

SUPREME COURT OF INDIA
ADMN. MATERIALS

AM-M012(20)/2/2023-SC(AM-M)

Dated : 20.12.2025

Last date for submission of Tenders: 15.01.2026 upto 11:30 hrs.

**BID NOTICE FOR CAMC OF LOCAL AREA NETWORK & NETWORKING WORK
WITH RESIDENT ENGINEERS AND RATE CONTRACT FOR SUPPLY AND
INSTALLATION OF LAN ITEMS/ EQUIPMENTS AS PER REQUIREMENT OF THE
REGISTRY FOR A PERIOD OF TWO YEARS**

A. INSTRUCTIONS TO THE BIDDERS

- 1) Supreme Court of India, an apex Judicial Body under the Constitution of India, intends to invite the bids/tenders through CPP Portal, from Delhi-NCR based firms for awarding Comprehensive Annual Maintenance Contract (CAMC) of Local Area Network & Networking Work and Rate Contract for supply and installation of LAN items/Equipments with Qualified Residential Engineers for a period of two years. The services are required to be provided at Supreme Court of India consisting of various sections and offices spread over at multiple locations viz. Supreme Court main building complex, administrative buildings complex, residential office/guest house of Hon'ble Judges connected by wide Local Area Network (LAN) as per the scope of work given herein.
- 2) **Manual bids shall not be accepted under any circumstances. The offer submitted by fax / e-mail shall not be considered. No correspondence will be entertained in this matter.** The tenderers are, therefore, required to quote rates online on CPP Portal only.
- 3) The bids/ tenders are to be submitted online on CPP Portal only in strict compliance to the schedule mentioned in the Critical Date Sheet given hereunder:

<u>CRITICAL DATE SHEET</u>		
Stage	Date	Time
Bid/ Tender Document Publishing Date & Time	20.12.2025	15:30 Hrs.
Bid/ Tender Document Download Start Date & Time	20.12.2025	16:00 Hrs.
Clarification/Physical Site Inspection Start Date & Time	22.12.2025	10:00 Hrs
Clarification/Physical Site Inspection End Date & Time	24.12.2025	17:00 Hrs
Bid/ Tender Submission Start Date & Time	07.01.2026	15:30 Hrs.
Bid/ Tender Submission End Date & Time	13.01.2026	17:00 Hrs.
Bid/ Tender Opening Date & Time	15.01.2026	11:30 Hrs.

Note: The Registry of Supreme Court of India will remain closed for Christmas & New Year vacations from 25.12.2025 to 01.01.2026, and the Counter No. 25 or 26 of e-Sewa Kendra will not be functional during this vacation.

- 4) Tender documents are also available on Supreme Court of India website <https://www.sci.gov.in/notice-category/tenders/> (for reference only).
- 5) Not more than one tender shall be submitted by one Bidder or Bidders having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- 6) The tenderer shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be summarily rejected and EMD would be forfeited and tenderer will also be liable to be banned from doing business with the Registry for a specified period as deemed fit.
- 7) The tenderers are advised to regularly visit CPP Portal and official website of Supreme Court of India i.e. <https://www.sci.gov.in/notice-category/tenders> to keep themselves updated with any change/modification in the tender which will be intimated through this website only by corrigendum / addendum / amendment. **No individual correspondence shall be entertained in this regard.**
- 8) The tenderers/ firms are required to quote their competitive rates for supply of LAN equipments, installation, service for LAN maintenance along with Qualified Residential Engineers for a period of two years on CPP Portal.

9) **ELIGIBILITY CRITERIA:**

The eligibility criteria for the Prospective Tenderer which need to be complied with the technical bid and will form part of Technical Evaluation as follows:

- (a) The tenderer should be a manufacturer, authorized distributor/dealer of the respective product/OEM (submit Manufacturer Authorization Certificate).
- (b) The tenderer should have experience of installation and maintenance of Passive networking items like CAT-6, RJ45 termination, I/o punching, OFC Cable, OFC Splicing, LIU, Pigtail, Patch cord etc.
- (c) The tenderer should have experience of providing LAN active components installation, configuration and maintenance. Active networking component items are managed switches (core, distribution, access layer), routes and gateways, wireless access points and controllers, firewalls, network load balancers, VPN setup and configuration, IP telephony (VOIP) etc.
- (d) The tenderer must have successfully completed /executed similar work (Active and Passive) in two no. of Govt. Sector/PSU in last three years (Documentary evidence needs to be furnished alongwith the bid).

- (e) The tenderer must have existence & expertise in on-site maintenance and repair of Local Area Network, network components, peripherals and other hardware parts and accessories.
- (f) The tenderer should have contracted annual value of supply orders/ contract for providing similar services, of not less than ₹ 50 Lakhs during each of the last three financial years. Documentary evidence along with satisfactory contract order execution report(s) issued by the concerned organization should be enclosed by the bidder with the Technical-Bid.
- (g) The tenderer should have an average annual turnover of ₹ 75 Lacs or more during the last 3 (three) Financial Years (i.e. 2024-25, 2023-24, 2022-23) and proof of the same must be enclosed.
- (h) Bidder must have valid GST Registration Certificate. A copy of the same should be enclosed with the Technical-Bid
- (i) Bidder must possess valid PAN Card. A copy of the same should be enclosed with the Technical-Bid.
- (j) The Bidder must have an office with own Service Centre located at Delhi/NCR, to support the AMC work.

Note: The firm will be evaluated based on meeting the tender criteria viz. submission of EMD/experience/accepting the terms and conditions etc. and shall normally be awarded to the lowest evaluated quotationer whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily.

10) SCOPE OF WORK

The scope of work covers the following points:-

- (a) Comprehensive Maintenance of the existing LAN which consists of around 4000 active network nodes and various LAN Switches, LAN Networks etc. along with requirements of additional LAN work which may arise from time to time.
- (b) Maintenance of the existing LAN components which includes dressing of network racks, patch panel, jack panel maintenance, I/O ports, patch cord, UTP cable etc.
- (c) LAN management services which includes provision of cabling (structured) when ,new nodes are required to be added in the existing network or shifting of nodes to new areas within the campus. The Registry shall inform the empaneled vendor about the requirement from time to time. The vendor will accordingly visit the site to assess the requirement. The Registry will place the order to carry out the required job. The order may be either through formal purchase order or through e-mail. The Registry will pay for the material used like cables, connectors, patch panels, racks, I/O ports etc as per the rate contract value along with service charges for cable laying separately as per the actual with the rate mentioned in the rate contract. The Registry will not pay any additional call charges for carrying out the job.
- (d) Before commencement of work, the successful tenderer will get clearance from nominated official of Computer Cell for the products which are required to be delivered/installed wherever required.

- (e) The tenderer shall perform services in a professional manner and in accordance with and up to the standards and to the entire satisfaction of officer-in-charge for the purpose.
- (f) The tenderer shall deploy 06 (six) nos. of qualified resident engineers (and they will be required to report for work to the Branch Officer, Computer Cell on all working days (24X7) in different work shifts as per requirements of Computer Cell of the Registry. The roles & responsibilities and qualifications of the required residential engineers are mentioned at Annexure 'E' and Annexure 'F'. **Also see clause 37 for details.**
- (g) The vendor will deploy sufficient manpower on spot on all working days who shall carry out structured cabling connectivity work for different parts of the Supreme Court premises and residential offices by laying Cat-6 cable, OFC, connectors, I/O ports punching/installation, patch panels, network racks mounting and other network components as per the LAN layout plan provided by the Registry.
- (h) The tenderer is required to work in coordination with the other contractors like electrical, civil contractors for laying of cables etc.
- (i) The tenderer will provide standard warranty for the structured cabling done along with labelling and documentation. The tenderer should mention the warranty proposed for each item in Annexure D in its technical bid.
- (j) The tenderer must mandatorily be able to ensure High Availability of LAN in Supreme Court of India.
- (k) Annual Maintenance Contract shall be fully comprehensive in all respect and include maintenance of all electronic gadgets/spare parts i.e. Switches/Hubs (managed/unmanaged), LAN extenders, media converters, power suppliers, adapters and other spare parts of LAN of internet & including optical fiber cable/fiber cable, splicing accessories/CAT-6 cable/connectors and other active and passive gadgets, spare parts as on it is where it is basis.
- (l) Maintenance shall include installation of all kinds of Networking Software, provided by computer cell Branch, including drivers for all gadgets /equipments etc.
- (m) The Service shall consist of breakdown and corrective maintenance and includes carrying out the necessary repairs and replacing the faulty parts with genuine and OEM (Original Equipment Manufacturer) parts.
- (n) The tenderer shall carry out regular service and preventive maintenance of the LAN infrastructure (in the first month of the quarter) in Supreme Court premises and upon successful completion of the satisfactory service, quarterly payment shall be made.
- (o) Service Engineers shall carry a complete tool kit with spare parts to meet the requirements of the Registry.
- (p) Additional Service Engineer/man-power, if any required at the time of exigency/major breakdown will also be provided by the firm without any extra cost.
- (q) Firm should attend break down calls on the same day as far as possible. In case of major breakdown, the repair/rectification should be done within 24 working hours. In case any replacement or repairs outside Supreme Court Premises is required, the same should be done within a week after providing

standby equipment on the very next day. The spare part/equipment repaired/rectified at outside Supreme Court Premises should be provided within a week of time from the time of call booking of breakdown. The gadgets/spare part to be replaced must be genuine and OEM make/Compatible configuration. It will be firm's responsibility to keep sufficient number of gadgets/spares parts related to LAN in their workshop or at Supreme Court Premises for timely and efficient maintenance.

11) BID SUBMISSION

- (a) Technical Bids shall be submitted online on CPP portal (along with scanned copy of EMD / MSME Udyam Certificate / Empanelment Letter & other mandatory documents/ certificate **as mentioned in Eligibility Criteria**).
- (b) The bidder/tenderers are required to submit the requisite Earnest Money Deposit (EMD) of Rs. 1,50,000/- drawn in favour of "**The Registrar (Admn), Supreme Court of India**" on any nationalised/scheduled bank payable at New Delhi (issued on or after publication date of this tender) by writing the name of the firm, telephone No. on reverse side of the Demand Draft and **must be submitted in a sealed envelope** addressed to "**Deputy Registrar (Admn. Materials)**": superscribing the title of this NIT, at the e-Sewa Kendra, Counter No.-25 & 26 (R&I), Main Building, Supreme Court of India, Tilak Marg, New Delhi-110001 well before the due date and time of bid submission (as mentioned on the Critical Date Sheet at Page No. 1 of this NIT). Earnest Money Deposit of the unsuccessful tenderers would be returned by way of RTGS/ NEFT or cheque after the contract has been finally awarded to the successful tenderer. No interest will, however, be payable on EMD.
- (c) Tenders not accompanied with the EMD is liable to be rejected. However, the bidders seeking EMD exemption (*i.e. UDYAM MSME Registration Certificate under appropriate NIC Code/ Service Category related to the service under reference*), must submit valid supporting documents for the relevant category, as per General Terms & Conditions with the bid. As per the guidelines, under MSME category, only manufacturers for goods and service providers for services are eligible for exemption from EMD. **Traders are excluded from the purview of this provision.**
- (d) EMD of unsuccessful bidders/tenderers would be returned by way of RTGS/NEFT or cheque after the contract has been finally awarded to the successful bidder/tenderer and no interest will be payable on EMD.

Part – I : TECHNICAL BID :

- 12) The following documents are to be furnished by the tenderer along with technical bid as per the tender document:
- (a) Signed and Scanned copy of **Annexure 'A' – Proforma**
- (b) Signed and Scanned copy of **Annexure 'B' – Tender Acceptance Letter / Undertaking**
- (c) Signed and scanned copy of as per **Annexure 'C'- Price Fall Clause Certificate**
- (d) Signed and Scanned copy of Earnest Money Deposit (as submitted in physical) or Exemption Certificate, as the case may be.

- (e) Signed and Scanned copy of Certificates like GST registration certificate, PAN Card, Financial details like proof of Annual Turnover.
- (f) Signed and Scanned copy of Audited Accounts Statement of annual turnover for last three financial years (i.e., 2022-23, 2023-24, 2024-25).
- (g) Signed and Scanned copy of proof of Domicile having local office in Delhi/NCR.
- (h) Signed and Scanned copy of Manufacturer Authorization Certificates
- (i) Signed and Scanned copy of similar works/supply carried out in Govt. Sector/ PSU in Delhi/NCR during the last three financial years.

Note : The tenderer can merge all above documents into single pdf file in **chronological Order with proper pagination**. It may be noted that only aforesaid required documents are required to be uploaded at CPP portal, financial bids will only be submitted online and no financial bid will be accepted in physical form and such physical bid, if received, will be summarily rejected.

PART –II: Price Bid contain following:

- 13) The Price Bid shall contain only schedule of rates duly filled in as per the BoQ appended herewith and uploaded on the CPP portal. No stipulation, deviation, terms & conditions, presumptions etc. is permissible in price part of the bid. The Registry shall not take any cognizance of any such conditions and may at its discretion reject such price bid.
- 14) Bidders shall submit the tender online on CPP Portal on or before the due date and time of bid submission. **Tender submitted by any other form (fax/email/courier/post/hard copy) will be summarily rejected.**

GENERAL TERMS AND CONDITIONS OF TENDER

- 15) The eligible bidders are advised to do the complete physical survey onsite before bidding so that there will be no conflict against scope of work at time of executing the AMC of Networking equipment. Such inspection/survey shall be carried out under the supervision of Computer Cell of this Registry as per critical Date Sheet mentioned at Page No.1. For physical survey the bidders may contact Branch Officer (Computer Cell) on telephone No. 011-23115966.
- 16) The tenderers are expected to read all the instructions, terms & conditions and specifications as mentioned in the tender documents carefully. Failing to furnish all information required as per the tender document, in any respect will be at the tenderer's risk and will result in rejection of the tender.
- 17) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 18) All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

- 19) The Registry, in its discretion, reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and reject or accept any or all of the tenders, partly or completely, at any time without assigning any reason thereof.
- 20) The Registry will deal with the tenderer directly and no middlemen / agents / commission agents etc. should be asked by the tenderer to represent their cause and they will not be entertained by the Registry. The tender form is non transferable and the agency shall not be permitted to transfer their rights and obligations to any other person / organization or otherwise.
- 21) The tenderer should submit proof of his / her domicile in Delhi / NCR along with address of the office.
- 22) Tenders once submitted will not be allowed to be withdrawn under any circumstances. The tenderer shall not be entitled to revoke or change the quoted rates or to vary the terms & conditions of tender or any terms thereof till the process is completed failing which the tenderer may be debarred to participate in the tender process of the Supreme Court of India in future or any other action as deemed fit.
- 23) Each job performed will be checked before acceptance. If any particular job does not match with the approved specification or found inferior in quality, the rejected job will be done again by the tenderer at its own cost and expense.
- 24) If any equipment is added or removed from the scope of contract, pro rata adjustment of charges will be made to the amount of the contract.
- 25) The tenderer shall maintain the equipment as per OEM' guidelines and shall use only standard / compatible / equivalent components for replacement. The original specification/ characteristics / features of the equipment shall not be changed without prior intimation to Branch Officer, Computer Cell.
- 26) Sr. Executive of the successful bidder/firm will meet quarterly with the Branch Officer, Computer Cell or any other officer nominated by the Registry, in this regard, to assess quality of service provided. Key performance indicators will be established and reviewed on a regular basis.
- 27) The AMC rate quoted must be completely comprehensive and should cover all the expected expense during the AMC period.
- 28) In case more than one L1 bid emerging, the bidder with highest average turnover in the last 3 Financial Years as given under Part-I 12 (g) of Technical Bids will be decided as L1. When more than one L1 emerge even at this stage, highest turnover in the latest financial year i.e., 2025-25 shall be considered to decide L-1.
- 29) It will be open to the Supreme Court of India Registry to extend the term of the agreement on the same terms and conditions for a further period of one year subject to satisfactory services having been provided, if considered necessary.

30) The above act of backing out would automatically debar the tenderer from any further dealing with the Supreme Court of India and the security deposit amount would also be forfeited and any other action as deemed fit.

31) The successful tenderer will provide list of Resident Engineers along with Resumes, Qualification and experience certificates of recommended team to be deployed under the contract, for vetting and approval by Competent Authority (refer Annexure 'E' & Annexure 'F').

32) The successful tenderer will keep record for attending to the complaints mentioning date and time of receiving complaint and attending satisfactorily the said complaint. In case the complaint is not attended immediately, a penalty as deemed fit by the Competent Authority per day will be imposed on the tenderer till the same is set right. The Registry also reserves the right to terminate the services in case of deficiency of service and to entrust the award to a new service provider and the loss so caused will be recovered from the earlier service provider.

33) Hypothetical or conditional tenders will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, appropriate action may be taken.

34) A written consent letter from the Registry is necessary for removing any gadgets/spare parts of the machines. In case of any lapses, a contract may be cancelled with immediate effect.

35) No conveyance shall be provided by the Registry to attend the AMC work. Sub-Contracting is not acceptable. The Registry reserves the right to terminate the contract in toto or partially at any time, during the AMC period without any financial repercussions.

36) The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Registry.

37) **RESIDENT ENGINEERS** -

(a) The tenderer will be required to depute 06 (six) full time qualified Resident Engineers during the contractual period as per details attached at Annexure 'E' & 'F' in the Computer Cell of Supreme Court as per the timings/shift allotted by Computer Cell and from/till such time as may be required during work exigencies. In case of emergency, the Resident Engineer shall have to attend to the complaints even on Sunday or on Public Holidays or as and when required by the Computer Cell of this Registry.

(b) The resources shall have good communication skills with fluency in English and Hindi.

(c) The deployed resource must be well groomed and must maintain professional appearance and conduct at all times.

(d) Background and document verification shall be mandatorily done for all the resident engineers

(e) The tenderer shall provide operational/technical training to the resident engineers deployed at site.

(f) The Resident Engineers might have to extend beyond service hours to support the department personnel in the required activities as per the requirement.

- (g) All manpower will be entitled for weekly off and public/gazetted holidays, however, if required, in special cases, manpower may be called at office during any time/public holidays.
- (h) The data shared with the resident engineers with respect to the fulfillment of services should be stored and managed by the resources as per the guidelines defined by NIC/Government of India.
- (i) The resident engineers will be required to follow office timings as per their location/user request.
- (j) In absence of the permanent deputed Resident Engineer, alternative arrangement shall have to be made by the successful bidder without fail.
- (k) The Registry shall have no liability, financial or otherwise for any harm/damage/injury incurred by the personnel, so deployed by the successful tenderer, in the course of performing the work.
- (l) No person engaged by the tenderer shall claim any right of employment-contractual or otherwise-with the Supreme Court of India on the basis of this tender.
- (m) The tenderer will ensure that the staff engaged is disciplined and maintains full decorum as and when present within the Supreme Court Complex. The staff deployed by the vendor shall mark their attendance either physically or through a computer software, if prevalent, under the supervision of the Computer Cell.
- (n) The Resident Engineers shall always carry a toolkit and spare parts while on duty and attend complaints. Under no circumstance shall a lapse of not carrying the toolkit be accepted by the Registry.
- (o) The resident engineers will support in configuration of LAN network at all nodes, including IP address configuration and other related work. If required, the vendor will have to provide additional trained manpower to support the resident engineers in the LAN revamp configuration work on temporary basis, without any extra cost to the Registry.
- (p) The Resident Engineers must take calls from the users (Registry as well as Residential Office) on dedicated helpline Nos. Directions of Branch Officer (Computer Cell) are also to be complied with. (Any other work etc.)
- (q) The tenderer should undertake that the character and antecedents of each engineers/staff deployed in the Supreme Court have been got verified from the competent authorities and record maintained to this effect. The same should be made available to the Registry as and when asked for.
- (r) If the attendance of the engineers is marked beyond 10 minutes of the assigned shift thrice in a month, suitable deduction/penalties will be levied on the quarterly bills of the AMC accordingly on the recommendation of computer cell.

38) **PAYMENT TERMS**

- (a) Payment will be made on quarterly basis, after satisfactory completion of each quarter against firm's bill duly scrutinized by Computer Cell branch of this Registry. Deductions against penalty clause, if any, for non-compliance of the AMC agreement shall also be adjusted in the quarterly bills of the AMC
- (b) The tenderer shall submit a bill (in triplicate) on quarterly basis towards CAMC charges to be obtained by the tenderer from the concerned users to the effect that the equipment under CAMC have performed satisfactorily during the quarter for which CAMC charges are claimed. The payment shall be released only after submission of satisfactory performance certificates from the concerned users/Computer Cell during the relevant quarter by the tenderer.
- (c) All costs, charges and expenses in respect of moving the gadgets/equipment or any part thereof including expenses for dismantling, re-installation, testing and commissioning shall be borne by the successful tenderer, and this Registry will not pay any extra charges for transportation/replacement of parts or any kind of incidental expenses to the contractor during the AMC period.
- (d) The price quoted by the bidder should be all inclusive and no extra charges (such as labour charge, service charge etc.) shall be claimed by successful bidder for LAN related works. Tax may be mentioned as per format provided for financial bid.
- (e) The penalty, if any, shall be deducted from any of the outstanding payment due to the tenderer.
- (f) Statutory deductions shall be made as per applicable rules.

39) **PENALTIES**

- (a) If services are not made in time and the Registry is forced to procure services from open market at higher rates, the loss so sustained will be deducted from the Performance Security of the tenderer.
- (b) For the conditions mentioned in the clauses given, a disciplinary action including invoking bid security and PBG may be called upon the bidder at the discretion of the institution, for recurring default and non-compliance to the service standards set forth in the bid.
- (c) If the manpower is absent/on leave after deployment, bidder shall ensure substitution/suitable replacement during the absence period. The institution will not pay to the bidder for the manpower for duration of absence. During this time, any mishap/downtime/fault will be the responsibility of the bidder and may penalty arising of the same will be payable by the bidder.
- (d) Whenever a gadget/any spare part is not repaired/rectified and Service Engineers is not available for more than 2 Working days and no alternate arrangements are made to replace the gadget/spares, then cost/charges as a penalty (as defined at Clause 38 point e), shall be deducted from the quarterly bills of the AMC.

(e) If the successful vendor does not resolve any technical issues within 48 hours from the response time, a penalty of 0.5% of total cost per day (maximum 7 days) will be charged and deducted from the amount payable to bidder. For delay beyond the stipulated period, entire PBG (mentioned in the work order) will be forfeited. The decision of the Registrar (Technology), Supreme Court of India in this regard shall be final and binding upon the tenderer.

(f) The bidder shall do proper planning and reserve manpower for backup support. Backup resource must be a person of same capacity to whom bidder is replacing with and must be a permanent manpower of bidder.

(g) In case of breach of any conditions or unsatisfactory service during the currency of contract, the Registry shall have a right to terminate the contract and to entrust the work to another contractor. The loss, if any, sustained by the Registry on that account will be recovered from the Performance Security of the tenderer.

(h) Any loss/damage sustained to the Registry's items will be recovered from the successful tenderer.

(i) Even after awarding the said contract, the Registry reserves the right to terminate the same at any point of time during the contract period, if services of the successful tenderer are not found satisfactory.

40) **PERFORMANCE SECURITY DEPOSIT**

(a) The successful tenderer will also have to deposit performance security deposit equivalent to 3% of the contract value prior to execution of the contract/agreement by way of Bank Guarantee valid for a period of 26 months effective from the date of work contract. This security deposit will be liable to be forfeited in the event of the tenderer's failure to perform as per contract/agreement and if they are not able to provide satisfactory service in time or if overall downtime of Computer exceeds 30 days in one year. This performance security deposit shall be returned after two months of the successful completion of the contractual period or payment of the last bill, whichever is later.

(b) The performance security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein.

(c) The performance security deposit shall stand forfeited in case the vendor fails to execute the job assigned within the time given by the Registry.

(d) The performance security deposit shall stand forfeited in case the vendor fails to maintain proper standard of the work.

(e) The Registry's decision in all the above cases will be final.

41) **PRICE FALL CLAUSE CERTIFICATE**

Tenderers are required to furnish the PFC (Price Fall Clause) Certificate as per the format given in Annexure 'C'.

42) **TRANSFER AND SUB-LETTING**

The firm/bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof, as well as to give or to let a third party take benefit or advance of the present Contract or any part thereof.

43) **RELATIONSHIP OF PARTIES**

Since both the parties are independent entities, under no circumstance will the employees of the successful bidder/ tenderer be deemed the employees of the Supreme Court of India Registry. The contract shall, therefore, not grant any authority to the successful bidder/ tenderer to act for Supreme Court of India Registry in any capacity on its behalf.

44) **INTELLECTUAL PROPERTY RIGHTS**

Supreme Court of India Registry shall be solely entitled to any Intellectual Property Right (IPR) emanating or in any way related to this tender bid/ process. If any infringement to such IPR is observed during the currency of the contract or any time thereafter, suitable legal action may be initiated by the Supreme Court of India Registry.

45) **CONFIDENTIALITY OF CONTRACT**

The successful bidder/ tenderer shall ensure that the specific terms and conditions of the contract will also be treated as confidential information and that no disclosures will be made in any form without the prior written consent of the Supreme Court of India Registry, except (i) As required by applicable disclosure law; (ii) To accountants, Banks, Financing Sources, lawyers, etc., subject to a duty not to disclose to others or (iii) in connection with the enforcement of this contract.

46) **JURISDICTION**

Since the contract shall be governed by and interpreted under, the laws of the Republic of India and Courts at Delhi shall have exclusive jurisdiction to try, entertain and decide the matters arising out of and in relation to the Contract. All disputes and differences are, however, subject to the jurisdiction of the courts situated in Delhi.

47) **ARBITRATION**

In the event of any dispute or difference or disagreement between the parties in respect of any matter relating to or arising out of the Agreement/ Contract, the parties shall endeavor to resolve amicably any such disagreement or dispute by direct informal negotiation.

If the parties fail to resolve such a dispute or difference or disagreement by mutual consultation within twenty eight (28) days from the commencement of such consultation, either party may require that the dispute be referred for resolution to the Competent Authority.

48) FORCE MAJEURE

In case the successful bidder/ tenderer is unable to fulfill the obligation under the contract owing to Force Majeure situation like war, fire, earthquake, floods, embargoes, act of terrorism etc., which are beyond the control of the parties, the successful bidder/ tenderer shall promptly notify Supreme Court Registry in writing of such condition and cause thereof. Unless otherwise directed by Supreme Court of India Registry in writing, the successful bidder/ tenderer shall continue to perform its obligations under the contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

In case of any doubt/clarification, the parties may contact Branch Officer, Admn. Materials (Maintenance) at Telephone No. 011- 23115864 before quoting the rates. For entry pass preparation, if required the visitor may login to Suswagatam Portal at <http://suswagatam.sci.gov.in/public/Index.aspx> for making photo entry passes before visiting to the Registry. Name of the Officer – Shri Sanjeev Kumar Sinha, Branch Officer (AM), and only two (02) representative(s) will be allowed for each firm.

sd/-
(Padma Sundar)
Deputy Registrar (AM)

Encls. : Annexures – ‘A’ to ‘G’

**BID NOTICE FOR CAMC OF LOCAL AREA NETWORK & NETWORKING WORK
WITH RESIDENT ENGINEERS AND RATE CONTRACT FOR SUPPLY AND
INSTALLATION OF LAN ITEMS/ EQUIPMENTS AS PER REQUIREMENT ON THE
REGISTRY FOR A PERIOD OF TWO YEARS**

<u>PROFORMA TO BE FILLED BY THE BIDDER/ TENDERER</u>		
1.	Name of the Bidding Company/ Firm	
2.	Name of Owner(s)/ Partner(s)/ Director(s)/ Proprietor(s) (as applicable)	
3.	Full Particulars of Office in Delhi/NCR	
	(a) Complete Official Address	
	(b) Telephone/ Mobile No.	
	(c) Fax No.	
	(d) Official Email Address	
4.	Name of the Contact Person with Telephone/Mobile No./e-Mail ID	
5.	Year of Establishment of the Bidding Company/ Firm	
6.	Status of Firm (Company/ Partnership Firm/ Proprietary Firm or a Government Department or a PSU) etc,	
7.	Registration Details: (Signed and Stamped Copy to be uploaded)	
	(1) PAN No.	
	(2) GST Registration No.	
8.	*Details of Earnest Money Deposit (Issuing Bank & Dated)	DD No & Date: Issuing Bank Name: Branch Name: Amount: Valid upto:

9.	Bank details for refund of EMD, if applicable:	Bank Name: Branch Name: Account No. IFSC :		
10.	Details of Financial Statement, Profit and Loss Statement During Last 3 (three) Years			
	Sr. No.	Financial Year	Income (in Rs.)	Expenditure (in Rs.)
	(1)	2022-23		
	(2)	2023-24		
	(3)	2024-25		
11.	Details of Past Experience of similar Work Executed, Satisfactory Certificate, Work Orders etc.			
12.	Whether all the terms & conditions of NIT are acceptable :		Yes /No	

*If the firm is exempted from depositing the EMD, a certificate to this effect has to be submitted along with the tender document. Tenders not accompanied with the EMD/ exemption certificates is liable to be rejected.

Date:

Place:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
The Registrar (Admn.)
Supreme Court of India
New Delhi

Sub: Acceptance of Terms & Conditions of Tender.

**BID NOTICE FOR CAMC OF LOCAL AREA NETWORK & NETWORKING WORK
WITH RESIDENT ENGINEERS AND RATE CONTRACT FOR SUPPLY AND
INSTALLATION OF LAN ITEMS/ EQUIPMENTS AS PER REQUIREMENT TO THE
REGISTRY FOR A PERIOD OF TWO YEARS**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 31 (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I/we do hereby declare that our firm has not been under litigation, court receivership or any other similar proceeding and has not been declared bankrupt.

7. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Date:

Place:

(Signature of the Bidder, with Official Seal)

Price Fall Clause Certificate

(To be submitted in the bidder's company letter head)

I/We undertake that we have not offered to supply / supplied / are not supplying same or similar products / systems or sub systems/ Services at a price lower than that offered against the *Tender No.....dtd* in respect of any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract and if it is found at any stage that same or similar product/systems or sub systems was supplied by the bidder to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization at a lower price during the currency of the contract, then that very price will be applicable to the present case and the difference in the cost would be refunded by the bidder to buyer, if the contract has already been concluded.

I/we also accept that:

1. I/We have to submit a copy of the last (latest) purchase order for the similar/ordered item(s)/Services received from any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization.
2. We will inform the purchase of offer to supply/supply of the similar/ordered item(s)/Services at a lower rate to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract.

Date:

Signature of the authorised signatory of
the firm/company

Official Stamp/Seal of the Firm

FINANCIAL BID
(For Reference only)

Name of Work: Empanelment of vendors for supply, installation and maintenance of LAN

1 Passive Items				
Sl. No.	Item Name	Description	Make/ Model with warranty period	Rate (in Rs.) [per mtr / unit]
1	UTP cable	4 pair, should confirm or exceed the EIA/TIA 568B.2-1, (CAT 6, CAT 6-A) standards for physical & electrical specifications, <i>Sheath Fire retardant PVC Compound (FRPVC) Flame Rating : 60 deg. C As per UL 1685 CM/CMR</i> , UL listed & Verified, Should be certified by independent test lab (ETL etc.) for Zero bit Error Rate Gigabit Ethernet Performance, 23 AWG solid bare copper, ROHS compliant <i>600MHz (Per Meter)</i>	D-Link / Tenda / Commscope / Molex	
2	UTP Cable (shielded)	Same as 1	D-Link / Tenda / Commscope / Molex	
3	24 port Patch Panel	110 wiring block at rear end & RJ 45 jack on front panel, 19" rack mountable, should confirm or exceed the EIA/TIA 568 B standards for CAT 6, Metallic high strength & <i>Height should be 1U</i> , to save the Rack space., confirm EIA/TIA 568 B wiring pattern, should have routing rings & ties and labeling strips for identification, UL listed & Verified, Ports should be individually replaceable, ROHS complaint	D-Link / Tenda / Commscope / Molex	
4	48 port Patch Panel	110 wiring block at rear end & RJ 45 jack on front panel, 19" rack mountable, should confirm or exceed the EIA/TIA 568 B standards for CAT 6, Metallic high strength & <i>Height should be 1 U</i> , to save the Rack space, confirm EIA/TIA 568 B wiring pattern, should have routing rings & ties and labeling strips for identification, UL listed & Verified., ROHS Compliant	D-Link / Tenda / Commscope / Molex	

5	Wire Manager/ Patch Cord Minder panel	19 “ rack mountable, Metallic high strength with metal jumper rings for routing cable assemblies, mounts to the front of 19” rack & 1 U height	D-Link / Tenda / Commscope / Molex	
6	Information outlets (Single SMB)	Surface mount box with single RJ 45 socket, should confirm or exceed the EIA/TIA 568 B standards for CAT 6, provision for dust cover, labeling icons & strips, anchors for contact , UL listed & Verified, (per unit)	As per standards	
7	Information outlets (Dual SMB)	Surface mount box with Dual RJ 45 socket, should confirm or exceed the EIA/TIA 568 B standards for CAT 6, provision for dust cover, labeling icons & strips, anchors for contact , UL listed & Verified, (per unit)	As per standards	
8	Patch Cord	Should confirm or exceed the EIA/TIA 568 B standards for CAT 6, Factory molded transparent boots on RJ 45 plugs at both ends, Option for Straight & cross over cable with colour – Grey, Blue, Red & Green.	D-Link / Tenda / Commscope / Molex	
A		A. Length – 1 meter		
B		B. Length – 2 meter		
C		C. Length – 3 meter		
D		D. Length – 5 meter		
E		E .Length – 10 meter		
F		F .Length – 15 meter		
G		G .Length – 20 meter		
H		H .Length – 50 meter		
9	RJ45 connector	<i>(Per Unit)</i>	D-Link / Tenda / Commscope / Molex	
2 FIBRE COMPONENTS Multi Mode & Single Mode				
SNO	Item Name	Description	Make/ Model with warranty period	Rate (in Rs.) [per mtr unit]

1	Fiber Optic outdoor armoured cable (OM 3) Multi-mode (MM), 850nm laser optimized 50/125 micron, support 10G Ethernet upto 300 m	Multimode optical fiber cable, 850nm laser optimized 50/125 micron graded index, support IEEE 802.3ae 10 gigabit Ethernet standard to full 300m distance, support 10 Gb/s laser based application as well as LED based application, anti-rodent, required for outdoor applications for direct burial, fiber should be protected inside jelly filled loose tube, armoring with acrylic coated good quality steel, should confirm or exceed the EIA/TIA 455, EIA/TIA 568-B.3, ISO 11801 & ICEA -640 standards for Fiber and cable performance specifications, Required in following configuration (Per Meter) 6 cores, 12 cores	As per standards	
2	Fiber Optic indoor cable (OM 3) Multi-mode (MM)	Multimode optical fiber cable, 850nm laser optimized 50/125 micron graded index, support IEEE 802.3ae 10 gigabit Ethernet standard to full 300m distance, support 10 Gb/s laser based application as well as LED based application, anti-rodent, should confirm or exceed the EIA/TIA 455, EIA/TIA 568, ISO 11801 & ICEA -640 standards for Fiber and cable performance specifications with LSZH sheathing, required in following configuration (<i>Per Meter</i>) 6 fibers	As per standards	
3	Fiber Optic outdoor armoured cable Single mode (SM)	Single mode optical fiber cable, 9/125 micron graded index, anti-rodent, required for outdoor applications for direct burial, fiber should be protected inside jelly filled loose tube, armoring with acrylic coated good quality steel, should confirm or exceed the EIA/TIA 455, EIA/TIA 568, ISO 11801 & ICEA -640 standards for Fiber and cable performance specifications., required in following configuration a)6 fibers b)12 fibers c)24 fibers	As per standards	
4	Fiber Optic indoor Distribution cable Single mode (SM)	9/125 single mode fiber optic cables that are compliant to ISO/IEC 11801 with LSZH sheathing a)6 fibers b)12 fibers	As per standards	
5	Optical Fiber connectors – SC	SC type, Epoxyless, Field mountable with required accessories & consumables, required for terminating (per unit) a 50/125 micron MM fibre b 9.2/125 micron SM fiber	As per standards	
A		50/125 micron MM fibre		

B		9.2/125 micron SM fiber		
6	Optical Fiber connectors – LC	LC type, Epoxyless, Field mountable with required accessories & consumables, required for terminating (per unit) a 50/125 micron MM fiber b 9.2/125 micron SM fiber	As per standards	
A		50/125 micron MM fibre		
B		9.2/125 micron SM fiber		
7	Optical Fiber Patch Cord, MM, SC to SC	Duplex, 50/125 micron MM fiber, SC connector at both ends, LSZH Sheathing with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	
8	Optical Fiber Patch Cord, MM, LC to LC	Duplex, 50/125 micron MM fiber, LC connector on both ends, LSZH Sheathing with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	
9	Optical Fiber Patch Cord, MM, SC to LC	Duplex, 50/125 micron MM fiber, SC connector at one end and LC connector on other end, LSZH Sheathing with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	
10	Optical Fiber Patch Cord, SM, LC to FC	Duplex, 9/125 micron SM fiber, LC connector at one end and FC connector on other end, with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	
11	Optical Fiber Patch Cord, SM, SC to SC	Duplex, 9/125 micron SM fiber, SC connector at both ends, with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	

12	Optical Fiber Patch Cord, SM, SC to LC	Duplex, 9/125 micron SM fiber, SC connector at one end and LC connector on other end, with factory mount ceramic connector at both end with length of a 3 metre b 5 metre c 10 metre d 20 metre	As per standards	
13	Pigtails SC / LC OM3, Type 1 Meter	Pigtails SC type, compatible with fusion or mechanical splices, Field mountable with required accessories & consumables, for terminating (per unit)	As per standards	
		a) 50/125 micron MM fiber		
		b) 9.2/125 micron SM fiber		
14	LIU, 12 fiber, 1U/2U drawer style 19" Rack mount enclosure	Loaded with SC ceramic couplers & adaptor plates for 12 fibers 50/125 micron MM, 19" rack mountable metallic distribution enclosure slide & tilt drawer type 1U/2U, should have inbuilt / pre-installed splice tray with all clamps, harnessing rings, ties etc, compatible cable management rings/ bars should be provided	D-Link / Tenda / Commscope / Molex	
15	LIU, 12 fiber, 1U/2U drawer style 19" Rack mount enclosure	Loaded with LC ceramic couplers & adaptor plates for 12 fibers 50/125 micron MM, 19" rack mountable metallic distribution enclosure slide & tilt drawer type 1U/2U, should have inbuilt / pre-installed splice tray with all clamps, harnessing rings, ties etc, compatible cable management rings/ bars should be provided	D-Link / Tenda / Commscope / Molex	
16	LIU, 24 fiber, 1U/2U, 19" Rack mount enclosure	Loaded with SC ceramic couplers & adaptor plates for 24 fibers 50/125 micron MM, 19" rack mountable metallic distribution enclosure 1U/2U height with removable back cover, should have inbuilt / pre- installed splice tray with all clamps, harnessing rings, ties etc, Front & rear compatible cable management rings/ bars should be provided	D-Link / Tenda / Commscope / Molex	
17	LIU, 24 fiber, 1U/2 U, 19" Rack mount enclosure	Loaded with LC ceramic couplers & adaptor plates for 24 fibers 50/125 micron MM , 19" rack mountable metallic distribution enclosure 1U/2U height with removable back cover, should have inbuilt / pre- installed splice tray with all clamps, harnessing rings, ties etc, Front & rear compatible cable management rings/ bars should be provided	D-Link / Tenda / Commscope / Molex	

3. Supply & Installation				
SNO	Item Name	Description	Make/ Model with warranty period	Rate (in Rs.) [per mtr / unit]
1	I	Route Survey & documentation for laying of UTP & Fibre cable along with detailed cable route diagram, rack position , cable length from each node to switch , identification of switch location with labels & rout marking as per standard and approved labelling plan etc on per node basis		
2	I	In building laying of UTP CAT 6/CAT 6-A Cable (Shielded/Unshielded) (Per Meter)		
3	II	Removing of cable/duct (as per actual removed cable/duct) (Per meter)		
4		Supply of duct (per meter)		
	I	15X 15 mm		
	II	30X 25 mm		
	III	40X 25 mm		
5		Fixing of duct		
	I	15X 15 mm		
	II	30X 25 mm		
	III	40X 25 mm		
6		Supply of PVC Conduit of OD size (per Meter)	Must be of ISI Mark	
	I	20mm		
	II	32mm		
	III	40mm		
7		fixing of PVC Conduit of OD size (per Meter)	Must be of ISI Mark	
	I	20mm		
	II	32mm		
	III	40mm		

8		Installation of Jack Panel & termination of UTP CAT 6 & 6A cable on Jack panel (12 port) (per port/node)	D-Link / Tenda / Commscope / Molex	
9		Installation of Jack Panel & termination of UTP CAT 6 & 6A cable on Jack panel (24 port) (per port/node)	D-Link / Tenda / Commscope / Molex	
10		Installation of Jack Panel & termination of UTP CAT 6 & 6A cable on Jack panel (48 port) (per port/node)	D-Link / Tenda / Commscope / Molex	
11		Crimping of RJ 45 connectors per connector		
12		Installation & Termination of information outlets (including termination of CAT 6 & 6A cable on I/O) (per node)		
13		Testing of laid cables for the nodes (per node)		
14		Site certification for performance warranty of 20 years through OEM, Network Audit		
	i	up to 100 nodes		
	ii	up to 500 nodes		
	iii	up to 4000 nodes or above nodes		
15		In building laying of fiber in duct/conduit (per meter)		
16		Outdoor laying of fiber with (per meter), wherever required		
17		Excavation and resurfacing of the soil (depth 1 mtr) (per meter), or as per requirement		
18		Excavation and resurfacing of concrete (per meter)		
19		Excavations under road crossing & rail track without effecting the traffic (per meter)		
20		Supply and installation / fixing of 1"diameter GI pipe underground and on surface (per meter)		
21		Supply and installation / fixing of 2"diameter GI pipe underground and on surface (per meter)		
22		Supply and installation of 1.5"diameter HDPE PVC jacket for underground laying (per meter)		

23		Supply and installation of 2"diameter HDPE PVC jacket for underground laying (per meter)		
24		Supply and installation of 4"diameter HUME pipe for underground laying (per meter)		
25		SC/LC connector termination on Fiber Optic Cable (with support of proper buffer tubing & termination of fibers in Fiber Termination/ Interconnection Unit with SC/LC coupler) per unit		
26		Supply and installation of buffer tubing kit		
27		Cable pulling pit made of reinforced concrete and brick walls with removable covers, (Cable Vault), in coordination with concerned agency		
28		Performance testing of laid Fiber Optic Cable for continuity, length & dB loss as per EIA/TIA-455-60 document for FO test procedures & Documentation of the results (per link)		
29		Installation and Termination of fiber termination/Interconnection unit with SC/LC Coupler (per Unit)		
30		Pigtail splicing per unit		
31		Fiber splicing per unit		
RACK				
32	19 " Rack, Wall mount 530 mm depth, 6 U height, Front glass / vented door (lockable) and side panel can open	Should confirm DIN 41494 & IEC 297 standard, Load bearing capacity of 40 Kgs, having following accessories 19 " AC power distribution channel with 5 & 15 Amp power Universal/Indian standard sockets & two fans with wall mounting hardware	As per standards	

33	Installation of 6U Rack			
34	19 “ Rack, Wall mount 530 mm depth, 9 U height, Front glass / vented door(lockable),and side panel can open	Should confirm DIN 41494 & IEC 297 standard, Load bearing capacity of 40 Kgs, having following accessories 19 “ AC power distribution channel with 5 & 15 Amp power Universal/Indian standard sockets & two fans with wall mounting hardware	As per standards	
35	Installation of 9U Rack			
36	19“ Rack, Wall mounted, 530 mm depth, 12 U height, Front glass /vented door (lockable)	Should confirm DIN 41494 & IEC 297 standard, Load bearing capacity of 40 Kgs, having following accessories 19 “ AC power distribution channel with 5 & 15 Amp power Universal/Indian standard sockets & spike suppressor, equipment mounting screws/hardware packets (2 nos), with two fan	As per standards	
37	Installation of 12U Rack			
38	Dressing of 6U rack without accessories			
39	Dressing of 9U rack without accessories			
40	Dressing of 12U rack without accessories			
41	Network Switch 24 ports	Manageable (L2/L3)	HP / Tenda / Commscope / Molex	
42	Network Switch 48 ports	Manageable (L2/L3)	HP / Tenda / Commscope / Molex	
43	Network Switch 8 ports	Non-Manageable (L2/L3)	HP / Tenda / Commscope / Molex	
44	Network Switch 16 ports	Non-Manageable (L2/L3)	HP / Tenda / Commscope / Molex	
45	Network Switch 24 ports	Non-Manageable (L2/L3)	HP / Tenda / Commscope / Molex	

46	Network Switch 48 ports	Non-Manageable (L2/L3)	HP / Tenda / Commscope / Molex	
47	Wi-Fi	Upto 300 Mbps	TP-Link / Tenda / Commscope / Molex	
48	SFP	1G, 10/25G, 40G, 100G, (SR, LR)	As per compatible network switch (HP and CISCO)	
49	CAMC	Comprehensive Maintenance of the existing LAN consisting of around 4000 active network nodes and various LAN switches, LAN Networks etc. for First year.		
50	CAMC	Comprehensive Maintenance of the existing LAN consisting of around 4000 active network nodes and various LAN switches, LAN Networks etc. for Second year.		

Resident Engineers (R/E)

51	Designation	Description	Qty	Rates per R/E Per month
A	Network Administrator	As per Annexure 'E' & 'F'	1	
B	Senior Network Field Officer (Senior NFO)	As per Annexure 'E' & 'F'	1	
C	Network Field Officers (NFOs)	As per Annexure 'E' & 'F'	4	

MANPOWER REQUIREMENT

Designation	Count	Remarks / Roles & Responsibilities
Network Administrator	1	<p>A) He will be responsible to look after to ensure uninterrupted network services in the Registry as well as Residential offices.</p> <p>B) Responsible for end-to-end network operations, performance monitoring, routing & switching management, firewall oversight, and overall network availability.</p> <p>C) Acts as the primary point of contact for coordination with NIC, NKN, ISP(s), OEM(s), and other support agencies.</p> <p>D) Oversees incident management, change management, documentation, and policy compliance.</p> <p>E) The reporting of the network administrator will be to nominated officer/official of Computer Cell</p>
Senior Network Field Officer (Senior NFO) / Senior Network Operator cum Field Engineer	1	<p>A) Assists the Network Administrator in day-to-day network operations and escalated issues.</p> <p>B) Supervises NFO teams deployed across different Supreme Court locations.</p> <p>C) Responsible for advanced troubleshooting, network performance checks, and coordination during maintenance windows.</p> <p>D) Ensures timely resolution of critical incidents and supports planning of network upgrades/expansions.</p>
Network Field Officers (NFOs) / Network Operator cum Field Engineer	4	<p>A) Responsible for day-to-day network operations, L1/L2 troubleshooting, user-side issue resolution, and on-site technical support.</p> <p>B) Perform network device health checks, monitoring, and escalation to Senior NFO or Network Administrator when required.</p> <p>C) Provide support during configuration changes, link migrations, maintenance activities, and new service deployments.</p> <p>D) Coordinate with internal teams and NIC/ISP teams for issue resolution across all Supreme Court locations.</p>

ANNEXURE 'F'

Experience Level & Qualification Requirements

Designation	Experience Requirement	Description	Qualification
Network Administrator	3–5 years	<p>Strong experience in Layer 2/3 switching, VLAN configuration, routing protocols (OSPF, BGP), link aggregation, STP, and advanced troubleshooting.</p> <p>Hands-on experience with installation & configuration of switches, routers, firewalls, and wireless infrastructure.</p> <p>Good knowledge of IP Network devices and components (Router and Switches)</p> <p>Knowledge of DDOS detection and mitigation solution</p> <p>Ability to manage large enterprise networks (2000+ nodes).</p> <p>Skilled in network monitoring, documentation, and security best practices.</p> <p>Knowledge of OS (Windows and Linux)</p> <p>Good communication and interpersonal skills and strong analytical and numerical skills</p>	<p>B.E / M.E / B.Tech / M.Tech in Computer Science / IT</p> <p>OR</p> <p>MCA/ M.Sc (Computer Science/IT)</p>

<p>Senior Network Field Officer (Senior NFO) / Senior Network Operator cum Field</p>	<p>2–5 years</p>	<p>Strong skills in Layer 2/3 switching, VLANs, routing protocols (OSPF/BGP), link aggregation, and network troubleshooting.</p> <p>Responsible for escalated issues, supervision of NFOs, and advanced support for network operations.</p> <p>Experience with access layer device configuration and network health checks.</p> <p>Knowledge of IP network devices and components (Router and Switches), Field level troubleshooting, network monitoring system, OS (OS (Windows and Linux)</p>	<p>B.E / B.Tech in Computer Science / IT</p> <p>OR</p> <p>B.Sc/ M.Sc (Computer Science/IT)</p> <p>OR</p> <p>BCA/M.CA</p>
<p>Designation</p>	<p>Experience Requirement</p>	<p>Description</p>	<p>Qualification</p>
<p>Network Field Officers (NFOs) / Network Operator cum Field Engineer</p>	<p>2–3 years</p>	<p>Experience in Layer 2 switching, VLAN management, link testing, and L1/L2 troubleshooting.</p> <p>Hands-on with access switches, Wi-Fi AP installation, user-side support, and network monitoring tools. Supports day-to-day network operations across all sites.</p> <p>Basic knowledge on IP Network devices and components (Router and Switches), IP Routing protocol (OSPF and BGP), LAN Switching, Network monitoring system, Wi-Fi and RF Communication and network security</p> <p>Basic knowledge of OS (Windows and Linux)</p>	<p>B.E/ B.Tech / M.CA / M.Sc (Computer Science/IT)</p> <p>OR</p> <p>B.Sc (Computer Science/IT) / BCA</p>

INSTRUCTIONS TO BIDDER FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.

2) As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.