

DISTRICT AND SESSIONS COURT : AT JAYASHANKAR-BHUPALPALLY

Dis. No. 1140 /ACCTS/BHPL/2023

Dated:11.10.2023.

:: TENDER NOTICE ::

Sub:- **QUOTATIONS - STATIONARY ITEMS** - Quotations for the manufacture and supply of Stationary items to the Prl. District and Sessions Court, Jayashankar-Bhupalpally, for use of all the Courts in the unit of Jayashankar-Bhupalpally District - **Sealed Quotations Called for** - Regarding.

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Sealed Quotations are invited to supply of the following stationary items (as detailed in the below mentioned annexure). The Stationary items should be with standard material. **The sealed quotations** should reach to the Prl. District and Sessions Court, Jayashankar-Bhupalpally, **on or before 28-10-2023 by 05.00 P.M.**, in the following Items. The quotations received after the above said date and time will not be considered.

The stationary is required to be supplied within (15) days from the date of acceptance of the quotation. The delivery of stationary will be taken in the Principal District and Sessions Court, Jayashankar-Bhupalpally. In case, if the stationary items is found to be below standard or defective, the delivery will not be accepted.

The Principal District and Sessions Judge, Jayashankar-Bhupalpally reserves the right to accept or reject any of the quotation or all the quotations without assigning any reason thereto.

Sl. No.	Description of Stationary Item	Required Quantity
1.	Adjustable Writing Pad (Officer Chamber and Bench)	8
2.	White Paper Bundles (A4 size)	1130
3	Office Trays	40
4.	Brown Envelop Covers Big Size (11x15)	10000
5.	Brown Envelop Covers Small Size (10x4)	10000
6.	Cloth Envelop Covers (Legal Size)	1000

7.	Apsara Pencil Boxes	50
8	Nada Threads bundles (8mm)	50
9.	Gum Tapes Small white	50
10	Scissors normal size	30
11.	File Tags bundles	20
12.	File Pads	2000
13.	Fine Receipt Books	575
14.	Head Clerk Receipt Books	24
15.	STC Registers	30
16.	Big Size Staplers	10
17.	Calculators	20
18.	Small Stapler Pin Boxes	200
19.	Turkey Towels for Chambers	50
20.	Napkins	100


 11/11/2023.
**Principal District and Sessions Judge,
 Jayashankar-Bhupalpally.**

To:

All the Local Dealers of Stationary shops in the Districts of Jayashankar Bhupalpally and Hanamkonda, Warangal.

Copy to:

1. The Chief Admn. Officer, Prl. District & Sessions Court, Jayashankar-Bhupalpally for display in Notice Board.
2. The Senior Civil Judge's Court, Jayashankar-Bhupalpally for display in Notice Board.
3. The Prl. Junior Civil Judge's Court, Jayashankar-Bhupalpally for display in Notice Board.
4. The Addl. Junior Civil Judge's Court, Jayashankar-Bhupalpally for display in Notice Board
5. The District Collector, Jayashankar-Bhupalpally for display in Notice Board.
6. The Municipal Commissioner, Jayashankar-Bhupalpally for display in Notice Board.
7. The Computer Section, Prl. District & Sessions Court, Jayashankar-Bhupalpally to place this **Tender Notice in e-Court's Website**, for wide publicity.