

**SUPREME COURT OF INDIA**  
**ADMN. MATERIALS (P&S)**

F. No. 271/VFI/ABC/2025/SCI(AM)  
New Delhi, dated the 16.09.2025

Last date for Submission of Tender : **06<sup>th</sup> October, 2025 upto 11:00 AM**

**NOTICE INVITING TENDER**  
**TOWARDS RATE CONTRACT FOR PURCHASE OF VARIOUS FURNITURE**  
**ITEMS FOR A PERIOD OF TWO YEARS FOR USE IN THE REGISTRY**

1. Supreme Court of India, an apex Judicial Body under the Constitution of India, intends to enter into rate contract for purchase of various Furniture Items for a period of two years to be supplied in the Registry. For this purpose, **Online Bids through CPPP** are invited from the reputed supplier/manufacturers /firms / authorised dealers based in Delhi / NCR region.

**Manual bids shall not be accepted under any circumstances. The offer submitted by fax / e-mail shall not be considered. No correspondence will be entertained in this matter.**

The tenderers are, therefore, required to quote rates online through BoQ, as per the details given at **Annexure-'B'**.

**2. DOCUMENTS DOWNLOAD**

2.1 Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> and Supreme Court of India website <https://main.sci.gov.in/tender> (for reference only) as per the schedule as given in Critical Date Sheet as under:

<b><u>CRITICAL DATE SHEET</u></b>		
<b><u>Stage</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>
Published Date	16.09.2025	03:00 PM
Bid Document Download Start Date	16.09.2025	03:30 PM
Assessment / Inspection of Samples	17.09.2025 to 25.09.2025	10:00 AM to 03:00 PM

<b><u>CRITICAL DATE SHEET</u></b>		
Clarification Start Date	16.09.2025	04:00 PM
Clarification End Date	25.09.2025	04:00 PM
Bid Submission Start Date	27.09.2025	10:00 AM
Bid Submission End Date	06.10.2025	11:00 AM
Bid Opening Date	07.10.2025	11:30 AM

**Note :** In case the date of Submission / Opening of tender is declared as a Public Holiday, the tenders will be opened on the next working day at the same time.

2.2 Tender documents are also available on Supreme Court of India website <https://main.sci.gov.in/tender> and CPPP <https://eprocure.gov.in/eprocure/app>

2.3 Not more than one tender shall be submitted by one Bidder or Bidders having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more partner(s)/director(s) are common) allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

2.4 Tenderer **shall not tamper / modify the tender form in any manner**. In case if the same is found to be tampered / modified in any manner, tender will be summarily rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with the Registry for a specified period as deemed fit.

2.5 Bidders are advised to visit websites of Supreme Court of India <https://main.sci.gov.in/tender> and CPPP <https://eprocure.gov.in/eprocure/app> regularly to keep themselves updated about any change / modifications, in the tender, if any.

2.6 The tenderers are required to quote their competitive rate as per details given at **Annexure-'B'** through online BoQ only. Tenders once submitted will not be allowed to be withdrawn.

**(A) ELIGIBILITY CRITERIA**

3. The eligibility criteria for the Prospective Tenderer which need to be complied with the technical bid and will form part of Technical Evaluation is as follows :
- a) The bidders must comply with latest ISO or BIS standards, as amended from time to time. Relevant certificates in this regard should be uploaded along with the bid.
  - b) Bidders must have valid GST Registration Certificate. A copy of the same should be enclosed with the Technical Bid.
  - c) Bidders must possess valid PAN Card. A copy of the same should be enclosed with the Technical Bid.
  - d) The bidder must have an office in Delhi / NCR, to support the services.
  - e) The bidder should provide the Work Orders / Contracts Orders from prestigious institutions, Government organizations, PSU or Autonomouos Bodies which should be uploaded with the Bid

**Note :** The Tenderer will be evaluated based on meeting the tender criteria viz., Submission of EMD / experience / accepting the terms and conditions etc. and shall normally be awarded to the lowest evaluated quotationer whose bid would found to be responsive and who is eligible and qualified to perform the contract satisfactorily.

**(B) BID SUBMISSION**

- 4. Bids shall be submitted online on CPP portal only in two parts, i.e., Technical Bid (including scanned copy of EMD / MSME Certificate / Empanelment Letter and Product Catalogue / Brochures etc.) and Price Bid in the form of BoQ.
- 5. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.
- 6. Further, sealed envelope addressed to Deputy Registrar (AM), superscribing the title of this NIT may be deposited at R&I Counter No. 25 or 26 at Main Building, well before the due date and time of bid submission in the following way :

**“EMD as referred to at Annexure ‘F’ in the form of Demand Draft (DD) drawn in favour of ‘The Registrar (Admn.), Supreme Court of India’ payable at New Delhi by writing the name of the firm, telephone number and name of the title of the NIT on reverse side of the Demand Draft”**

7. The bidder must submit the requisite Earnest Money Deposit (EMD) in respect of only those items for which they intend to participate. The bidder has to declare as for what items they have participated and an undertaking in this regard is to be submitted on the portal along with other technical documents. Item-wise EMD may kindly be referred at **Annexure ‘F’**.
8. Tenders not accompanied with the EMD/ exemption certificates is liable to be rejected. However, if the firm is exempted from depositing the EMD, a certificate to this effect has to be submitted along with the tender document. No interest will be payable on EMD.

**PART –I: Technical Bid shall contain the following:**

S. No.	<p style="text-align: center;"><b><u>Documents To Be Uploaded</u></b></p> <p style="text-align: center;">(All the documents must be sequentially numbered and uploaded in the below mentioned chronological order)</p>
1.	Tender document signed and stamped (This complete document including Terms & Conditions and Other Instructions etc.)
2.	Signed and stamped copy of duly filled <b><u>Technical Bid Proforma</u></b> as per format at <b>Annexure ‘A’</b>
3.	Signed/ Stamped Scanned copy of EMD / Exemption Certificate, as the case may be
4.	Signed/ Stamped copy of PAN Number
5.	Signed/ Stamped copy of GST Registration
6.	Signed copy of latest certifications of ISO or BIS etc.
7.	Signed/ Stamped copy of Audited Accounts Statement of annual turnover for last three financial years (i.e., 2022-23, 2023-24, 2024-25)
8.	Signed/ Stamped Work Order/ Proof in support of proof of one (01) running contract with Government organizations, PSU or Autonomous bodies
9.	Signed and stamped copy of <b><u>Undertaking/ Declaration</u></b> as per format at <b>Annexure ‘C’</b> on the letter head of the bidding firm.
10.	Signed and Scanned copy of <b>Annexure ‘E’</b> – Price Fall Clause Certificate
11.	Signed/ Stamped copy of duly filled Check List of Documents to be uploaded, as per format at Page No. 32.

**Every page must be signed and stamped by the authorized official of the bidder/tenderer firm, failing which, it is liable to be rejected.**

Bid documents may be scanned with **100 dpi with black and white option** which helps in reducing size of the scanned document.

Tenderer can merge all above documents into single pdf file. Financial bids only be submitted online in form of BoQ and no financial bid will be accepted in physical form.

9. Earnest Money Deposit of the unsuccessful tenderers would be returned by way of RTGS/ NEFT or cheque after the contract has been finally awarded to the successful tenderer and no interest will be payable on EMD.

**PART –II: Price Bid contain the following:**

- (i) The Price Bid shall contain only schedule of rates duly filled in as per BoQ. NO stipulation, deviation, terms & conditions, presumptions etc. is permissible in price part of the bid. The Registry shall not take any cognizance of any such conditions and may at its descretion reject such price bid.
- (ii) Bidders shall submit the tender online on CPPP on or before the due date and time of the bid submission. Tender submitted by any other form (fax / email / courier / post / hard copy) will be summarily rejected.

**(C) QUALITY OF PRODUCTS**

10. The items should be compliant with BIS Standards as per Furniture (QC) Order, 2025 in respect of items mentioned therein.
11. The items should strictly be as per the specifications mentioned in the Tender Document. Any alteration in the items can lead to the rejection of tender.
12. The products shall be of best quality and any liability arising out of poor / substandard quality of material will be borne by the bidder.
13. The bidder shall submit the Undertaking at the time of each and every supply stating that “THE ITEMS SUPPLIED ARE STRICTLY AS PER THE SPECIFICATIONS APPROVED IN

RATE CONTRACT AND M/S. (TENDER AWARDEE) TAKES RESPONSIBILITY IN THE EVENT OF ITEM NOT FOUND AS PER SPECIFICATIONS”

**(D) GENERAL TERMS AND CONDITIONS**

14. The tenderers are expected to examine all the instructions, terms & conditions and specifications as mentioned in the tender documents carefully. Failing to furnish all information required as per the tender document, in any respect will be at the tenderer's risk and will result in rejection of the tender.
15. The rates quoted online should be inclusive of all Govt. Levies etc. and no additional charges (transport / carry charges or any other charges) will be paid by the Supreme Court Registry.
16. Certified translated copy of supporting documents should be uploaded in English, in case of documents available in Regional / Vernacular language.
17. Those Technical bids which are found to be in order, i.e., satisfying all the stipulated conditions herein shall be short – listed and financial bids of only such short listed bidders will be opened. The bidder not fulfilling eligibility conditions of the tender will not be considered under any circumstances.
18. The Registry will deal with the tenderer directly and no middlemen / agents / commission agents etc. should be asked by the tenderer to represent their cause and they will not be entertained by the Registry. The tender form is non transferable and the agency shall not be permitted to transfer their rights and obligations to any other person / organization or otherwise.
19. In case of more than one L-1 bid emerging, the bidder with highest average turnover in the last 3 Financial Years as given under Part 1(7) of Technical Bid will be decided as L-1. When more than one L-1 emerge even at this stage, highest turnover in the latest financial year, i.e., 2023-24, shall be considered to decide L-1.
20. The Registry is neither bound to accept the rates submitted by the tenderers or bidders nor does it undertake to assign any reason for its decision in this matter.

21. The Registry, in its discretion, reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and reject or accept any or all of the tenders, partly or completely, at any time without assigning any reason thereof.
22. The decision of the Registry will be final and conclusive and binding on the bidder and the Registry takes no responsibility for any delay whatsoever for submission of tender after the last date and time given in the schedule.
23. In case the successful bidder fails to undertake the work as per the timeline in due course from the date of issue of work order, the Registry reserves the right to terminate the contract or at its discretion will forfeit the security deposit / EMD furnished by the bidder.
24. The rates should be valid for a minimum period of 90 days from the date of opening of tenders. The tenderers shall not be entitled during the said period to revoke or cancel its tender or to vary the tender or any terms thereof.
25. The bidders / tenderers shall give an undertaking (**as per Annexure 'C'**) that the Firm / Partners / Director / Proprietor has not been blacklisted and their business dealings with Central / State Government / Public Sector Units / Autonomous Bodies have not been banned / terminated on the account of poor performance.
26. Each tenderer has to certify that all the terms and conditions are acceptable to him. The Earnest Money Deposit shall stand forfeited in case of breach of any of the conditions mentioned herein.
27. The Registry reserves the right to seek clarification or verification of any information supplied by the bidder.
28. The Registry shall not be responsible for any wear and tear of the products until the complete supply reaches the Godown of the Registry.
29. Hypothetical or conditional tenders will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. In the event of tender being withdrawn / altered, the tenderer may be debarred to participate in the tender process of the Supreme Court of India in future.
30. The Contract shall be valid for Two (02) years from the date of awarding of Rate Contract order.

31. Access to the office premises shall be restricted solely to the authorized personnel of the successful tenderer. Personnel shall refrain from engaging in any private work within the premises outside their designated duties.
32. The bidder shall be responsible for safeguarding its own assets while delivering the items at its own cost. Any damage / spoiling of lift / floor / caused during such act will have to be made good by the agency at its own cost.
33. All costs associated with materials, equipment, labour, and transportation shall be the exclusive responsibility of the successful tenderer.
34. The material supplied will be inspected by an Inspection Committee comprising of Senior Officers of the Registry and in case the final supply is not found in conformity with the approved specifications/ samples, the same will be liable to be rejected and entire supply will have to be replaced with the quality exactly commensurate with the approved specifications/ samples at the cost of the tenderer. The decision of the Committee in this regard shall be final.
35. The Registry shall have the discretion to withdraw the contract at any time without any notice and without assigning any reason thereof.
36. Bids will be opened as per date / time mentioned in the “Critical Date Sheet”.
37. Before participating in the financial bid, the bidders are advised to inspect the sample(s) of items at the Registry as per Critical date sheet. After awarding of Rate Contract, Successful Bidder(s) shall have to submit one sample which is strictly in accordance with the specifications mentioned, before supplying the entire lot. If sample is approved, that will be included in the supply.
38. Rates quoted in the tender will remain unchanged during the contractual period. Under no circumstances, rate revision will be allowed during the currency of the Rate Contract.
39. The tenderer should submit proof of his / her domicile in Delhi / NCR along with address of the office.



40. The tenderers are required to quote their rates for all the items or for individual items. Tenderer quoting rates item-wise will be evaluated and aggregate of all the items may not be considered.
41. Tenderers are required to quote the rates only with respect to the items as mentioned in the Proforma. Tenders for any other specifications of items shall not be considered at all. No claim in this regard shall be entertained by the Registry and the decision of the Registry shall be final. The price will be quoted on the CPPP portal and shall be final in all respects.
42. All costs associated with material, equipment, labour and transportation shall be the exclusive responsibility of the successful bidder. They may, however, visit the site / godown situated in basement 3 and vehicle above the height of 2 meter can not pass through the basements.
43. The Registry has the absolute right to accept or reject any or all offers, adjourn, postpone or cancel the tender. In case a single bid is received for the tender, it may be deemed to be a case of lack of competition. In this regard, decision of Registry shall be final.

**(E) SCHEDULE OF PRICE BID IN THE FORM OF CPPP BOQ Furniture.xls**

44. The Financial Proposal/Commercial bid format at “**Annexure-B**” is provided as BOQ\_Furniture.xls along with this tender document at the websites referred to under Clause No. 2. Bidders are advised to download this BOQ\_Furniture .xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid.
1. The rates shall be quoted in Indian Rupee only.
  2. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.

**(F) PAYMENT TERMS**

45. The payment will be made only after full supply is received and accepted as per approved samples/specifications. No part payment or advance payment will be made on receipt of pre-receipted bill invoice from the successful bidder.
46. Penalty, if any, shall be deducted from any of the outstanding payment due to the tenderer.
47. Statutory deductions shall be made as per applicable rules.

#### **(G) PERFORMANCE SECURITY DEPOSIT**

48. The successful tenderer shall have to deposit performance security @ 3% of estimated contract value. The amount of performance security so to be deposited by the successful tenderer(s) will be intimated by the Registry in the Rate Contract letter. The said performance security amount has to be deposited by the successful tenderer(s) within one week from the receipt of the Rate Contract letter of the Registry. The said performance security is to be deposited by way of Bank Guarantee / Demand Draft drawn in favour of “The Registrar (Admn.), Supreme Court of India, New Delhi”. The security amount will be released after 60 days from the date of final bill payment or after satisfactory supply of the material, whichever is later.
49. The performance security deposit shall stand forfeited in case of breach of any of the conditions mentioned therein.

#### **(H) PRICE FALL CLAUSE CERTIFICATE**

50. Tenderers are required to furnish the PFC (Price Fall Clause) Certificate as per the format given in Annexure ‘E’.

#### **(I) PENALTIES / LIQUIDATED DAMAGES**

51. Since time is the essence of the tender, the supply of the items as per the required specifications shall be required to be made **within stipulated time** in the Registry (F.O.R. Destination) from the date of Supply Order, failing which the Security Deposit may be forfeited along with any other action, as may be deemed appropriate, by the Registry. Non-availability of raw material shall not be accepted as a ground for delay in supply and shall equally be penalised.
52. If delivery is not made within the specified date and time and the Registry is required to make purchase from other dealer(s), the tenderer will be liable to make good the loss in case of higher payments as compared to approved rates and in that case performance security amount deposited by the tenderer shall stand forfeited. In addition, the Registry also reserves the right to recover loss upto the amount of Performance Security in case the quality of the supplied items is low or in case of deficiency of service.

53. Irrespective of the fact as to whether or not the Registry makes purchases from outside, the Registry may impose penalty upto 1% per week subject to maximum penalty of 10% of the total cost for delayed delivery.
54. The Earnest Money / Performance Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply of the items is found unsatisfactory.
55. The Registry reserves the right to terminate the contract at any time during the subsistence of contract, in case of breach of any conditions or deficiency in service, and to entrust the work to another dealer/vender and to recover the loss, if any sustained by the Registry from the tenderer.

**(J) TRANSFER & SUB-LETTING**

56. The firm / bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof, as well as to give or to let a third part take benefit or advance of the present Contract or any part thereof.

**(K) RELATIONSHIP OF PARTIES**

57. Since both the parties are independent entities, under no circumstance will the employees of the successful bidder / tenderer be deemed the employees of the Supreme Court of India Registry. The contract shall, therefore, not grant any authority to the successful bidder / tenderer to act for Supreme Court of India Registry in any capacity on its behalf.

**(L) CONFIDENTIALITY OF CONTRACT**

58. The successful bidder/ tenderer shall ensure that the specific terms and conditions of the contract will also be treated as confidential information and that no disclosures will be made in any form without the prior written consent of the Supreme Court of India Registry, except (i) As required by applicable disclosure law; (ii) To accountants, Banks, Financing Sources, lawyers, etc., subject to a duty not to disclose to others or (iii) in connection with the enforcement of this contract.

### **(M) JURISDICTION**

59. Since the contract shall be governed by and interpreted under, the laws of the Republic of India and Courts at Delhi shall have exclusive jurisdiction to try, entertain and decide the matters arising out of and in relation to the Contract. All disputes and differences are, however, subject to the jurisdiction of the courts situated in Delhi.

### **(N) ARBITRATION**

60. In the event of any dispute or difference or disagreement between the parties in respect of any matter relating to or arising out of the Agreement/ Contract, the parties shall endeavor to resolve amicably any such disagreement or dispute by direct informal negotiation.

61. If the parties fail to resolve such a dispute or difference or disagreement by mutual consultation within twenty eight (28) days from the commencement of such consultation, either party may require that the dispute be referred for resolution to the Competent Authority.

### **(O) FORCE MAJEURE**

62. In case the successful bidder/ tenderer is unable to fulfill the obligation under the contract owing to Force Majeure situation like war, fire, earthquake, floods, embargoes, act of terrorism etc., which are beyond the control of the parties, the successful bidder/ tenderer shall promptly notify Supreme Court Registry in writing of such condition and cause thereof. Unless otherwise directed by Supreme Court of India Registry in writing, the successful bidder/ tenderer shall continue to perform its obligations under the contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

63. In case of any doubt / clarification, the parties may contact Branch Officer, Admn. Material (Purchase & Stores) at Telephone No. 011- 23115941 or vide email at boamsupremecourt.sc@nic.in for any further information before quoting the rates. For entry pass preparation, the visitor may login to Suswagatam Portal at <http://suswagatam.sci.gov.in/public/Index.aspx> for making photo entry passes before visiting to the Registry. Name of the Officer – Shri Kailash Chandra, Branch Officer (AM), and only two (02) representative(s) will be allowed for each firm.

Sd/-

(Madhu Arora)  
Additional Registrar (AM)

**Encls.: Annexures 'A' to 'F'**

**NOTE :- Registry shall remain closed w.e.f. 29.09.2025 to 05.10.2025 on account of Dussehra Holidays.**

**NOTICE INVITING TENDER TOWARDS RATE CONTRACT FOR PURCHASE OF VARIOUS  
FURNITURE ITEMS FOR A PERIOD OF TWO YEARS FOR USE IN THE REGISTRY**

<b><u>PROFORMA TO BE FILLED BY THE BIDDER/ TENDERER</u></b>		
1.	Name of the Bidding Company/ Firm	
2.	Name of Owner(s)/ Partner(s)/ Director(s)/ Proprietor(s) (as applicable)	
3.	Full Particulars of Office in Delhi/NCR	
	(a) Complete Official Address	
	(b) Telephone/ Mobile No.	
	(c) Fax No.	
	(d) Official Email Address	
4.	Name of the Contact Person with Telephone/Mobile No./E-Mail ID	
5.	Registration Details: <b>(Signed and Stamped Copy to be uploaded)</b>	
	(1) PAN No.	
	(2) GST Registration No.	
	(3) TIN No.	
6.	*Details of Earnest Money Deposit (Issuing Bank & Dated)	DD No & Date: Issuing Bank Name: Branch Name: Amount: Valid upto:
7.	Bank details for refund of EMD, if applicable:	Bank Name: Branch Name: Account No. IFSC :
8.	Details of Financial Statement, Profit and Loss Statement During Last 3 (three) Years	

	Sr. No.	Financial Year	Income (in Rs.)	Expenditure (in Rs.)	Net Profit/ Loss (in Rs.)
	(1)	2021-2022			
	(2)	2022-2023			
	(3)	2023-2024			
9.	Details of Past Experience of Work Executed, Satisfactory Certificate, Work Orders etc.				
10.	Whether all the terms & conditions of NIT are acceptable :		Yes / No		
11.	Whether complies with Furniture (Quality Control) order, 2025 in the respect of Furniture items mentioned therein		Yes / No		

\*If the firm is exempted from depositing the EMD, a certificate to this effect has to be submitted along with the tender document. Tenders not accompanied with the EMD/ exemption certificates is liable to be rejected.

(Signature of the Bidder, with Official Seal)

**NOTICE INVITING TENDER TOWARDS RATE CONTRACT FOR PURCHASE OF VARIOUS FURNITURE ITEMS FOR A PERIOD OF TWO YEARS FOR USE IN THE REGISTRY**

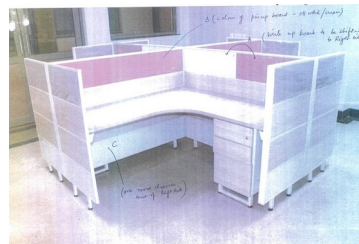
**Financial Bid**

**SCHEDULE OF PRICE BID IN THE FORM OF CPPP BOQ Furniture.xls.**

The below mentioned Financial Proposal/Commercial bid format is provided as CPPP\_BOQ\_Furniture.xls along with this tender document at the websites viz. <https://eprocure.gov.in/eprocure/app> and <https://www.sci.gov.in/notice-category/tenders/> Bidders shall not tamper/modify downloaded tender along with price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with the Supreme Court of India.


This sheet is for reference only, tenderers are required to fill online BoQ to submit their financial bid


Details of Items :-


<b><u>S. No</u></b>	<b><u>Name of the Items</u></b>	<b><u>Specifications</u></b>	<b><u>Photograph</u></b>
1	Workstation	<p><b>Supplying and placing in position the workstation as per photograph alongwith following components :-</b></p> <p>Providing and placing of panel &amp; tile based modular workstations, with partition thickness of 60mm including powder coated aluminium trims and supported on Legs for better air circulation and helps in keeping floor clean. The product should be complete as per approved sample. Panels Construction - There shall be two types of panel: Main panel &amp; side panel each of thickness 60 mm. Each panel shall have four horizontal divisions.</p> <p>Each panel consists of 2 Nos of Vertical extrusions and Horizontal extrusions made of 1.2mm thick aluminium duly powder coated to the thickness of 40-50 microns at every division of tile/block. Each panel shall have section at bottom which comprises of L shape channels made of minimum 2mm thick CRCA steel , formed plates of 3mm thick HR steel &amp; ERW steel tube of minimum size 34x15x1.6 mm thick welded together. The complete frame at bottom shall be powder coated with 40-50 microns thickness The Bottom Frame is bolted with the upright verticals. Each Panel is provided with minimum 2Nos of Legs of height as per manufacturer which are fixed at the bottom frame of the panel.</p> <p>Legs are fabdcated by MS Tube of section 35mm x 25mm with the MS base plate of 35x22x5mm below which an Leveler is fitted which allows for adjusment of the height by 50mm. It will be coated with 40-50 micron thickness of epoxy powder coating. Each panel shall have four horizontal divisions of equal height as under: (A) The top division of side panel shall be single fabric magnetic tiles on both sides. The upper division in one main panel shall have combination of two tiles consisting of glass writing tiles &amp; fabric tackable tiles. The upper division in another main panel shall have fabric tackable tiles as per photograph. These tiles shall be slide in to the panels from top before fixing the top horizontal. (B)The middle two divisions of main &amp; side panels shall have 2Nos 50 mm thick blocks consisting of minimum 38mm thick Paper Honeycomb or equivalent with minimum 2.75mm MDF on each sides and minimum</p>	



<b><u>S.</u></b> <b><u>No</u></b>	<b><u>Name of the</u></b> <b><u>Items</u></b>	<b><u>Specifications</u></b>	<b><u>Photograph</u></b>
		<p>0.6mm laminate on both sides. (C) The bottom division in main panel &amp; side panel shall have single metal tiles both sides. The tiles shall be supported from top &amp; bottom side with clips made from PP co polymer fitted in horizontal extrusion. These bottom tiles shall be press fitted onto the assembly frame of the panel with the help of snap on clips made of nylon-66 and support clips made from PP polymer. Note : all provisions shall be made for forming conduits for passing cables as well as Cutting in panels tiles for electricals points including switches and socket shall be done as site requirements and the cost for which is considered in this item only.</p> <p style="text-align: center;"><b>Tile Finishes :-</b></p> <ul style="list-style-type: none"> <li>• <b>FABRIC MAGNETIC TILES:</b> Fabric magnetic tiles shall be fabric upholstered metal tiles in minimum 0.5 mm thick G.I. Grade O. The fabrics shall be upholstered with adhesives.</li> <li>• <b>FABRIC TACKABLE TILES:</b> Fabric tackable tiles shall be upholstered metal tiles in mm 0.5mm thick G.I. grade O, with P.E. foam in the tile for tackability. The fabric shall be upholstered with adhesives. Fabric shall be of min. Gsm 250-300.</li> <li>• <b>GLASS WRITING BOARD TILES :</b> Glass tiles shall be made of min. 4.0mm thick toughened plain glass with diamond polish edge finish with white paint on one side to make it a writable glass.</li> <li>• <b>METAL TILES :</b> Plain metal tiles are made of min. 0.8mm Thick MS CRCA Grade D and powder coated with Epoxy Polyester Finish of thickness 40-50 microns. The colors for laminate, fabric, metal powder coatings and glass shall be as per approved sample.</li> </ul> <p><b>Aluminium Trims :-</b> The top trims and end trims for 50.0mm shall be made from aluminum extrusion. All kinds of extrusions for 50.0mm shall have average wall thickness of minimum 1.2mm &amp; having finish of powder coating.</p> <p>Top trim in 50.0mm thick panel shall be press fitted on the horizontal extrusion, it shall be slide fitted with the help of top trim connector made from PP copolymer 3530 grade. End trim for 50.0mm thick panel shall be slide fitted with the help of end trim connector made from minimum 2.0 mm thick M.S.CRCA Grade D.</p> <p><b>Wire Management</b> - Wires shall be taken into the system through cable ducts from the junction boxes and it is carried upto the panels through concealed conduits inside the blocks. Wires run through the system from Bottom/Top tile and extended to the various locations by the help of suitable Cable Ducts. Separate cable duct shall be provided for power and networking cables. Additional Cable duct made from minimum 0.8mm thick M.S. CRCA Grade D shall be provided where wires are exposed outside workstation panel. It is constructed with two parts. one is body &amp; another is cover, It holds the cables &amp; gives aesthetic appearance by covering all cables entry, which are moving upward to the panels. Necessary cable duct shall be provided on floor &amp; walls to carry the cables &amp; conduits upto bottom of panel. The color of metal cover for cable duct shall be powder coated matching the color of stone/tile/wall finish.</p> <p><b>Worksurface :</b> Worktop shall be made out of 25mm thick prelaminated particle board.</p> <p>All the open edges of work surface shall be provided with machine pressed 2 mm thick PVC lipping glued with hot melt EVA glue. The work surface shall be provided with circular cut out of Dia. 65mm as per the requirement, for passing of wires. These cut outs shall be provided with suitable covers. Worksurfaces are fitted to the panels by worksurface brackets which shall be as per manufacturer's specifications. The worktop supported on such brackets shall be able to take load of 90kg.</p> <p><b>Drawer Unit :</b> Two nos. drawer units shall be provided under each worksurface. Top supporting Drawer Unit shall have 3 Drawers with front of same finish matching with worktop and Central locking. The Drawer Unit consists of 2 Box and 1 File Drawers. The Overall size of the Drawer Unit is 390mm(W) X 585mm(D) X 720mm(H) including leg assembly upto bottom of work top. It shall be made of minimum 0.8mm thick CRCA sheet for Body Shell, Side stiffener, and Bottom panel, minimum</p>	




<b>S. No</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>Photograph</b>
		<p>1.2mm thick CRCA Top Stiffener &amp; Bottom stiffener, minimum 0.6mm thick Metal drawer front, 0.5mm thick Drawer bottom and drawer back. The Drawer fronts shall be made of 18mm Thick Pre-Laminated Board front full straight with 2mm Thick PVC lipping on all Sides</p> <p>All drawers shall be provided with double extension precision ball slide. For drawer pulling, side wise tapered recess provided in shell behind drawer fronts. Drawer unit shall be provided with a cam lock and central right hand locking with actuator and lock channel mechanism for all the three drawers. The drawer unit shall have four legs of suitable height mounted below the body shell, fabricated by MS Tube of min. Section 35 mm x 35 mm x 1.6 mm. The total drawer unit is finished with Epoxy Polyester Powder coated to the thickness 40-50 microns.</p> <p><b>Key board pullout tray :</b> Supplying and fixing of sliding computer key board tray of size 480 mm (L) x 280 mm (D) x 40 mm (H) made out of 0.8 mm CRCA steel powder coated with slinding channels and other fixing fittings. The front face of tray shall match worksurface edge. It should also have a sliding system for accommodating mouse.</p> <p><b>Cluster of 4 Workstations - Each Workstation size 1500mm (L-1) x 1500mm (L-2) x 600mm(D) x 1200mm(H) with worktop at 750mm(H)</b></p> <p><b>NO ADDITIONAL COST WILL BE PAID FOR ASSEMBLING THE WORKSTATION AT THE LOCATION</b></p>	
2	Dismantling of Workstation	<b>Dismantling of above workstation if required in future for shifting from one location to another within the premises of Supreme Court of India.</b>	Not Required
3	Re-assembling of Workstation	<b>Re-assembling of above workstation if required in future for shifting from one location to another within the premises of Supreme Court of India.</b>	Not Required
4	Table	<p><b>2700mm(L) X 1000mm(D) X 750mm(H) Side table unit of size :- 2000mm(L) X 550mm(D) X 650mm(H)</b></p> <p>Supplying &amp; placing in position of table as per photograph. The detail of table shall be as following: The main desk over all sizes shall be 2700mm(L) X 1000mm (D) X 750mm(H). Table top of total thickness 55-60mm shall be in the box formation. Top of the box will be made out of 15mm thick commercial ply with 3.5 mm MDF board of E-1 grade on top &amp; 3mm thick veneer of approved shade as finished layer on top, the bottom of the box shall consist of 9mm Commercial ply and 3mm veneer of approved shade, the top &amp; bottom of the box shall be joined together by frame made out of marandi wood. Commercial ply having spacing as per structured requirement.</p> <p>Top of the table shall be provided with 15mm thick Teak wood lippig with tapered edges at top &amp; bottom all around the table top. The top shall have provision for in built accessory tray of approved size on telescopic channel &amp; 2 nos. of wire managers of approved make &amp; design. Understructure side panels and front panel table top shall be supported on 2 pedestals of height 100 mm each made out of 18mm thick commercial ply with 3 mm natural wood veneer which shall further be supported on the drawer unit and side units, in addition to this, MS zinc coated brackets shall be provided for adequate stability &amp; support of made out of 2 nos. 18mm thick Commercial ply on both sides &amp; 3mm thick veneer of approved shade on both outer surfaces. The inside of the panel shall be filled with frame of marandi wood / commercial ply. There shall be a provision of louvers grooves of height 25mm and depth 18mm on the front modestly for a length of 2000mm and on side panel as shown in the photograph. Total 4 strips of louvers 2 at bottom &amp; two at top shall be provided and centre gap between the louvers will be 330mm-350mm.</p> <p><b>Drawer Unit :-</b> Drawer Unit overall size shall be 800 mm (W) X 900mm (D)X 650mm (H) Consisting of 3 drawers of heights 210mm , 100 mm respectively and a storage unit (300mm wide) with shutter. 3 sides &amp; top of the case of Drawer Unit &amp; storage shall be made out of 18mm thick Commercial ply &amp; 3mm thick veneer of Approved shade on outside. Drawer Unit &amp; storage made out of 18 mm Commercial ply on all sides</p>	



<b>S. No</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>Photograph</b>
		<p>&amp; 6mm Commercial ply on bottom of each drawer.</p> <p><b>Side Unit :-</b> Side unit of overall side 2000(L) X 550mm (D) X 650mm (H) shall have provision for 4 storage units of approved size with shutters as shown in the photograph. Top of the side unit, two sides &amp; back panels of the understructure shall be made out of 18mm thick Commercial ply with 3mm thick veneer of approved shade on both sides. Drawer unit shall be same as made for main desk. Shutter of the storage unit shall be made out of 18mm Commercial ply &amp; 3mm veneer of approved shade. Horizontal shelves shall be provided to Hardware handles, locks in all drawer units &amp; storage, telescopic soft closing channels, Soft Closing hinges etc. of approve make &amp; design wherever required shall be provided.</p> <p><b>Miscellaneous :-</b> Teak wood angular lipping of suitable size shall be provided wherever required. Cutout shall be made in the main desk &amp; side table for electrical, network, computer cables wherever required. All the exposed surfaces of all the units shall be finished with PU polish of approved shade &amp; make. Inside of drawers &amp; storage units shall be finished with 0.5mm thick laminate of approved shade. The item shall be complete as per photograph and specification.</p>	
5	High Back Chair	<p><b>Chair : Supplying and placing in position high back chair of size 1300mm (H) x 675 mm (W) x 700mm (D) as per photograph of approved make along with following components.</b></p> <p><b>Seat :</b> The seat shall be of size 520mm (W) &amp; 550mm (D). The Seat shall be upholstered with leatherite fabric of approved shade of thickness 1mm and approved make in the same design as shown in photograph. It shall be moulded with polyurethane foam of minimum thickness 50 mm , density 45 kg/cum <math>\pm 2</math> and of approved make.</p> <p><b>Back :</b> The back shall be of size 530mm (W) X 780mm (H) from seat. It shall also be made up of 2 nos. of 18mm thick Commercial ply at both ends joined together by hardwood (Assam Teak/Marandi wood) batons as bracing with spacing &amp; size as desired to take the load. 'The chair back plywood shall be designed with contoured lumbar support for extra comfort. The back shall be upholstered with leatherite fabric of matching shade and approved make in the same design as shown in photograph. It shall be moulded with PU foam of minimum thickness 50mm, deosity 32kg/cum <math>\pm 3</math> and of approved make. There shall be wooden finish baton on curvature edges of matching colour.</p> <p><b>Arm Rest :</b> One piece arm rest should be made up of solid designer wood shall be fitted to the seat and back with minimum 3nos of 6mm dia and 90- 100mm long screws made of HR steel of approved make on both sides. The strength of the fixing arrangement shall be such that to take desired load. The arm rest shall be provided with leatherite of approved size &amp; colour. The arm rest shall finished with malemine polish as shown in photograph.</p> <p><b>Base :</b> There shall be a five pronged base made up of metal tube of size 12x12x2mm claddd with solid wood (Assam teak) and melamine polish of approved shade matching with arms. It shall be supported on 5 Nos. of twin wheel castors of dia 50mm of approved make. The telescopic bellows shall he provided with 3 peice telescopic type and injection moulded in black polyurethane might adjuster, single locking center fit mechanism &amp; swivel.</p> <p>The chair shall have a single locking center tilt mechanism and tilt tension adjustment and full 360 degree swivel. The tilting device shall be knee tilt mechanism and it shall be of approved make. There shall also be a pneumatic height adjustment which shall have a adjustment stroke of 75mm and shall be operated at 30kg extension force. All the devices shall be of approved make and shades. The bolting mechanism of the devices should be such that to make it tight and strong. The item shall be complete as per photographs and specification.</p>	





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6	Table	<p><b>2400mm(L) X 1100mm(D) X 750mm(H) Side table unit:- 1100mm(L) X 500mm(D) X 750mm(H)</b></p> <p>Supplying &amp; placing in position of table as per photograph. The detail of table shall be as following:</p> <p><b>Main Desk :-</b> The main desk over all sizes shall be 2400mm(L) X 1100mm(D) X 750mm(H). Table top of total thickness 70-80mm shall be in the box formation. Top of the box will be made out of 15mm thick commercial ply with 3.5mm MDF board of E-1 grade on top &amp; 3mm thick veneer of approved shade as finished layer on top, the bottom of the box shall consist of 9mm Commercial ply and 3mm veneer of approved shade, the top &amp; bottom of the box shall be joined together by frame made out of marandi wood, Commercial ply having spacing as per structured requirement. Top of the table shall be provided with 15mm thick Teak wood lipping of width 70-80mm with tapered edges at top &amp; bottom all around the table top. The top shall have provision for in built accessory tray of approved size on telescopic channel &amp; 2 nos. of wire managers of approved make &amp; design. The table top in front of seating area shall be recessed as shown in the photograph. Understructure side panels of thickness 100-120mm shall be in the form of box made out of 18mm thick Commercial ply on both sides &amp; 3mm thick veneer of approved shade on both outer surfaces. One of the outer surface will have additional ply of 6mm thick to accommodate leatherite on side panels. The inside of the panel shall be filled with frame of marandi wood/ commercial ply.</p> <p>The understructure front panel shall consist of box structure as made for side panels for a length of 480mm from both ends &amp; the remaining portion of the understructure front panel shall be made of 18mm thick Commercial ply &amp; 3mm veneer on inside &amp; 6mm commercial ply &amp; 3mm veneer on outside to accommodate leatherite as shown in photograph.</p> <p><b>Drawer Unit :-</b> D.U overall size shall be 620mm(H) X 400mm(W) X 600mm(D) 3 sides &amp; top of the case of Drawer Unit shall be made out of 18mm thick Commercial ply &amp; 3mm thick veneer of Approved shade on outside. Drawer Unit shall have 3 Drawers of equal heights which will be made out of 18mm thick Commercial ply on all sides &amp; 6mm Commercial ply on bottom of each drawer. The front face of each drawer shall have additional 6mm commercial ply to give the desired design as shown in the photograph.</p> <p><b>Side Unit :-</b> Side unit of overall size 1100mm(L) X 500mm(D) X 750mm(H) shall have provision for 1 storage unit with shutter, one drawer at bottom, one keyboard tray below the top as shown in the photograph. Top of the side unit will be same as that main desk, two sides &amp; back panels of the understructure shall be made out of 18mm thick Commercial ply with 3mm thick veneer of approved shade on both sides. Drawer unit shall be same as made for main desk. Shutter of the storage unit shall be made out of 18mm Commercial ply &amp; 3mm veneer of approved shade. The front face of the drawer unit &amp; shutter shall be provided with additional 6mm commercial ply to give design as per photograph.</p> <p><b>Skirting :-</b> Skirting shall be provided with 100mm wide &amp; 25mm thick teak wood. The top half of the skirting shall be tapered as shown in the photograph. The skirting shall be provided around the outer periphery of main desk &amp; side unit.</p> <p><b>Hardware :-</b> handles, locks in all drawer units &amp; storage, telescopic soft closing channels, Soft Closing hinges etc. of approved make &amp; design wherever required shall be provided.</p> <p><b>Miscellaneous:-</b> Three sides of the main desk &amp; table top shall be provided with Leatherite of approved make &amp; shade. Teak wood angular lipping of suitable size shall be provided on 6mm commercial ply (provided to give desired design) and other locations wherever required. Cutout shall be made in the main desk &amp; side table for electrical, network, computer cables wherever required. All the exposed surfaces of all the units shall be finished with PU polish of approved shade &amp; make. Inside of drawers &amp; storage units shall be finished with 0.5mm thick laminate of approved shade. The item shall be complete as per</p>	



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		photograph and specification. The product shall be complete as per specification mentioned above.	
7	High Back Chair	<p><b>Chair :- Supplying and placing in position high back chair as per photograph and following details of approved make along with following components</b></p> <p><b>Seat :-</b> The seat shall be of size 490mm (W) &amp; 550mm (D). The Seat shall be upholstered with leatherite fabric of approved shade of thickness 1mm and approved make in the same design as shown in photograph. It shall be moulded with polyurethane foam of minimum thickness 50 mm, density 45 kg/cum <math>\pm 2</math> and of approved make.</p> <p><b>Back :-</b> The back shall be of size 530mm (W) X 830mm (H) from seat. It shall also be made up of 2 nos. of 18mm thick commercial ply at both ends joined together by hardwood (Assam Teak/Marandi wood) batons as bracing with spacing &amp; size as required to take the load. The chair back plywood shall be designed with contoured lumbar support for extra comfort. The back shall be upholstered with leatherite fabric of matching shade and approved make in the same design as shown in photograph. It shall be moulded with PU foam of minimum thickness 50 mm, density 32kg/cum <math>\pm 3</math> and of approved make. There shall be wooden finish baton on curvature edges of matching colour.</p> <p><b>Arm Rest :-</b> One piece arm rest should be made up of solid designer wood shall be fitted to the seat and back with minimum 3nos of 6mm dia and 90- 100mm long screws made of HR steel of approved make on both sides. The strength of the fixing arrangement shall be such that to take desired load. The arm rest shall be provided with leatherite of approved size &amp; colour. The arm rest shall finished with melamine polish as shown in photograph.</p> <p><b>Base :-</b> There shall be a five pronged base made up of metal tube of size 12x12x2mm clad with solid wood (Assam teak) and melamine polish of approved shade matching with arms. It shall be supported on 5 nos of twin wheel castors of dia 50mm of approved make. The diameter of the wheel base should be 660mm. The telescopic bellows shall be provided with 3 piece telescopic type and injection moulded in black polyurethane might adjuster, single locking centerfit mechanism &amp; swivel. The chair shall have a single locking center tilt mechanism and tilt tension adjustment and full 360 degree swivel. The tilting device shall be knee tilt mechanism and it shall be of approved make. The chair should have adjustable height of upto 1300 mm. There shall also be a pneumatic height adjustment which shall have a adjustment stroke of 75mm and shall be operated at 30kg extension force. All the devices shall be of approved make and shades. The bolting mechanism of the devices should be such that to make it tight and strong. The item shall be complete as per specification mentioned above.</p>	
8	Table	<p><b>Table of size :- 1800mm(L) X 950mm(D) X 750mm(H)</b>  <b>Side table unit:- 900mm(L) X 400mm(D) X 640mm(H)</b></p> <p>Supplying &amp; placing in position of table as per photograph of approved make. The detail of table shall be as following:</p> <p><b>Main Desk :-</b> The main desk overall size shall be 1800mm(L) X 950mm(D) X 750mm(H). Table top of total thickness 60-65mm shall be in the box formation. Top of the box will be made out of 15mm thick commercial ply with 3.5 mm MDF board of E-1 grade on top &amp; 3mm thick veneer of approved shade as finished layer on top, the bottom of the box shall consist of 9mm Commercial ply and 3mm veneer of approved shade, the top &amp; bottom of box shall be joined together by frame made out of marandi wood/Commercial ply having spacing as per structured requirement. Top of the table shall be provided with 15mm thick Teak wood lipping of width 60-65mm with tapered edges at top &amp; bottom all around the table top. The top shall have provision for in built accessory tray of approved size on telescopic channel &amp; 2 nos. of wire managers of approved make &amp; design, the table top shall be curvilinear in shape as shown in the photograph. Understructure side panels of thickness 100-120mm shall be in the form of box made out of 18mm thick Commercial ply on both sides &amp; 3mm thick veneer of approved shade on both outer</p>	

<b>S. No</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>Photograph</b>
		<p>surfaces. The inside of the panel shall be filled with frame of marandi wood / commercial ply. The under structure front panel shall be made of 18mm thick Commercial ply &amp; 3mm veneer on inside &amp; outside.</p> <p><b>Drawer Unit and Shelves:-</b> The main table shall have a combination of 2 drawers of size 550mm (H) X 450mm (W) X 500mm (D) on right side attached to understructure &amp; two open shelves of sizes 450mm (H) X 250mm (W) X 150mm (D). 3 sides &amp; top of the case of Drawer Unit shall be made out of 18 mm thick Commercial ply &amp; 3mm thick veneer of Approved shade on outside. Drawer Unit shall have 2 Drawers of equal heights which will be made out of 25mm thick commercial ply on front face, 18 mm thick Commercial ply on all three sides &amp; 6mm Commercial ply on bottom of each drawer. The front face of each drawer shall have a recess of approved size in the front face ply for pulling the drawer design as shown in the photograph. Spaces of approved quality and make shall be provided between drawer top &amp; bottom of table as per photograph.</p> <p><b>Side Unit :-</b> Side unit of overall side 900mm (L) X 400mm (D) X 640mm (H) which are supported on 4 cartons of approved make shall have provision for 1 storage unit one drawer at bottom, one keyboard tray below the top as shown in the photograph. Top of the side unit shall be made out of 25mm thick commercial ply with 3mm Natural wood veneer, two sides &amp; back panels of the understructure shall be made out of 18mm thick Commercial ply with 3mm thick veneer of approved shade on both sides. Drawer unit shall be same as made for main desk. Front face of the keyboard tray &amp; drawer unit shall be made out of 25mm Commercial ply &amp; 3mm veneer of approved shade, The front face of the drawer unit &amp; keyboard tray shall be provided with a recess of approved size of pulling the tray and drawer.</p> <p><b>Hardware :-</b> Handles, locks in all drawer units &amp; storage, telescopic soft closing channels, Soft Closing hinges etc. of approve make &amp; design wherever required shall be provided.</p> <p><b>Footrest :-</b> Footrest of size 450mm (L) x 300mm (D) with height of 150mm at one end &amp; zero at another shall be provided. The footrest shall be made of 18 mm commercial ply. The footrest shall be finished with PU polish of matching colour as of table.</p> <p><b>Miscellaneous :-</b> A portion of approved size of table top shall be provided with Leatherite of approved make &amp; shade. Teak wood angular lipping of suitable size be provided wherever required. Cutout shall be made in the main desk &amp; side table for electrical, network, computer cables wherever required. All the exposed surfaces of all the units shall be finished with PU polish of approved shade &amp; make. Inside of drawers &amp; storage units shall be finished with 0.5mm thick laminate of approved shade. The item shall be complete as per photograph, specification. The product shall be complete as per specification mentioned above.</p>	
9	Medium Back Chair	<p><b>Supplying and placing in position medium back chair as per photograph along with following components and dimensions.</b></p> <p><b>Seat :-</b> The seat shall be of size 520mm (W) &amp; 530mm (D). Seat &amp; Back shall be made up of 12mm thick hot pressed single piece ply wood of desired strength. The Seat shall be upholstered with leatherite fabric of approved shade of thickness 1mm and approved make in the same design as shown in photograph. It shall be moulded with polyurethane foam of density 45 kg/cuin <math>\pm 2</math> and of approved make.</p> <p><b>Back :-</b> The back shall be of size 520mm (W) X 620mm (H) from seat. The chair back plywood shall be designed with contoured lumbar support for extra comfort. The back shall be upholstered with leatherite fabric of matching shade and approved make in the same design as shown in photograph. It shall be moulded with PU form of density 32kg/cum <math>\pm 5</math> and of approved make.</p> <p><b>Arm Rest :-</b> Single piece arm rest should be made up of solid designer wood shall be fitted to the seat and back the strength of the fixing arrangement shall be such that to take desired load. The arm rest shall be provided with leatherite patch of approved size &amp; matching colour as shown in the photograph. The arm rest shall be finished with malemine</p>	



<b><u>S. No</u></b>	<b><u>Name of the Items</u></b>	<b><u>Specifications</u></b>	<b><u>Photograph</u></b>
		<p>polish of matching shade as shown in photograph</p> <p><b>Base :-</b> There shall be a five pronged base made up of metal tube of size 12x12x2mm clad with solid wood (Assam teak) and malemine polish of approved shade matching with arms. It shall be supported on 5 nos. of twin wheel castors of dia 50mm of approved make, The diameter of the wheel base should be 690mm. The telescopic bellows shall be provided with 3 piece telescopic type and injection moulded in black polyurethane might adjuster, single locking centerfit mechanism &amp; swivel. The chair shall have a single locking center tilt mechanism and tilt tension adjustment and full 360 degree swivel, The tilting device shall be synchro tilt mechanism and it shall be of approved make. There shall also be a pneumatic height adjustment which shall have an adjustment stroke of 75mm and shall be operated at 30kg extension force. The chair should have adjustable height of upto 1100 mm. All the devices shall be of approved make and shades. The bolting mechanism of the devices should be such that to make it tight and strong. The item shall be complete as per photographs and specification as mentioned above</p>	
10	Foot Rest	<p>Footrest of size 450mm(L)x300mm(D) with height of 150mm at one end &amp; zero at another shall be provided. The footrest shall be made of 18 mm commercial ply. The footrest shall be finished with PU polish of matching colour as of table.</p>	
11	Revolving Chair for Table / Workstation	<p><b>Providing and placing in position Visitor chair as per the photograph having following specification and dimension.</b></p> <p><b>Seat :-</b> The seat of the chair shall be made of 12mm +/- 2 mm thick hot pressed plywood upholstered with fabric and moulded polyurethane foam. It shall have seat depth adjustment of 50 mm +/- 3 mm integrated in the seat through a sliding mechanism. Seat size shall be 500mm (w) x 490mm(d). The polyurethane foam for seat shall have a density of 55 +/- kg/m<sup>3</sup>.</p> <p><b>Back :-</b> The Back shall be made of injection moulded in glass filled polyamide which shall be upholstered with mesh fabric. Back size shall be 510mm(w)x620mm(h). The back shall consist adjustable lumbar support made of injection moulded polypropylene.</p> <p><b>Arm Rest :-</b> The Chair shall have height adjustable armrests made of polyamide structure and polypropylene housing with moulded PU armrest having an adjustment of 70 +/- 3 mm . The armrest can be locked at any position.</p> <p><b>Base :-</b></p> <p><b>Pedestal :-</b> The pedestal shall be injection moulded polyamide and shall be fitted with 5 nos. of twin wheel castors. The pedestal shall be 660mm +/- 5mm pitch center dia. The overall diameter of the wheel base should be 650mm, The twin wheel castors shall be injection moulded in black glass filled nylon having 60 +/- 1 mm wheel dia. The above item shall be complete as per photograph and specification.</p> <p><b>Mechanism :-</b> Chair should be of 360 degree swivel posture control with multi pointer locking and synchro tilt mechanism and hydraulic gas lift to allow 90-100 mm of height adjustment. The chair should have adjustable height of upto 1050 mm. Pneumatic Height Adjustment:- The chair shall have Pneumatic height Adjustment with a stroke of 85 +/- 3 mm. The product shall be Complete as per specification mentioned above.</p>	

<b>S. No</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>Photograph</b>
12	Two Seater Sofa	<p><b>Two seater sofa of size 1200(W) X 750(D) X 850mm(H)</b></p> <p>Providing &amp; Placing of sofa as per photograph. The sofa shall have outer frame made out of Teak Wood of minimum section 45 x 45mm to required shape. Seat shall have PU Foam of minimum density 40 kg/m<sup>3</sup> Density in 100mm thickness with a Layer of 25mm Foam of 28 Kg/m<sup>3</sup> Density making total thickness of Seat 125mm. Back shall have PU Foam cushion of 50mm thick of 32kg/m<sup>3</sup> Density plus a layer of 25mm thick PU Foam of Density 28 kg/m<sup>3</sup> making total thickness of 75mm. Wooden frame of seat and back shall be made from Hard Wood / Marandi wood of minimum Sections of 50 mm as per manufacturers specification. Cushion of seat shall be supported on Flat spring covered with heavy quality hessian cloth &amp; PVC tape. Sofa shall be upholstered in leatherette of approved make and colour. Exposed Teak Wood frame shall be polished in PU Matt / Glossy finish.</p>	
13	Three Seater Sofa	<p><b>Three seater sofa of size 1750(W) X 750 (D)X 850mm(H)</b></p> <p>Providing &amp; Placing of sofa as per photograph. The sofa shall have outer frame made out of Teak Wood of minimum section 45 x 45mm to required shape. Seat shall have PU Foam of minimum density 40 kg/m<sup>3</sup> Density in 100mm thickness with a Layer of 25mm Foam of 28 Kg/m<sup>3</sup> Density making total thickness of Seat 125mm. Back shall have PU Foam cushion of 50mm thick of 32kg/m<sup>3</sup> Density plus a layer of 25mm thick PU Foam of Density 28 kg/m<sup>3</sup> making total thickness of 75mm. Wooden frame of seat and back shall be made from Hard Wood / Marandi wood of minimum Sections of 50 mm as per manufacturers specification. Cushion of seat shall be supported on Flat spring covered with heavy quality hessian cloth &amp; PVC tape. Sofa shall be upholstered in leatherette of approved make and colour. Exposed Teak Wood frame shall be polished in PU Matt / Glossy finish.</p>	
14	Center Table	<p><b>1200(W) X 600(D) X 450mm(H)</b></p> <p>Providing &amp; Placing of centre table as per photograph. Top is made Out 12mm thick commercial Ply +3 mm thick natural wood veneer on Top &amp; Boxing of total thickness of 60 mm with 8 mm thick ply from beneath, side boxing of required thickness is made of 8mm + 8mm commercial Ply with 3 mm thick veneer on Both sides. Bottom shall be boxing of 55mm thick (12mm commercial Ply + 3mm thick veneer on lop + Fillers + 8mm the commercial Ply on bottom). All edges lobe provided with teak wood. Beading of at least 6mm thickness. Table shall have a Drawer Box of Size 480mm X 200mm supported an spacers. Drawers Unit shall be made of 18mm thick commercial ply with 3mm thick teak Veneer on outer Sides. Drawer shall run on telescopic channels of approved make and shall have a SS Handle. Entire Table to be finished in melamine Polish.</p>	
15	Almirah – Big	<p>Size of 84" x 36" x 18" with four shelves making five compartments having gauge of door to be 16 while that of body and shelves of 18. Should be powder coated, handle should be of Godrej type (die cast), locks should be 4-hole and 7 brass lever with stainless steel key in set of three. Colour of the paint on the steel almirahs may be different as per requirement.</p>	

<b>S. No</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>Photograph</b>
16	Almirah – Small	Size of 48" x 36" x 18" with two shelves making three compartments having gauge of door to be 16 while that of body and shelves of 18. Should be powder coated, handle should be of Godrej type (die cast), locks should be 4-hole and 7 brass lever with stainless steel key in set of three. Colour of the paint on the steel almirahs may be different as per requirement.	
17	Workstation – Single Seating	Each workstation should have partitions along with following, for each official : a) White Board b) Pin Board c) Space for Printer d) Keyboard Tray e) 3 Drawers on the side f) Foot Rest Requisite Dimensions :- 4' in length x 2.5' in width	Not Available
18.	Revolving Chair with Headrest	<p><b>Providing of chair (but with headrest) having following specification and dimension.</b></p> <p><b>Seat :-</b> The seat of the chair shall be made of 12mm +/- 2 mm thick hot pressed plywood upholstered with fabric and moulded polyurethane foam. It shall have seat depth adjustment of 50 mm +/- 3 mm integrated in the seat through a sliding mechanism. Seat size shall be 500mm (w) x 490mm(d). The polyurethane foam for seat shall have a density of 55 +/- kg/m<sup>3</sup>.</p> <p><b>Back :-</b> The Back shall be made of injection moulded in glass filled polyamide which shall be upholstered with mesh fabric. Back size shall be 510mm(w)x620mm(h). The back shall consist adjustable lumbar support made of injection moulded polypropylene.</p> <p><b>Arm Rest :-</b> The Chair shall have height adjustable armrests made of polyamide structure and polypropylene housing with moulded PU armrest having an adjustment of 70 +/- 3 mm . The armrest can be locked at any position.</p> <p><b>Base :-</b> Pedestal :- The pedestal shall be injection moulded polyamide and shall be fitted with 5 nos. of twin wheel castors. The pedestal shall be 660mm +/- 5mm pitch center dia. The overall diameter of the wheel base should be 650mm, The twin wheel castors shall be injection moulded in black glass filled nylon having 60 +/- 1 mm wheel dia. The above item shall be complete as per photograph and specification.</p> <p><b>Mechanism :-</b> Chair should be of 360 degree swivel posture control with multi pointer locking and synchro tilt mechanism and hydraulic gas lift to allow 90-100 mm of height adjustment. The chair should have adjustable height of upto 1050 mm. Pneumatic Height Adjustment:- The chair shall have Pneumatic height Adjustment with a stroke of 85 +/- 3 mm. The product shall be Complete as per specification mentioned above.</p> <p><b>Headrest :-</b> The chair shall come with a headrest. The headrest should be multi position height adjustable and shall have angle tilt feature for optimum head and neck support.</p>	 <p>The Chair in the image does not contain Head Rest. The specification of Head Rest may kindly be referred to in the “<b>specification</b>” column. Rest of the details remain same.</p>



**UNDERTAKING**

(1) I/ we \_\_\_\_\_(Proprietor/ Partner/ Director/ Authorized Signatory) am/ are competent to sign this undertaking and execute this tender document.

(2) I/we have carefully read and understood all the terms and conditions of the tender and hereby convey my/ our acceptance of the same.

(3) I submit the Price Bid for \_\_\_\_\_  
\_\_\_\_\_ and related activities as envisaged in the Bid document.

(4) The information/ documents furnished along with the tender are true and authentic to the best of my/ our knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of the tender at any stage besides liabilities towards prosecution under appropriate law.

(5) I/we have apprised myself/ourselves fully about the job to be done during the currency of period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.

(6) I/We undertake that (Name of the Bidder/ Tenderer Firm \_\_\_\_\_) has not been indicted for any criminal, fraudulent or anti-competition activity and not been blacklisted/banned/terminated by any Central/State Government/ Public Sector Units/ Autonomous Bodies on account poor performance.

(7) I offer to work at the rates as indicated in the price Bid, for a period of two years.

Date :

Place :

Signature of the authorized/  
signatory of the firm/company  
organization/official stamp/seal

**Instructions for Online Bid Submission**

**(Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document at Annexure ‘F’. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized

persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bidsummary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**Price Fall Clause Certificate**

**( To be submitted in the bidder's company letter head)**

I/We undertake that we have not offered to supply / supplied / are not supplying same or similar products / systems or sub systems at a price lower than that offered against the *Tender No.....dtd.....* in respect of any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract and if it is found at any stage that same or similar product/systems or sub systems was supplied by the bidder to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization at a lower price during the currency of the contract, then that very price will be applicable to the present case and the difference in the cost would be refunded by the bidder to the Registry, if the contract has already been concluded.

**I/We also accept that:**

1. I/We have to submit a copy of the last (latest) purchase order for the similar/ordered item(s) received from any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization.
2. We will inform the purchaser of offer to supply/supply of the similar/ordered item(s) at a lower rate to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract.

Date:

Signature of the authorized/  
signatory of the firm/company  
organization/official stamp/seal

**NOTICE INVITING TENDER TOWARDS RATE CONTRACT FOR PURCHASE OF VARIOUS  
FURNITURE ITEMS FOR A PERIOD OF TWO YEARS FOR USE THE REGISTRY**

**EARNEST MONEY DEPOSIT**

Bidders are required to deposit EMD for those item(s), against which they are applying as per table mentioned below:

<b><u>S.No</u></b>	<b><u>Name of the Items</u></b>	<b><u>Amount of EMD required (in Rs.)</u></b>
1	Workstation	37,000/-
2	Dismantling of Workstation	
3	Re-assembling of Workstation	
4	Table as mentioned at Sl. No. 4 of Annexure 'B'	33,000/-
5	High Back Chair as mentioned at Sl. No. 5 of Annexure 'B'	10,000/-
6	Table as mentioned at Sl. No. 6 of Annexure 'B'	30,000/-
7	High Back Chair as mentioned at Sl. No. 7 of Annexure 'B'	10,000/-
8	Table as mentioned at Sl. No. 8 of Annexure 'B'	15,000/-
9	Medium Back Chair	7,000/-
10	Foot Rest	400/-
11	Revolving Chair for Table / Workstation	15,000/-
12	Two Seater Sofa	6,000/-
13	Three Seater Sofa	9,000/-
14	Center Table	3,000/-
15	Almirah – Big	30,000/-
16	Almirah – Small	15,000/-
17	Workstation – Single Seating	22,500/-
18.	Revolving Chair with Headrest	15,000/-

**BID CHECKLIST**

**Bidder is required to fill-up this checklist and enclose alongwith the envelope containing the Earnest Money**

S.No.	Item Description	Yes/ No	Bid Reference	Remarks
1.	Earnest Money in Original Enclosed alongwith Bid Checklist		271/VFI/ABC/2025/SCI (AM)	---
2.	Name of the items(s) for which EMD has been submitted.	---	271/VFI/ABC/2025/SCI(AM)	
3.	General Proforma- <b>Annexure 'A'</b>		271/VFI/ABC/2025/SCI(AM)	---
4.	Undertaking - <b>Annexure 'C'</b>		271/VFI/ABC/2025/SCI(AM)	---
5.	Price Fall Clause Certificate – <b>Annexure 'E'</b>		271/VFI/ABC/2025/SCI(AM)	---