

**PRINCIPAL DISTRICT AND SESSIONS COURT ::
BHADRADRI KOTHAGUDEM**

Dis.No. 5100

Dt 31.12.2025

OFFICIAL MEMORANDUM

Sub: PUBLIC SERVICES - TJMSS/TLGS - Filling up of the post of Process Server by way of promotion from the feeder category of Office Subordinate - **Called for Special Confidential reports and Service Registers** - Regarding.

Ref: Orders passed by the Principal District Judge, Bhadradi Kothagudem on the office note dt: 31.12.2025.

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With reference to the above, filling up of the post of Process Server from the post of Office Subordinate.

Therefore, the concerned Presiding Officers are requested to submit the **Special Confidential Reports and Service Registers** of the following employees for consideration of promotion to the Process Server from the post of Office Subordinate are **essential by 07-01-2026**.

Sl. No	Name and designation of the employee Sarvasri
1	Elugu Suneetha, Office Subordinate , Prl. Junior Civil Judge, Yellandu working on deputation at Addl. Judl. Magistrate of First Class, Bhadrachalam
2	Ponganti Venkateswarlu, Office Subordinate , Junior Civil Judge, Dammipeta working on deputation at Judl. Magistrate of I Class Court, Manuguru


**Principal District and Sessions Judge,
Bhadradi Kothagudem.**

To

1. The Prl. Junior Civil Judge, Yellandu
2. The Junior Civil Judge, Dammipeta
3. The Addl. Judl. Magistrate of I Class, Bhadrachalam
4. The Judl. Magistrate of I Class, Manuguru
5. The Superintendent (Accounts) Prl. District Court, Bhadradi Kothagudem
6. The System Assistant, Kothagudem.

T.C.F.B.O

**Administrative Office
Prl. Dist. & Sessions Court
Bhadradi Kothagudem.**