

**CIRCULAR NO. 03 OF 2023**

Sub.:	E-filing for case types mandatory from 09/01/2023 and 02/02/2023 for this Court.
Ref.:	1. Hon'ble High Court Practice Directions, dated 20 <sup>th</sup> May, 2020 providing for E-filing Procedure for the District Judiciary.
	2. Hon'ble High Court Letter No. Insp-I/3/2023, dated 3 <sup>rd</sup> January, 2023.

All the concerned are hereby informed that the Hon'ble High Court, vide its Letter, dated 3<sup>rd</sup> January, 2023 has directed this Office that the case types as contained in Annexure "A" and "B" shall be e-filed from 9<sup>th</sup> January, 2023 and 2<sup>nd</sup> February, 2023 respectively. (The copies Annexure - "A" and "B" are annexed hereto for information).

The Staff Members, Practicing Advocates and Litigants are instructed to go through the Maharashtra Government Gazettee, dated 17<sup>th</sup> November, 2022, which contains the Hon'ble High Court Notification No.Rule/P. 1603/2022 by which the rules are made applicable in this regard.

The concerned may also refer the guidelines made for e-filing for Court of Small Causes, Mumbai and Branch at Bandra.

The aforesaid Hon'ble High Court Notification containing Rules, guidelines, Link of e-filing services and Video are made available on the Official Website i.e. <https://districts.ecourts.gov.in/mumbai-smallcause-court/ImportantInformation/e-filing....> and CIS Home Page i.e. 172.16.150.21 at Head Office and 172.16.151.130 at Bandra Branch in "**Staff Members**"/**e-filing.....**

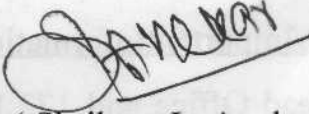
The Superintendents, Process Departments and Exeuction Departments at Head Office and Bandra Branch and staff working under them are hereby directed to go through the above Notification and guidelines minutely in day to day proceedings. They should prima-facie verify whether the e-Filer/s has/have mentioned in the hardcopy of the proceedings that "the contents of the proceedings filed by way of e-filing and hard copy are identical and same". The prevailing rules, regulations, practice and procedure adopted for scrutiny are applicable mutatis-mutandis to the e-filed copy. It should be ensured that the objection raised by the Process Department / Exeuction Department be complied with in both e-filed and Hard Copies of the proceedings.

The Practicing Advocates and Litigants may take the assistance of E-Sewa Kendra for e-filing upto 4.00 p.m. on any working days as well as they are requested to go through the Hon'ble High Court Notification containing the Rules, Link of e-filing services and Video, which are uploaded on the Official Website of this Court.

So far as the objections / exemptions from e-filing, if any, is concerned, the matters be referred to the Administrative In-charge of Appellate Court and Trial Court of Process Departments at Head Office and Bandra Branch of this Court. Further, the objections/exemptions in Execution Proceeding be referred to the concerned Exeucting Courts.

All concerned are hereby directed to follow the directions issued by the Hon'ble High Court, scrupulously, in letter and spirit, without fail with effect from Monday, the 9<sup>th</sup> January, 2023.

COURT OF SMALL CAUSES }  
}  
}  
MUMBAI : 07<sup>TH</sup> JANUARY,2023 }

  
( Shrikant L. Anekar )  
Chief Judge

**Case Types wherein e-filing shall be mandated from 02.01.2023**

(Prosecutions or proceedings filed by State or it's agencies and Public / Private Institutions)

Sr. No.	Case Type	Instituting Agency	Remark
1.	AC Cri. M.A.	State	
2.	Arbitration Case	Public / Private Institutions	
3.	Arbitration R.D	Public / Private Institutions	
4.	Atro. Spl. Case	State	
5.	Chapter Case	State	
6.	Contempt Proceeding	Public / Private Institutions	
7.	Cri. Appeal	If filed by State	
8.	Cri. Case	State / Public / Private Institutions	
9.	Cri. M.A.	Public / Private Institutions	
10.	Cri. Municipal Appeal	If filed by State	
11.	Cri. Rev. App.	State / Public / Private Institutions	
12.	Darkhast	Public / Private Institutions	
13.	Distress Warrant	Public / Private Institutions	
14.	E.C. Act. Spl. Case	State Agency	
15.	E.S.I. Act Case	State Agency	
16.	Final Decree	Public / Private Institutions	
17.	Juvenile	State Agency	
18.	Juvenile Cri. M.A.	State Agency	
19.	MAHA P.I.D. 1999.	State	
20.	MCOCO 1999	State	
21.	R.C.C.	State	
22.	R.C.S	Public / Private Institutions	
23.	Reg. Dkst	Public / Private Institutions	
24.	Reg. Sum. Suit	Public / Private Institutions	
25.	Rent Appeal	Public / Private Institutions	
26.	Rent Suit by Institutions / Cos.	Public / Private Institutions	
27.	Review Appln.	Public / Private Institutions	
28.	S.C.C.	State	
29.	Sessions Case	State	

30.	Small Cause Dkst	Public / Private Institutions	
31.	Small Cause Suit	Public / Private Institutions	
32.	Spl. Case	State	
33.	Spl. Case ACB	State	
34.	Spl. Case ATS	State	
35.	Spl. Case Child Prot.	State	
36.	Spl. Case Drug Cosm.	State Agency	
37.	Spl. Case MSEB	State Agency	
38.	Spl. C.S. by Bank / Institution	Public / Private Institutions	
39.	Spl. Dkst	Public / Private Institutions	
40.	Spl. Sum. Suit by Bank / Institutions	Public / Private Institutions	
41.	Sum. Civ. Suit by Institution / Banks	Public / Private Institutions	
42.	Sum. Darkhast	Public / Private Institutions	
43.	TADA S.C.	State	
44.	Spl. C.S. by Institution / Banks	Public / Private Institutions	
45.	Spl. Dkst	Public / Private Institutions	
46.	Spl. Sum. Suit by Institution / Banks	Public / Private Institutions	
47.	TADA S.C.	State	
48.	Trust Appeal	Public / Private Institutions	
49.	Trust Suit	Public / Private Institutions	
50.	W.C.F.C Case	State Agency	
51.	W.C.N.F.A. Case	State Agency	

**Case Types wherein e-filing shall be mandated from 09.01.2023**

(Prosecutions or proceedings filed by State or it's agencies and Public / Private Institutions)

Sr. No.	Case Type	Instituting Agency	Remark
1.	AC Cri. M.A.	State	
2.	Arbitration Case	Public / Private Institutions	
3.	Arbitration R.D	Public / Private Institutions	
4.	Atro. Spl. Case	State	
5.	Chapter Case	State	
6.	Contempt Proceeding	Public / Private Institutions	
7.	Cri. Appeal	If filed by State	
8.	Cri. Case	State / Public / Private Institutions	
9.	Cri. M.A.	Public / Private Institutions	
10.	Cri. Municipal Appeal	If filed by State	
11.	Cri. Rev. App.	State / Public / Private Institutions	
12.	Darkhast	Public / Private Institutions	
13.	Distress Warrant	Public / Private Institutions	
14.	E.C. Act. Spl. Case	State Agency	
15.	E.S.I. Act Case	State Agency	
16.	Final Decree	Public / Private Institutions	
17.	Juvenile	State Agency	
18.	Juvenile Cri. M.A.	State Agency	
19.	MAHA P.I.D. 1999.	State	
20.	MCOCO 1999	State	
21.	R.C.C.	State	
22.	R.C.S	Public / Private Institutions	
23.	Reg. Dkst	Public / Private Institutions	
24.	Reg. Sum. Suit	Public / Private Institutions	
25.	Rent Appeal	Public / Private Institutions	
26.	Rent Suit by Institutions / Cos.	Public / Private Institutions	
27.	Review Appln.	Public / Private Institutions	
28.	S.C.C.	State	
29.	Sessions Case	State	

30.	Small Cause Dkst	Public / Private Institutions	
31.	Small Cause Suit	Public / Private Institutions	
32.	Spl. Case	State	
33.	Spl. Case ACB	State	
34.	Spl. Case A'S	State	
35.	Spl. Case Child Prot.	State	
36.	Spl. Case Drug Cosm.	State Agency	
37.	Spl. Case MSEB	State Agency	
38.	Spl. C.S. by Bank / Institution	Public / Private Institutions	
39.	Spl. Dkst	Public / Private Institutions	
40.	Spl. Sum. Suit by Bank / Institutions	Public / Private Institutions	
41.	Sum. Civ. Suit by Institution / Banks	Public / Private Institutions	
42.	Sum. Darkhast	Public / Private Institutions	
43.	TADA S.C.	State	
44.	Spl. C.S. by Institution / Banks	Public / Private Institutions	
45.	Spl. Dkst	Public / Private Institutions	
46.	Spl. Sum. Suit by Institution / Banks	Public / Private Institutions	
47.	TADA S.C.	State	
48.	Trust Appeal	Public / Private Institutions	
49.	Trust Suit	Public / Private Institutions	
50.	W.C.F.C Case	State Agency	
51.	W.C.N.F.A. Case	State Agency	

**Case Types wherein e-filing shall be mandated from 02.02.2023**

(e-filing of the proceeding by an individual)

All types of case proceedings which may be filed by individual litigant in the District and Taluka Courts.

Sr. No.	Case Type	Remark
1.	AC Cri. M.A.	
2.	Arbitration Case	
3.	Arbitration R.D	
4.	Atro. Spl. Case	
5.	B.G.P.E. Act Case	
6.	C. Application	
7.	Chapter Case	
8.	Civil Appeal PPE	
9.	Civil M.A.	
10.	Civil Revn.	
11.	Civil Suit (Bank/ Institutional Suits)	
12.	Contempt Proceeding	
13.	Cri. Appeal	
14.	Cri. Bail Appln.	
15.	Cri. Case	
16.	Cri. M.A.	
17.	Cri. Municipal Appeal	
18.	Cri. Rev. App.	
19.	Darkhast	
20.	Distress Warrant	
21.	E.C. Act. Spl. Case	
22.	Elec. Petn. ✓	
23.	Election Appeal ✗	
24.	E.S.I. Act Case	
25.	Final Decree	
26.	Guardian Wards Case	
27.	I.C.M.A.	
28.	Insolvency	
29.	Juvenile	
30.	Juvenile Cri. M.A.	

31.	L.A.R.	
32.	L.R.DKST.	
33.	L.R.M.A.	
34.	M.A.C.P.	
35.	MACP C Appln.	
36.	MACP. Dkst.	
37.	MACP M.A.	
38.	MACP M.A.N.R.J.I.	
39.	MACP Spl.	
40.	MAHA P.I.D. 1999.	
41.	M.A.N.R.J.I. ✓	
42.	Marriage Petn.	
43.	M.C.A.	
44.	MCOCO 1999	
45.	MCOCO. Revn.	
46.	Mesne Profit ✓	
47.	M. J. Cases	
48.	MOCCA M.A.	
49.	MPID M.A.	
50.	MPID M.A. Others	
51.	MSEB MA	
52.	Munci. Appeal ✓	
53.	NDPS Cri. Revn.	
54.	NDPS M.A.	
55.	NDPS S. Case	
56.	Other Misc. Appln.	
57.	Other Misc. Cri. Appln	
58.	Pauper Appln.	
59.	P.C.M. Appln.	
60.	Probate	
61.	PWDVA Appeal	
62.	PWDVA Appln.	
63.	PWDVA Execution	
64.	PWDVA Revi.	
65.	R.C.A.	



66.	R.C.C.	
67.	R.C.S	
68.	Reg. Dkst	
69.	Reg. Sum. Suit ✓	
70.	Rent Appeal ✓	
71.	Rent Suit by Institutions / Cos. ✓	
72.	Review Appln. ✓	
73.	S.C.C.	
74.	Sessions Case	
75.	Small Cause Dkst	
76.	Small Cause Suit ✓	
77.	Spl. Case	
78.	Spl. Case ACB	
79.	Spl. Case ATS	
80.	Spl. Case Child Prot.	
81.	Spl. Case Drug Cosm.	
82.	Spl. Case MSEB	
83.	Spl. Cri. M.A.	
84.	Spl. C.S. by Bank / Institution	
85.	Spl. Dkst	
86.	Spl. M.A. Child Prot.	
87.	Spl. Marriage Petn.	
88.	Spl. Sum. Suit by Bank / Institutions	
89.	Std. Rent Appln. ✓	
90.	Succession	
91.	Suit Indian Divorce Act	
91.	Suit Trade Mark Act	
92.	Sum. Civ. Suit by Institution / Banks	
93.	Sum. Darkhast	
94.	TADA S.C.	
95.	Spl. Cri. M.A.	
96.	Spl. C.S. by Institution / Banks	
97.	Spl. Dkst	
98.	Spl. M.A. Child Prot.	
99.	Spl. Marriage Petn.	

100.	Spl. Sum. Suit by Institution / Banks	
101.	Std. Rent Appln. ✓	
102.	Succession	
103.	Suit Indian Divorce Act	
104.	Suit Trade Mark Act	
105.	Sum. Civ. Suit ✓	
106.	Sum. Darkhast ✓	
107.	TADA S.C.	
108.	T. Cri. M.A.	
109.	Trust Appeal	
110.	Trust Suit	
111.	W.C.F.C Case	
112.	W.C.N.F.A. Case	