

**SUPREME COURT OF INDIA**  
**ADMN. MATERIALS**

Last Date for submission of Tenders: 27.05.2024

Date & time of opening of Tenders: 28.05.2024 at 15:00 hrs

**NOTICE INVITING TENDER (NIT) FOR AWARDING OF RATE CONTRACT FOR**  
**SUPPLY AND INSTALLATION OF LG DISPLAY BOARD, TV TROLLEY**  
**ADJUSTABLE STAND AND TV HOUSING CABINET FOR A PERIOD OF ONE YEAR**

1. **Online bids** are invited on single stage **two bid system** for “awarding of rate contract for supply and installation of LG display board, TV trolley adjustable stand and TV housing cabinet for a period of one year”. **Manual bids shall not be accepted.** However, Earnest Money Deposit (EMD) is to be submitted in physical mode as per clause 7.

2. **Document Download:** Tender documents may be downloaded from Supreme Court of India website <https://www.sci.gov.in/notice-category/tenders/> (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in critical date sheet as under.

**CRITICAL DATE SHEET**

<b><u>Published Date</u></b>	02.05.2024 at 16:00 hrs
<b><u>Bid Document Download / Sale Start Date</u></b>	02.05.2024 at 16:15 hrs
<b><u>Clarification Start Date</u></b>	03.05.2024 at 11:30 hrs
<b><u>Clarification End Date</u></b>	10.05.2024 at 17: 00 hrs
<b><u>Submission of original documents in respect of EMD in the form of DD/MSME certificate</u></b>	From 15.05.2024 (10:00 hours) to 27.05.2024 (15:00 hours)
<b><u>Bid Submission Start Date</u></b>	15.05.2024 at 10:00 hrs
<b><u>Bid Submission End Date</u></b>	27.05.2024 at 15:00 hrs
<b><u>Bid Opening Date</u></b>	28.05.2024at 15:00 hrs

3. **Bid Submission:** Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

4. Not more than one tender shall be submitted by one Bidder or Bidder's having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Bidder who has downloaded the tender from the Supreme Court of India web site <https://www.sci.gov.in/notice-category/tenders/> (for reference only) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with the Registry.

6. Intending Bidders are advised to regularly visit <https://eprocure.gov.in/eprocure/app> till the closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment. **No individual responses shall be communicated.**

7. Applicant tenderer must provide Earnest Money Deposit (EMD) in form of Demand Draft (DD) **as below in accordance with the item(s) for which the bidder intends to submit the bid.**

S.No.	Item Description	Amount of EMD (in Rs.)
1	LG DISPLAY BOARD	Rs. 50,000/- (net)
2	TV TROLLEY ADJUSTABLE STAND	Rs. 2,500/- (net)
3	TV HOUSING CABINET	Rs. 2,500/- (net)

The tenderers are required to submit original EMD Demand Draft as above drawn in favour of 'The Registrar (Admn), Supreme Court of India' payable at New Delhi as Earnest Money Deposit (EMD) (to be purchased on or after publication date of this tender) in a sealed envelope addressed to Additional Registrar (AM), superscribing

the title of this NIT, at E-sewa Kendra Counter No. 2 at main Building, Supreme Court of India, New Delhi well before the due date and time of bid submission (as mentioned in the Critical Date Sheet at page No.1 of this NIT) by writing the name of the firm, telephone number and name of the item on reverse side of the Demand Draft. No interest will be payable on EMD. If EMD is exempted, Certificate to this effect has to be submitted along with the tender document. Tender not accompanied with the EMD or MSME exemption certificate is liable to be rejected.

Earnest Money Deposit of unsuccessful tenderers would be returned on their request, by way of RTGS/NEFT after the contract has been finally awarded to the successful tenderer. A copy of cancelled cheque is required to facilitate refund of EMD amount.

8. Each tenderer has to sign and submit the attached **Tender Acceptance Letter** as per **Annexure 'C'**.

9. The rates quoted should be valid for a minimum period of 90 days from the date of opening of tender. The tenders shall not be entitled during the said period to revoke or cancel its tender or to vary any other terms thereof.

**10. Submission of Tender**

**The tender shall be submitted online in Two part, viz., technical bid and price bid.**

All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered . No correspondence will be entertained in this matter.

**11. Technical Bid**

The following documents are to be furnished by the Bidders along with **Technical Bid** as per the tender document:

- i) Signed and Scanned copy of **Earnest Money Deposit/EMD Exemption Certificates.**

- ii) Signed and Scanned copy of **Certificates** like Registration certificate, MSME certificate, GST NO, PAN No, Financial details like Proof of Annual Turnover (**along with Annexure 'A'**).
- iii) Signed and Scanned copy of **Similar works/supply** carried out in the last three financial years (**along with Annexure 'A'**).
- iv) Signed and Scanned Copy of **Tender Acceptance Letter** (as per **Annexure 'C'**).
- v) Ink Signed and Scanned Copy of **OEM Authorization Certificate** to supply LG Display Boards in their own name/organization with the date of validity of the Authorization (**along with Annexure 'A'**).

### **PRICE BID**

- (a) Price bid undertaking
- (b) Schedule of price bid in the form of "CPPP\_BOQ\_DISPLAYBOARDS.xls"

### **PRICE BID UNDERTAKING**

From: (Full name and address of the Bidder)

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To,

Dear Sir/Madam,

1. I submit the Price Bid for \_\_\_\_\_ and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, **Annexure 'B'** '**exclusive**' of all applicable taxes.

Yours Faithfully,

Signature of authorized Representative:

**SCHEDULE OF PRICE BID IN THE FORM OF  
CPPP BOQ DISPLAYBOARDS.xls**

The below mentioned Financial Proposal/Commercial bid format is provided as “CPPP\_BOQ\_DISPLAYBOARDS.xls” along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this “CPPP\_BOQ\_DISPLAYBOARDS.xls” as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with the Registry.

Sl. No.	DESCRIPTION	Firm Price (INR) (To be filled in by Bidder)
i.	Warranty period	in figures or words .....
ii.	Per unit rate <b>excluding GST / taxes</b>	INR in figures..... INR in Words .....

1. The rates shall be quoted in Indian Rupee only.
2. The rates will be **exclusive of all taxes**, fees, levies, etc.
3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
4. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.
5. The Supreme Court of India has the absolute right to accept or reject any or all offers, adjourn, postpone or cancel the tender. In case a single bid is received for

the tender, it will be deemed to be a case of lack of competition. In this regard, decision of Supreme Court of India shall be final.

**TERMS AND CONDITIONS FOR SUCCESSFUL TENDERER**

**11.** The successful tenderer shall have to deposit performance security as below ;

<b>S.No.</b>	<b>Item Description</b>	<b>Amount of Performance Security to be submitted (in Rs.)</b>
1.	LG DISPLAY BOARD	Rs. 75,000/- (net)
2.	TV TROLLEY ADJUSTABLE STAND	Rs. 5,000/- (net)
3.	TV HOUSING CABINET	Rs. 5,000/- (net)

The above-mentioned Performance Security/Securities are to be deposited by way of Bank Guarantee drawn in favour of “The Registrar (Admn.), Supreme Court of India, within one week from the receipt of contract order by the successful tenderers. The Bank Guarantee / Demand Draft which will be refunded after two months of the successful completion of the contractual period or payment of the last bill, whichever is later.

**12.** The material supplied will be inspected by an Inspection Committee comprising of Senior Officers of the Registry and in case the final supply is not found in conformity with the approved specifications, the same will be liable to be rejected and entire supply will have to be replaced with the quality exactly commensurate with the approved specifications at the cost of the tenderer. The decision of the Committee in this regard shall be final.

**13.** Time is the essence of the tender. The supply of the item as per the required specifications shall be required to be made immediately in the Registry (F.O.R. Destination) on receipt of Purchase Order; otherwise the Security Deposit may be

forfeited along with any other action as may be deemed appropriate by the Registry. Non-availability of material shall not be accepted as a ground for delay in supply and shall equally be penalised.

**14.** The payment will be made only after full supply is received, installed and accepted as per approved specifications. No part payment or advance payment will be made.

**15.** The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Registry.

**16.** The successful tenderer is required to quote their lowest rates, which should be valid for a period of one year from the date of awarding Rate Contract.

**17.** Execution of the supply is to be done very expeditiously but not later than three days and in emergency the supply has to be executed on the same day itself.

**18. The supply of items shall be required to be made within the stipulated date** on issuance of Purchase Order and in case supply is not made within the stipulated date and the Registry is forced to make short purchases to meet the emergent demand, the tenderer(s) shall be liable to make good the loss due to difference which the Registry may directly deduct from Bill/Security Deposit.

**19.** Supply of LG display board, TV trolley adjustable stand and TV housing cabinet are to be made on bill basis. The payment is normally made after full supply is received and accepted as per specifications / requirement.

**20.** Even after awarding the rate Contract, the Registry reserves the right to terminate the same at any time, if the services of the tenderer are not found satisfactory.

21. The OEM Company may submit a bid either in its own name or through any of the authorised dealers, who has to provide services of supply of materials to the Registry of the Supreme Court of India. The bid without confirmation of the original equipment manufacturing company regarding authorization to sell the product shall not be considered.

### **PENALTIES**

22. If delivery is not made within the specified date and time and the Registry is required to make purchase from other dealer(s), the tenderer will be liable to make good the loss in case of higher payments as compared to approved rates and the difference will be deducted from the performance security deposited by the tenderer. The Registry reserves the right to recover loss upto the amount of Performance Security in case the quality is low or in case of deficiency of service.

23. Irrespective of the fact as to whether or not the Registry makes purchases from outside, the Registry may impose penalty upto 1% per week subject to maximum penalty of 10% of total cost of delayed articles, or of forfeiting the performance security if the delay is due to wilful laches or negligence on the part of the tenderer irrespective of inconvenience caused to the Registry.

24. The Performance Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply of the items is found unsatisfactory.

**Sd/-**  
(Anil Kumar Sharma)  
Additional Registrar (AM)



**CHECK LIST OF DOCUMENTS TO BE SUBMITTED.**  
**BID CHECKLIST**

Bidder is required to fill-up this checklist and enclose **along with the envelope containing the Earnest Money.**

Sl.	Item Description	Yes/No	Bid Reference
1.	Earnest Money Enclosed or MSME certificate along with Bid Checklist		
2.	General Proforma – Annexure ‘A’		
3.	Financial Bid – Annexure ‘B’		
4.	Tender Acceptance Letter – Annexure ‘C’		
5.	Letter of authorization to submit bid, if any.		
6.	OEM Authorization Certificate along with Annexure ‘A’		

**ANNEXURE-'A'**

**NOTICE INVITING TENDER (NIT) FOR AWARDING OF RATE CONTRACT  
FOR SUPPLY AND INSTALLATION OF LG DISPLAY BOARD, TV TROLLEY  
ADJUSTABLE STAND AND TV HOUSING CABINET FOR A PERIOD OF ONE  
YEAR**

(General Proforma to be filled by the Tenderer)

1. Name of the Tenderer : \_\_\_\_\_  
with Delhi Address
2. Name of the Contact Person  
with Telephone/Mobile No./  
Fax No./E-Mail ID : \_\_\_\_\_
3. PAN No. : \_\_\_\_\_  
(Attach Proof)
4. GST Registration No. : \_\_\_\_\_  
(Attach Proof)
5. Whether all the terms & conditions  
of NIT are acceptable : Yes/No : \_\_\_\_\_
6. Delivery Schedule : \_\_\_\_\_
7. Name & address of the Govt. Offices etc.  
of which the tenderer is having the contract  
with name of contact person and  
his telephone/mobile number : \_\_\_\_\_
8. Details of previous experience in the last three financial years  
in the field & infrastructure of the Company: \_\_\_\_\_

9. Whether EMD is submitted or Certificate for its exemption is enclosed: \_\_\_\_\_
10. Whether LG Authorisation Certificates is enclosed for supply and installation of display boards with tender document: \_\_\_\_\_

Date:

Place:

(Signature of the Bidder, with Official Seal)

**ANNEXURE-'B'**

**NOTICE INVITING TENDER (NIT) FOR AWARDING OF RATE CONTRACT  
FOR SUPPLY AND INSTALLATION OF LG DISPLAY BOARD, TV TROLLEY  
ADJUSTABLE STAND AND TV HOUSING CABINET FOR A PERIOD OF ONE  
YEAR**

**Financial Bid**

**SCHEDULE OF PRICE BID IN THE FORM OF CPPP\_BOQ\_DISPLAYBOARDS.xls**

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S.No.	Item Description	Tentative Annual Quantity (actual quantity may vary as per requirement)	To be filled by bidder in Microsoft Excel File (BOQ) i.e. <u>CPPP_BOQ_DISPLAYBOARDS.xls</u>	
			Warranty period	Per unit rate excluding GST / taxes
1	LG Display Board: LG32SM5J (32 Inch)	15		
2	LG Display Board: LG43UM5N (43 Inch)	60		
3	LG Display Board:	10		

	55UM5N-H (55 Inch)			
4	<b><u>TV Trolley Stand</u></b> Adjustable height, movable metal trolley stand with wheels (Suitable for TV screen sizes 32” to 75”)	10		
5	<b><u>TV Housing Cabinet</u></b> The Outdoor Housing Cabinet Enclosure must be integrable with a 43” and 55” Display TV screen with Mild Steel or Stainless Steel body. The IP65 or more rated enclosures must be Vandal Proof, dust- proof, Waterproof Enclosure with cooling mechanism, Toughened glass viewing window, Anti- reflective coated glass, Cable Management System, Locking Mechanism approved by OEM.	10		

Date:  
Place:

(Signature of the Bidder,  
with Official Seal)

**ANNEXURE-'C'**

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

**Date:**

**To,  
The Registrar (Admn.)  
Supreme Court of India  
New Delhi**

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No: F.No. AM-P/12(29)/10/2023-SC(AM-M)**

**NOTICE INVITING TENDER (NIT) FOR AWARDING OF RATE CONTRACT  
FOR SUPPLY AND INSTALLATION OF LG DISPLAY BOARD, TV TROLLEY  
ADJUSTABLE STAND AND TV HOUSING CABINET FOR A PERIOD OF ONE  
YEAR**

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 24 (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Date:

Place:

(Signature of the Bidder,  
with Official Seal)