

SUPREME COURT OF INDIA
ADMN. MATERIALS (Maintenance)

F.No. 1/TASKI/2024/SCI(AM)

Dated: 30.04.2024

Last Date for Submission of Tenders: 22.05.2024 at 5.00 P.M.

Date & Time of Opening of Tenders: 23.05.2024 at 11.00 A.M.

E-Tender Notice

<u>NOTICE INVITING TENDERS FOR AWARDING OF RATE CONTRACT TOWARDS PURCHASE OF THE FOLLOWING ITEMS</u>	
(I) 11 CLEANING MACHINES OF ‘TASKI BRAND’ WITH COMPREHENSIVE MAINTENANCE CONTRACT	
(II) TASKI GENUINE ACCESSORIES/ CONSUMABLES/ BREAKAGE OF SAID MACHINES	
(III) CLEANING AND HYGIENE SOLUTIONS, FOR STANDARDIZATION OF MACHINERY FROM AUTHORIZED DISTRIBUTORS OF ‘TASKI BRAND’ MACHINES IN DELHI/ NCR, FOR A PERIOD OF 5 YEARS	

1. **Online tenders/bids** are invited through Central Public Procurement Portal (CPPP), from Delhi-NCR based **authorised distributors of Taski Brand machines**, as per the proforma attached herewith at Annexure-B, for awarding of rate contract towards purchase of **(A) 11 Cleaning Machines of TASKI Brand with Comprehensive Maintenance Contract**, **(B) Taski Genuine Accessories/ Consumables/ Breakage of said machines** and **(C) Cleaning and Hygiene Solutions**, for standardization of machinery from authorized distributors of ‘Taski Brand’ machines in Delhi/NCR, for a period of 5 years.

(A) DETAILS OF REQUIRED CLEANING MACHINES

TABLE-A		
Sr. No.	Detailed Information of Machines	Tentative Qty. Required
1	Ride-on Sweeping Machine(Battery Operated)	3
	TASKI Balimat 6500 RTU	
	Side broom b6500	
	Center broom b6500	
	External charger 24 V, 25 A gel (GIV)	
	4 x Batteries 6 V, 180 Ah CS	
2	Battery operated Compact Scrubber Drier (Li-on)	2
	TASKI 250 Micro	
	NX Li-in battery 37V 8100m 8.1 Ah- 1 nos	
	NX Charger 100-240V/50/60Hz	
	Brush 225mm	

3	Scrubbing Machine (Single Disc) TASKI Ergodisc 165 230V/50HZ E	2
	Water tank ergodisc	
	Driving disc ergodisc d43	
	Scrubbing brush 43	
	Red and White scrubbing pad each	
4	Wet and Dry Vacuum Cleaner TASKI Vacumat 44T Euro	2
	-Accessories	
	-Suction tube 1x bend	
	-Hose 2m	
	-Angle coupling	
	-Squeegee with fixed blades	
	-Fixomat	
5	Heavy Duty Vacuum Cleaner TASKI Vacumat-22	2
	-Suction tube 1x bend	
	-Hose 2m	
	-Angle coupling	
	-Squeegee with fixed blades	
	Dry Vaccuming Accessories	
	-Universal dust nozzle	
	-Filter basket (30015-32)	
	-Double filter paper bags (pa of 10) - Optional	
	-Filter cloth	
	-Cloth filter bag	
	-Filter towel	

Note:- NUMBER OF MACHINES MAY BE INCREASED DURING THE CONTRACTUAL PERIOD.

(B) DETAILS OF REQUIRED ACCESSORIES/ CONSUMABLES/ BREAKAGE

TABLE-B	
Sr. No.	Detailed Information of Accesories/ Consumables/ Breakage used in Taski Cleaning Machines
1	For TASKI Balimat 6500 RTU
	Side broom b6500
	Center broom b6500
	External charger 24 V, 25 A gel (GIV)
	4 x Batteries 6 V, 180 Ah CS
	Optional second sidebroom (assembled ex works)
2	For Battery operated Compact Scrubber Drier (Li-on) TASKI 250 Micro
	NX Li-in battery 37V 8100m 8.1 Ah- 1 nos
	NX Charger 100-240V/50/60Hz
	Brush 225mm
3	For Scrubbing Machine (Single Disc) TASKI Ergodisc 165 230V/50HZ E
	Water tank ergodisc
	Driving disc ergodisc d43
	Scrubbing brush 43
	Red and White scrubbing pad each
	TASKI Twister Pad 17" Red -5000 Sq Meter
	TASKI Twister HT Pad 17" Orange - 25000 Sq Meter
	TASKI Twister HT Pad 17" Blue -45000 Sq Meter
4	For Wet and Dry Vacuum Cleaner TASKI Vacumat 44T Euro
	Accessories
	Suction tube 1x bend
	Hose 2m
	Angle coupling
	Squeegee with fixed blades
	Fixomat
5	For Heavy Duty Vacuum Cleaner TASKI Vacumat-22
	Suction tube 1x bend
	Hose 2m
	Angle coupling
	Squeegee with fixed blades
	DRY VACCUMING ACCESSORIES
	Universal dust nozzle
	Filter basket (30015-32)
	Double filter paper bags (pa of 10) - Optional
	Filter cloth
	Cloth filter bag
	Filter towel

(C) DETAILS OF REQUIRED CLEANING AND HYGIENE SOLUTIONS

TABLE-C Detailed Information of Cleaning & Hygiene Solutions				
Sr. No.	Description	Product	Application	Pack Size
1.	Washroom Floor Cleaner Hygienic Bathroom Cleaner Concentrate	Taski R1 Super	Cleaner-cum-sanitiser for cleaning and sanitizing all surfaces in the bathroom, viz, sink, tub, tiles, floor and fittings and sanitizing all surfaces in the bathroom, viz, sink, tub, tiles, floor and fittings.	5 Litres
2.	Regular Floor Cleaner Hygienic Hard Surface Cleaner Concentrate for Damp Mopping	Taski R2	To clean all hard surfaces like polished marble & granite and TV cabinets, photo frames, telephones	5 Litres
3.	Glass Cleaner Concentrate	Taski R3	All types of glass and mirrors. Regular cleaning of windows, glass display cases and mirrors with TASKI R3 leaves the surface clean and streak-free	5 Litres
4.	Furniture maintainer	Taski R4	For wooden furniture maintenance. When used daily it cleans and leaves a deep, lustrous sheen on wooden furniture	5 Litres
5.	Liquid Air Freshener	Taski R5	Liquid Air Freshner	5 Litres
6.	Toilet Bowl Cleaner	Taski R6	Toilet cleaner to remove lime scale deposits and stubborn stains thus leaving toilet bowls & urinals sparkling clean.	5 Litres
7.	Regular Floor Cleaner	Taski R7	To clean all hard surfaces with mechanised cleaning	5 Litres
8.	Hard water Marks Remover	Taski R9	Specific to hard water locations	5 Litres
9.	Gentle hand cleanser	Soft Care Star	A white, pleasantly perfumed handwash, gentle on skin.	5 Litres
10.	Degreaser	Suma Break Up	It should be clear free of sedimentation or separation at 50 C to 450C. Total Alkalinity content should be minimum 5.45%. Total Solid content should be minimum 22.5%., Product pH should not be less than 13.0, Should be free of alkyl phenyl ethoxylates, Active Alkalinity content should be minimum 4.15%,	5 Litres
11.	Descaler	Suma Scale	Super concentrated acidic cleaner for the removal of lime-scale from kitchen equipment like water-heaters, sinks, pipe fittings, etc.	5 Litres
12.	Multi-surface creme cleanser	Emerel Plus	For removing stubborn spots, buildups, scuff marks, rubber marks, soap scum etc. without scratching the surface.	500 ML
13.	Stainless steel polish	Suma Inox D7	Specially formulated polish for care of stainless steel. It protects against grease and water splashes and leaves surface with a bright finish. It can be used on stainless steel doors and outside surfaces of stainless steel equipment.	5 Litres
14.	Floor Polish	Terranova	Shine and protection for all calcareous stone floors. It be used for the crystallization of all calcareous stone floorings, such as marble, travertine, calcareous terrazzo, etc.	5 Litres

15.	Wooden Floor Maintainer	Lenio	Low foaming neutral daily cleaner/concentrate for water-resistant hard floors. Due to the fast acting and low foaming ingredients of the formulation, the product is designed to be used in scrubber driers.	5 Litres
16.	Drain Maintainer	Suma Drain	Drain maintainer	5 Litres
<p>Note:- (a) Continuous Training by Diversey team, as and when required, to the cleaning & concrened staff for optimum utilization of solutions, to be arranged by the successful tenderer, during the contractual period.</p> <p>(b) Chemical application training by the Diversey team for cleaning staff to be arranged by successful tenderer.</p>				

Interested parties, if so desire, may contact Branch Officer, Admn. Materials (Maintenance) at Telephone No. 011-23115941 or 011-23115864 for any clarification before quoting the rates on any working day between 10.30 A.M. and 4.00 P.M. (except Saturdays, Sundays and holidays).

2. Documents Download

Tender documents may be downloaded from official website of Supreme Court of India i.e. <https://www.sci.gov.in/notice-category/tenders> (for reference only) and Central Public Procurement Portal (CPPP) i.e. <https://eprocure.gov.in/eprocure/app> , as per the schedule as given in Critical Date Sheet as under:

CRITICAL DATE SHEET:-

Published Date	:	30.04.2024 (05.00 PM)
Bid Document Download / Sale Start Date	:	30.04.2024 (06.00 PM)
Clarification Start Date	:	01.05.2024 (10.00 AM)
Clarification End Date	:	04.05.2024 (10.00 AM)
Bid Submission Start Date	:	08.05.2024 (10.00 AM)
Bid Submission End Date	:	22.05.2024 (05.00 PM)
Bid Opening Date	:	23.05.2024 (11.00 AM)

Manual bids shall not be accepted. However, EMD is to be submitted in physical mode as per clause 9.

3. **Bid Submission**

Tenderers are advised to visit these websites regularly to keep themselves updated as any change/ modification in the tender will be intimated through this website only.

Bids shall be submitted through online mode only at CPP Portal:

<https://eprocure.gov.in/eprocure/app>

The Tenderers/Firms are required to quote their lowest/ best rates and are advised to follow the instructions “Instructions To Bidder for Online Bid Submission” as mentioned in Annexure- “F” of this document and also in 'Downloads' (S. No. 19) for online submission of bids of CPP Portal.

4. The interested tenderers/ firms are expected to examine all the instructions, terms and conditions and specifications in the tender documents online. Failing to furnish all information required by the tender document in every respect will be at the tenderer's risk and may result in rejection of the tender. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6. Tenderer who has downloaded the tender from the Supreme Court of India website i.e. <https://www.sci.gov.in/notice-category/tenders> and Central Public Procurement Portal (CPPP) website i.e. <https://eprocure.gov.in/eprocure/app> **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer will be liable to be banned from doing business with Supreme Court of India.

A. TERMS AND CONDITIONS OF TENDER

7. The percentage of discount offered shall be valid for a period of 5 (Five) years from the date of awarding the Tender, keeping in view the escalation in prices. The tenderer shall not be entitled during the said period to revoke or cancel its tender or to vary the tender or any terms thereof.

8. CMC shall include every kind of maintenance/Complaint/Fault required for smooth functioning of machines excluding change of parts mentioned at table “B” page No. 3.

9. The tenderers/ firms are required to quote their lowest rates as per **Annexure-'A'** and **Annexure-'B'** enclosed herewith. Brochures showing technical specifications must also be attached for technical evaluation. Tenders once submitted will not be allowed to be withdrawn till finalization of the matter. The tenderer shall not be entitled during the contractual period to revoke or change the quoted rates or to vary the terms & conditions of tender or any terms thereof.

10. Tenderers/ firms are required to provide Earnest Money Deposit (EMD) in form of Demand Draft (DD) of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand Only). **The original EMD in the form of Demand Draft (to be made on or after publication date of this tender) must be submitted in a sealed envelope superscribing the title of this NIT, at the Counter No. 2 (E-Sewa Kendra), Supreme Court of India, Main Building, well before the due date and time of bid submission (as mentioned on the Critical Date Sheet at Page No. 5 of this NIT). However, in case of bidders having MSME Certificate, the same is to be submitted on-line for claiming exemption from submitting EMD, as per critical Date sheet.**

11. **The tenderers are required to provide Demand Draft drawn in favour of "The Registrar, Supreme Court of India".** All the applicable bank charges shall be borne by the applicant and he shall not have any claim whatsoever on this account on the Registry and no interest will be payable on Earnest Money Deposit (EMD). In case of re- tendering, the firms which has submitted the Demand Draft in earlier calls will be required to submit Demand Draft along with their tender/application in subsequent calls also. **Tender not accompanied with the EMD/ Exemption Certificate is liable to be rejected.**

12. Each tenderer has to sign and submit the attached **Tender Acceptance Letter as per Annexure 'D'.**

13. Bids will be opened as per date/time as mentioned in the **Tender Critical Date Sheet.**

14. The Registry, in its discretion, reserves the right to reject or accept any or all tenders, partly or completely, at any time without assigning any reason thereof.

15. Each tenderer has to certify that all the terms and conditions are acceptable to them. The Earnest Money Deposit/ Security Deposit shall stand forfeited in case of breach of any of the condition mentioned herein.

16. Notice Inviting Tenders will be available for download from the official website of the Supreme Court of India i.e., **www.sci.gov.in** and Central Public Procurement Portal i.e. **<https://eprocure.gov.in/eprocure/app>** after 05.00 P.M. on 30.04.2024.

17. Hypothetical or conditional Tender will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, appropriate action will be taken, which may include confiscation of EMD/Performance Security or/and also debarring the tenderer for future participation.

18. The Registry will deal with the tenderer directly and no middlemen or commission agents etc. should be approached by the tenderer to represent the cause and they will not be entertained by the Registry.

19. The Registry reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and accept or reject any or all tenders wholly or partly without assigning any reason thereof.

20. It is not binding on the part of the Registry to accept the lowest tender.

SUBMISSION OF TENDER

21. The tender shall be submitted online in two (2) parts, viz., **Technical Bid** and **Price Bid**.

22. All the pages of bid being submitted must be signed and sequentially numbered by the tenderer, irrespective of nature of content of the documents before uploading and tenderer will **submit signed Tender Acceptance Letter annexed as 'Annexure-E'**.

23. Technical Bid

The following documents are to be furnished by the tenderers/firms along with **Technical Bid** as per the tender document:

- i) Signed and Scanned copy of **proof for payment of Earnest Money Deposit**.
- ii) Signed and Scanned copy of Annexures 'A', 'C' and 'D'.
- iii) Signed and Scanned copy of Certificates like PAN No, GST Registration
- iv) Signed and Scanned copy of Annexure 'D' - Tender Acceptance Letter.
- v) Signed and Scanned copy of OEM Authorization Certificate/ Letter.

24. Price Bid

Schedule of price bid in the form of CPPP_BOQ_TASKI.xls.

The below mentioned Financial Proposal/Commercial bid format is provided as CPPP_BOQ_TASKI.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Tenderers are advised to download it as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Tenderers shall not tamper/modify downloaded price bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with Supreme Court of India.

TERMS & CONDITIONS FOR THE SUCCESSFUL TENDERER

25. The successful tenderer shall have to deposit **Performance Security @ 3% of the total value of the contract** by way of Bank Guarantee drawn in favour of "The Registrar, Supreme Court of India, New Delhi", within one week from the date of receiving the work order which will be refunded after two months of successful completion of Comprehensive Maintenance period of 5 years.
26. The successful tenderer will have to deliver the required machines to Caretaking Branch of this Registry within 5 to 15 days from the date of issue of Work Order and will also be responsible for arranging Daily/ Weekly/ Monthly training sessions to explain the steps/ processes in using the machines to operators so deputed by the Supreme Court Registry.
27. The successful tenderer will have to facilitate a Complaint Redressal Mechanism for resolving any query/ grievance of the Caretaking Branch of this Registry within 24 Hours from the date of receipt of any complaints, at utmost priority.
28. The successful tenderer will have to arrange for assigning a Key Account Manager for Supreme Court of India Registry through OEM.
29. The successful tenderer shall undertake/ensure that the character and antecedents of any personnel so assigned to the Registry has been got verified by the Police Authorities and record be maintained to this effect and which further shall be verified from time to time.
30. The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Registry.
31. The successful tenderer shall ensure that the personnel so deployed should maintain due decorum as well as prohibit its personnel on duty from smoking or lighting fire within the premises where they are deployed and also restrain them from collaborating or mixing up with any outside element or with the worker/staff of the Advocates, etc.
32. The Registry shall have no liability, financial or otherwise, for any harm/damage/injury incurred by the personnel deployed by the successful tenderer in the course of performing of the work.

PENALTIES

33. Even after awarding the said contract, the Registry reserves the right to terminate the same, if the successful tenderer defaults or the services of the successful tenderer are not found satisfactory and to entrust the work to the tenderer with next best rates until all the options among tenderers are exhausted.

34. If the successful tenderer abandons the contract prematurely, or fails to perform his part of contract, the security deposit or any part thereof will be liable to be forfeited.

35. The Performance Security/Earnest Money Deposit of successful tenderer shall stand forfeited in case of breach / default of any of the conditions mentioned herein.

Sd/-

(Anil Kumar Sharma)
Additional Registrar (AM)

Encls. : Annexures – ‘A’ to ‘E’

SUPREME COURT OF INDIA
ADMN. MATERIALS (Maintenance)

F.No. 1/TASKI/2024/SCI(AM)

Dated:

<u>NOTICE INVITING TENDERS FOR AWARDING OF RATE CONTRACT TOWARDS PURCHASE OF THE FOLLOWING ITEMS</u>
(I) 11 CLEANING MACHINES OF ‘TASKI BRAND’ WITH COMPREHENSIVE MAINTENANCE CONTRACT
(II) TASKI GENUINE ACCESSORIES/ CONSUMABLES/ BREAKAGE OF SAID MACHINES
(III) CLEANING AND HYGIENE SOLUTIONS, FOR STANDARDIZATION OF MACHINERY FROM AUTHORIZED DISTRIBUTORS OF ‘TASKI BRAND’ MACHINES IN DELHI/ NCR, FOR A PERIOD OF 5 YEARS

[To be filled in by the tenderer]

1. Name of the tenderer Firm :
with Official Address, Telephone/ Mobile No.
and Email Address
2. Name of the Authorized Contact Person :
with Telephone/ Mobile No. and Email Address
3. GST No. (with Signed/ Stamped Photocopy) :
4. PAN No. (with Signed/ Stamped Photocopy) :
5. Whether your firm has been blacklisted/
banned by any Government Department/
Public Sector undertaking/ Autonomous
Body : Yes/No (Fill in the undertaking as :
mentioned in **Annexure-’D’**)
7. Whether all the terms and conditions :
of NIT are agreeable : Yes/No
8. OEM Authorisation Certificate/ Letter :
(with Signed/ Stamped Photocopy)

Place:

Dated:

Signatures of Authorised Signatory of the Firm
[Name & Address of firm(with stamp)]

SUPREME COURT OF INDIA
ADMN. MATERIALS (P &S)**F.No. 1/TASKI/2024/SCI(AM)****Financial Bid**

The below mentioned format of Financial Proposal/Commercial bid is provided as "CPPP_BOQ_TASKI.xls" along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download the said file as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and the respective tenderer will be liable to be banned from doing business with the Registry of Supreme Court of India, in future.

(A) FORMAT FOR QUOTING RATES (IN RUPEES) FOR TASKI CLEANING MACHINES

Sr. No.	Model & Specification of Machines (Must Conform to the Specifications as Described in Table-A of this document)	Description	M.R.P (in Rs.) (Inclusive of All Taxes) (A)	Percentage (%) of Discount on prevailing M.R.P (B)	Net Rate (In Rs.) (C) (A-B)
<u>Rates for Machinery</u>					
1.1	TASKI Balimat 6500 RTU	(Refer Table-A)			
1.2	TASKI 250 Micro	(Refer Table-A)			
1.3	TASKI Ergodisc 165 230V/50HZ E	(Refer Table-A)			
1.4	TASKI Vacumat 44T Euro	(Refer Table-A)			
1.5	TASKI Vacumat-22	(Refer Table-A)			
<u>Rates for CMC of Cleanin Machines</u>					
2.1	CMC Price per Unit per Year Basis for Machine at Sr. No. 1				Need rate of CMC instead of % of discount
2.2	CMC Price per Unit per Year Basis				Need rate

	for Machine at Sr. No. 2				of CMC instead of % of discount
2.3	CMC Price per Unit per Year Basis for Machine at Sr. No. 3				Need rate of CMC instead of % of discount
2.4	CMC Price per Unit per Year Basis for Machine at Sr. No. 4				Need rate of CMC instead of % of discount
2.4	CMC Price per Unit per Year Basis for Machine at Sr. No. 5				Need rate of CMC instead of % of discount

Note:

a) Rates must be inclusive of all applicable taxes and also include charges for 5 Years Comprehensive Maintenance for the said 11 Machines.

b) Contract for Purchase of the above mentioned 11 Cleaning Machines and other items will be awarded to the tenderer (authorised distributor of TASKI) quoting the highest % discount for Machines, Parts and Hygiene solutions and lowest tenderer for CMC of Machines.

c) The percentage of discount offered on the M.R.P. will remain same during the entire contractual period of 5 years.

d) In case of revision in rates of any of the items above, the rate of discount so quoted, will be applicable on the M.R.P. prevailing at the time of purchase.

ANNEXURE – B

(B) FORMAT FOR QUOTING RATES (IN RUPEES) FOR TASKI ACCESSORIES/ CONSUMABLES/ BREAKAGE & CLEANING AND HYGIENE SOLUTIONS

Sr. No.	Item Name (Must Conform to the Specifications as Described in Table-B of this document)	Description	M.R.P (Inclusive of All Taxes) (in Rs.) (A)	Percentage (%) of Discount on prevailing M.R.P (B)	Net Rate (In Rs.) (C) (A-B)
1	Side broom b6500	For TASKI Balimat 6500 RTU			
2	Center broom b6500				
3	External charger 24 V, 25 A gel (GIV)				
4	4 x Batteries 6 V, 180 Ah CS				
5	Optional second sidebroom (assembled ex works)				
6	NX Li-in battery 37V 8100m 8.1 Ah- 1 nos	For TASKI 250 Micro			
7	NX Charger 100-240V/50/60Hz				
8	Brush 225mm				
9	Water tank ergodisc	For TASKI Ergodisc 165 230V/50HZ E			
10	Driving disc ergodisc d43				
11	Scrubbing brush 43				
12	Red and White scrubbing pad each				
13	TASKI Twister Pad 17" Red -5000 Sq Meter				
14	TASKI Twister HT Pad 17" Orange - 25000 Sq Meter				
15	TASKI Twister HT Pad 17" Blue -45000 Sq Meter				
16	Twister by DI Pad 17" HT Pink -50000 Sq Metre				
17	Accessories	For TASKI			

		Vacumat 44T Euro			
18	Suction tube 1x bend				
19	Hose 2m				
20	Angle coupling				
21	Squeegee with fixed blades				
22	Fixomat				
23	Suction tube 1x bend	For TASKI Vacumat-22			
24	Hose 2m				
25	Angle coupling				
26	Squeegee with fixed blades				
	ACCESSORIES FOR DRY VACCUMING				
27	Universal dust nozzle				
28	Filter basket (30015-32)				
29	Double filter paper bags (pa of 10) - Optional				
30	Filter cloth				
31	Cloth filter bag				
32	Filter towel				
33	Taski R1 Super	(Refer Table-C)			
34	Taski R2	(Refer Table-C)			
35	Taski R3	(Refer Table-C)			
36	Taski R4	(Refer Table-C)			
37	Taski R5	(Refer Table-C)			
38	Taski R6	(Refer Table-C)			
39	Taski R7	(Refer Table-C)			

40	Taski R9	(Refer Table-C)			
41	Soft Care Star	(Refer Table-C)			
42	Suma Break Up	(Refer Table-C)			
43	Suma Scale	(Refer Table-C)			
44	Emerel Plus	(Refer Table-C)			
45	Suma Inox D7	(Refer Table-C)			
46	Terranova	(Refer Table-C)			
47	Lenio	(Refer Table-C)			
48	Suma Drain	(Refer Table-C)			

Note:

- a) Rates must be inclusive of all applicable taxes and also include charges for 5 Years Comprehensive Maintenance for the said 11 the Machines.
- b) Contract for Purchase of the above mentioned 11 Cleaning Machines and other items will be awarded to the tenderer (authorised distributor of TASKI) quoting the highest % discount for Machines, Parts and Hygiene solutions and lowest tenderer for CMC of Machines.
- c) The percentage of discount offered on the M.R.P. will remain same during the entire contractual period of 5 years.
- d) In case of revision in rates of any of the items above, the rate of discount so quoted, will be applicable on the M.R.P. prevailing at the time of purchase.

ANNEXURE-‘C’

UNDERTAKING

I/We undertake that (_____ Name of the Firm/ Agency/ Company _____)
comply with all the Labour Laws.

Signature of the authorised/
signatory of the firm/company
organization/official stamp/seal

Dated :

Place :

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

The Registrar (Admn.)
Supreme Court of India
New Delhi-110001

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

<u>NOTICE INVITING TENDERS FOR AWARDING OF RATE CONTRACT TOWARDS PURCHASE OF THE FOLLOWING ITEMS</u>
(I) 11 CLEANING MACHINES OF 'TASKI BRAND' WITH COMPREHENSIVE MAINTENANCE CONTRACT
(II) TASKI GENUINE ACCESSORIES/ CONSUMABLES/ BREAKAGE OF SAID MACHINES
(III) CLEANING AND HYGIENE SOLUTIONS, FOR STANDARDIZATION OF MACHINERY FROM AUTHORIZED DISTRIBUTORS OF 'TASKI BRAND' MACHINES IN DELHI/ NCR, FOR A PERIOD OF 5 YEARS

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned
'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

ANNEXURE- 'D'

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all the information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Date:

Place:

(Signature of the Tenderer)
with Official Seal

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

Annexure-E

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of RESTORER GD-I(MACP-II) the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.