OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE NAGARKURNOOL

-: TENDER NOTIFICATION :-

Dis.No. 143 **/2026** **Date:** 21 **.01.2026**

Sealed tenders are invited for award of Annual Maintenance Contracts for House Keeping Service (cleaning) of the entire Court buildings and premises including the open area, Garden and parking area at 1. Nagarkurnool Court Complex (including Prl. Junior Civil Judges Court, I- Additional Junior Civil Judges Court and II- Additional Junior Civil Judges Court accommodated at Old District Collector Office), **2.**Achampet Court Complex, **3.**Kollapur Court Complex, **4.** Kalwakurthy Court Complex of Nagarkurnool Unit for the period from 01.04.2026 to 31.03.2027 by quoting the minimum wages as per GO. Ms. No. 85, Labour Employment Training & Factories (Labour -II) Department, Dt.22.09.2007 including ESI, EPF and Dearness Allowance and revised by the Government presently payable **from 01.10.2025 to 31.03.2026, subject to approval by the Hon'ble High Court for the State of Telangana.**

The intending bidders shall submit their quotations (after inspection of premises) from the registered services/firms in a sealed cover with entire track record, if any, to the undersigned on or before **30.01.2026** by 5.00 P.M. The quotations received after 5.00 pm will not be entertained. The intended bidders can inspect the buildings in the premises of the above Court Complexes on any working day between 11.00 am to 5.00 p.m.

-: TERMS & CONDITIONS :-

1 The above Annual Maintenance Contract will come into force with effect from **01.04.2026.**

2 Cleaning of all the buildings of the respective Courts mentioned above including Garden,Open areas and parking area. Sweeping and water mopping of all the floors of the buildings, Toilets by using phenyl and other cleaning material, regularly **(twice in a day).**

3 Cleaning of sajjas/attic and balconies in all the buildings every week. The agency should be well equipped in attending to the said work. If necessary, the agency has to hire the necessary equipment for the said purpose.

4 Sweeping of terraces in all the buildings once in every **fortnight.**

5 Cleaning of all the attached toilets of all the chambers of Presiding Officers,General toilets (ladies and gents) using phenyl and cleaning material like disinfection materials such as bleaching scented phenyl , Acids and naphthalene balls regularly (daily).

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6 Clearing of spider nest (Cob webs) in the Court Halls, Chambers and in all the Sections and record rooms and cleaning of windows and corridors every week.

7 Cleaning of pan stains near the toilets, corners and other places in all the buildings, every day.

8 The staff of the contractor shall also attend to any other work as entrusted by the Chief Ministerial Officer / Nazarath Section from time to time.

9 The Agency personnel have to remove the unwanted plants etc., in the courts premises once in a week, without fail, and for this, the Agency has to procure necessary equipment, if necessary.

10 Cleaning of window panes, grills etc., in the court premises every day.

11 Cleaning of all the benches provide outside the court Halls for use of Advocates, clients etc.,

12 **REQUIRED STRENGTH:-**

i) Nagarkurnool Court Complex : Total required strength : (12)

SL. No.	Category of Employee	Skilled/Unskilled	No. of Employees
1.	Supervisor	Skilled	01
2.	Plumber	Skilled	01
3.	House keeping Labour	Part Time workers	04 (Women)
		Full Time workers	06 (4 Women + 2 Men)

ii)Achampet Court Complex : Total required strength : (6)

SL. No.	Category of Employee	Skilled/Unskilled	No. of Employees
1.	Supervisor	Skilled	01
2.	Plumber	Skilled	01
3.	House keeping Labour	Part Time workers	03 (2 Women + 1 Men)
		Full Time workers	01

iii) Kollapur Court Complex : Total required strength : (6)

SL. No.	Category of Employee	Skilled/Unskilled	No. of Employees
1.	Supervisor	Skilled	01
2.	Plumber	Skilled	01
3.	House keeping Labour	Part Time workers	03 (2 Women + 1 Men)
		Full Time workers	01

iv) Kalwakurthy Court Complex : Total required strength : (6)

SL. No.	Category of Employee	Skilled/Unskilled	No. of Employees
1.	Supervisor	Skilled	01
2.	Plumber	Skilled	01
3.	House keeping Labour	Part Time workers	03 (2 Women + 1 Men)
		Full Time workers	01

13 The agency shall pay wages to the workers as per the provisions of Minimum Wages Act, 1948 and comply with provisions of other Acts relating to labour and proof of such payment etc. shall be submitted to the office of concerned Court marking a copy to the District Court every month. The agency has also to pay DA, EPF and ESI contributions for all the workers as per **GO. Ms. No. 85, Labour Employment Training & Factories (Labour -II) Department, Dt.22.09.2007 including ESI, EPF and Dearness Allowance and revised by the Government** presently payable **from 01.10.2025 to 31.03.2026** and also file proof of such payment.

14 The Quotations shall include the **material charges, service charges and the G.S.T.**

15 The quotations shall also include the **cadre wise wages along with salary components** of the workers and court complex wise respectively.

16 The agency personnel shall invariably wear the apron with its logo before entering the Court premises and shall also keep the identity cards with term. Whenever the authorities insist, the agency personnel shall produce their Identity Cards.

17 The attendance of the employees shall be taken by the Contractor of their representative and submit to the Central Nazir/Deputy Nazir/the person responsible for the buildings of the respective Court Complexes as and when it is required.

18 The agency has to submit a report every month with regard to the maintenance of the premises of Court Complex.

19 The Principal District and Sessions Judge, Nagarkurnool reserves the right to terminate the contract, without assigning any reason.

20 The Principal District and Sessions Judge, Nagarkurnool, may impose penalty of deducting certain percentage of amount from the bill, if any person absents to duty or if no substitute is provided or if the work is found to be unsatisfactory or any damage is caused to the Court property.

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21 The agency shall not sub-lease/entrust the work of maintenance to any other agency.

22 The successful tendered has to execute an agreement abiding to the said terms & conditions on a non-judicial stamp paper worth Rs. 100/- within one week of receipt of the communication.

23 If the agency intends to withdraw from the contract, it shall give at least two month's advance notice, as otherwise, the Principal District Court reserves the right to claim damages from the Agency.

24 The intending bidders shall furnish their E-mail Ids, mobile numbers, full address and mention the purpose as " **Quotation for Housekeeping** " on the sealed covers.

25 The contractor shall not engage persons aged less than 18 years and shall not contravene any of the provisions of Child Labour Regulations Act.

26 If quality of work is not satisfied the sanctioned order will be canceled at any point of time without any notice.

27 The allotment of work will be for a period of one year, if not satisfied may be terminated at any point of time.

28 The Principal District and Sessions Judge, Nagarkurnool, reserves the right to accept or reject any of the quotations or all the quotations without assigning any reason thereto.

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Principal District and Sessions Judge,
Nagarkurnool.

Prl. District & Session Judge
NAGARKURNOOL.

To:-

1) All the concerned Judicial Officers with a request to instruct the concerned to display the copy of Tender notice on the notice Boards of respective courts and other places viz., o/o. collectorate/municipal corporation/revenue office etc..
2) Notice Board of Prl. District and Sessions Court, Nagarkurnool.
3) Notice Boards of the offices of District Collector, Municipal Commissioner and other main places.
4) The System Assistant, Prl. District Court, Nagarkurnool (with a direction to place the said notification in the official website of this Court) Official District Court, Nagarkurnool website
https://districts.ecourts.gov.in/india/telangana/nagarkurnool/tender