

SUPREME COURT OF INDIA
ADMN. MATERIALS BRANCH
TILAK MARG, NEW DELHI - 110001

Last date for Submission of Tender : 19.03.2025 upto 3:00 P.M.
at the e-Sewa Kendra, Counter No.- 25 or 26 (R&I) , Main Building,
Supreme Court of India, Tilak Marg, New Delhi-110001

F.No. 1727/Vehicles/25/SCI(AM)

DATED: 04.03.2025

LIMITED NOTICE INVITING TENDER FOR SUPPLY OF 02 (TWO) NOS. OF TVS IQUBE ELECTRIC
(BASE MODEL) ALONG WITH HELMETS (ISI MARK) FROM ORIGINAL EQUIPMENT
MANUFACTURER (OEM) AND DELHI/NCR AUTHORIZED DEALERS

Supreme Court of India, an apex Judicial Body under the Constituion of India intends to invite sealed tenders in the proformas attached herewith (Annexures A to C) for supply of **02 (TWO) NOS. OF TVS IQUBE ELECTRIC (BASE MODEL) ALONG WITH HELMETS (ISI MARK) FROM ORIGINAL EQUIPMENT MANUFACTURER (OEM) AND DELHI/NCR AUTHORIZED DEALERS** for use in the Registry and the Two Wheelers are to be registered in Delhi.

A. INSTRUCTION TO THE BIDDERS

1. **A single sealed envelope** should be used for submitting **Tender document** superscribing the envelope “Tender for supply of 02 (two) nos. of TVS iQube Electric (Base model) along with Helmets (ISI Mark).”
2. **No EMD and Performance Security are required to be submitted by the bidder.**
3. The tender may be either sent by post sufficiently early so as to reach the Registry within the stipulated date and time, or may be delivered at **e-SEWA Kendra Counter number 25 or 26 (R&I), Main Building, Supreme Court of India, Tilak Marg, New Delhi-110001**. If tender is sent through Messenger, an authority letter from the tenderer with proof of identity may also be provided by the Messenger at **e-SEWA Kendra Counter number 25 or 26 (R&I), Main Building, Supreme Court of India, Tilak Marg, New Delhi-110001** .
4. The tenderer is expected to go through all the instructions, Proformas, terms & conditions and specifications in the tender documents. Failing to furnish the information required, in any respect, shall be at the tenderer's risk and may result in the rejection of the tender.
5. In case, the date of submitting the tender is declared as holiday, on account of unforeseen circumstances , the next working day of the Registry will be treated as due date & time of tender submission.

6. Rates quoted in the tender will be final and under no circumstances rate revision will be allowed.

B. TERMS AND CONDITIONS OF TENDER

7. The Tenderers are required to quote their rates **excluding Insurance and Road Tax** for the above mentioned **02 (TWO) NOS. OF TVS IQUBE ELECTRIC (BASE MODEL) ALONG WITH HELMETS (ISI MARK) .**
8. The **rates should be valid for a minimum period of 90 days from the date of opening of tenders.** The tenderer shall not be entitled during the said period of 90 days to revoke or cancel its tender or to vary the tender or any terms thereof.
9. Hypothetical or conditional Tenders will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. In the event of the tender being withdrawn/altered, the tenderer may be debarred to participate in the tender process of the Registry.
10. The Registry will deal with the tenderer directly and no middlemen/ agents/commission agents etc. should be asked by the tenderer to represent the cause and they will not be entertained by the Registry. The Tender Form is non transferable and agency shall not be permitted to transfer its rights and obligations to any other person/organization or otherwise.
11. Over-writing/over-typing or erasing of the figures, not countersigned by the Authorised Signatory, which render it doubtful or ambiguous, shall render the tender invalid.
12. The tenderer shall give an undertaking **(as per Annexure-C)** that the Firm/Partners/Director/Proprietor has not been blacklisted and its business dealings with Central/State Government/Public Sector Units/Autonomous bodies have not been banned/terminated on account of poor performance.
13. The Registry, in its discretion, reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and accept or reject any or all the tenders, wholly or completely, without assigning any reason thereof at any stage of tendering process.
14. The tenderer shall quote rates both in figures and words with blue/ black ball pen. In case of any discrepancy, the figures mentioned in words will be considered.
15. The tenderer should specifically state whether rates are inclusive of GST and if it is not, it will be deemed that rates are inclusive of GST.
16. All the pages of quotations including the documents submitted therein must be duly signed and stamped by the Authorised Signatory failing which the offer shall be liable for rejection.

17. The Registry is not bound to accept the rates submitted by the lowest tenderer or any other tenderer nor does it undertake to assign any reasons for its decision in this matter.
18. The supply of **02 (TWO) NOS. OF TVS IQUBE ELECTRIC (BASE MODEL) ALONG WITH HELMETS (ISI MARK)** will be inspected by an Inspection Committee of Senior Officers of the Registry at the time of delivery and in case the vehicle(s) is/are not found in conformity with the approved specifications, the vehicle(s) will have to be replaced exactly commensurate with approved specifications at the cost of the tenderer. The decision of the Committee in this regard shall be final.
19. The payment will be made only after the satisfactory delivery of the vehicles and its acceptance as per approved specifications. No part payment or Advance Payment will be made to the successful bidder.
20. The payment shall be made to bidder/Authorised Dealer electronically or through Cheque for which the bidder shall provide necessary details of the bank account etc. Applicable Taxes shall be deducted at source in accordance with the provisions of Government of India.
21. The successful bidder shall be responsible to get the HSRP (number plate), accessories, etc. affixed on the vehicles, at the time of delivery of the vehicles and at the Supreme Court premises at its own cost.
22. The successful bidder will have to abide by the terms and conditions as may be fixed from time to time by the Registrar, Supreme Court of India, New Delhi.
23. The tender should accompany an undertaking of Authenticity as per proforma placed at **Annexure B.**

C. LIQUIDATED DAMAGES

24. Since the time is essence of the tender, delivery of the vehicles shall be required to be made **within 30 days** on receipt of the Purchase Order and in case vehicles are not received within the stipulated time and the Registry is forced to make purchase from outside to meet the urgent demand, the loss, if any, would be recovered from the tenderer.
25. Irrespective of the fact as to whether or not the Registry makes purchase from outside, the Registry may impose penalty of 1% per month subject to maximum of 10% of the total cost, for delayed delivery, if the delay is due to willful laches or negligence of the tenderer and it causes financial loss or inconvenience to the Registry.

Interested parties may send their sealed tenders in a sealed envelope containing **tender document**, superscribing on the envelope tender for supply of **02 (TWO) NOS. OF TVS IQUBE ELECTRIC (BASE MODEL) ALONG WITH HELMETS (ISI MARK)** addressed by name to Ms. Padma Sundar, Deputy Registrar (AM), Supreme Court of India, New Delhi, so as to **reach on or before 19.03.2025 upto 3:00 p.m.** which **will be opened on the same day i.e. 19.03.2025 at 4:00 p.m** in the Registry, by a Committee of Officers constituted for the purpose in presence of the tenderers or their authorized representatives who may wish to remain present.

The tenderer(s), who wish/intend to attend the Tender Opening Process should send their attendee(s) details to the Admn. Materials Branch at “boamsupremecourt.sc@sci.nic.in” well in advance, that is, **at least 02 (two) hours** before the due time of opening of the Tender so that Entry Pass preparation process can be done on time.

The tenders received after due date and/or time shall not be entertained.

Interested parties, if so desire, may contact Branch Officer, Admn. Materials (Maintenance) at telephone No. 011-23115864 on any working day between 10:30 AM and 4:00 PM (except Saturdays, Sundays and Holidays) for any further information.

Sd/-

(PADMA SUNDAR)
DEPUTY REGISTRAR (AM)
04.03.2025

Encls: Annexures ‘A’ to ‘C’

Note : The Registry will remain closed from 10.03.2025 to 15.03.2025 on account of Holi Holidays.

PROFORMA

**(TO BE FILLED IN BY THE TENDERER WITH REFERENCE TO NOTICE INVITING
TENDER DATED 04.03.2025 FOR SUPPLY OF 02 (TWO) NOS. OF TVS IQUBE ELECTRIC
(BASE MODEL) ALONG WITH HELMETS (ISI MARK))**

1. Name of the tenderer with address :
2. Name of the contact person with
Mobile/Telephone No. (s) :
3. Fax No./E-mail ID :
4. GST No. (Enclose Copy) :
5. PAN No. (Enclose Copy) :
6. TIN No. (Enclose Copy) :
7. Whether all the Terms & Conditions of NIT : Yes/No
are acceptable
8. Price Schedule as per below table:

S.No.	Description	Unit Price	Quantity Required	Total Price
a	Ex Showroom Price (Without GST and Excluding road tax and insurance)		2 (Two)	
	Amount of Discount			
	Ex Showroom Price after discount			
b	Government Levies (GST, etc., if any) (Excluding road tax, insurance)	Bifurcation of each mandatory charges. 1. 2. 3. 4. Total -		
c	Grand Total			

9. Free additional accessories
(specify the items along with price) :
10. No. of free services :

11. Guarantee/Warranty of Vehicle : In Years_____
- In KMs _____
12. Copy of Authorization
Certificate issued by OEM Company attached: Yes/No
13. Have you ever supplied similar vehicles
to any Govt. Departments/PSUs etc.
at lower rates : (Yes/No)
14. Rates quoted are inclusive of F.O.R at
Supreme Court of India Registry : (Yes/No)

Signature with date and rubber stamp of the tenderer

ANNEXURE 'B'

Sub : Undertaking of Authenticity for supply of 02 (two) nos. of TVS iQube Electric (Base model) along with Helmets (ISI mark).

Ref : 1. Your Tender Document No. _____ Dated _____.

2. Our invoice no./Quotation no. _____ Dated _____.

With reference to the _____ being supplied/quoted to you vide our invoice no./quotation no./order no. cited above, _____ We hereby undertake that all the components/parts/assembly used in the product shall be original with new components/parts/assembly only and manufactured in the current year by manufacturing company and that no refurbished/duplicate/second hand components/parts/ assembly/ software are being used or shall be used.

We also undertake that in respect of licensed operating system, if asked for by you, in the purchase order, the same shall be supplied along with the authorized license certificate and also that it shall be sourced from the authorized source.

We hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

In case of default or we are unable to comply with the above at the time of delivery or during installation, for the already billed, we agree to take back the without demur, if already supplied and return the money if any paid to us by you in this regard, and/or performance security, if any produced, forfeited.

We.....also take full responsibility of both components/parts & Mother body as per the content even if there is any defect by our authorized Service Center/Reseller/SI etc.

Authorized Signatory :

Name :

Designation :

With Official Stamp/Seal

UNDERTAKING

1. We undertake that (name of the Firm/Partners/Director/ Proprietor) has not been blacklisted/banned by any Government Department/Public Sector Undertaking/Autonomous Body.
2. We have carefully studied all the terms and conditions of the tender and shall abide by it.
3. We shall supply the two wheelers of requisite quality.
4. We undertake that the information provided in the tender is true and correct in all respect and we hold the responsibility for the same.

Signature of the authorized signatory
of the firm/ company/ organization/
Official Stamp/ Seal.

Date:

Place: