


IN THE COURT OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE ::  
AT NIZAMABAD

NOTIFICATION CALLING FOR TENDERS  
FOR SANITATION CONTRACT  
FOR TWO COURTS BUILDING COMPLEX, BODHAN

Dis.No. *1671* Date: *04-04-2024*

Sealed Tenders are invited by the undersigned for the Annual Maintenance Contract for cleaning of Toilets and compound for a period of one year from 1.6.2024 to 31-05-2025. Cleaning and moping of corridors, stair case, lifts from cleaning of and sweeping the open area in the premises outside the building of Two Courts Building Complex, Bodhan.

The Tenders have to be submitted to THE PRINCIPAL DISTRICT & SESSIONS JUDGE, NIZAMABAD on or before 18-04-2024 by 4-00 P.M., quoting the rate along with E.P.F., E.S.I and G.S.T. contribution as per G.O.Ms No 85 of Labour Employment, Training & Factories Labour (II) Department dt 22.09.2007 and also to mention what are the material used. Your acceptance to prescribed conditions annexed herewith and it is the discretion of the undersigned to accept or reject the Tenders without assigning any reason.

  
PRL. DIST. & SESSIONS JUDGE  
NIZAMABAD

To:

- 1-The Notice Board of the Prl. Dist. & Sessions Judge, Nizamabad
- 2-The Notice Board of the V Addl. Dist. & Sessions Judge, Bodhan
- 3- The Notice Board of the Addl Senior Civil Judge, Armoor
- 4-The Notice Board of the District Collector, Nizamabad
- 5-The Notice Board of the Municipal Commissioner, Nizamabad
- 6-The Notice Board of the Municipal Office, Bodhan
- 7- The Notice Board of the Municipal Office, Armoor.
- 8-Dist. Court Official Web site, Nizamabad.

TERMS AND CONDITIONS

The Tenders are invited to take up the comprehensive Annual Maintenance of Sanitation Work of the Building of Two Courts Buildings Complex, Bodhan, to keep the premises clean and tidy and building Cleaning of Toilets of all the Floors of Building.

1	The period of Annual Maintenance Contract will be for one year from the date of Agreement
2	The Organization has to entrust the work from 7.30 A.M. to 5.40 P.M. subject to Labour Act
3	The Organization shall undertake the General Cleaning such as Sweeping, Moping of Corridors, Stair Cases, Court Halls, Clearing of Spider webs, Clearing of Lofts and Sunshades, cleaning of Toilets etc, of all the Floors of the Building and entire premises
4	The Organization those who are submitting the Tenders for Sanitation work shall consolidated Annual Maintenance Charges on monthly basis and shall quote number of Employees proposed to be employed for execution of work and supervising the work.

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5	Cleaning of Sajjas in the building every week. The Agency should be well equipped in attending to the said work, if necessary, the agency has to hire the necessary equipment for the said purpose
6	Sweeping of terrace in the building once in every fortnight and also cleaning overhead water tank every month
7	Cleaning of all the general toilets (Ladies and Gents) using phenyl and cleaning material regularly (daily 3 to 4 times).
8	Cleaning of Window Panes, Grills etc., and Pan stains near the toilets, cornets and other places
9	The staff of the Contractor shall also attend to any other work as entrusted by the V Addl. District and Sessions Judge, Bodhan
10	The contractor personnel have to remove the unwanted plants etc., on the building once in a week, without fail and for this, the Agency has to procure necessary equipment.
11	The Agency shall pay wages to the workers as per the provisions of Minimum Wages Act. 1948 and comply with provisions of other Acts relating to Labour and Proof of such payment etc., shall be submitted to the V Addl. District and Sessions Judge, Bodhan every month. The agency has also pay EPF and ESI contributions for all the Workers as per Rules and also file proof of such payment. The agency shall also pay service Tax etc., to the concerned Authorities and file proof of such payment also before V Addl. Dist. & Sessions Judge, Bodhan
12	The Agency personnel shall invariably wear Uniform with Identity Card before entering the premises. Whenever the authorities insist, the Agency personnel shall produce their identity Cards
13	This Office reserves the right to terminate the contract, without assigning any reason.
14	This Office may impose penalty of deducting certain percentage of amount from the bill, if any Person absents to duty of if no substitute is provided or if the work is found to be un-satisfactory or any damage is caused to the High Court property
15	The Agency shall not sub-lease/entrust the work of maintenance to any other agency
16	If the Agency intends to withdraw from the contract, it shall give at least one month's advance notice, as otherwise, the Office reserves the right to claim damages from the Agency
17	The Agency, shall submit Bank Account number, Name of the Bank and Branch, IFSC Code and MICR Code number along with 1st bill.
18	The successful Tenderer has to execute an agreement abiding to the said terms and Conditions on a non-judicial stamp paper of Rs.200/- as early as possible.

Copy/Forwarded by Order

Chief Administrative Officer  
Pri. Dist. & Sessions Court,  
Nizamabad.