

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-12-2024 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-12-2024 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Autonomous Body
Department Name/विभाग का नाम	Supreme Court Of India
Organisation Name/संगठन का नाम	Supreme Court Of India
Office Name/कार्यालय का नाम	Tilak Marg New Delhi 110001
Item Category/मद केटेगरी	Stitching and Tailoring Service - Cutting + Stitching + Tailoring; As per ATC; Offices
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	750 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	5 Days
Estimated Bid Value/अनुमानित बिड मूल्य	30000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	600000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Supreme Court of India (payable at New Delhi)
TILAK MARG NEW DELHI 110001, Supreme Court of India, Supreme Court of India, Autonomous Body

(Registrar Admn.)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

item wise break up rates - [1731759538.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Care instruction for wash and iron (Required, if yes- their details)as per ATC

Instruction/Notes to be considered:AS per ATC

Scope of Work:[1731759557.pdf](#)

Sample pdf to be provided by Buyer:[1731759620.pdf](#)

Stitching specification (size, thread, stitches type, length etc.):[1731759726.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
22-11-2024 12:00:00	Room No. 207A, B Block, Administrative Building, Supreme Court of India

Stitching And Tailoring Service - Cutting + Stitching + Tailoring; As Per ATC; Offices (26636)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Service	Cutting + Stitching + Tailoring
Fabric Type	As per ATC
Organization type	Offices
Product to be stitched	as per ATC
Size Specifications	As per Buyers Specification
Embroidery Required	No
Addon(s)/एडऑन	
Packaging Required	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Pieces of be Stitched	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjeev Kumar Sinha	110001,SUPREME COURT OF INDIA, TILAK MARG, NEW DELHI-110001	26636	<ul style="list-style-type: none">Number of Packets Required : 26636

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---

SUPREME COURT OF INDIA

Tilak Marg, New Delhi - 110001

ADMN. MATERIALS

NOTICE INVITING TENDER FOR EMPANELMENT OF TAILORING FIRMS FOR STITCHING OF SUMMER AND WINTER UNIFORM FOR THE OFFICERS/OFFICIALS OF THE REGISTRY OF SUPREME COURT OF INDIA FOR A PERIOD OF TWO YEARS

Online bids/ tenders are invited through GeM Portal, from Delhi-NCR based reputed firms for empanelment of tailoring firms for stitching of summer and winter uniform for the officers/officials of the Registry of Supreme Court of India for a period of two years.

Interested parties may contact Branch Officer, Admn. Materials (Tel. No.: 011-23115864). For any further information about the uniform before quoting the rates, a pre-bid meeting shall be held on 22.11.2024 at 12 noon in Room No. 207A, B Block, Administrative Building, Supreme Court of India. No queries whatsoever shall be entertained after the pre-bid meeting. The firms who are interested may send the names of person(s) attending the meeting at email id:- boamsupremecourt.sc@nic.in. Physical samples of the uniform will be shown during the pre-bid meeting.

For entry pass preparation, Please login with Suswagatam Portal at <https://suswagatam.sci.gov.in/public/Index.aspx> for making photo entry passes to attend pre-bid meeting. Name of the officer - Shri Sanjeev Kumar Sinha, Branch Officer (AM). Only 02 representatives will be allowed for each firm.

A. Instructions to the Bidders:-

1. Online bids/tenders are invited through GeM Portal, from Delhi-NCR based firms/vendors for stitching of summer and winter uniform sets of all staff members of the Registry as per details below.

Table 'A'

Level	Designation	Uniform Details	Details of fabric	Colour	Composition/ Content	GSM
1	Secretary General and Registrars	Shirt	Raymond Quality no. 2100239 shade no. 1	White	100% C	120
		Trousers Coat Nehru Jacket	Carlos Barbera Quality No. 190431 shade no. 21	Navy Blue	70 (W)/30 P	159
	Secretary General and Registrars (Female)	Indian Suit (Kurta-Pant) (option - 1)	Griege fabric Good quality	White/ Navy Blue	80 C/ 20 L Cotton Linen Slub	125
		Indian Suit (Kurta-Pant) (option - 2)	Vardhman WW.0924.0047	White/ navy blue	40COM*40LEA L/78*40 , FW 54" Blend: 65.12%LEA 34.88%CO	129
		Dupatta (Option - 1)	Griege fabric Good quality	White with printed border in mehroon colour	Cotton Voile 60sx80s / 80x72	77
		Dupatta (Option - 2)	Vardhman WW.0924.0049	White with printed border in mehroon colour	Plain weave, 40COM*60COM / 89*68, FW 57", blend: 100%CO	91
2	Additional Registrar to Branch Officer	Shirt	Raymond quality No: 0071962 shade no. 1	White	100C/ Egyptian Giza	113
		Trousers Coat	Raymond quality no. 118043- 0128 (Applause S.L)	Blue	48 P/ 52 W	168
	Additional Registrar to Branch Officer (Female)	Indian Suit (Kurta-pant) (option 1)	Griege fabric Good quality	White	70 C/ 30 L Cotton Linen Slub	125
		Indian Suit (Kurta-pant) (option 1)	Griege fabric Good Quality	Blue	80C/20L Cotton Linen Slub	125

Level	Designation	Uniform Details	Details of fabric	Colour	Composition/ Content	GSM
		Indian Suit (Kurta-Pant) (Option 2)	Vardhaman WW.0924.0047	White/ blue	40COM*40LEA L/78*40 , FW 54" Blend: 65.12%LEA 34.88%CO	129
		Dupatta (option - 1)	Griege fabric Good quality	White with printed border in mehroon	Cotton Voile 60sx80s / 80x72	77
		Dupatta (Option - 2)	Vardhaman WW.0924.0049	White with printed border in mehroon colour	Plain weave, 40COM*60COM / 89*68, FW 57", blend: 100%CO	91
3	SCA to JCA Sr. PA to PA and their equivalent	Shirt	Raymond quality No: 0071962 shade no. 1	White	100C/ Egyptian Giza	113
		Trousers Coat	Raymond quality no. 122547-0096 shade no. excellence 96	Greenish blue	60P/ 40W	191
	SCA to JCA Sr. PA to PA and their equivalent (Female)	Indian Suit (Kurta-pant) (option 1)	Griege fabric Good quality	White	70 C/ 30 L Cotton Linen Slub	125
		Indian Suit (Kurta-pant) (option 1)	Griege fabric Good Quality	Greenish Blue	80C/20L Cotton Linen Slub	125
		Indian Suit (Kurta -Pant) (Option 2)	Vardhaman WW.0924.0047	White/ greenish blue	40COM*40LEA L/78*40 , FW 54" Blend: 65.12%LEA 34.88%CO	129
		Dupatta (option -1)	Griege fabric Good quality	White/ greenish blue in printed border in mehroon	Cotton Voile 60sx80s / 80x72	77
		Dupatta (Option - 2)	WW.0924.0049	White/ greenish blue in printed border in mehroon	Plain weave, 40COM*60COM / 89*68, FW 57", blend: 100%CO	91
	Chauffeurs	Safari Suit - Summer	Raymond quality no. 4B51-341808 shade	Steel Grey	65P/ 35V	233

Level	Designation	Uniform Details	Details of fabric	Colour	Composition/ Content	GSM
			no. Adore			
		Bandgala - winter	Raymond quality no. 140789-0001 shade no. aurich	Steel Grey	60P/ 25W/15V	234
5	Usher	Safari Suit - summer	Raymond shade no. Tuscany	Beige	65P/ 35V	190
		Bandgala - winter	Raymond quality no. 2055 shade no. 0164	Beige	65P/ 25W	160
6 A	Restorer Gr. 1 and their equivalents	Shirt	Canzo quality no. vintor, shade no. 11	Sky blue	65P/ 35C	109
		Trousers Waist Coat	Canzo quality no. Genius, shade no. 88	Greyish Blue	65P/ 35V	171
6 B	Attendants Category and their equivalents (for male)	Shirt	Lencel	White	100% cotton	100
		Trousers Waist Coat	Canzo quality no. Mont Blanc, shade no. 32	Dark Greyish Blue	65P/ 35V	262
6 B	Attendants (Female)	Indian Suit (Kurta-pant) (Option - 1)	Griege fabric Good quality	White/ dark greyish blue	80 C/ 20 L Cotton Linen Slub	134
		Indian Suit (Kurta-pant) (option - 2)	Vardhman WW.0924.0048	White/ greyish blue	2/50COM*40LEA L/58*40, FW 52",PLAIN, Blend: 64.76%LEA 35.24%CO	153
		Dupatta (option - 1)	Griege fabric Good quality	White/dark greyish blue with printed	Cotton Voile 60sx80s / 80x72	77
		Dupatta (option - 2)	Vardman WW.0924.0049	border in mehroon colour	Plain weave, 40COM*60COM / 89*68, FW 57", blend: 100%CO	91
7A	Canteen staff – GM/M/ AGM	Shirt	WS00141 shade no. 61119	Blue	2/80s PC + 80s Poly* 40s Cotton + 80s Poly -100*80 Poly Poly 65%,Cotton 35%	90-95
		Trousers Coat/Blazer	Canzo quality no. Mont Blanc, shade no. 48	Steel Grey	65P/ 35V	262

Level	Designation	Uniform Details	Details of fabric	Colour	Composition/ Content	GSM
7B	Canteen staff – Chef	Shirt Chef Coat	H. P. Singh quality no. 468924	White	Rayon Tencel	217
		Trousers	Raymond quality no. 906400 shade no. 2	Black	65P/35C	259
7C	Canteen Staff - Server	Shirt	Taj mahal long life	Off-white	65P/ 35V	141
		Trouser Waist Coat	Raymond quality no. 906400 shade no. 5	Wine Brown	65P/ 35V	264
	Canteen Staff - Female	Indian Suit (Kurta-Pant) (option - 1)	Good quality	White / Dark brown	80 C/ 20 L Cotton Linen Slub	134
		Indian (Kurta-Pant) (option – 2)	Vardhaman WW.0924.0048	White/ Dark brown	2/50COM*40LEA L/58*40, FW 52",PLAIN, Blend: 64.76%LEA 35.24%CO	153
		Dupatta (Option - 1)	Not mentioned	White/ Dark Brown Dupatta with printed border	Cotton Voile 60sx80s / 80x72	77
		Dupatta (Option - 1)	Vardhaman WW.0924.0049	White/ Dark Brown Dupatta with printed border	Plain weave, 40COM*60COM / 89*68, FW 57", blend: 100%CO	91

***In case of dyed fabric:- fabric shall be mill dyed.**

2. Above uniforms are required to be prepared by the agency in standard sizes (readymade type) except for Secretary General, Registrars, Chauffeurs and Ushers (**Level 1, 4 and 5 of Table ‘A’**) for whom measurements have to be taken by the successful bidder in the premises of the Registry of the Supreme Court of India as and when required during the contractual period without any extra cost and on the approved rates, terms and conditions. If any alteration is required in the stitched/standard sizes uniform, firm(s) are required to alter their uniform without any extra cost.

3. The bidder(s) have to procure the respective fabrics as mentioned in Table ‘A’ and stitch the uniform in approved pattern/design for each category of the employees.

4. The bidders should prepare and deliver the summer uniform as per initial/first Purchase Order by 15th March, 2025 and winter uniforms by 15th September, 2025. Further, any additional requirements of uniforms of all the categories during the contractual period will be informed by the Registry from time to time.

6. The uniform of all the categories will be stitched as per prescribed pattern/specification as mentioned in **stitching specification sample pdf and scope of work in GeM portal**.

7. Bidders are required to quote their lowest rate for each category of items and quantity as mentioned in Annexure 'A' of this NIT. **The said bifurcated rates shall be as per the financial price breakup in the GeM portal which has to be uploaded on the Microsoft excel format provided by the Registry on the GeM portal.** It is impressed upon that total value of bifurcated items of Annexure 'A' in the excel format should match the total quoted rate and no error whatsoever in the quoted rates shall be entertained.

8. The supply of the stitched uniform as per the prescribed pattern/design shall be delivered within 75 days in the Registry (F.O.R. Destination) on receipt of the work order.

9. The following table mentioning the quantity required for the officers/officials of the Registry:-

<u>Sl. No.</u>	<u>Level/ No. of officers/ officials (approx.)</u>	<u>Items</u>	<u>Qty. Required**</u>	
			<u>Male</u>	<u>Female</u>
1	Level – 1 (17 Officers)	White Shirt	84 nos.	6 nos.
		Navy Blue pant	56 nos.	4 nos.
		Navy blue Blazer/Coat	28 nos.	6 nos.
		Navy Blue Bandgala	28 nos.	6 nos.
		White Indian Suit (kurta-pant)	*	*
		Navy Blue Indian Suit (kurta-pant) (dyed in same colour of coat-pant)	*	*
2	Level – 2 (277 officers)	White shirt	1014 nos.	216 nos
		Blue Pant	676 nos.	144 nos.
		Blue Blazer	338 nos.	216 nos.
		White Indian Suit (Kurta-Pant)	*	165 nos.
		Blue Indian Suit (Kurta-pant) (dyed in same colour of coat-pant)	*	141 nos.

<u>Sl. No.</u>	<u>Level/ No. of officers/ officials (approx.)</u>	<u>Items</u>	<u>Qty. Required**</u>	
			<u>Male</u>	<u>Female</u>
3	Level – 3 (1024 officials)	White Shirt	4458 nos.	495 nos.
		Greenish Blue Pant	2972 nos.	330 nos.
		Greenish Blue Blazer	1486 nos.	562 nos.
		White Indian Suit (Kurta pant)	*	635 nos.
		Greenish Blue Indian Suit (kurta-pant) (dyed in same colour of coat-pant)	*	508 nos.
	Level – 1 Dupatta	White colour with printed border in maroon colour	*	*
		Blue colour with printed border in maroon colour	*	*
	Level – 2 Dupatta	White colour with printed border in maroon colour	*	165 nos.
		Blue colour with printed border in maroon colour	*	141 nos.
	Level – 3 Dupatta	White colour with printed border in maroon colour	*	635 nos.
		Blue colour with printed border in maroon colour	*	508 nos.
4	Level – 4 (90 officials)	Steel grey safari suit	540 nos.	*
		Steel grey bandgala suit	180 nos.	*
5	Level – 5 (50 officials)	Beige safari suit	300 nos.	*
		Beige bandgala suit	100 nos.	*
6	Level – 6A (69 officials)	Sky blue shirt	414 nos.	*
		Greyish blue pant	276 nos.	*
		Greyish blue waist coat - bandgala	138 nos.	*
	Level – 6B (704 officials)	White Shirt	3672 nos.	57 nos.
		Dark greyish blue trousers	2448 nos.	38 nos.
		Dark greyish blue waist coat – V neck(Male)	1224 nos.	182 nos.
		White Indian Suit (Kurta-pant)	*	245 nos
		Greyish Blue Indian Suit (kurta-pant)	*	232 nos.
		White dupatta with approved border design in maroon colour	*	245 nos.
		Dark greyish blue dupatta with approved border design in	*	232 nos.

<u>Sl. No.</u>	<u>Level/ No. of officers/ officials (approx.)</u>	<u>Items</u>	<u>Qty. Required**</u>	
			<u>Male</u>	<u>Female</u>
		maroon colour		
7	Level – 7A (02 officials)	Blue shirt	12 nos.	*
		Steel grey trousers	8 nos	*
		Steel grey blazer	4 nos.	*
	Level – 7B (03 officials)	White chef coat	18 nos.	*
		Black trousers	12 nos.	*
	Level – 7C (03 officials)	Off-white shirt	18 nos	*
		Wine brown trousers	12 nos	*
		Wine brown waist coat	6 nos.	*
		White Indian Suit (kurta pant)	*	*
		Dark brown Indian Suit (kurta pant)	*	*
		White dupatta with maroon border	*	*
		Dark brown dupatta with maroon border	*	*

***as per requirement in future.**

****The total quantity of the required uniform may vary at the time of placing the final order.**

B. Terms and Conditions

1. Hypothetical / Conditional tenders shall not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, the tenderer may be debarred to participate in the tender process of the Supreme Court of India
2. The rates should be valid for a minimum period of two years from the date of awarding of contract. The Bidder shall not be entitled during the contractual period to change their rates or to vary the tender or any terms thereof.
3. The Registry will deal with the Bidder directly and no middle-men/ agents/ commission agents etc. should be asked by the tenderer to represent their cause and they shall not be entertained by the Registry. The Tender form is not transferable and the agency shall not be permitted to transfer their rights and obligations to any other person/ organization or otherwise. Vendor should have his own establishment.

4. The Registry, in its discretion, reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and reject or accept any or all the tenders, wholly or partly, without assigning any reason thereof.
5. The Bidder shall give an undertaking (as per **Annexure 'B'**) that the Firm/Partners/Director/Proprietor has not been blacklisted and its business dealings with Central/ State Government/ Public Sector units/ Autonomous bodies have not been banned/terminated on the account of poor performance.
6. The Performance Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply is found unsatisfactory.
7. Each Bidder has to certify that additional terms and conditions are acceptable to him/her.
8. Bids once submitted shall not be allowed to be withdrawn till finalization of the matter.
9. The Registry is not bound to accept the rates submitted by the lowest Bidder or any other Bidder nor does it undertake to assign any reasons for its decision in this matter.
10. Applicant bidder must provide Earnest Money Deposit (EMD) of Rs. 6,00,000/- (Rupees Six Lakh) in form of Demand Draft (DD) as below in accordance with the item(s) for which the bidder intends to submit the bid. The tenderers are required to submit original EMD Demand Draft as above drawn in favour of **'The Registrar (Admn), Supreme Court of India'** payable at New Delhi as Earnest Money Deposit (EMD) in a sealed envelope addressed to **Assistant Registrar (AM)**, superscribing the title of this NIT, at R&I Counter No. 25 and 26 at main Building, Supreme Court of India, New Delhi well before the due date and time of bid submission by writing the name of the firm, telephone number and name of the item on reverse side of the Demand Draft. No interest will be payable on EMD. If EMD is exempted, Certificate to this effect has to be submitted along with the tender document. Tender not accompanied with the EMD or MSME exemption certificate is liable to be rejected.

Earnest Money Deposit of unsuccessful tenderers would be returned on their written request, by way of RTGS/NEFT after the contract has been finally awarded to the successful tenderer. A copy of cancelled cheque is required to facilitate refund of EMD amount.

11. Minimum Eligibility of the bidders:-

Bidders should have-

- i. its tailoring firm/shop/factory in Delhi/NCR having minimum 50 industrial stitching/tailoring machines with adequate manpower and infrastructure ;
- ii. minimum **five** years of experience of tailoring/stitching of official uniforms in bulk to the Department/Ministries of the Government of India/PSUs/Corporates/ (copies of work orders received during the preceeding five years should be enclosed wherein in total average of the order value should be minimum of Rs. 3 crores specifically for tailoring/stitching of official uniforms in bulk to the Department/Ministries of the Government of India/PSUs/Corporates in the last five years);
- iii. have an average minimum annual turnover of **Rs. 7.5 crores** during three financial years (valid and certified proof has to be attached);
- iv. not have been blacklisted by the Deptts./Ministries of the Govt. of India/PSUs/(Declaration has to be submitted in the specified format)

12. The Supreme Court of India reserves the right to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason. Further Addendum/Corrigendum if any will be uploaded onto the website of Supreme Court Only. The decision of SCI, in this regard, shall be final and binding on all.

13. **Document / Certificates**

The bidders are required to submit technical bid as per Annexure 'C' enclosing therewith photocopies of following documents duly certified by Auditor (Document in original should be produced for verification before signing of the agreement), failing which their bids will be summarily rejected and will not be considered any further:

- (a) Registration Certificate as per existing norms (indicating the legal status – company/partnership firm/proprietorship concern, etc.)
- (b) Copy of PAN Card/GST/Service Tax registration and certificate;
- (c) Copies of Income tax return filed for last three financial years;
- (d) Proof of an average minimum annual turnover of Rs. 7.5 crores during three financial years (P&L A/c, ITR, Auditor's Certificate, GST Certificate or any other valid legal document showing the required amount of turnover)

- (e) Proof of experience in tailoring/ stitching of official uniforms to Government Department/PSU/corporate/other reputed organizations/institutions **(copies of work orders received during the preeceding five years should be enclosed wherein in total average of the order value should be minimum of Rs. 3 crores specifically for tailoring/stitching of official uniforms in bulk to the Department/Ministries of the Government of India/PSUs/Corporates in the last five years).**

14. **Non transferability**

This tender is non-transferable, and the tenderer should have their own factory/Office set-up for stitching/tailoring along with sufficient manpower.

15. However, it is informed that mere fulfillment of minimum eligibility criteria does not entitle the firm to demand that their financial bid be evaluated. **Inspection Team of Supreme Court of India may visit the premises of the bidders/tailoring firms to inspect their infrastructure, manpower, verify accounting books, quality of stitching of uniform, etc. and Inspection Team may also visit the premises of the selected bidders from time to time during the contractual period and if the same is not found adequate Tender/bid may be liable to be rejected.**

16. The bidders are permitted to get clarify their guidelines if any on the pre-bid meeting and no correspondence either through mail or letter will be entertained by the Registry.

C. TERMS AND CONDITIONS FOR SUCCESSFUL TENDERER

1. The successful tenderer shall have to deposit performance security @ 3% of the total contract value. The performance Security is to be deposited by way of Bank Guarantee drawn in favour of **“The Registrar (Admn.), Supreme Court of India”** within one week from the receipt of contract order by the successful tenderer. The Bank Guarantee/Demand Draft which will be refunded on written request after two months of the successful completion of the contractual period or payment of the last bill, whichever is later.
2. The successful tenderer shall deploy three (03) highly skilled tailoring/stitching knowing manpower in the Registry along with tailoring/stitching machines and materials for a period of 6 months for alteration purpose, after delivery of the stitched uniform at no extra cost.

3. The Contract period is initially for a period of two years and contract may be extendable for further two years on satisfactory performance of the existing contract and on approved rates, terms and conditions, etc..
4. The successful tenderer shall submit a valid Lab report of the quality of the material/fabric supplied and/or OEM authorization certificate at the time of supply of the materials, which may be validated through the concerned authorities.
5. The materials (Thread, Lining, Zip, Inter-lining, Fuse lining, Pad, Chest/shoulder piece, Buckram, inner clothing materials, Buttons, any other craftsmanship of stitching/tailoring etc.) used in the uniforms must conform to be of the good quality/approved stitching materials and standard of stitching, failing which Registry of Supreme Court of India may reject/return the stitched uniforms. The variations in the materials used and the material approved by the Registry, if noticed, at any point of time, will attract the maximum penalty/forfeiture of the security deposit and any other action, which may include the termination of contract/blacklisting etc.;
6. The successful tenderer shall submit samples of all types and sizes of uniforms as per Table 'A' in the Registry for approval and acceptance after which confirmation/Purchase Order will be provided for supplying the whole supply in a time bound manner. Sizes alongwith quantity of all categories of uniform in respect of the employees will be intimated at the time of issuing of purchase order.
7. The tenderer should specifically state whether rates are inclusive of GST (as applicable) and if the same are not stated, it will be deemed that the rates are inclusive of GST.
8. The uniform supplied will be inspected by an Inspection Committee comprising of Senior Officers of the Registry and in case the supply is not found strictly in conformity with the prescribed pattern/design/approved fabric of each cadre of the employees, the same will be liable to be rejected and the entire supply will have to be replaced with the quality exactly commensurate with the approved pattern/fabric at the cost of the tenderer. The decision of the Inspection Committee in this regard shall be final.
9. The time is the essence of the tender. The supply of the item as per the required specifications/samples shall be required to be made **within 75 days** in the Registry (F.O.R. Destination) on receipt of the Purchase Order.

10. The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Registry.
11. Rates quoted shall include costs of commuting, delivery, alteration and no separate traveling charges shall be admissible.
12. The successful bidder/vendor shall raise only two bills in a year after full and final supply of uniform to the Registry during summer and winter, preferably in the month of April and October.
13. The successful tenderer should be capable of stitching and should have 5 years' experience and expertise for quality stitching work and should have requisite infrastructure to carry out the job to the satisfaction of the Registry, within the requisite time as stipulated by the Registry. Delivery of uniform within the agreed time limit will be an integral and essential part of the contract.
14. The uniform of all the categories will be stitched with extra margin of at least 1 inch and if any alteration is required, the same shall have to be done without any extra charges in the Supreme Court premises itself.

Sd/-
(Padma Sundar)
Assistant Registrar

ANNEXURE 'A'

<u>Sl. No.</u>	<u>Level</u>	<u>Items</u>	<u>Quantity</u>	<u>Cost per unit (including of material, stitching charges, buttons, alteration etc)</u>	<u>Total Cost for all the units</u>	<u>GST</u>	<u>Total (inclusive of GST)</u>
1	Level - 1	White Shirt	90		0		0
		Navy Blue pant	60		0		0
		Navy blue Blazer/Coat	34		0		0
		Bandgala Coat	34		0		0
		Indian Suit - White	0		0		0
		Indian Suit – Navy Blue (dyed in same colour of coat-pant)	0		0		0
2	Level – 2	White shirt	1230		0		0
		Blue Pant	820		0		0
		Blue Blazer	554		0		0
		Indian Suit - White	165		0		0
		Indian Suit – Blue (dyed in same colour of coat-pant)	141		0		0
3	Level - 3	White Shirt	4953		0		0
		Greenish Blue Pant	3302		0		0
		Greenish Blue Blazer	2048		0		0
		Indian Suit - White	635		0		0
		Indian Suit - Greenish Blue (dyed in same colour of coat-pant)	508		0		0
	Level – 1 Dupatta	White colour with printed border in maroon colour	0		0		0
		Navy blue colour with printed border	0		0		0

		in maroon colour (dyed in same colour of coat-pant of same level)					
	Level – 2 Dupatta	White colour with printed border in maroon colour	165		0		0
		Blue colour with printed border in maroon colour (dyed in same colour of coat-pant of same level)	141		0		0
	Level – 3 Dupatta	White colour with printed border in maroon colour	635		0		0
		Greenish blue colour with printed border in maroon colour (dyed in same colour of coat-pant of same level)	508		0		0
4	Level - 4	Steel grey safari suit – summer	540		0		0
		Steel grey bandgala suit – winter	180		0		0
5	Level - 5	Beige safari suit – summer	300		0		0
		Beige bandgala suit – winter	100		0		0
6	Level - 6A	Sky blue shirt	414		0		0
		Greyish blue pant	276		0		0
		Greyish blue waist coat - bandgala	138		0		0
	Level - 6B	White Shirt	3729		0		0
		Dark greyish blue trousers	2486		0		0
		Dark greyish blue waist coat – V neck (Male)	1406		0		0
	Level - 6B	White Kurta-pant	245		0		0
		Greyish Blue kurta- pant	232		0		0

		White dupatta with approved border design in maroon colour	245		0		0
		Dark greyish blue dupatta with approved border design in maroon colour	232		0		0
7	Level - 7A	Blue shirt	12		0		0
		Steel grey trousers	8		0		0
		Steel grey blazer	4		0		0
	Level – 7B	White chef coat	18		0		0
		Black trousers	12		0		0
	Level – 7C	Off-white shirt	18		0		0
		Wine brown trousers	12		0		0
		Wine brown waist coat	6		0		0
		White Kurta-pant	0		0		0
		white dupatta with printed border	0		0		0
		Dark brown kurta pant	0		0		0
		Dark brown dupatta with border	0		0		0
		Grand Total	26636		0	0	0

Remarks:- Bidder are requested to fill the rates for all the items and also fill all above column irrespective of the mentioned quantity

UNDERTAKING

I/We undertake that_____ (Name of the Firm / Proprietor/ Company/ Director) has not been blacklisted/banned by any Central/ State Government/ Public Sector Units/ Autonomous Bodies.

Date:

Place:

Signature of the authorised
signatory of the firm/company/
organisation/Official Stamp/Seal

MANDATORY TECHNICAL CHECK-LIST

1. Name of the Tenderer : _____
2. Whether Registration Certificate as per existing norms (indicating the legal status – company/partnership firm/proprietorship concern, etc.) enclosed:

3. Whether Copy of PAN Card/GST/Service Tax registration and certificate enclosed;

4. Whether Auditor Certified copies of Income tax return filed for last three financial years enclosed ; _____
5. Whether Auditor Certified Proof of an average minimum annual turnover of Rs. 7.5 crores during three financial years (P&L A/c, ITR, Auditor's Certificate, GST Certificate or any other valid legal document showing the required amount of turnover) enclosed;

6. Whether Auditor Certified Proof of experience in tailoring/ stitching of official uniforms to Government Department/PSU/corporate/other reputed organizations/institutions (copies of work orders received during the five years should be enclosed wherein in total average of the order value should be minimum of Rs. 3 crores specifically for tailoring/stitching of official uniforms in bulk to the Department/Ministries of the Government of India/PSUs/Corporates in the last five years) enclosed;.

7. Whether the firm has its tailoring firm/shop/factory in Delhi/NCR having minimum 50 industrial stitching/tailoring machines with adequate manpower and infrastructure;

Address of the shop/factory: _____

Total number of stitching/tailoring machines installed: _____

Total number of tailors (employees): _____

8. Whether all the terms & conditions of NIT are acceptable: _____

Date:

Place: (Signature of the Bidder, with Official Seal)

(Signature of the Auditor, with Official Seal with date and place)