

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, SANGAREDDY DISTRICT

Tender Notification No.: 190 / 2026

22.01.26
Date: -2026

NOTICE INVITING TENDERS

Scaled tenders are invited from reputed, registered and eligible suppliers for the supply of uniform cloth to the Office Subordinates (Regular & Outsourcing merged), Process Servers and Drivers (Regular & Contract) working in the Unit of Sangareddy, Telangana State, for the year 2025-2026 (or relevant year)

2. Uniform Entitlement and Quantity

2.1 Male Employees

1. Each male employee shall be supplied with **two (2) pairs of uniform cloth** (shirt and pant).
2. **One (1) pair = 3.15 meters of cloth**
3. **Total cloth per male employee = 6.30 meters. Total uniform cloth required for male employees: 6.30 meters * 66 = 415.80 meters**

2.2 Female Employees

1. Each female employee shall be supplied with **two (2) sarees with blouse pieces**
2. **Total female employees = 41 Required sarees:
41 * 2 = 82 sarees**

3. Scope of Supply

The supplier shall supply uniform cloth strictly as per the **approved colour, quality, pattern and specifications** fixed by the competent authority, separately for:

- Male Office Subordinates / Process Servers / Drivers (White Colour Cloth)
- Female Office Subordinates / Process Servers (Lazer / Jageri Saree)

4. Submission of Samples for Negotiation

4.1 The tenderer shall submit samples of uniform cloth / sarees with blouse pieces along with the tender or produce the same at the time of negotiation, as directed by the competent authority.

4.2 The rates, quality, colour and texture shall be finalized only after verification and approval of samples.

4.3 Failure to submit or produce samples for negotiation shall result in rejection of the tender.

5. Eligibility Conditions

5.1 The tenderer shall be a registered firm / supplier dealing in textile or uniform cloth.

5.2 The tenderer shall have experience in supplying uniforms to Government / Semi-Government / Judicial institutions.

5.3 Copies of GST Registration, PAN Card, and experience details (if any) shall be enclosed.

5.4 Cloth supplied shall be of approved and standard quality.

6. Submission, Opening of Tender and Negotiation

6.1 Last date and time for submission of tenders: 31.12.2026 till 3:30 P.M.

6.2 Date of opening of tenders: 31.12.2026

6.3 Date and time for negotiation: 31.12.2026 at 5:00 P.M.

6.4 Tenders received after the stipulated time shall not be entertained.

7. Terms and Conditions

7.1 Rates quoted shall be inclusive of all taxes, transportation and delivery charges.

7.2 Supply shall be completed within the time stipulated by the department.

7.3 Inferior or substandard cloth will be rejected, and replacement shall be at supplier's cost.

- 7.4 Payment shall be made after **successful supply and verification**
- 7.5 The undersigned reserves the **right to accept or reject any or all tenders** without assigning any reason
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C. T. S. Reddy

**Principal District and Sessions Judge
Sangareddy District**

Copy to

1. Member -Cum-I Additional District and Sessions Judge, Sangareddy
2. Member -Cum-II Additional District and Sessions Judge, Sangareddy
3. Notice Board
4. The District Collector Sangareddy
5. The Public Relation Officer Sangareddy
- ☒ 6. Courts Section for Placing in Sangareddy District Website

True Copy / Forwarded / By Order

J. V. S. Reddy
Chief Administrative Officer
Pr. Dist. and Sessions Court
Sangareddy