OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE AT MAHABUBABAD

Dis. No.2201/2026/ADM/PDC-MHBD, Date: 17-11-2026.

::NOTIFICATION::

Sub:- COURTS - FAST TRACK SPECIAL COURT FOR EXPEDITIOUS DISPOSAL OF CASES OF RAPE AND PROTECTION OF CHILDREN FROM SEXUAL OFFENSES (POCSO) ACT AT MAHABUBABAD – Notification for filling up of certain posts on **Contract Basis** - Issued – Reg.

Ref:- 1. G.O.Ms.No.58, LAW (LA&J-HOME-COURTS.A2) Department, dated 19.12.2019.
2. G.O.Ms.No.104, Finance (HRM-II) Department, dated 30.12.2019.
3. Hon'ble High Court ROC No.496/E1/2019, dated 22.7.2022.

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Applications are invited from the `Retired Judicial Employees and also from the Eligible Candidates' from Mahabubabad District, **up to 5.00 P. M. on 10-12-2026,** for filling up the following posts on **Contract Basis,** on consolidated pay, as per Rule-9 of the Telangana State and Subordinate Service Rules, 1996, tentatively, for a period **till 31.3.2027** or at any date before that date or they can be continued till further Orders, as fixed by the Appointing Authority from time to time, in the FAST TRACK SPECIAL COURT FOR EXPEDITIOUS DISPOSAL OF CASES OF RAPE AND PROTECTION OF CHILDREN FROM SEXUAL OFFENSES (POCSO) ACT at Mahabubabad.

The applications shall be sent in a sealed cover addressed to the **Principal District and Sessions Judge, Mahabubabad,** by mentioning the name of the Post applied for and send the same by way of Ordinary Post/Registered post/Courier etc.

Applications will not be entertained either directly or in person.

Serial Number	Name of the Post	No. of Posts	Consolidated amount (Per Month)
1.	Senior Superintendent (Head Clerk)	**1**	Rs.40,000/- (Retired Judicial Employees only)
2.	Typist	**1**	Rs.19,500/-

IN CASE OF `RETIRED' TELANGANA JUDICIAL MINISTERIAL SERVANTS:

ELIGIBILITY & TERMS AND CONDITIONS FOR THE POST OF SENIOR SUPERINTENDENT (HEAD CLERK)

1. Applicants shall be the only persons retired as Members of TJMSS and having satisfactory record of service. Applicants shall be the person who have retired in the corresponding or higher categories of Telangana Judicial Ministerial and Subordinate Services. The Employee, who was dismissed, removed, compulsorily retired or made to seek retirement on Medical Invalidation, is not entitled to apply for any Post, under this Notification.
2. Applicants shall be the persons of sound health and active habits. Applicants shall be the persons with proven record of ability, good performance and integrity. Applicants shall be persons who have not received any punishment for any misconduct in disciplinary proceedings while in service.
3. The persons **who have not completed 65 years of age as on the date of application.**
4. Persons selected have to produce Fitness Certificate and enter into Agreement/Contract with the Principal District and Sessions Judge, Mahabubabad, on such terms and conditions as the Appointing Authority deems fit, proper and necessary regarding the conditions of appointment and service and on all other required particulars.
5. The candidates are directed to produce a copy of Retirement Proceedings issued by the concerned District Judge or copy of the Pension Payment Order (P P O) issued by the Competent Authority.

II

IN CASE OF NON-AVAILABILITY OF RETIRED MINISTERIAL STAFF OF JUDICIAL DEPARTMENT, THE CANDIDATES FROM OUTSIDE WILL BE CONSIDERED FOR APPOINTMENT.

THE FOLLOWING ARE THE CONDITIONS IN CASE OF OUTSIDERS FOR THE POST OF TYPIST

AGE LIMIT:

1. As on 1.7.2026, a candidate must have completed the age of (18) years, and must not have completed the age of (46) years.
2. The relaxation of maximum age limit in respect of candidates of SC/ST/BC/EWS categories is 5 years and in case of candidates with physical disabilities; they shall be given age relaxation of 10 years.

EDUCATIONAL QUALIFICATIONS:-

Serial Number	Name of the Post	Qualification (as per TJMSS Rules, 2018)
1.	Senior Superintendent (Head Clerk)	Must be a Graduate from any recognized University and retired Judicial Employee from the category of Chief Administrative Officer/ Senior Superintendent and Superintendent.

2.	Typist	Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. Must have passed Telangana Government Technical examination in English Typewriting by higher grade qualification or its equivalent examination. Provided that candidates who have passed the examination by the higher grade are not available, those who have passed the examination by the lower grade may be considered. Must have knowledge or qualification in computer operation.

III

METHOD OF RECRUITMENT:-

(1) **For the Post of Senior Superintendent** - There will be an oral interview. The selection will be based on experience, previous record and performance in Interview, with regard to their efficiency in performing the duties. The date will be informed later in due course.

(2) **For the Post of Typist** - There will be a Skill Test in Typewriting with regard to the technical efficiency. The qualified candidates will only be called for an oral interview. The selection will be based on merit in Skill Test and Interview.

Note - The Candidates are required to bring their own Typewriters, to attend the Skill Test.

ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED TO THE APPLICATION:

a) Certificate of academic qualifications such as marks lists, pass certificate/provisional certificate, testimonials, and other certificates to prove their technical efficiency.

b) Date of birth certificate.

c) Community Certificate in case of candidates of SC/ST/BC/EWS categories issued by the Competent Authority.

d) Employment Registration Card.

e) Certificate in respect of Local/non-local candidature in terms of Presidential Order, 2018.

f) The Retired Employees applying for the Post of Senior Superintendent (Head Clerk), shall enclose two testimonials from any Serving/Retired Judicial (Presiding) Officers.

g) **A self-addressed registered Postal envelope with acknowledgment, as fixed by the Postal Department with R P A D.**

IV

GENERAL INSTRUCTIONS:

1. The candidates will be appointed only on `Contract Basis' as per Rule - 9 of Telangana State and Subordinate Service Rules, 1996, tentatively, for a period till 31.3.2027 or on any date before that date or they can be continued till further Orders as fixed by the Appointing Authority from time to time, on executing a Deed of Agreement at the time of making their appointment.
2. In case of Retired Employees, the monthly amount shown above shall be in addition to the terminal benefits from their previous employment.
3. In case of Retired Employees, the provisions contained in Telangana Civil Service (Conduct) Rules, 1964 and Telangana Pension Code, shall be applicable **mutatis mutandis.**
4. No other Service Rules shall be applicable other than noted above.
5. **Applications received after the stipulated date and time (supra) will not be accepted**.
6. The contract appointment shall automatically ceases to be in operation unless a fresh proposal is made and fresh contract is entered into.
7. **No Traveling Allowance and Dearness Allowance will be paid for the journey performed in connection with the examination/skill test, oral interview and for appointment**.
8. **Applications with insufficient information will be summarily rejected**.
9. No correspondence will be entertained in any respect.
10. Candidates resorting to bring influence of any kind will be disqualified summarily.

17/11/2020

PRINCIPAL DISTRICT AND SESSIONS JUDGE,
MAHABUBABAD

To

1. All the Judicial Officers working in the District Judiciary of Mahabubabad Unit, with instructions to cause display of the Notification on their respective Notice Boards, for wide publicity.
2. The Collector & District Magistrate, Mahabubabad, with a request to cause display of the Notification on the respective Notice Boards of the Office, for wide publicity.
3. The District Employment Officer, Mahabubabad.
4. The In-charge of e-Courts, Mahabubabad, with instructions to upload the Notification in the Official Website of Mahabubabad Unit.
5. The Notice Board of Principal District and Sessions Court, Mahabubabad.
6. The District Public and Relation Officer, Mahabubabad, for giving wide publicity.

APPLICATION FOR THE POST OF _____

Ref: Principal District & Sessions Court, Mahabubabad's Notification in Dis. No.2201/2026/ADM/ PDC-MHBD, dated 17.11.2026.

PROFORMA

Affix latest passport size photograph duly attested by Gazetted Officer

1. Full Name of the Applicant (in capital letters) :
2. Father's /Husband's Name :
3. Date of Birth :
4. Age (as on 1.7.2026) :
5. Caste/Category :
6. Gender :
7. Nationality :
8. Religion :
9. Educational Qualifications :
   a. Academic
   b. Technical
   c. Other (if any)
10. Previous Experience if any :
11. Local/ Non Local :
12. Permanent Address :
13. Address for correspondence :
14. Mobile Number :

FOR RETIRED JUDICIAL EMPLOYEES:

15. Date of Retirement :
16. Place of Retirement & Designation on Retirement :
17. Copy of Retirement Proceedings /P P O to be enclosed :
18. Nature of Retirement (Superannuation/Voluntary) :
19. Any punishments awarded during service, if yes to be noted :

DECLARATION

I solemnly declare that the above information submitted by me is true and correct to the best of my knowledge. If any information submitted by me is found to be false, action may be taken against me.

Place:
Date:

Signature of the applicant.