OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS COURT :: JAYASHANKAR BHUPALPALLY

NOTIFICATION NO. 02/2026

Dis No. 1393 /2026/Admin **Dated: 13 /11/2026**

Applications are invited from the eligible candidates of Jayashankar Bhupalpally District upto **5.00 p.m on 27 /11/2026** to fill up the post of Typist on contract basis on consolidated pay as per Rule 9 of the Telangana State and Subordinate Rules,1996 for a period of ONE YEAR in the Court of FAST TRACK Special Court for Expeditious Trial and Disposal of Rape and POCSO Act Cases, Jayashankar Bhupalpally as per G.O.Ms.No.104, Finance (HRM - II) Department, Dated:30.12.2019.

The applications must be sent in a sealed cover addressed to the Honourable **PRL.DISTRICT AND SESSIONS JUDGE, JAYASHANKAR BHUPALPALLY** and send the same by way of **Speed Post or courier and the application forms will not be entertained either directly or in person.**

Sl.No	Name of the Post	No.of Posts	Consolidated amount per month
1.	Typist	01	Rs.19,500/- p.m

Contract Basis - Remuneration shall be paid as fixed by the Government from time to time

IMPORTANT INSTRUCTIONS:

1. Only persons who are of sound health and active habits alone will be considered
2. Persons with proven recorded of ability, good performance and integrity alone will be considered.
3. Persons who have awarded any punishments for any misconduct in disciplinary proceedings while in service are not eligible for consideration.
4. Persons selected have to produce a physical fitness certificate and enter into an agreement / contract with the District Court, Jayashankar Bhupalpally on such terms and conditions as the appointing authority deems fit, proper and service and on all other required particulars.

AGE LIMIT:

1. As on 01/11/2026 a candidate must have completed the age of (18) Years and must not have completed the age of (34) Years for Typist.
2. The relaxation of maximum age limit in respect of SCs/STs/BCs/EWS is (5) years and in cases of candidates of Physically Disabled they shall be given age relaxation of 10 years.

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EDUCATIONAL QUALIFICATIONS:

Sl.No	Post	Qualification (as per TJMSS Rules,2018)
1.	Typist	Must have passed Bachelor's Degree of any recognized University in India established or incorporated by under a central Act, state Act or Provinicial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. Must have passed Telangana Government Technical Examination in **English Typewriting by higher grade** (45 WPM) qualification or its equivalent examination, if higher grade English Typewriting candidate is not available English Typewriting lower will be considered (30 WPM) Must have Knowledge or **Qualification in Computer operation.**

METHOD OF RECRUITMENT:

There will be a test in Typewriting with regard to the Technical efficiency for the Post of Typist and the qualified candidates will be called for Oral Interview.

ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED ALONG WITH THE APPLICATIONS:

a. Certificate of academic qualifications such as marks lists, pass certificate provisional certificate, testimonials and other certificates to prove their technical efficiency if any.
b. Date of Birth Certificate.
c. Community Certificate in cases of SCs/STs/BCs issued by the competent Authority.
d. Employment Reigistration Card.
e. Certificate in respect of Local / Non- Local candidature in terms on Presidential Order, 1975.
f. A self addressed registered post cover with acknowledgement worth of Rs.70/- or as fixed by the Postal Department for RPAD.

GENERAL INSTRUCTIONS:

1. The candidate will be appointed only on Contract basis as per Rule 9 of Telangana State and Subordinate Service Rule, 1996 for a period of **ONE YEAR** on executing a Deed of agreement at the time of making their appointment.
2. In case of retired employees the provisions contained in Telangana Civil Service (Conduct) Rules, 1964 and Telangana Pension code shall be applicable mutates mutandis.
3. No other Service rules shall be applicable other than above.
4. Applications recieved after 5.00 p.m on 28 **/11/2026** will not be accepted.
5. The contract appointment shall automatically ceases to be in operation unless a fresh proposal is made fresh contract is enter into service.
6. No TA and DA will be paid for the journey performed in connection with the appointment.

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7. Applications with insufficient information will be summarily rejected.
8. Applications received after the date stipulated time would not be accepted.
9. No correspondance will be entertained in any respect.
10. Candidates resorting to bring influence of any kind will be disqualified summarily.

NOTE: This Notification is available in our website as below
https://bhupalapally.dcourts.gov.in

13/11/26

PRL.DISTRICT AND SESSIONS JUDGE,
JAYASHANKAR BHUPALPALLY

To,

1. All the Judicial Officers in the Unit of Jayashankar Bhupalpally, with a insturction to affix the notification on the notice board of their respective courts.
2. The District Collector, Jayashankar Bhupalpally, with a requet to affix the notification on the notice board of your office.
3. The Distict Employment Officer, Jayashankar Bhupalpally
4. All the Unit Head / Principal District and Sessions Judges of Telangana, State.
5. Notice Board of District Court and Sub Court Complex, Jayashankar Bhupalpally.
6. Publication through all Telugu Print Media, District Public Relation Officer, Bhupalpally.
7. The District System Administrator, Bhupalpally for placing this Notification in the Official Website of this Unit.

Copy Submitted to:

The Registrar General, Hon'ble High Court for the State of Telangana, Hyderabad.

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APPLICATION FOR THE POST OF TYPIST

Ref:- Distric Court, Jayashankar Bhupalpally Notification
Dis No. /2026/Admin, Dt:_____/11/2026.

Recent Photograph

1. Full Name of the Applicant :
2. Father's / Husbands'c Name :
3. Date of Birth :
4. Age (as on 01.11.2026) :
5. Caste / Category :
6. Sex :
7. Nationality :
8. Religion :
9. Educational Qualifications
   a) Academic :
   b) Technical :
   c) Other (if any) :
10. Previous Experience (if any) :
11. Local / Non local :
12. Permanent Address :
13. Address for Correspondence :
14. Mobile Number :

I solemnly decalre that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false acton may be taken against me.

Station:
Date:

Signature of the Applicant.

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