

SUPREME COURT OF INDIA

F.6/2024-SC(RC)
New Delhi, dated June 05, 2024

CIRCULAR

Sub: Inviting applications for filing up of the post of General Manager in Level – 07 (Rs. 44900 – Rs. 142400) on deputation basis in Supreme Court Departmental Canteen – reg.

Applications in the prescribed format are invited for one post of General Manager in Supreme Court Departmental Canteen to be filled up on deputation basis.

Eligibility conditions for filling up the post by way of deputation :

- a) Holding analogous posts in Central/State Govt./High Court on regular basis with 2 years' experience in Administration and Management of Departmental Canteen

OR

Minimum 3 years' regular service as Manager-cum-Accountant in Central/State Govt./High Court

- b) Possessing education qualification of Bachelor's Degree of a recognized University

Age Requirement

The candidates should not be exceeding 56 years as on the closing date of receipt of applications.

General Information

1. The pay of official appointed on deputation will be fixed as per the instructions issued by Government from time to time.

2. The period of deputation is, initially, fixed as one year which is extendable to three years. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

3. The applications of the officials who are eligible and can be spared in event of selection, may be forwarded in prescribed proforma alongwith attested copies of ACRs/APARs for the last five years and vigilance clearance to Recruitment Cell, Supreme Court of India, Tilak Marg, New Delhi-110001 within 30 days of publication of this circular in Employment News i.e., 15.06.2024.

4. The applications not received through proper channel, without supporting documents, photograph, unsigned and incomplete in any manner will not be considered and will stand rejected.

Registrar (Human Resources)

9. In case the present employment is held on deputation basis

a) The date of initial appointment :

b) Period of appointment on deputation :

c) Name of the parent office/ organization to which you belong :

d) Category of office (whether Central Govt./State Govt./ High Court) :

10. Correspondence Address :

11. Phone/Mobile No. :

12. E.Mail address :

13. Total emoluments per month:

14. Certified that the information furnished above is true to the best of my knowledge & belief. If at any stage, any information is found to be false or incorrect, my application will be liable to be rejected.

Signature of the candidate

Date :
 Place :

Name of the candidate