

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS COURT
RANGAREDDY DISTRICT AT L.B.NAGAR, HYDERABAD.

:TENDER NOTIFICATION:

Dis.No. 6060 /eCourts/2023

Dated: 21 .12.2023

In continuation of this Office Tender Notification dt.18.11.2023, the Principal District and Sessions Judge, Ranga Reddy District, is pleased to invite sealed quotations from reputed Agencies/Service Providers for "Comprehensive Annual Maintenance Contract"(AMC) for online UPS's with different capacities installed at various places in the Unit of Ranga Reddy.

Si.No	Name of the Court Complex	Qty	UPS Capacity
1.	District Court Complex at LB Nagar	04	15 KVA
2.	VI Addl.District and Sessions Judge-Court Complex at Kukatpally	01	20KVA
3.	Junior Civil Judge-cum-XXIV Addl.Metropolitan Magistrate at Hayathnagar.	01	10KVA
4.	Principal Junior Civil Judge- cum-XIV Additional Metropolitan Magistrate, Cyberabad at Rajendranagar.	01	10KVA
5.	Principal Junior Civil Judge-cum-XXV Additional Metropolitan Magistrate, Cyberabad at Ibrahimpatnam.	01	10KVA
6.	Junior Civil Judge-cum- XXVII Additional Metropolitan Magistrate, Cyberabad at Maheswaram	01	10KVA
7.	Junior Civil Judge-cum- Judicial Magistrate of First Class at Chevella.	01	10KVA

Scope of Work:

1. The service provider shall provide maintenance service to keep the UPS in good and efficient working condition covered under this Contract. In addition to this, the contractor should provide preventive and corrective maintenance of UPS and should get verified from authorized Official of the concerned branch/Office.
2. The service provider shall carry out their necessary repairs and provide suitable replacement (equivalent or higher configuration) of the defective part(s) equipment as required.

3. The AMC is comprehensive i.e., no costs of parts including batteries replaced will be borne by said office. The spare part to be replaced should be genuine and branded.
4. The Complaint should be attended within 24 hours from the time its logged in and there is no limit of breakdown calls to be attended with no extra cost. If the UPS is not repaired within three working days after reporting of the complaint, liquidated damages will be levied at the rate of 0.5% per week of AMC value and there after the machine shall be repaired from outside at the risk and expense of the contractor firm.
5. The service provider will be responsible for any mishaps or accident or untoward incidence during the maintenance of machine which may occur due to negligence of the service engineer of the contractor firm.
6. All the electrical contract points and connections should be checked and minor adjustments be made if found necessary or any additional line shall be layed, with no extra cost if it necessary. No advance payment on any portion of service will be made under any circumstances.
7. The Service Provider shall depute a qualified service Engineer to support and carryout the maintenance works. The Service Engineer of the company shall visit twice in a month. In addition to that he will have to attend the urgent calls for rectifying the faults for keeping the machines in good working condition at any time on short notice.

Preventive Maintenance (PM):

The preventive maintenance (PM) is to be carried out twice in a month and maintenance includes the following.

- ❖ Cleaning of UPS and batteries and its surrounding.
- ❖ Should the keep the UPS installed place clean and tidy.
- ❖ Checking battery terminals and Vaseline/Grease should be applied periodically to prevent the corrosion on battery leads.
- ❖ Checking fitment of internal and external hardware and heating of the system.
- ❖ Cleaning of PCB's if any and operating power parameters.
- ❖ Checking of tripping devices.
- ❖ All the Components should be checked thoroughly to work in perfect conditions and it should be ensured that all the safety devices work perfectly.
- ❖ After completion of contract period all the UPS should be handed on good working condition in all respect.

- ❖ Modifications/alterations in the design/specification of any equipment/material will not be permitted. However, it may be relaxed the above stipulation in exceptional circumstances. In such case prior permission to be obtained from this Office.
- ❖ In case of breakdown of UPS, the contractor has provide the standby UPS till the repairing takes place and to attend the same in city limits courts complexes is 4 hours and the rest with in 24 hours.

Terms and conditions:

The Annual Maintenance Contract is for a period of 1year from the date of issue of order to commence the work and can be further extendable on performance and satisfactory service.

Process:

The Service Provider after submission of their bids shall be intimated about the further process with regard to finalization of the selection.

The bidder shall quote every item as mentioned, with total bid price, taxes, any other charges should be indicated clearly and separately.

The sealed quotations should be sent in the name of the Principal District and Sessions Judge, Ranga Reddy District, by superscribing on the envelope as

"Comprehensive AMC for Online UPS-Ranga Reddy Unit" by post or in person, so as to reach the District court at L.B.Nagar, on or before 8.01.2024 by 5.00 p.m.

The Contractors are at liberty to visit the Court complexes where UPS are installed before filing bidder, but with permission from this Office.

The Principal District and Sessions Judge reserves the right to accept or reject any of the quotation or all the quotations without assigning any reason thereto.


Prl.District & Sessions Judge
Ranga Reddy District.

**Prl. District & Sessions Judge
Ranga Reddy Dist.**

To,

1. The Notice Board of the court of District Judge, R.R.District.
2. The Metropolitan Sessions Judge, Hyderabad.
3. The City Civil Court, Hyderabad.
4. The City Small Causes Court, Hyderabad.
5. The Addl.Chief Judge, City Civil Court, Sec.bad.
6. District court official Website.

With a request to direct the office concerned to affix the same on the Notice boards.