OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, WEST SINGHBHUM AT CHAIBASA

OFFICE ORDER NO. 351 /2026

Consequent upon joining after maternity leave by Smt. Supriya Rani Tigga, Civil Judge (Jr. Div.)-cum-S.D.J.M., Sadar-cum-Judge I/c-cum-P.M., J.J.Board-cum-P.O. Spl. Court, Elected M.P./M.L.A., Chaibasa, the **District Computer Committee** earlier constituted vide Office Order No. 587/2025 dated 17.12.25 of the undersigned is hereby reconstituted consisting of the following Judicial Officer:-

1.	Sri Vinod Kumar Singh, District & Additional Sessions Judge-I, West Singhbhum at Chaibasa	-- Chairperson
2.	Sri Ravi Choudhary, Secretary, D.L.S.A., Chaibasa	-- Member
3.	Smt. Supriya Rani Tigga, Civil Judge (Jr. Div.)-cum-S.D.J.M., Sadar-cum-Judge I/c-cum-P.M., J.J.Board-cum-P.O. Spl. Court, Elected M.P./M.L.A., Chaibasa	-- Member

The above Committee is mandated to monitor the following works:-

(i) regarding uploading daily order and Judgment in PDF format of all the Courts through Server, so that the same may be uploaded in the National Judicial Data Grid (N.J.D.G.).

(ii) regarding up-dation of the pending cases of each Court into CIS Software in order to avoid mis-matching of the date of physical case record and its entry made in the CIS Software.

(iii) regarding updating the business of each Court into CIS Software properly and regularly.

(iv) regarding utilization of services of System Administrators to impart training of CIS Software 3.1 or 3.2 Version (whichever is in practice) to all the Class-III employees of this Judgeship.

(v) regarding up-dation of District Court Website regularly and suggest measure for making it more effective and required improvement and

(vi) any other related matters.

System Officer, e-Court, Civil Court, Chaibasa shall assist the Committee in all above respect.

The Committee is directed to send weekly report to the undersigned in the above matters.

Let all the concerned be informed accordingly.

22/06/26

Dated; Chaibasa,
The 22nd day of June, 2026

Principal District & Sessions Judge,
West Singhbhum at Chaibasa.