OFFICE OF THE DISTRICT JUDGE OF PURBA BARDHAMAN
NEZARATH DEPARTMENT

No. 01/2026 dated Burdwan the 21st January, 2026

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from reputed and resourceful suppliers/authorized dealers for the **supply of compatible toner cartridges** for official use in different Courts and offices under the Judgeship of Purba Bardhaman on **urgent/exigency basis**, in terms of the **Finance Department's G.O. No. 5400-F(Y) dated 25.06.2012**, Government of West Bengal.

Requirement Details:

Sl. No.	Item Description	Quantity Required	Remarks
1	HP 88A compatible Cartridge	30 (Thirty) Nos.	For Official Use
2	HP 137A compatible Cartridge	5 (Five) Nos.	For Official Use

Terms and Conditions:

1. The rates should be quoted **per unit (inclusive of all taxes and charges)** both in figures and words.
2. Only compatible and sealed-pack cartridges will be accepted.
3. The quotation must be accompanied by:
   - Valid **Trade License**
   - Copy of **PAN Card**
   - Supporting documents (if any)
4. The quotation must be submitted in a sealed envelope super-scribed as: **"Quotation for Supply of HP 88A and 137A Compatible Cartridges"**.
5. Sealed quotations must reach the office of the R/C, Nezarath Department, Civil Courts, Burdwan on or before **29.01.2026 by 5:00pm**.
6. Quotations received after the due date and time or those found incomplete will be rejected outright.
7. Properly received quotations will be opened on **29.01.2026 at 5:30 PM** or on any subsequent date as may be intimated, at the Burdwan Sadar Court premises before the Purchase Committee, in the presence of the intending bidders.
8. The authority reserves the right to:
   - Accept or reject any or all quotations without assigning any reason,
   - Procure partial or full quantity based on requirement,
   - Cancel the process at any stage due to administrative exigencies.
9. This notice is to be circulated and displayed on the **Notice Boards of Sadar Court** and all **Sub-divisional Courts** under the Judgeship of Purba Bardhaman. All concerned are to be informed accordingly.

Additional District & Sessions Judge
2nd Court, Purba Bardhaman

Smt. Varsha Bansal Agarwal,
Chairman, D.P.C.

Sri Debjyoti Karmakar,
Member, D.P.C.

Civil Judge (Junior Division)
3rd Court, Burdwan

Smt. Smita Saha,
Member, D.P.C.

Registrar-in-Charge
Nezarath Department
Civil Courts, Burdwan

Memo. No. **44 (19)** / N dated Burdwan the dated 21st January' 2026

Copy forwarded for information and wide publication to :

1. The District Magistrate, Purba Bardhaman.
2. The Superintendent of Police, Purba Bardhaman.
3. The Chief Medical Officer of Health, Purba Bardhaman.
4. The SDO Katwa / Kalna.
5. The Registrar, District Judge's Court, Burdwan.
6. The Registrar in charge of Nezarath / Accounts Department, Burdwan.
7. The Chief Judicial Magistrate, Burdwan.
8. The Additional Chief Judicial Magistrate, Katwa / Kalna.
9. The Nodal Officer, eCourt Project, Burdwan / Katwa / Kalna.
10. The Judge in charge of Nezarath Department, Katwa / Kalna.
11. The System Assistant, eCourt Project, Purba Bardhaman is directed to upload the same in the official website.

District Judge,
Purba Bardhaman

District Judge
Purba Bardhaman