

DISTRICT LEGAL SERVICES AUTHORITY, ARIYALUR.

IMPORTANT NOTICE Dated: 18.09.2025

It is hereby informed to all the Eligible Applicants as per the notified list dt; 20.08.2025 who have applied for the Post of Office Assistant / Clerk & Receptionist cum Data Entry Operator (Typist) & Office Peon (Munshi / Attendant) vide LEGAL AID DEFENSE COUNSEL SYSTEM Notification 01/2025, Dated: 20.06.2025 of District Legal Services Authority, Ariyalur, are required to attend the Written Exam / Skill test as per the below schedule;

DATE, TIME & VENUE OF WRITTEN EXAM / SKILL TEST

SL. No.	Name of the Post	Date & Time of Exam / Skill test	Venue
1	Receptionist cum Data Entry Operator (Typist)	13.10.2025 <i>Monday</i> 10:00 A.M	Permanent Lok Adalat Hall, Ariyalur.
2	Post of Office Assistant / Clerk	14.10.2025 <i>Tuesday</i> 10:00 A.M	Permanent Lok Adalat Hall, Ariyalur.
3	Office Peon (Munshi / Attendant)	16.10.2025 <i>Thursday</i> 10:00 A.M	Permanent Lok Adalat Hall, Ariyalur.

MODE OF EXAM, SYLLABUS, QUESTION TYPE & DURATION

SL. No.	Name of the Post	Syllabus	Question Type & Duration
1	Receptionist cum Data Entry Operator (Typist)	Tamil & English Typewriting Skill Test in Computer	Typing test 10 Minutes + 10 Minutes
2	Post of Office Assistant / Clerk	General Tamil, General English & General Knowledge	Filling the Blanks 25 Q * 1 Mark 30 Minutes
3	Office Peon (Munshi / Attendant)	General Tamil, General English & General Knowledge	Filling the Blanks 25 Q * 1 Mark 30 Minutes

Instructions to the Candidates:

- Applicants must bring Valid Original ID Proof containing a clear Photograph.
- No electronic devices like smart watches, Smart phones will be permitted.
- Applicants must bring blue ballpoint pen.
- Applicants must bring all relevant educational and professional documents.
- After the written test, eligible applicants will be called for an interview as per the below schedule;

SL. No.	Name of the Post	Date & Time of Exam	Venue
1	Receptionist cum Data Entry Operator (Typist)	13.10.2025 <i>Monday</i> 04:00 P.M	Principal District Court Hall, Ariyalur.
2	Post of Office Assistant / Clerk	14.10.2025 <i>Tuesday</i> 04:00 P.M	Principal District Court Hall, Ariyalur.
3	Office Peon (Munshi / Attendant)	16.10.2025 <i>Thursday</i> 04:00 P.M	Principal District Court Hall, Ariyalur.


The Chairman/ Principal District Judge,
District Legal Services Authority,
 Ariyalur.