HIGH COURT OF MADRAS

NOTIFICATION No. 335/2024 **DATED: 22.11.2024**

IMPORTANT DATES:

Date of Notification	22.11.2024
Last date for submission of Online Application	23.12.2024
Last date for remittance of fee through Bank	24.12.2024
Date and Venue of Examination	Intimation at a later date

Applications are invited from eligible candidate **ONLY THROUGH ONLINE MODE** (https://www.mhc.tn.gov.in/vc_rec) for recruitment to the post of **VC Host (Technical) on Contract Basis For Principal Seat of Madras High Court and Madurai Bench of Madras High Court.**

Note:-

(a)	Only applications submitted through **https://www.mhc.tn.gov.in/vc_rec** **WILL BE** accepted. Applications submitted through any other mode viz., by post, courier, RPAD, e-mail, hand delivery, etc., will not be entertained under any circumstances or for any reason.
(b)	Before filling the online application, the applicants are advised to go through the 'Notification' and 'Terms and conditions' available in the Madras High Court Website (https://www.mhc.tn.gov.in/vc_rec) thoroughly and carefully and they shall satisfy themselves that they fulfil all the required qualifications and are not disqualified for appointment.
(c)	The candidates are advised to make use of ONLY DESKTOP or LAPTOP to apply for the post through online mode and not to apply through smart phone or tab since the application module is compatible only for desktop or laptop.
(d)	If the candidate is found not eligible to apply for the above post, he / she will be disqualified from participating in the selection process of the High Court for the said post at any stage of the selection process.

(e)	Mere Registration will not be considered as an application for the post. The Madras High Court will not be responsible for any consequences arising due to furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.

CAUTION

➢	The recruitment is made purely on merit basis.
➢	The candidates, in their own interest, are cautioned against touts and agents who may indulge in cheating by making false promises of securing appointment through unfair means.
➢	High Court, Madras will not be responsible or liable for any loss that may be occasioned to any applicant, on account of dealing with such unscrupulous elements.
➢	Candidates indulging in unfair means; by approaching the Recruitment Body either in person or through anyone, will be disqualified from appointment.
➢	Applicants are solely responsible for their online application. They cannot blame the service provider like internet café / browsing centre / Common Service Centers for the mistakes made while applying online forrecruitment. The online applications once finally submitted cannot be edited. **Hence, applicants are strictly cautioned to verify the filled in online applications carefully, before final submission**.

1. TERMS AND CONDITIONS

- In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection process or at any stage, action may be taken against the candidate by the Madras High Court including rejection of the application.
- Candidate should not be a party to any kind of canvassing.
- Candidate should not have been debarred / disqualified by the Madras High Court or any other recruiting agency.
- Candidate should not be a dismissed Government Employee.
- Candidate should verify the correctness of the particulars furnished in the application.
- No individual communication regarding the date and time of Written Examination and Final Interview will be accepted.

- The schedule of Written Examination / Final Interview will be made available on the Madras High Court website and the said details will be sent only through email / SMS alerts from the Madras High Court.

- Candidate should be aware of the duties attached to the post applied for and in case of appointment, should attend to all such duties assigned to them.

- Candidate should be aware that the post is purely on contractual basis and should not claim any permanency in the future.

- Candidate should accept the terms and conditions that may be issued from time to time by the Madras High Court.

- Madras High Court can terminate the employment of the selected candidate at any time without assigning any reason.

- The selected candidate will be required to work even beyond normal working hours and Saturdays and Sundays, if necessity arises.

- The selected candidate will be eligible only for 12 days of casual leave per year and not eligible for any another kind of leave, except the leave declared by Madras High Court.

- No Sandwich Leave to be availed by the Candidate.

  Explanation:

  a) If a national holiday falls on Thursday or Tuesday, the Candidate is not allowed to take leave on Friday or Monday.

  b) The Candidate is not allowed to take leave both on Friday and Monday.

- The salary will be deducted for any absence or leave beyond the permissible leave.

- Candidate should undertake to work either in Principal Seat, Madras High Court or Madurai Bench of Madras High Court, Madurai.

- Candidate should not claim for any transfer from Madras High Court to Madurai Bench and vice versa. If required the Madras High Court has the rights to transfer the employee.

- Candidate should attend the Office irrespective of court hours and even beyond normal working hours and court holidays, if required.

- Candidate should not claim any TA/DA for attending the Written Examination and Final Interview.

- Candidate should sign the Work Agreement, as per Annexure-A when joining the Service.

2. NAME OF THE POST, CONSOLIDATED PAY AND NUMBER OF VACANCIES:

Sl. No.	NAME OF THE POST	CONSOLIDATED PAY	NO. OF VACANCIES
1.	VC HOST (Technical) on Contract Basis	Rs.**30,000**/- p.m.	**75**

3. NATURE OF WORK:-

(i) Assist Court Hearings through Video Conferencing/Hybrid Hearing,

(ii) Rectify Network /System issues in the Court Halls and

(iii)Any other work assigned by the Registrar (IT-cum-Statistics), Madras High Court.

4. ELIGIBILITY CRITERIA:-

a) Age Limit (as on 22.11.2024):

i) Candidate Maximum age should not exceed **35 years** i.e., should be born on or after 22.11.1989

ii) Age barred candidates (if they have completed 35 years of age as on 22.11.2024) will be summarily rejected and examination fee will not be returned and no further correspondence in this regard will be entertained.

iii) In Service candidates in Madras High Court and District Judiciary are provided age relaxation of 5 years (Annual Maintenance Contract Staff/ Other Staff appointed on temporary basis/ Nominal Muster Roll Staff)

b) Educational Qualifications:

i) Candidate must possess B.Sc (Computer Science) / B.Sc (IT) / BCA / B.E. (Computer Science, Software Engineering, AI and Machine Learning) /B.Tech (IT) / MCA / M.Sc (Computer Science) / M.E (Computer Science, Software Engineering, AI and Machine Learning) / M.Tech (IT) / M.S (IT).

ii) Application of Candidates not possessing the above Educational Qualifications will be summarily rejected, examination fees will not be returned and no further correspondence in this regard will be entertained.

iii) Candidate are advised in their own interest to apply Online well in advance and avoid the last minute online rush. Candidate shall ensure that they fulfil all requisite eligibility criteria on the date of notification before applying for the post. The educational/technical qualification/experience obtained subsequent to the date of Notification will not be considered. **Therefore, Candidates who are awaiting the result/certificate of the required educational qualification on the date of Notification are not eligible**.

5. EXAMINATION FEE:-

Examination Fee is **Rs.600/-** for all the Candidate.

Note: The fee once paid neither will be refunded to the applicants under any circumstances nor adjusted towards any other selection.

6. MODE OF SELECTION:-

a) Written Examination (Maximum Marks: 120):

i) The eligible candidates will be called for Written Examination (Objective Type).

ii) The Duration of the Examination is 90 minutes.

iii) Each Question carries 2 marks and there will be a negative marking of 0.25 for each wrong answer.

iv) The Syllabus of Examination which will be conducted in OMR Answer Sheets is as follows

Sl. No.	SUBJECT	SYLLABUS	NUMBER OF QUESTIONS
1.	COMPUTER KNOWLEDGE	1. Basics of Computer Networks and Operating System 2. Application Development 3. Internet & Web Technologies 4. Software Tools and Techniques 5. Cloud Computing (As per the syllabus provided Annexure-A below)	50
2.	GENERAL KNOWLEDGE	1. Current Affairs 2. Mental Alertness	10

b) Certificate Verification and Final Interview (Maximum Marks: 30):

The candidates will be shortlisted for Final Interview, as per merit, based on the marks scored in Written Examination in the ratio of 1:5 or such number as may be decided by the Madras High Court.

The Final selection of candidates will be made on the basis of combined marks secured by the candidates in the Written Examination and Final Interview.

7. EXAMINATION CENTRES:-

(i) The Written Examination will be conducted in any place/places as may be decided by Madras High Court. Request for change of venue will not be entertained under any circumstances.

(ii) The date of Certificate Verification will be intimated to the eligible candidates only through the official website of the High Court, Madras **https://www.mhc.tn.gov.in/vc_rec** and no personal intimation through post/courier will be sent to the candidates. Therefore, the candidates are strictly advised to follow the information notified in the official website of the High Court, Madras.

8. PUBLICATION OF RESULT:-

The final selection list will be hosted in the Madras High Court Website **based on merit only.**

Final Selection will be decided only after scrutiny and verification of originaldocuments/testimonials produced.

9. PLACE OF POSTING:-

The selected candidates will be posted either in Principal Seat, Madras High Court or Madurai Bench of Madras High Court, Madurai and depending upon the need of the Registry, selected candidates may be interchanged between Principal seat and Madurai Bench of Madras High Court.

HIGH COURT, MADRAS **Sd/-S. ALLI**
DATED: 22.11.2024. **REGISTRAR GENERAL**

ANNEXURE – A

(i) Basics of Computer Networks and Operating System:

LAN, WAN, Wireless Networks, WLAN, Wi-Fi, LAN Testing, LAN Proxy Server, OSI Layers, Network Protection and Security, Basic Working Knowledge of Windows / Linux Operating Systems including Open source Operating Systems.

(ii) Application Development:

Requirement Analysis & Engineering, Software analysis & Design, Flow Charts, DFD, Concepts of OOPs, Software Change Management, Deployment of web based applications, IDE Tools, Reporting Tools, Documentation and User manuals, Unit and Integrated Testing.

(iii) Internet & Web Technologies:

HTML5, CSS3, Java Script, JSON, AJAX, XML, Web Servers, Server Programming Language – Java, PHP, Python, Web Design Tools, Mail Clients, DNS and Web Hosting, Static and Dynamic Web Development, Responsive Web Design, API/Web Services, W3C Standards.

(iv) Software Tools and Techniques:

Office tools, working knowledge of Learning Management System (LMS)/Content Management System (CMS), Document Management System (DMS). Database Management System overview – Database design, Data Analysis, ER Diagrams, Database Server – Industry Standard DBMS including postgresql, Overview of SQL Statements, Programming Concepts and Snippets, Testing Tools and Performance Monitoring tools.

(v) Cloud Computing:

Introduction to Cloud Computing – Definition of Cloud - Evolution of Cloud Computing - Underlying Principles of Parallel and Distributed Computing - Cloud Characteristics – elasticity in Cloud - On-demand Provisioning - Service Oriented Architecture - REST and Systems of Systems - Web Services - Publish-Subscribe Model - Basics of Virtualization - Types of Virtualization – Implementation Levels of Virtualization - Virtualization Structures - Tools and Mechanisms - Virtualization of CPU, Memory, I/O Devices - Virtualization Support and Disaster Recovery - Layered Cloud Architecture Design - NIST Cloud Computing Reference Architecture - Public, Private and Hybrid Clouds - laaS - PaaS - SaaS – Architectural Design Challenges - Cloud Storage - Storage-as-a-Service – Advantages of Cloud Storage - Cloud Storage Providers - S3 - Inter Cloud Resource Management - Resource Provisioning and Resource Provisioning Methods - Global Exchange of Cloud Resources - Security Overview - Cloud Security Challenges - Software-as-a-Service Security – Security Governance - Virtual Machine Security - IAM - Security Standards - Hadoop - MapReduce - Virtual Box - Open Stack - Federation in the Cloud - Four Levels of Federation - Federated Services and Applications - Future of Federation. ”

ANNEXURE – B

EMPLOYMENT CONTRACT AGREEMENT

This agreement is entered into on this ……. day of ……..….. between ……..…… Son/Daughter/Wife of ……. aged about …… years and residing at ……..…….. and Registrar (IT-cum-Statistics), representing the Madras High Court;

Whereas, the Contract Employee has been issued an offer of appointment on contract basis by the High Court and it has been accepted by him/her, he/she is appointed on contract basis to the post of …….. with effect from the F.N. of ……. on the terms and conditions as mentioned.

Witness:

1.

(CONTRACT EMPLOYEE)

2.

(For HIGH COURT)

TERMS AND CONDITIONS

- Contract Post will not be converted as Permanent Post.
- Consolidated pay of - Rs.30,000/- (Per Month).
- Increment in the salary may not be applicable.
- Working hours shall ordinarily be from 10.00AM to 05.45PM and working hours may extend beyond and to court holidays also.
- All Holidays mentioned in the High Court Calendar are applicable.
- Casual Leave may be availed up to 12 days per annum.
- Salary will be deducted for each day of absence beyond 12 days per annum.
- The contract employment is terminable at any time at the discretion of the High Court without assigning any reasons, by issuing 15 days' notice or 15 days' pay, in lieu of notice period and, on the expiry of 15 days or on receipt of 15 days' pay, he/she shall be relieved from service, forthwith.
- If the contract employee intends to be relieved from the above post, the same may be intimated to the Registry 3 months in advance.
- In case of misconduct of the contract employee, the same will be brought to the notice of the Hon'ble Computer Committee, High Court, Madras.
- Upon considering the misconduct, the Hon'ble Committee will decide the action to be taken on the said contract employee.
- The contract employee shall maintain proper dress code.
- The contract employee shall maintain a high standard of reputation and integrity, commensurate with the responsibilities entrusted to him/her.
- The contract employee shall maintain utmost confidentiality in respect of matters which come to his/her notice, by virtue of such assignment and shall ensure that no information or document is disclosed because of his/her mishandling of papers or his/her deliberations with others, or in any other manner.