

OFFICE OF THE DISTRICT JUDGE OF BURDWAN
ACCOUNTS DEPARTMENT

TENDER NOTICE

Sealed tender are hereby invited from the bonafied /reputed agencies for submitting the rate of the PHOTO COPIER MACHINE. The Bidders are further requested to submit their rates in sealed envelop and submit the same in the office of the undersigned addressing to the undersigned within 14.12.2015 by 2.30 P.M. The tenders will be opened in presence of all the bidders on 14.12.2015 at 4.30 P.M. The said Photo Copier machines are to be installed in the following Departments.

Sl No.	Name of the Office and Departments	Quantity
1.	The Criminal Copying Department C.J.M. Court, Burdwan and Additional Chief Judicial Magistrate Court, Asansol/Durgapur/Kalna/Katwa.	5 nos
2	The District Judge's English Department, Burdwan.	1 no

Photo copies of Trade licence, PAN Card, IT Clearance Certificate must be attached with the sealed Tender.

Sl. No.	Item	Rate	Configuration of Fax machine
01	XEROX MACHINE		<ol style="list-style-type: none">1. RAM : 64 MB2. MULTIPLES COPIES : 1 TO 999 COPIES3. BY PASS : 50 SHEETS4. ZOOM : 25% TO 400%.5. SCANNING : YES6. PAPER SIZE : A-3/A-3 Original /image7. CATEGORY-SIMPLEX
01	XEROX MACHINE		<ol style="list-style-type: none">1 RAM -64 MB,2. MULTIPLES COPIES 1 TO 9993. BY PASS : 100 SHEETS4. ZOOM : 25% TO 400%.5. NETWORK SCANNING : YES6. PAPER SIZE A-3/A-3 Original/Image7. CATEGORY : -DUPLEX/SIMPLEX8. PAPER CAPACITY : PAPER TRAY OF 250 SHEETS9. MINIMUM COPYING SPEED : 20/20 CPM

Terms & Conditions:

1. In no case, any tender submitted after the due date and /or beyond the stipulated time shall be entertained.
2. The undersigned reserves his right to accept and or reject any tender without showing any reason whatsoever. .
3. Sealed tender should be submitted in the office of the District Judges Office at Burdwan within 14.12.2015 up to 2.30 P.M..
4. Sealed Tender will be opened on 14.12.2015 at 4.30 P.M at the same place in presence of intending tenderers . Intending tenderers will have to attend along with original copies of documents
5. For administrative convenience and on the basis of technical specification, the work may be divided amongst the bidders at the lowest accepted rate. The decision of the authority shall be final.
6. The All deductions will be made as per Government Rules.
7. The installation cost if any be quoted separately.

Inform all concerned.


District Judge, Burdwan.

Memo.No. 953 (14)A dated Burdwan, 27th November, 2015

Copy forwarded for information and necessary action to :-

- 1) The District Magistrate, Burdwan
- 2) The Superintendent of Police, Burdwan
- 3) The C.M.O. H. Burdwan.
- 4) The Chairman, Burdwan Municipality.
- 5) The S.D.O (North/South) Burdwan.
- 6) The S.D.O, Asansol/Durgapur/Kalna/Katwa
- 7) The Sabahadhipati, Zilla Parishad, Burdwan
- 8) The Secretary Zilla Parishad, Burdwan
- ✓ 9) The System Officer, Burdwan Court, he is requested to upload the entire tender document in the official web site of Burdwan District Judges Court.
- 10) The Registrar-in-Charge of Nezarath, Civil Courts, Burdwan with a request display the Notice inviting Tender in the Notice Board
- 11) The Registrar-in-Charge of Accounts, Civil Courts, Burdwan.
- 12) The Judge-in-Charge of Nezarath, Civil Court, Asansol/Durgapur/Kalna/Katwa with a request display the memo of "Notice Inviting Tender" in the notice board.
- 13) The Chief Judicial Magistrate, Burdwan.
- 14) The A.C.J.M, Asansol/Durgapur/Kalna/Katwa


District Judge, Burdwan