OFFICE OF THE PRL.DISTRICT& SESSIONS JUDGE, BHADRADRI KOTAHGUDEM

Dis. No. 2569 Dated:06.08.2025

NOTIFICATION

1) Applications are invited from the eligible candidates to fill up the following posts on **CONTRACT BASIS** in Fast Track Special Court for, Expeditious Trial & Disposal of Rape & POCSO Cases, Bhadrari Kothagudem for a period **ONE YEAR** from date of appointment

2) Last date to receive the applications is **31.08.2025 till 05:00 PM** the applications received after last date will be rejected.

3) The Applications shall be submitted through Registered post or through Courier to "The Principal District and Sessions Judge, Bhadradri Kothagudem".

Sl. No.	Name of the Post	No. of posts	Remuneration	Maximum Age	Requisite Qualification
1.	*Senior Superintendent (Head Clerk)*	*01*	*43,490/ per month*	The individual must not have completed 65 years of age.	Retired Judicial Employees
2.	*Typists*	*02*	*19,500/ per month*	*18 -34 years (however age is relaxed for 5 years to the categories of BC/SC/ST & 10 years for physical Handicapped persons)*	***1.*** *Must be a Graduate from any recognized university and* ***2.*** *Must have passed Telangana Govt.Technical examination English Type-writing by higher grade* ***3.*** *Must have knowledge or qualification in computer operation.*

Contract Basis – Remuneration shall be paid as fixed by the Government from time to time

4) In case of Retired Telangana Judicial Ministerial Servants:

a. The individual must not have completed 65 years of age.

b. Only persons who have retired as members of Telangana Judicial Ministerial Service alone will be considered.

c. Persons who have retired in the corresponding or higher categories of Telangana Judicial Ministerial Service will be considered for the respective posts.

d. Only persons who are of sound health and active habits alone will be considered.

e. Persons with proven recorded of ability, good performance and integrity alone will be considered.

f. Persons who have awarded any punishments for any misconduct in disciplinary proceedings while in service are not eligible for consideration.

g. Persons selected have to produce a physical fitness certificate and enter into an agreement/contract with the District Court, Bhadradri Kothagudem on such terms and conditions as the appointing authority deems fit, proper and service and on all other required particulars.

5) EDUCATIONAL QUALIFICATION FOR THE POST OF SENIOR SUPERINTENDENT: -

Must be a graduate from any recognized University and retired Judicial Employee from the category of Chief Administrative Officer/Senior Superintendent.

6) EDUCATIONAL QUALIFICATION FOR THE POST TYPIST : -

- Must be a Graduate from any recognized university.
- Must have passed Telangana Govt.Technical examination English Type-writing by higher grade (45 WPM) or its equivalent examination.
- Provided that if candidates who have passed the examination by Higher grade or not available, those who have passed examination by the lower grade will be considered.
- Must have knowledge or qualification in computer operation.
- The candidates shall possess the aforesaid educational qualification as on the date of this notification.

7) ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED APPLICATIONS

a) Certificates of academic qualifications such as marks lists, pass certificate provisional certificate, testimonials and other certificates to prove their technical efficiency if any.

b) Date of Birth Certificate.

c) Community Certificate in case of SCs/STs/BCs issued by the competent Authority.
d) Employment registration Card.
e) Certificate in respect of Local/Non-Local candidature in terms of Presidential Order, 1975.
f) A self addresses registered post cover with acknowledgment worth of Rs.40/- or as fixed by the Postal Department for RPAD.

8) General Instructions:

i. Mere applying to posts does not confer the right of claim over the post or to call for skill test/interview.
ii. The Appointing Authority reserves right to cancel or modify any instructions issued in the notification.
iii. The appointment shall be strictly on contract basis and on remuneration basis as mentioned across posts.
iv. The selected candidates have to enter into the agreement with the appointing authority on the terms and conditions mentioned in the agreement.
v. The application should be submitted in a sealed cover with superscribing the name of the post on the cover.
vi. Applications will not be received by hand from the individuals.
vii. Suppression of information or furnishing false information entail the rejection of candidature apart from criminal action.
viii. The applicant should be with active health and sound mind.
ix. Applications with incomplete information are liable to be rejected and no correspondence in this regard will be entertained.
x. The applications will be scrutinized as per the guidelines issued by the Hon'ble High Court from time to time.

9) Method of recruitment:

- In the event of more than 20 applications received, such applications will be shortlisted on the basis of Marks obtained in the qualifying examination as per rules and the qualified candidates will be called for Oral Interview.
- The date of Skill Test for the post of Typist will be intimated through Messages to the Mobile number given in the application and the list will be uploaded in the following website.

https://districts.ecourts.gov.in/Kothagudem.

Prl. District and Sessions Judge,
Bhadradri Kothagudem.

Prl. District & Sessions Judge
Bhadradri Kothagudem.

To

1. All the Principal District and Sessions Judges in Telangana State 2. All the Judicial Officers working in the Unit of District Judge, Bhadradri Kothagudem 3. The District Collector, Bhadradri Kothagudem and Khammam 4. The Commissioner of Police, Khammam 5. The Superintendent of Police, Bhadradri Kothagudem 6. The Revenue Divisional Officer, Bhadradri Kothagudem. 7. The Mandal Revenue Officer, Kothagudem. 8. Notice Board, District Court, Kothagudem 9. The System Officer (with a direction to place the said notification in the official website of this Court)	With a request to affix the Notification on the Notice Board of their Respective Offices.

PRL. DISTRICT AND SESSIONS COURT ::
BHADRADRI KOTHAGUDEM

Affix latest pass photo size photograph dully attested by Gazetted Officer.

Application for the post of :

1. Name of the Applicant :
(in Block letters)

2. Father's/Husband's name :

3. Date of Birth and age :
(as on 01.07.2023)

4. Address for correspondence :

5. Permanent Address :

6. Mobile Number :

7. Category (SC/ST/BC/OC) :

8. Whether Physical Handicapped, :
if yes proff be filed Yes/No.

8. Educational Qualifications :
(Proof be filed)

9. Technical Qualifications :
(Proof be filed)

10.Previous experience, if any :

11.Local/Non Local :

12.List of certificates enclosed :
(only Xerox copies should be enclosed)

DECLARATION

I_____S/o_____hereby declared that all the above information is true and correct to the best of my knowledge and belief. In case any information furnished by me in this 'declaration' found false or incorrect, my candidature for appointment to the post of Stenographer Grade-III(Contract) may be rejected at any point of time.

Signature of the candidate with date