



# Digital Courts Web Version

End user manual

# Contents

1	General Information .....	1
1.1	Key Features.....	1
2	Accessing the application.....	2
3	Dashboard.....	3
3.1	Dashboard.....	4
3.2	Cause List .....	5
3.3	Pending .....	6
3.4	Disposed Dashboard .....	7
3.5	Imp Cases .....	7
3.6	Briefcase.....	8
3.7	Calendar .....	8
4	Paperless court .....	9
4.1	Cause List .....	9
4.2	Individual Cases.....	9
5	Order/ Judgements .....	10
6	Judgement Search.....	12
7	Important Judgements.....	13
8	Query Builder (Only for PDJ) .....	14

# 1 General Information

**Digital Courts – Green Initiative of Indian Judiciary** has been developed to make court paperless/digital with ease to view case-files/ documents while sitting at home. Judges can view all the case-related pleadings, chargesheets, court orders etc of both civil and criminal cases.

In addition to the Desktop Application, Digital Courts is also available as Web application and can be opened directly from the browser irrespective of the operating system.

The document will cover the functionality of the Web Application.

## 1.1 Key Features

- Facility to monitor the pendency and disposal of cases
- Provision for document viewing
  - View e-Filed cases
  - View Chargesheets
  - View Interim Orders/Judgments
- Integrated with JustIS mobile app
  - For single sign on
  - To view important case marked through JustIS mobile app
- Facility for voice to text conversion
- Facility to translate judgements in multiple languages
- Auto-generation of ODT file using readymade template
- Facility to access eSCR and High Court Judgements
- Facility to mark judgement as important and/or add notes

## 2 Accessing the application

Access the Digital Courts Web Application using following link

<https://digital.ecourts.gov.in>

Application is available only in the intranet domain.

The Judge can log-in into the system using JustIS app log-in credentials.

**Digital Courts**

Welcome

**Judicial Officer Code:**  
Judicial Officer Code

**Password/PIN:**  
Enter password/PIN

[Click Here To Generate Password](#)

Submit Reset

Terms & Conditions | eCommittee Supreme Court of India © 2024 . All Rights Reserved.

B1 Version :2.0 Disclaimer NIC National Informatics Centre

### 3 Dashboard

Upon successful login, the dashboard is displayed.

The following menu options are available in the system. The menu options can be accessed on the left side of the dashboard.

1. **Dashboard** – Overall status of the cases
2. **Paperless Court** – Enables searching of individual cases and viewing of all the uploaded documents including e-filed documents, chargesheets, interim orders, Court Proceedings and final order/ Judgements in pdf format
3. **Dictation of Order/ Judgement/ Deposition** – Enables dictation of interim orders, judgements, deposition using voice to text facility in English or 8 other Indian languages. Readymade templates are provided to download the draft documents.
4. **Translation of Order/ Judgement/ Deposition** – Facility for translation of the typed/ dictated order into English or other Indian languages.
5. **eSCR/ Judgement Search** – Facility to search eSCR and High Court judgements is provided along with features to mark judgments as important and adding notes to the judgement.
6. **IMP Judgements** – All the judgements marked as important are listed here.

**Note:** Principal District Judge user has additional facility of **Query Builder** to search/ list cases based on combinations of different search criteria.

The screenshot shows the Digital Courts Web Application Dashboard. The interface includes a sidebar menu with options like Dashboard, Paperless Court, Order / Judgement, Judgements Search, and IMP Judgements. The main content area displays a grid of statistics for Alerts, categorized by Civil and Criminal cases. The statistics are as follows:

Category	Civil	Criminal	Total
<b>Alerts</b>			
<b>Today's listed</b>	37	43	80
<b>Undated cases</b>	0	0	0
<b>Institution in last month</b>	19	110	129
<b>Received by transfer in last month</b>	0	0	0
<b>Pending</b>	980	2160	3140
<b>Ready/Effective</b>	0	0	0
<b>Unready/Ineffective</b>	980	2160	3140
<b>Delay Reasons</b>	764	765	1529
<b>Disposal in this month</b>	11	145	156
<b>Contested</b>	4	6	10
<b>Uncontested</b>	7	139	146

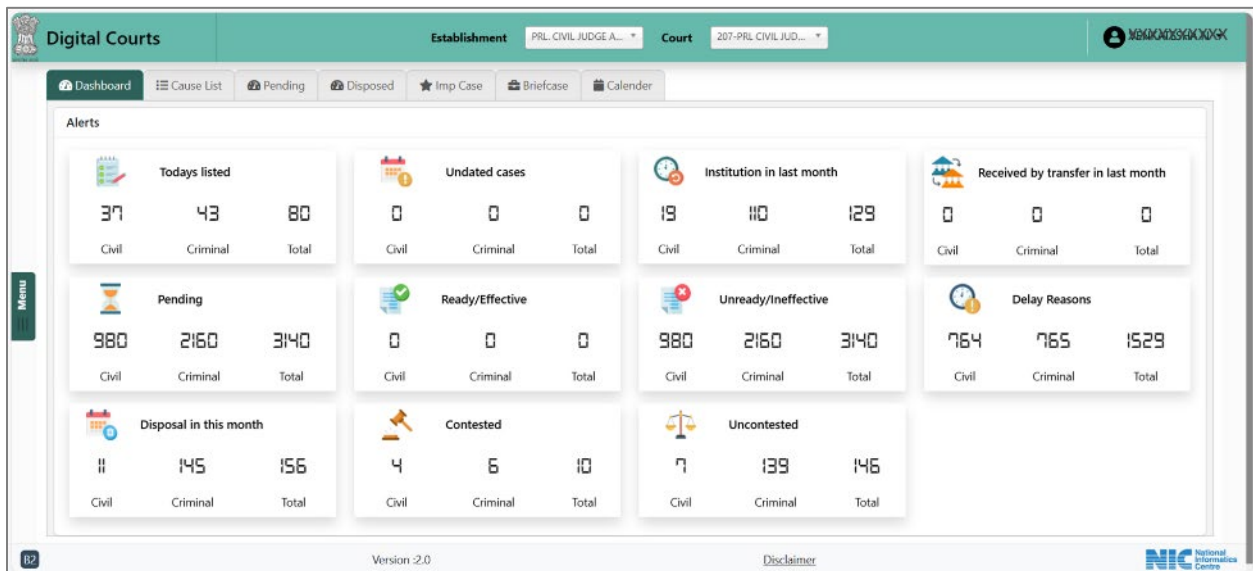
The dashboard also includes a footer with the version number (Version 2.0), a disclaimer, and the logo of the National Informatics Centre (NIC).

The home page has seven tabs listed. They are:

1. Dashboard
2. Cause List
3. Pending
4. Disposed
5. Imp Case
6. Briefcase
7. Calendar

### 3.1 Dashboard

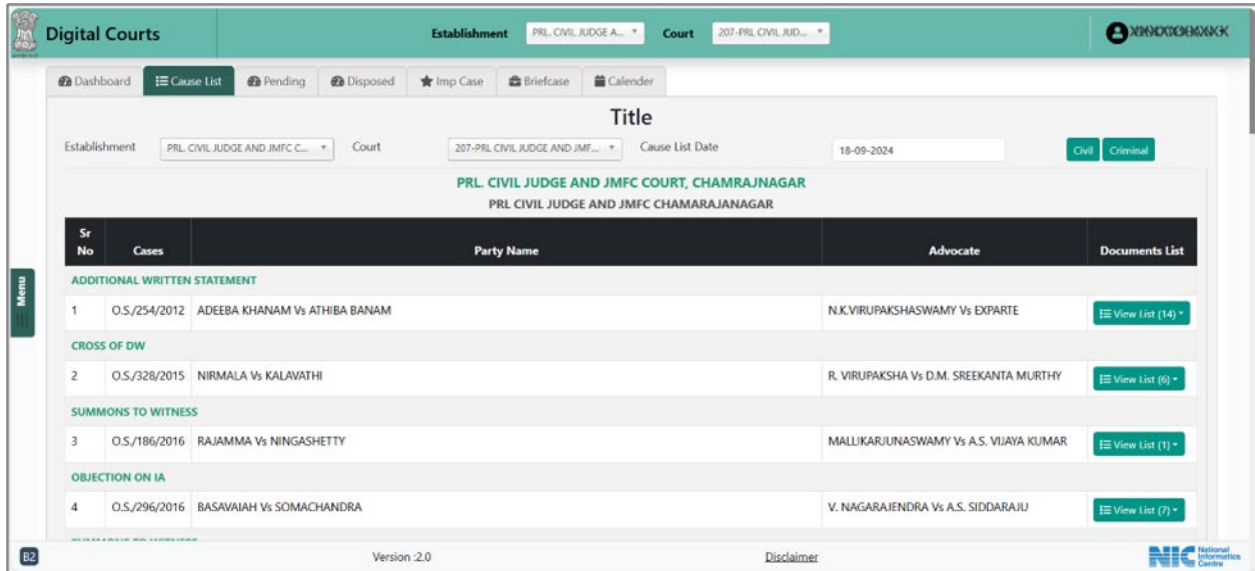
The dashboard provides overall status of cases for the respective Courts and thereby helps in prioritising tasks for effective Court management. Drill down facility is available for all the counts. Counts of listed, pending, disposed, undated, delayed, transferred cases are available on the dashboard.



### 3.2 Cause List

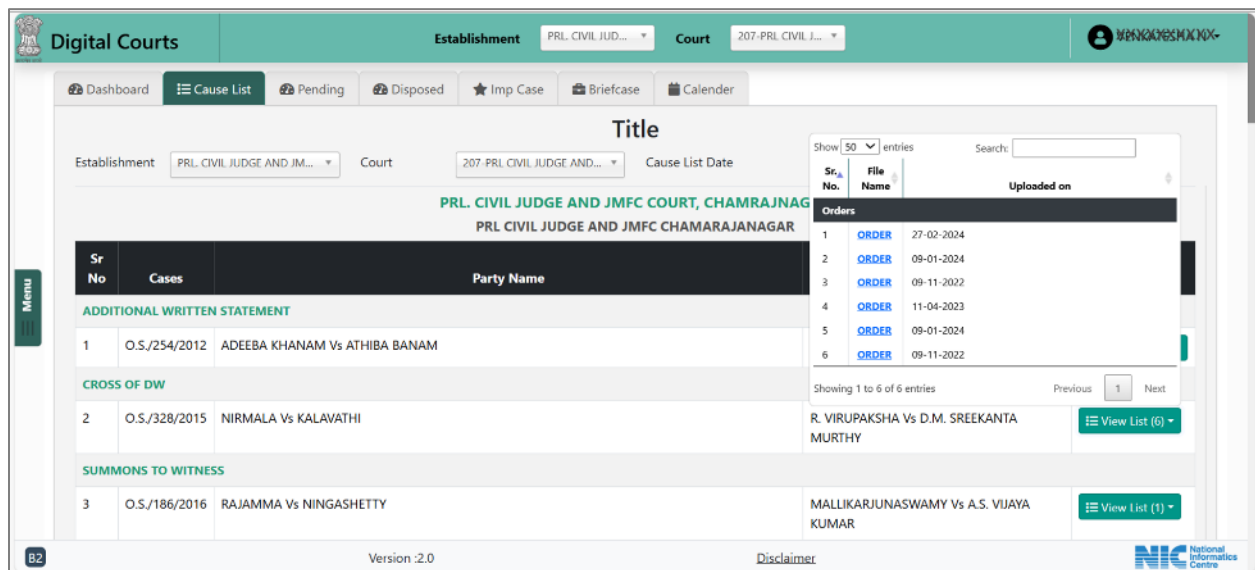
In the Cause List tab, the date-wise cause list is displayed.

- Select Establishment, Court and Date.
- Click on civil or criminal button to view respective cause list.
- Click on the Refresh button to update the data.



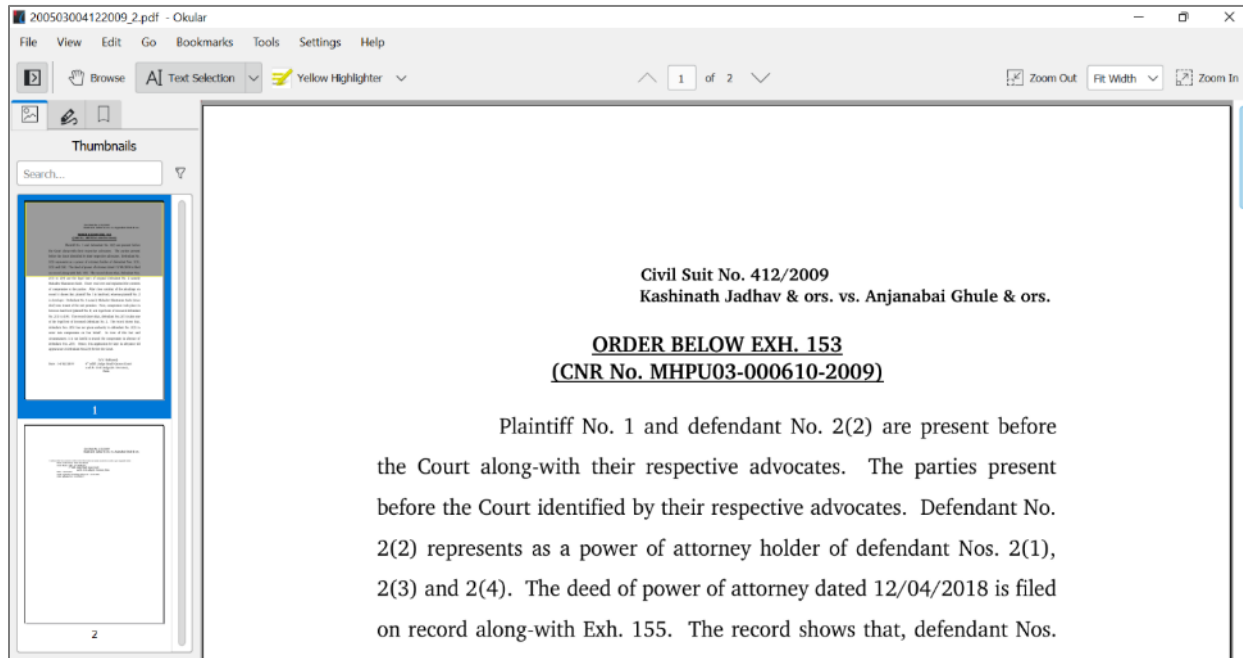
For each case, the user can click on View Files to see the relevant case files. The types of files that can be accessed are:

- E-Filed documents
- Chargesheet
- Order/ Judgement
- Case Proceedings
- Depositions



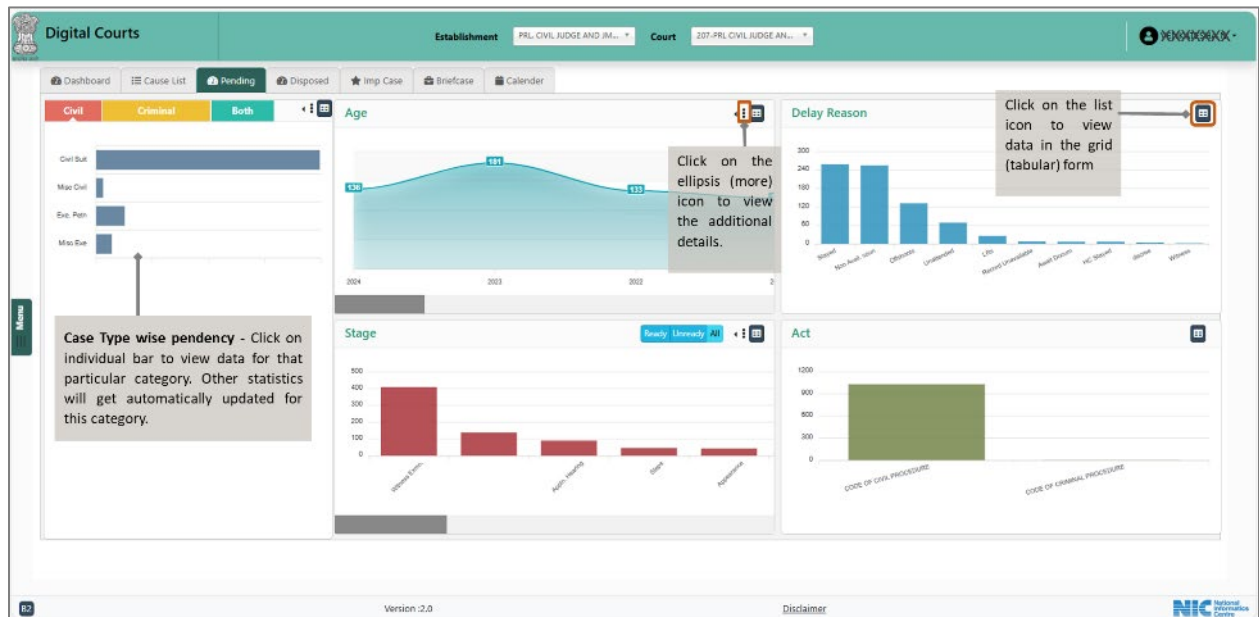
- All documents uploaded by the court and documents submitted by parties through eFiling are available for viewing.

Click on the filename to view the file.



### 3.3 Pending

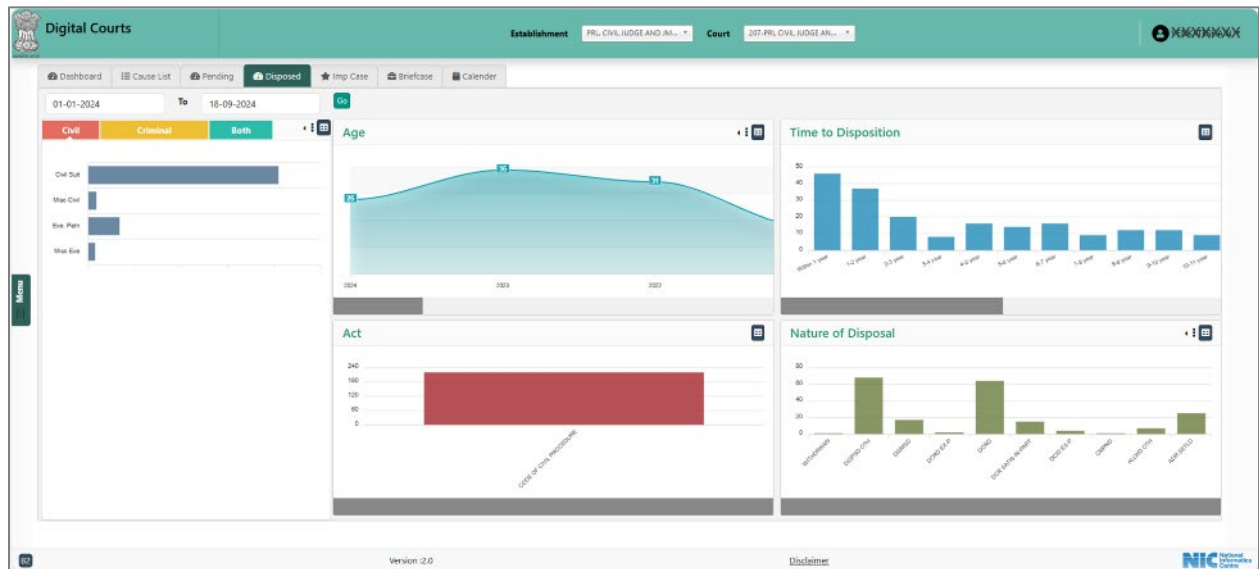
The dashboard gives all the pendency related data. The data is available in grid form as well as graphical form. Additional filters of case type and case category are provided for deeper analysis.





### 3.4 Disposed Dashboard

The dashboard provides disposed cases data for different parameters. All the facilities are similar to Pending dashboard.



### 3.5 Imp Cases

All the cases, which are marked as important in the JustIS mobile app, are visible through this tab.

The screenshot shows the 'Imp Case' dashboard in the Digital Courts application. It features a top navigation bar with 'Establishment' and 'Court' dropdowns. Below the navigation, there are tabs for 'Dashboard', 'Cause List', 'Pending', 'Disposed', 'Imp Case', 'Briefcase', and 'Calendar'. The main area displays a list of important cases with the following structure:

Sr No	Case No/Disposal Date	Party Name
<b>District &amp; Session Judge</b>		
<b>District Session Judge</b>		
1	<a href="#">Sessions Case/589/2021</a> 01-01-1970	1-State Government Vs Manjhal and one other
2	<a href="#">Regular Civil Appeal/14/2024</a> 01-01-1970	Rambabu Chansauriya Vs Piyush Chansauriya and two other
<b>ADJ(Pocso)/Spl Judge</b>		
<b>District Session Judge</b>		
3	<a href="#">CRIMINAL APPEAL/7/2024</a> 01-01-1970	Apchari Lovelesh Luhar Vs 1-State Government
<b>District &amp; Session Judge</b>		
<b>District Session Judge</b>		
4	<a href="#">Regular Civil Appeal/29/2022</a> 01-01-1970	Smt. Naziya Bano urf najra bano Vs Suresh
5	<a href="#">Regular Civil Appeal/45/2022</a> 01-01-1970	Prahlad Vs Pratap Singh

Showing 1 to 5 of 5 entries

### 3.6 Briefcase

The facility enables Judges to view cases disposed during earlier presided Courts. Once the briefcase tab is selected, the user will be prompted to select designation; period for the selected designation will be automatically reflected in the date range.

**Establishment:** Civil Court Lau... **Court:** 9-II Additional J...

**Select Designation:** Mandleshwar:Civil Court Mahesh...  
30-03-2017 To 29-05-2017  
Go Reset

**Alerts**

Particulars	Civil	Criminal	total
Contested	3	44	47
Uncontested	3	54	57
<b>Total Disposed</b>	<b>6</b>	<b>98</b>	<b>104</b>

**Imp Cases**  
Show 10 entries Search:   
Sr.No. Case No./Disposal Date Party Name  
No data available in table  
Showing 0 to 0 of 0 entries Previous Next

**Age** Civil Criminal Both  
Line chart showing age distribution from 2017 to 2007.

**Case Type** Civil Criminal Both  
Bar chart showing case types: RCT, SUM, MJC, R, SC, NIA, RCS, A, EX, B, MJC.

**Disposal Type** Civil Criminal Both  
Bar chart showing disposal types: Sent Delivered Acquired, Fresh Amount Recovered, Dismissed in Default, Dismissed as Stale, Disposal in Lok Adal, Sent Delivered Convicted, Case Committed, Order Passed, Allowed, Order Passed, Reported, Discharged, Sent as Non-Maintainable, Judgement Sent, Disposed, Withdrawal, In Terms Of Compromise.

Version :2.0 Disclaimer NIC National Informatics Centre

### 3.7 Calendar

Similar to JustIS mobile app, cases for selected date are listed along with ready and unready counts.

**Digital Courts** Establishment: PRL CIVIL JUD... Court: 207-PRL CIVIL J...

**Calendar** (September 2024)

Showing result for : 18/09/2024  
Civil Cases (37) Ready (0) Unready (37)

Sr No	Purpose	Count
1	ADDITIONAL ISSUES	2
2	ADDITIONAL WRITTEN STATEMENT	1
3	ARGUMENTS	4
4	ARREST NOTICE	1
5	AWAITING RECORDS	1
6	AWAITING REPORT	1
7	CALL ON	1
8	CROSS OF DW	1
9	CROSS OF PW	4
10	ENQUIRY	1
11	FURTHER CROSS	1
12	HEARING	4
13	HEARING ON IA	1

Version :2.0 Disclaimer NIC National Informatics Centre

## 4 Paperless court

The menu enables judge to review all the case details and documents related to a case. The cases may be searched individually or through cause list.

Select Paperless court → View case pleadings

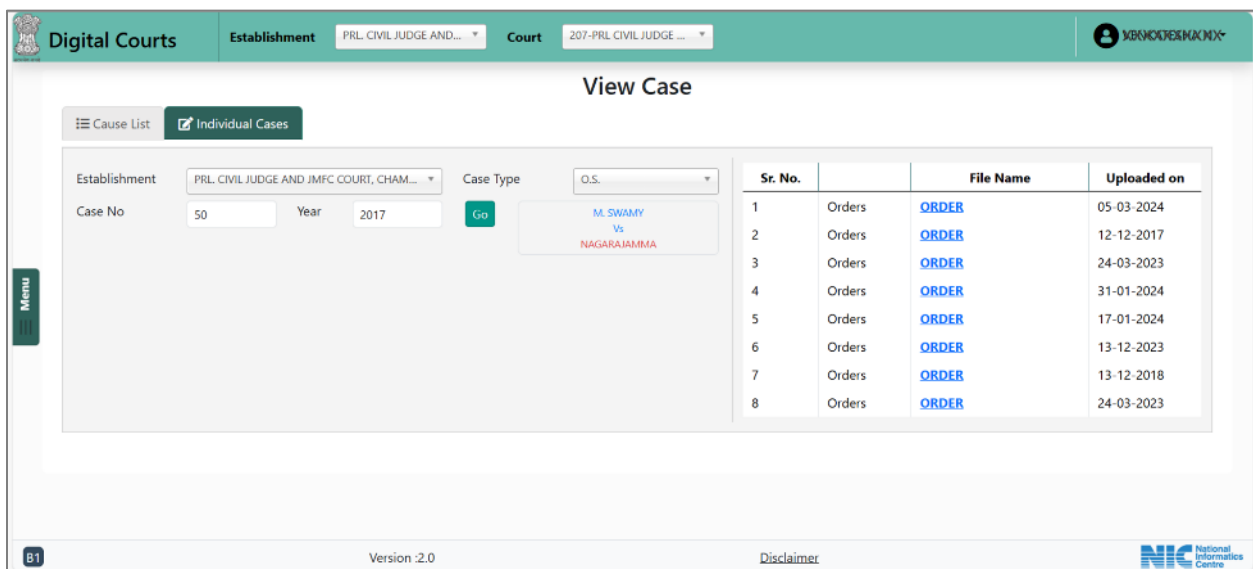
Case can be selected from cause list or searched individually.

### 4.1 Cause List

Refer **Section 3.2** for details

### 4.2 Individual Cases

The form enables Judge to search individual case. List of all the documents available for the selected case is displayed. Click on the file name, to view the file.



The screenshot displays the 'View Case' interface. At the top, there is a navigation bar with 'Digital Courts', 'Establishment' (PRL CIVIL JUDGE AND...), and 'Court' (207-PRL CIVIL JUDGE...). Below this, there are tabs for 'Cause List' and 'Individual Cases'. The main search area includes 'Establishment' (PRL CIVIL JUDGE AND JMFC COURT, CHAM...), 'Case No' (50), 'Year' (2017), and a 'Go' button. A dropdown menu shows 'Case Type' (O.S.) and the case name 'M. SWAMY Vs NAGARAJAMMA'. To the right, a table lists documents:

Sr. No.		File Name	Uploaded on
1	Orders	<a href="#">ORDER</a>	05-03-2024
2	Orders	<a href="#">ORDER</a>	12-12-2017
3	Orders	<a href="#">ORDER</a>	24-03-2023
4	Orders	<a href="#">ORDER</a>	31-01-2024
5	Orders	<a href="#">ORDER</a>	17-01-2024
6	Orders	<a href="#">ORDER</a>	13-12-2023
7	Orders	<a href="#">ORDER</a>	13-12-2018
8	Orders	<a href="#">ORDER</a>	24-03-2023

At the bottom, there is a footer with 'B-1', 'Version :2.0', 'Disclaimer', and the NIC National Informatics Centre logo.

## 5 Order/ Judgements

The facility allows dictation of Order/ Judgement/ Deposition in English and 8 other Indian languages using voice to text facility. Once dictation is completed, facility is available to edit the document. The document can further be downloaded in ODT format using readymade templates.

- Select the case
- Select language for voice to text conversion. Total 8 languages are available for selection.
- Click on the mic icon and start reading, text will be displayed in the text window. Click on the 'stop' icon to stop the voice to text conversion. Edit the text, if required.
- Click on the Generate ODT button to download the order in .odt format. Downloaded order can be further edited.

The screenshot displays the Digital Courts web application interface. The top navigation bar includes the 'Digital Courts' logo, 'Establishment' and 'Court' dropdown menus, and a user profile icon. The main content area is divided into a left sidebar and a central text editor. The sidebar contains a 'Cause List' section with a date field (11-11-2024) and 'Civil'/'Criminal' buttons, a 'Voice-to-Text' section with a language dropdown (English) and a microphone icon, and a 'Translate' section with a language dropdown and a 'Translate' button. A 'Generate ODT' button is located at the bottom of the sidebar. The central text editor shows a sample text: 'if would amount to purchase for "commercial purpose" within the meaning of s. 2(1) (d) of the Consumer Protection Act, 1986; in the of the car, the National Commission, if justified in awarded the compensation by directing the appellants to refund the purchase price-Rs. 58 lakhs approx. to the complainant, and take back the car; and National Commission, if justified in directing the appellants to pay a sum of Rs. ₹'. The footer contains the version number (2.0), a disclaimer, and the NIC National Informatics Centre logo.

- If typed/ dictated content is also required in other language/s, select the required language (Convert Into language) and click on the Convert button.
- Click on Generate ODT to download .odt file. Downloaded file is editable.

The screenshot displays the Digital Courts web application interface. At the top, there is a header with the application name, establishment and court identifiers, and a user profile icon. The main content area is divided into two sections. On the left, there is a sidebar with a 'Cause List' tab and a 'Voice-to-Text' section. The 'Cause List' section includes a date field (11-11-2024), buttons for 'Civil' and 'Criminal', and a 'Todays Cases' dropdown. The 'Voice-to-Text' section has a language dropdown (English) and a 'Generate ODT' button. The 'Translate' section has a language dropdown (Kannada), a 'Show other languages' checkbox, and a 'Translate' button. On the right, there is a 'Save' button, a 'Previously saved contents' dropdown, and a large text area containing Kannada text. The footer includes a menu icon, version information (Version :2.0), a disclaimer, and the National Informatics Centre logo.

## 6 Judgement Search

The menu provides access to eSCR and High Court Judgement Search portal. User can search the eSCR or High Court judgments using various search criteria. Facility is provided to mark a eSCR/ High Court judgement as important by marking ‘\*’ for future reference. Notes can also be added for the marked judgement.

- Click on the star icon to mark judgment as important
- Click note icon to add notes

The screenshot displays the 'Digital Courts' search interface. At the top, there is a search bar with 'English' and 'eSCR' selected, and a text input field containing 'Enter free text search'. Below the search bar are filters for 'Judge', 'Act/Section', 'Decision Date', and 'eSCR', along with 'Search' and 'Reset' buttons. The search results show 'About 36835 results (1726652280 seconds)' and a 'Show 10 entries' dropdown. Two results are visible:

- [Rajkaran Singh & Ors. Vs Union of India & Ors. - \[2024\] 8 S.C.R. 516](#) [2024 INSC 621](#) ★

**Judge : HIMA KOHLI,SANDEEP MEHTA**  
 516 : 2024 INSC 621 Rajkaran Singh & Ors. v. Union of India & Ors. (Civil Appeal Nos. 9721 of 2024) 22 August 2024 [Hima Kohli and Sandeep Mehta,\* JJ.] Issue for Consideration Whether the appellants despite being classified as temporary employees of a scheme managed by contributory – Article 12, 14, 16 – “authority” under Article 12 – Claim for pensionary benefits under the 6th CPC, by the appellants- Saving Scheme Deposits (SSD) employees appointed as Junior Accountant, Accountant, UDC, LDC on running pay scales to manage the Compulsory SSD  
**Decision Date : 22-08-2024 | Case No : CIVIL APPEAL/9721/2024 | Disposal Nature : Appeals(s) allowed**
- [Indian Council of Agricultural Research Through the Director General and Anr. Vs Rajinder Singh and Ors - \[2024\] 8 S.C.R. 507](#) [2024 INSC 622](#) ★

**Judge : J.K. MAHESHWARI,RAJESH BINDAL**  
 507 : 2024 INSC 622 Indian Council of Agricultural Research Through the Director General and Anr. v. Rajinder Singh and Ors. (Civil Appeal Nos. 97-98 of 2012) 22 August 2024 [J.K. Maheshwari and Rajesh Bindal,\* JJ.] Issue for Consideration Employees working on the technical side in the Incentives – Grant of two advance increments on acquiring Ph.D. degree to Scientists in Agricultural Research Service – Employees working on the technical side in the Agricultural Research Service seeking the same benefit – Allowed by the

On the right side, there is a 'Related Topics' section with a 'Bench' filter showing counts for 13, 11, 9, 8, and 7 Judges. Below it are 'Judges' and 'Citation Year' filters, each with a 'Show' button. The footer includes 'Version :2.0', a 'Disclaimer' link, and the 'National Informatics Centre' logo.

## 7 Important Judgements

All the judgements marked as important are displayed. Judgements can be searched based on keywords in notes. Corresponding notes can also be viewed by clicking on the Note icon.

The screenshot displays the 'Digital Courts' web application interface. At the top, there is a navigation bar with the 'Digital Courts' logo and a user profile icon. Below the navigation bar, a search bar is visible with the text 'Search in notes' and a search button. The main content area shows a list of search results for 'About 6 results (1726813535 seconds)'. The results are numbered 1 through 4, each with a blue square icon on the right. The first result is 'Rajkaran Singh & Ors. Vs Union of India & Ors. - [2024] 8 S.C.R. 516 [2024 INSC 621]' with a judge of 'HIMA KOHLI, SANDEEP MEHTA'. The second result is 'Girish Gandhi Vs The State of Uttar Pradesh & Ors. - [2024] 8 S.C.R. 561 [2024 INSC 617]' with a judge of 'BHUSHAN RAMKRISHNA GAVAI, K.V. VISWANATHAN'. The third result is 'Rekha Sharma Vs The Rajasthan High Court, Jodhpur & Anr. - [2024] 8 S.C.R. 488 [2024 INSC 615]' with a judge of 'BELA M. TRIVEDI, SATISH CHANDRA SHARMA'. The fourth result is 'Shabna Abdulla Vs The Union of India & Ors. - [2024] 8 S.C.R. 460 [2024 INSC 612]' with a judge of 'BHUSHAN RAMKRISHNA GAVAI, PRASHANT KUMAR MISHRA, K.V. VISWANATHAN'. At the bottom of the page, there is a footer with 'Version :2.0', a 'Disclaimer' link, and the 'National Informatics Centre' logo.

## 8 Query Builder (Only for PDJ)

The menu is available only for Principal District Judge user and allows customized report generation. Options are provided to select multiple criteria or different combinations of various criteria to view the respective case list/ generate report. The list can further be viewed case type wise or stage-wise by selecting corresponding tab.

The screenshot displays the 'Query Builder' interface for a Principal District Judge. The main content area shows a table of case records for Maharashtra, Wardha District. The table columns are: Sr No., CNR, Case Number, Year, Party Name, Date of Filing, Date of Registration, Acts, Section, Next Date, Next Stage, FIR No., Police Station Name, and Del Rea. The table contains 6 rows of case data.

Sr No.	CNR	Case Number	Year	Party Name	Date of Filing	Date of Registration	Acts	Section	Next Date	Next Stage	FIR No.	Police Station Name	Del Rea
1	MHWR01000292023	MACP M.A.N.R.J.I. / 2 / 2023	2023	Nandabai Narayanrao Dunkawar Vs Nil	04-01-2023	05-01-2023	CODE OF CIVIL PROCEDURE	Other	01-10-2024	COMPLIANCE /			
2	MHWR010005992024	M.J.Cases / 56 / 2024	2024	Sau. Nilima Janardhan Bidkar Vs Janardhan Ranuji Bidkar	18-04-2024	19-04-2024	CODE OF CIVIL PROCEDURE	24(1)(b)(ii)	08-10-2024	HEARING /			
3	MHWR010009962024	M.J.Cases / 98 / 2024	2024	Shubham Ramesh Rao Kirapane Vs Mayuri Shubham Kirpane	02-07-2024	03-07-2024	Limitation Act	5	24-09-2024	AWAIT SERVICE - SUMN			
4	MHWR010019612023	M.A.C.P. / 86 / 2023	2023	Ratnamala Ramkrishna Chasade 02 Vs The Oriental India Insurance Co Ltd 02	12-12-2023	13-12-2023	MOTOR VEHICLES ACT	164	01-10-2024	STEPS /			
5	MHWR010012702024	R.C.A. / 88 / 2024	2024	Smt. Lilabai Kisanrao Deulkar Vs State of Maharashtra through Collector Revenue 02	09-08-2024	12-08-2024	CODE OF CRIMINAL PROCEDURE	96	07-10-2024	STEPS /			
6	MHWR010027492016	Trust Anonam / 2 / 2016	2016	Rajdeep Ram Meghe 06 Vs Joint Charba	21-09-2016	22-09-2016		72(1)	21-09-2024	HEARING /			Non wait



