


**OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE,  
VIKARABAD DISTRICT**

**C I R C U L A R**

Circular Dis.No. 398/2024

Date: 27/02/2024

The Hon'ble High Court for the State of Telangana Vide ROC.No. 1811/2022-RC dated 26.02.2024 declared the provisionally selected candidates for the post of Copyist notified High Court Notification. No. 9/2023 dated 12.05.2023 in the unit of Vikarabad District is hereby informed that, the "Attestation form" shall be download the prescribed proforma is attached your email or official website of District Court, Vikarabad District. Please download and fill in all the required details accurately and enclose relevant documents with duly attested by Gazzeted Officer and the same will be submit in two sets on or before 28-2-2024 at the office of the Principal District and Sessions Judge, Vikarabad District.

  
Prl.District and Sessions Judge,  
Vikarabad District.  
**Pr. Dist. & Sessions Judge**  
**Vikarabad District.**

**Encl:** Attestation form

**Copy to:**

1. Notice board of the District Court.
2. Official Website of District Court, Vikarabad.

# ATTESTATION FORM

(THE CANDIDATES SHOULD PROPERLY FILL THE ATTESTATION  
FORM WITH HIS/HER OWN HAND WRITING)

Latest colour  
passport size  
Photograph of  
the candidate

**Name of the  
Department**

**Name of the Head  
of the Dept.**

**1.(a)** Name in full (capital letters only with aliases, if any. Please indicate if you have added / dropped at any stage any part of your name/surname.

SURNAME

NAME

**(b)** Designation of the candidate with category (Appointment by Direct Recruitment/Ex- Servicemen quote/compassionate ground)  
*Enclose supporting certified copies of the documents*

(i) Designation

(ii) Place of Working

(iii) Direct recruitment

Ex-Serviceman

Compassionate

**2. Details of addresses:**

a. Present

b. Permanent

House/Apartment/Flat No.



Name of Apartment



Lane Name



Street & Road



Village



Mandal / Taluk



Town / City



District



State



Pin Code

Contact Phone Numbers	Mobile	Landline office (with STD Code)	Landline Residence (with STD Code)

(c) If originally a resident Of Pakistan, the address in that Dominion and the date of migration to Indian Union

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3. Particulars of places where you have resided during the *preceding five years* from the date of filling up if Attestation From.

	From (Month / Year)	To (Month / Year)	Residential Address in full ( i.e., House / Apartment / Flat Number) ( Apartment/Complex/Lane/ Street/Colony and Road, Village,Mandal and District/City)	Police station and District
1				
2				
3				
4				
5				

4. **Father's details:**

(a) Name in full with aliases, if any

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(b) Profession

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(c) If in service, give designation and official address

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(d) Present postal address (if dead, give last address)

House No.	
Lane Name	
Street & Road	
Village/Mandal	
Dist	
State	
Pin Code	

(e) Permanent House Address

House No.	
Lane Name	
Street & Road	
Village/Mandal	
Dist	
State	
Pin Code	

**5. (i) Nationality of :**

(a) Father

(b) Mother

(c) Wife / Husband

**(ii) Place of Birth of Wife / Husband**

6. (a) Date of birth of the applicant

(b) Present Age

(c) Age at SSC / Matriculation

7. (a) Place of birth, District and State

(b) District and State to which you belong

8. (a) Religion

(b) Are you member of Scheduled Caste / Scheduled Tribe / Backward Class?

Scheduled Caste

Scheduled Tribe

Backward Class

Please specify the Class / Tribe Grade A,B,C,D &amp; E

9. Educational Qualifications showing places of education with years in schools and colleges since 15<sup>th</sup> year of age (**Please enclose certified copies of Study Certificates and indicate whether study is regular or distance / correspondence**).

Course	Name of the School / College with full address (Village / Mandal / District / City)	Date of entering (mention month & year)	Date of leaving (mention month & year)	Examination passed with Reg.No.etc. (Name of the group i.e., Inter/Degree/ Diploma/ PG, etc)	Police Station and District
1. SSC/ Matriculation					
2. Intermediate Diploma					
3. Graduation/ Professional Course					
4. Post Graduation					
5. Any other qualification					

10 If you have at any time been employed, give details, **(Please enclose certified copies of the documents).**

Designation of Post held or description of work	Period		Full Address of the Office, Firm or Institution	Have you been at any time dismissed / removed from service / resigned to the post? If so, please give details.
	From	To		

11. Have you ever been arrested by the police, convicted by a Court of law or detained under any state /central preventive detention laws for any offence? Whether such conviction sustained in the Court of Appeal or set aside by the Appellate Court if appealed against.

(Note: If detailed, convicted, debarred etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the concerned Department or the authority to whom the Attestation Form has been sent earlier, as the case may be, failing which it will be deemed to be suppression of factual information). If the answer is 'Yes', the full particulars of the conviction, sentences and detention should be given.

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12. Name and complete address of two responsible persons of your locality to whom you are known or two referees to whom you are known. **(Persons shall not be blood relatives).**

	Referee-1	Referee-2
House/Apartment/ Flat. No.		
Name of Apts./ Complex		
Lane Name		
Street & Road		
Village		
Mandal/Taluk		
Town/City		
District		
State		
Pin Code		

13. Have you ever been member/worker of any Political Party or Communal organization/Youth/Student/Service/Labour? If so furnish details

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**DECLARATION SHOULD BE SIGNED BY THE CANDIDATE**

1. I here declare that the statements made in this form are true to the best of my knowledge and belief.
2. I am married/unmarried and have only one wife living (delete which is not applicable).
3. I am fully aware that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render me unfit for employment under the Government.
4. I am also fully aware that if it comes to notice at any time during my service that false information has been furnished or that there has been suppression of factual information in the Attestation Form, my services would be liable to be terminated solely on this ground.

Date:

Signature of Candidate

Place:

**CERTIFICATE TO BE SIGNED BY A GAZETTED OFFICER OR MEMBER OF  
LEGISLATURE OR OTHER AUTHORITY AS PRESCRIBED BY THE  
APPOINTING AUTHORITY**

Certified that I have known Sri / Smt / Kum. \_\_\_\_\_

\_\_\_\_\_ Son / Daughter / Wife of \_\_\_\_\_

For the last \_\_\_\_\_ years \_\_\_\_\_ months and to the best of my knowledge and belief,  
the particulars furnished by him / her are correct.

Date:

(Signature)

Name &amp; Designation with Seal

Place:

Photograph of the  
candidate attested  
by Gazetted Officer  
/ MLA / other with  
seal Competent  
Authority