agency, be it for the State or Group of Districts or District, as the case may be, shall conduct examination i.e., Skill Test (for technical jobs) / Written Examination viz., Computer Based Test / Offline OMR based examination of objective type for the eligible candidates to test their ability / skill.
5. The minimum qualifying marks to be secured by the candidates shall be for OCs. 40%, B.Cs. 35%, SCs, STs & PHs. 30% in the prescribed examination. Further for the posts in respect of which interview is an integral part of selection process, the candidate shall secure these minimum qualifying marks in the prescribed examination, otherwise his/her candidature will not be considered for the interview.
6. Mere securing of minimum qualifying marks by the candidate will not confer any right to be considered for the selection or interview, if any.
7. The Recruitment Agency shall conduct only skill test for the total 100 marks for the posts of Stenographer Grade-III, Typist and Copyist.  
Provided that the Typing test for the posts of Typist and Copyist and transcription for Stenographer Grade-III test from shorthand to longhand will be conducted in MS Word with use of Computers.
8. The Recruitment Agency shall conduct Written Examination for 100 marks for the candidates who applied for the posts of Superintendent, Senior Assistant, Junior Assistant, Field Assistant, Examiner, Roneo Duplicator Operator and Record Assistant.
9. (1) (a) The Recruitment Agency shall conduct Written Examination for 45 marks for the candidates who applied for the posts of Process Server and Office Subordinate/Attender.  
(b) The Recruitment Agency shall conduct Skill (Driving) Test for 45 marks for the candidates who applied for the post of Driver (Light Vehicle).

- (2) The qualified candidates shall be interviewed in the ratio of 1:3 in (a) and (b) categories by the Interview Board constituted by the High Court. The said Interview shall be for 5 marks.
10. Subject to the provisions mentioned hereunder, selection of the meritorious candidates for all the vacant posts in all the categories shall be finalized in accordance with the Rule of Reservation as provided under Telangana State and Subordinate Service Rules.
  11. The Recruiting Authority, upon considering the merit of each of the candidates, as per the above prescribed procedure, shall draw a master merit list, based on the performance in the selections. From out of this master merit list, the Recruiting Authority shall prepare a provisional selection list, only to the posts notified / advertised, after duly following the community roster and shall publish the same in the official website of the High Court.
  12. After framing or drawing the provisional selection list, the Recruiting Authority shall call the provisionally selected candidates to appear in person and produce the original certificates for verification and the willingness in writing to join the service. In a given recruitment, if a person is selected to more than one post and/or in two different Units of appointment, he must exercise his option to join any one of the posts or Units.
  13. If any of the provisionally selected candidate fails to turn up to attend and produce the original certificates, on the date of such verification as notified, in such an event the appointing Authority shall serve a notice, in writing, by sending the same by Speed Post or Registered Post or approved Courier agency or email (as furnished by the candidate in his application) to such candidate giving Fifteen (15) days clear time.
  14. After the expiry of notice time as defined above, the appointing authority shall go for selecting the next candidate of that category by operating the master merit list downwards.
  15. On verification of original certificates of eligibility, if it is found that the candidate is not having requisite qualification or eligibility, his candidature stands cancelled and the Recruiting Authority shall operate the master merit list downwards to fill the slot.
  16. If a candidate is selected for more than one post and / or in more than one unit of appointment but opts to join only in one post. the Recruiting Authority shall operate the master merit list downwards to fill the slot.
  17. A vacancy shall be treated as "Fallout Vacancy" only in the circumstances when a validly selected candidate after receiving the appointment order, does not join the service or resigns / relinquishes the post, after joining.
  18. If no appointment order is issued against notified vacancy to a candidate in the provisional selection list for any reason, including not reporting for certificate verification, it does not amount to exhausting the merit list and such vacancy shall not be construed as a 'Fallout Vacancy'.
  19. The Fallout Vacancies if any, due to relinquishment, resignation and non-joining etc., of candidates included in the final merit list shall be notified in the next recruitment.

20. Even when appointment orders are issued against all vacancies, but on verification of certificates of eligibility such as disability, educational qualification, social status etc., if selection of a candidate is cancelled, the vacancy shall not be treated as a Fallout Vacancy. In other words, but for such wrong declaration / claim, the candidate could not have been included in the merit list and therefore the other meritorious candidate who fits into particular category / criteria, ignored earlier because of such wrong declaration/claim, is entitled to be brought into the merit list.
  21. The final merit list of candidates drawn-up after following the procedure indicated above by the Recruiting Authority shall be equal to the number of vacancies only including those for reserved communities / categories notified by the Recruiting Agency / Unit Heads / High Court.
  22. There shall be no waiting list and the selection shall be made equivalent to the notified posts.
  23. On completion of the above process, the High Court shall publish in its official website the result / list of the selected candidates and shall forward the same in into the Unit Heads.
  24. The Unit Heads shall take steps to issue appointment orders as per the final result."
3. The Registrar (Admn), High Court for the State of Telangana, Hyderabad shall take further necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

NANDIKONDA NARSING RAO  
SECRETARY TO GOVERNMENT  
LEGAL AFFAIRS, LEGISLATIVE AFFAIRS & JUSTICE

To  
The Registrar General, High Court for the State of Telangana, at Hyderabad.  
The Registrar (Administration), High Court for the State of Telangana, at Hyderabad.  
The Commissioner Printing Stationary and Stores Purchase, Chanchalguda,  
Hyderabad – (with a request to publish the notification in the T.S. Gazette  
and supply 50 copies to the Government).

**Copy to:**

The Accountant General, Telangana, Hyderabad.  
The Pay & Accounts Office, Telangana, Hyderabad.  
The Finance Department.  
The Registrar, Supreme Court of India, New Delhi.  
The Secretary, Ministry of Personnel & Public Grievances and Pensions,  
Government of India, New Delhi.  
The Secretary to the Hon'ble Governor for the State of Telangana  
The Secretary to the Hon'ble Chief Minister.  
The P.S. to the Hon'ble Minister for Law & Courts.  
The P.S. to the Secretary, Law Department.  
SF/SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER

