

OFFICE OF DISTRICT LEGAL SERVICES AUTHORITY NAGARKURNOOL  
(COURT COMPLEX)

**NOTIFICATION No. 03**

Dis.No. 545 /Admn/2024

Dated: 07.08.2024.

Sub:- DLSA,NGKL- Recruitment - Appointment of Supporting staff i.e. Office Assistant/Clerk and Office peon to the Legal Aid Defense Counsel Office in DLSA, Nagarkurnool-Notification Issued - Regarding.

Ref: Hon'ble TSLSA, Hyderabad Lr. ROC No. 3786/TSLSA/2024,  
Dated: 05.08.2024.

\*\*\*\*\*

Applications are invited to fill up the following posts on contract basis on consolidated pay as per Rule 9 of the Telangana State and Subordinate Rules, 1996 for a period of **Two Years** or any date before that date or they can be continued till further orders, as fixed by the appointing authority from time to time in the Court of Legal Aid Defense Counsel Office in DLSA, Nagarkurnool from eligible candidates for the posts of Office Assistant, Office Peon. The last date for submission of applications to this office being 22/08/2024 by 5.00 PM, in a sealed cover by superscripting the post details applied by the applicant and addressed to the Principal District Judge and Chairman, DLSA, Nagarkurnool and the same shall be sent by way of Registered Post/Speed Post or by way of any authorized courier service. No application forms shall be entertained either directly or in person.

Sl.No.	Name of the Post	No. of Posts	Consolidated remuneration per month (in Rs.)
01	Office Assistant	02	Rs. 20,000/-p.m
02	Office Peon (Munshi/Attendant)	02	Rs. 14,000/-p.m

**AGE LIMIT:-**

01	As on 01.08.2024 a candidate must have completed the age of (18) years and must not have completed the age of (34) years.
02	The relaxation of maximum age limit in respect of SCS/STS/BCs/EWS is 5 years and in case of candidates with physical disabilities they shall be given age relaxation of 10 years.

  
Principal District Judge and Chairman,  
District Legal Services Authority,  
Nagarkurnool

To

1	All the Principal District Judges in the Telangana State with a request to cause a display of the notification on the notice boards of their respective courts and also communicate the notification to all the Judicial Officers under their control.
2	All the Judicial Officers in the Nagarkurnool unit is request to cause the display of the notification on the notice boards of their respective courts.
3	The Collector, Nagarkurnool, with a request to cause the display of the notification on the notice board of your office.
04	The District Employment Officer, Nagarkurnool.
05	The District Public Relation Officer, Nagarkurnool (with a request to publish the 6 notification on the notice board as well as the information centers located at various places in the District and to released the gist of notification as a "Press Release" to both print and electronic media).
06	The Chairman/ Officer-in-charge, Zilla Grandalaya Samstha, Nagarkurnool District with a request to cause the display of the notification on the notice board of libraries under your control.
07	The System Officer of District Court, Nagarkurnool with instructions to upload the notification in the Official website.
08	Notice Board of Prl. District Court, Nagarkurnool.
09	The Legal Reporters

<b>S No</b>	<b>Name of the Post</b>	<b>Qualification</b>	<b>Remuneration</b>
1	Office Assistant/Clerk	Graduation, Basic, word processing skills and the ability to operate computer, Typing speed of 40 WPM, Ability to take dictation and entering data, File maintenance and processing knowledge.	Rs.20,000/-
2	Receptionist-Cum-Data Entry Operator.	Graduation and Excellent verbal and written communication skills, Word and Data processing abilities, Proficiency with good typing speed.	Rs.15,000/-
3	Office peon	VII Class	Rs.14,000/-