(1)

No. of vacancy of all category of posts of the in term of Shetty Commission reports of the Judgeship of Alipurduar.

CHIEF ADMINISTRATIVE OFFICER = 01 **Single Cadre Post " No Reservation as per 50 point Roster"**

SENIOR SHERISTADAR = 02 **" Reservation as per 50 point Roster applicable"**

a) Sheristadar for the Civil Judge Senior Division, Alipurduar.

b) Clerk-In-Charge for the Chief Judicial Magistrate, Alipurduar.

JUNIOR SHERISTADAR = 01 **Single Cadre Post " No Reservation as per 50 point Roster"**

BENCH CLERK GRADE I = 02(from 29.04.2023) and 3(from 04.10.2024)" Reservation as per 50 point Roster not applicable"

ADDITIONAL SUPERVISORY GRADE POST=1 **Single Cadre Post " No Reservation as per 50 point Roster"**

Formula for creation of Additional Supervisory Grade Post:

Total Clerical Strength 49 minus Total Graded Post except Grade-III Bench Clerk 10= 39

10% of 39=3.9 @ 4 minus Grade II Bench Clerk post 3=1

BENCH CLERK GRADE II=03." Reservation as per 50 point Roster not applicable"

BENCH CLERK GRADE III=04" Reservation as per 50 point Roster not applicable"

UPPER DIVISION CLERK= 49-15= 34/2=17

LOWER DIVISION CLERK= 17

CHIEF ADMINISTRATIVE OFFICER

Sl. No.	Name of employee entitled	With effect from	To date	Date of retirement	Fact of Vacancy
1	Shri Prasanta Kumar Dey	30.05.2023	31.10.2023	31.10.2023	Bi-furcation
2	Shri Swapan Ray	01.11.2023	Till date	31.12.2027	Due to retirement of Prasanta Kr. Dey.

SENIOR SHERISTADAR

No.of vacancy=02 **Reservation as per 50 point roster applicable**

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Fact of vacancy	Remarks
1	Shri Prasanta Kr. Dey (UR)	01(SC)	30.04.2023	29.05.2023	Due to bi-furcation	1st vacancy is reserved for SC but having no SC candidate under Zone of consideration the vacancy is carried forward to the vacancy No. 2
2	Shri Swapan Ray(UR)	02(SC) Carry forward from vacancy I	30.04.2023	31.10.2023	Due to bi-furcation	Having no SC candidate under Zone of consideration the vacancy is carried forward for vacancy No. 3
3	Smt. Soma Biswas(UR)	03(SC) Carry forward from vacancy I and merged	29.05.2023	Till date	Due to promotion of Shri Prasanta Kr. Dey to the post of CAO	Having no. SC candidate under Zone of consideration the vacancy is carried for for the vacancy no. 4
4	Smt. Susmita Banerjee(UR)	04(ST)	01.11.2023	31.03.2024	Due to promotion of Shri Swapan Ray to the post of CAO	Having no ST candidate under Zone of consideration the vacancy is carried forward for the vacancy No. 5
5	Shri Sanjay Bala(SC)	05(ST) Carry ford	01.04.2024	Till date	Due to retirement of Smt. Susmita Banerjee.	

21.7.25

Recommended by me.

JUNIOR SHERISTADAR
(No reservation as per 50 point roster is applicable)

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Date of retirement	Fact of Vacancy
1	Shri Prasanta Kr. Dey	01	29.04.2023	29.04.2023		Bi-furcation
2	Shri Swapan Ray	02	29.04.2023	29.04.2023		Due to promotion of Shri Prasanta Kr. Dey to the post of Sheristadar Grade-II
3	Smt. Soma Biswas	03	29.04.2023	28.05.2023		Due to promotion of Shri Swapan Ray to the post of Sheristadar Grade-II
4	Smt. Susmita Banerjee	04	29.05.2023	31.10.2023		Due to promotion of Smt. Soma Biswas to the post of Sheristadar Grade-II
5	Shri Sanjay Bala	05	01.11.2023	31.03.2024		Due to promition of Susmita Banerjee to the post of Sheristadar Grade-II on 01.11.2023
6	Shri Snehasish Bhattacharya	06	01.04.2024	Till date		Due to promotion of Sanjay Bala to the post of Sheristadar Grade -II on 01.04.2024

Bench Clerk Grade-I

Bench Clerk Grade I = 02 (w.e.f. 29.04.2023) **" Reservation as per 50 point Roster not applicable"**

Bench Clerk Grade I=03 (w.e.f. 04.10.2024)

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Date of retirement	Fact of Vacancy
1	Shri Prasanta Kr. Dey	01	16.04.2021	28.04.2023		
2	Shri Swapan Ray	02	01.09.2022	28.04.2023		
3	Smt. Soma Biswas	03	01.02.2023	28.04.2023		
4	Smt. Susmita Banerjee	04	29.04.2023	28.05.2023		
5	Shri Sanjay Bala	05	29.04.2023	31.10.2023		
6	Shri Snahasish Bhattacharya	06	29.05.2023	31.03.2024		
7.	Shri Mohan Ch. Dey	07	01.11.2023	Till date		Due to promotion of Shri Sanjay Bala to the post of Junior Sheristadar.
8.	Shri Keshab Ch. Ray	08	01.04.2024	Till date		Due to promotion of Shri Snahasish Bhattacharya to the post of Junior Sheristadar
9.	Shri Srimal Pramanik	09	04.10.2024	Till date		Due to creation of Adj 2nd Court, Alipurduar.

Bench Clerk Grade II = 03 **" Reservation as per 50 point Roster not applicable"**

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Date of retirement	Fact of Vacancy
1	Smt. Susmita Banerjee	existing	01.04.2022	28.04.2023		
2	Shri Sanjay Bala	existing	01.09.2022	28.04.2023		
3	Shri Snahasish Bhattacharya	01	29.04.2023	28.05.2023		
4.	Shri Mohan Ch. Dey	02	29.04.2023	31.10.2023		
5	Shri Keshab Ch. Ray	03	29.04.2023	31.03.2024		
6.	**Shri Srimal Pramanik**	04	29.05.2023	03.10.2024		
7	**Shri Sourav Paul**	05	29.05.2023	Till date		
8	Shri Ajoy Sarkar .	06	29.05.2023	Till date		
9	Shri Bittu Majumder.	07	29.05.2023	Till date		

21.7.25

Prepared by me

P.K. Karmakar

(3)

ADDITIONAL SUPERVISORY GRADE

NO. OF VACANCY=1

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Date of retirement	Fact of Vacancy
1	Shri Snahasish Bhattacharya	01	29.04.2023	29.04.2023		Creation of post
2	Shri Mohan Ch. Dey	02	29.04.2023	29.04.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Sanjay Bala.
3	Shri Keshab Ch. Ray	03	29.04.2023	29.04.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Mohan Ch. Dey.
4	Shri Srimal Pramanik	04	29.04.2023	29.05.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Keshab Ch. Ray.
5	Shri Sourav Paul	05	29.04.2023	29.05.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Srimal Pramanik.
6	Shri Ajoy Sarkar	06	29.05.2023	29.05.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Sourav Paul.
7	Shri Bittu Majumdar	07	29.05.2023 (Notionally)	29.05.2023		Due to re-designated to the post of Bench Clerk Grade-II of Shri Ajoy Sarkar.
8	Shri Vaskar Saha	08	29.05.2023	Till date		Due to re-designated to the post of Bench Clerk Grade-II of Shri Bittu Majumdar.

Bench Clerk Grade III = 04

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Date of retirement	Fact of Vacancy
1	Shri Shahasish Bhattacharya	Existing	16.04.2021	28.04.2023		
2	Shri Mohan Ch. Dey	Existing	01.09.2022	28.04.2023		
3	Shri Keshab Ch. Ray	Existing	01.11.2022	28.04.2023		
4	Shri Krishan Kispotta	Existing	01.02.2023	Till date		
	Shri Srimal Pramanik	01	29.04.2023	29.04.2023		
5.	**Shri Sourav Paul**	02	29.04.2023	29.04.2023		
6	Shri Ajoy Sarkar (SC)	03	28.05.2023	28.05.2023		
7	Shri Bittu Majumder(UR)	04	28.05.2023 Notionally	28.05.2023		
8	Shri Vaskar Saha(UR)	05	28.05.2023	28.05.2023		
8.	Shri Shankar Lama(ST)	06	28.05.2023	Till date		
9	Shri Suman Debnath (UR)	07	28.05.2023	Till date		
10	Shri Tushar Kanti Ghosh (UR)	08	28.05.2023	Till date		

21.7.25

Pekamakar

Proposed by me.

(4)

Existing Senerio of Upper Division Clerk
2023

Number of Vacancy of Upper Division Clerk= 17
75% of 17 i.e. 13 number of vacancy will be filled up by way of promotion and the rest number of 4 will be filled up by direct recruitment.

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Fact of Vacancy
1	**Shri Srimal Pramanik**	existing	14.01.2021	28.04.2023	
2	**Shri Sourav Paul**	existing	01.11.2022	28.04.2023	
3	Shri Ajoy Sarkar (SC)	01(SC)	29.04.2023	28.05.2023	As per 50 point roster.
4	Shri Bittu Majumder(UR)	02(UR)	29.04.2023	28.05.2023	
5	Shri Vaskar Saha(UR)	03(UR)	29.04.2023	28.05.2023	
6	Shri Shankar Lama(ST)	04(ST)	29.04.2023	28.05.2023	As per 50 point roster.
7	Shri Suman Debnath (UR)	05(UR)	29.04.2023	28.05.2023	
8	Shri Tushar Kanti Ghosh(UR)	06(UR)	29.04.2023	28.05.2023	
9	Shri Ajoy Sarkar II(SC)	07(SC)	29.04.2023	Till date	As per 50 point roster.
10	Shri Bipin Roshan Toppo(ST)	08(UR)	29.04.2023	Till date	
11	Shri Saukat Alam(UR)	09(UR)	29.04.2023	Till date	
12	Shri Animesh Ch. Ray(UR)	10(UR)	29.04.2023	Till date	
13	Shri Utpal Sarkar(SC)	11(SC)	29.04.2023	Till date	
14	Shri Sudip Biswas(SC)	12(UR)	29.04.2023	Till date	
15	Shri Ratan Barman(SC)	13(UR)	29.05.2023	Till date	
16	Shri Sahadeb Barman(SC)	14(UR)	29.05.2023	Till date	
17	Shri Khokan Barman(SC)	15(SC)	29.05.2023	Till date	As per 50 point roster.
18	Shri Debashis Deb(UR)	16(UR)	29.05.2023	Till date	
19	Shri Subrata Sarkar(UR)	17(UR)	29.05.2023	Till date	
20	Shri Snehashish Chanda(UR)	18(SC)	29.05.2023	Till date	
21	Shri Rajesh Chakraborty(UR)	19(SC) carry ford.	29.05.2023	Till date	

SL. Nos 15-21 will be promoted notionally for three years in term of District Service Rule-2015. Their promotional benefit will be offered after completion of 3(three) years i.e. on and from 29.05.2026. The employee concerned who have not yet produced the Gradation Certificate in their service record or not completed their graduation are hereby given opportunity to complete and produce their Graduation Certificate within three to five years from the date of their notional promotion failing which their notional promotion will be null and void as per rule laid down in the District Service Rule-2015

Existing Senerio of Upper Division Clerk
2024

Number of Vacancy of Upper Division Clerk= 04
75% of 04 i.e. 03 number of vacancy will be filled up by way of promotion and the rest number of 1 will be filled up by direct recruitment.

01	Shri Manoj Sarkar(UR)	20(SC) carry ford and merged.	29.05.2024	Till date	
02	Shri Jayabrata Ray(SC)	21(SC)	29.05.2024	Till date	
03	Shri Surajit Basak(UR)	22(UR)	29.05.2024	Till date	

SL. Nos 1-3 will be promoted notionally for three years in term of District Service Rule-2015. Their promotional benefit will be offered after completion of 3(three) years i.e. on and from 29.05.2027.

Existing Senerio of Upper Division Clerk
2025

Number of Vacancy of Upper Division Clerk= 01
75% of 01 i.e. 01 number of vacancy will be filled up by way of promotion and the rest number of 0 will be filled up by direct recruitment.

01	Shri Prafullya Mondal(SC)	24((ST)	29.05.2025	Till date	Having no ST candidate under Zone of consideration.

The employee concerned will be promoted notionally for three years in term of District Service Rule-2015. Their promotional benefit will be offered after completion of 3(three) years i.e. on and from 29.05.2028. The employee concerned who has not yet produced the Gradation Certificate in his service record or not completed his graduation are hereby given opportunity to complete and produce his Graduation Certificate within three to five years from the date of his notional promotion failing which his notional promotion will be null and void as per rule laid down in the District Service Rule-2015

21.7.25

P.Karmakar.

Prepared by me

Senerio of Lower Division Clerk
2023

Total Number of Vacancy =17
Vacancy will be filled up through Promotion after following 50 point Roster= 04
Left for direct recruitment=13

Sl. No.	Name of employee entitled	Vacancy Number	With effect from	To date	Fact of Vacancy
2	Shri Ratan Barman (SC)	01(SC)	29.04.2023	28.05.2023	
3	Shri Sahadeb Barman(SC)	02(UR)	29.04.2023	28.05.2023	
4.	Shri Debashis Deb(UR)	03(UR)	29.04.2023	28.05.2023	
5	Shri Khokan Barman (SC)	04(ST)	29.04.2023	28.05.2023	Having no ST Candidate under the Zone of consideration the post is filled up with the group"D" Staff as per seniority.
6	Shri Subrata Sarkar(UR)	05(UR)	29.04.2023	28.05.2023	
6	Shri Snehashis Chanda(P/S)(UR)	06 (UR)	29.04.2023	28.05.2023	
8	Shri Rajesh Chakraborty(UR)	07(SC) carry ford.	29.04.2023	28.05.2023	Having no SC Candidate under Zone of consideration.
9	Shri Manoj Sarkar(UR)	08(SC) Carry ford.	29.04.2023	28.05.2024	Having no SC Candidate under Zone of consideration.
10	Shri Jayabrata Ray(SC) P/S	09(SC) carry ford and merged	29.04.2023	28.05.2024	
11	Shri Surajit Basak	10(UR)	29.04.2023	28.05.2024	
12	Shri Prafulla Mondal(SC)	11(SC)	29.04.2023	28.05.2024	As per 50-point roster.
13	Shri Partha Das Chowdhury(UR)	12(UR)	29.05.2023	Till date	
14	Shri Sujit Pandit(UR)	13(UR)	29.05.2023	Till date	
15	Sahajahan Mia(UR)	14(UR)	29.05.2023	Till date	
16	Shri Sumon Sarkar(SC)	15(SC)	29.04.2023	Till date	As per 50-point roster

2024

Total Number of Vacancy =13
Vacancy will be filled up through Promotion after following 50 point Roster= 03
Left for direct recruitment=10

1	Nabiul Islam(UR)	15(SC)	29.04.2024	Till date	
2	Shri Tapas Goswami	16(SC) Carry ford.	29.04.2024	Till date	
3	Shri Mahananda Lal	17(SC)Carry ford and merged.	29.04.2024	Till date	

2025

Total Number of Vacancy =10
Vacancy will be filled up through Promotion after following 50 point Roster= 2.50 @ 3
Filled up= 02
Left for direct recruitment=09

1	Smt. Ruma Paul(UR)	18(SC)	29.04.2025	Till date	Having no SC candidate under Zone of consideration.
2.	Shri Dilip Adhikary(UR)	19(SC) carry ford	29.04.2025		

Prepared by me
Sd/-
(Swapan Ray)
Sheristadar
Dist. Judges Court,
Alipurduar.

Sd/-
(Bibhuti Khesong)
Chairman
District recruitment
Cum-promotion committee
District Judges Court
Alipurduar.

Sd/-
(Paresh Ch. Karmakar)
Member
District recruitment
Cum-promotion committee
District Judges Court
Alipurduar.

Sd/-
(Megh Dorji Moktan)
Member
District recruitment
Cum-promotion committee
District Judges Court
Alipurduar.

Sd/-
(Uttam Bhattacharya)
Member Guest

Sd/-
(Pukar Pradhan)
Guest Member