

SUPREME COURT OF INDIA

**COMPENDIUM OF
CIRCULARS, GUIDELINES**

AND

**PRACTICE DIRECTIONS
(FROM 1.8.2009 TO 4.8.2010)**

VOLUME-IB

INDEX OF CIRCULARS/OFFICE ORDERS

VOLUME – IB

Sl. N o.	Office Order/ Circular/Notice Number & Date	CONTENTS	Page No.
<u>COMPUTER REGISTRATION/UPDATION OF DATA</u>			
10	F.57/Judl./2009 3.8.2009	Circular containing direction that no petition, appeal or interlocutory application be registered unless it is accompanied by a proper and duly sworn affidavit in support of the allegations of fact made therein as stipulated in Rule-4 of Order XVIII and Rule-4 (1)(e) of Order XVI of the Supreme Court Rules, 1966.	23-E-F
<u>INSTRUCTIONS FOR COURT MASTERS</u>			
23	F.60/Judl./2009 9.11.2009	Circular directing to prepare Office Report about the pendency of similar matter raising identical issues pointed out in the Office Report and Court Masters to obtain orders regarding tagging of such matters together for the purpose of listing with a further direction that if no such order regarding tagging is obtained when the matter was first listed before the Hon'ble Court, the Branch concerned will again point out in the Office Report about the pendency of similar matter(s) whenever the matter is subsequently listed before the Hon'ble Court.	78-M
<u>PROCESSING OF JAIL PETITIONS/CRIMINAL MATTERS</u>			
15	F.TS/Common AC Panel/SCLSC/II-A/ 2010-2011 14.12.2009	Circular notifying revised panels of Senior Advocates, Advocates-on-Record and Non Advocates-on-Record for appointment as Amicus Curiae w.e.f. 1.1.2010 to 31.12.2011.	108 E-F

**DUTIES OF STAFF WORKING IN
JUDICIAL BRANCHES OF REGISTRY**

9 A	F.23/Judl./2009 27.11.2009	Office Order issuing instructions regarding maintenance of Diary Register, transmission of receipts, diarisation of receipt etc.	129 A-B
10 A	No.F.25/SV/Judl. 12.5.2010	Office Order containing instructions to conduct physical scrutiny of all files during Summer vacation by all Judicial Sections and to clear pendency of work in all respects.	136A-D

GUIDELINES IN GENERAL

31	F.57A/Judl./2009 20.8.2009	Circular issuing instructions to further streamline the functioning of the Judicial Branches of the Registry in the matter of tagging of matters, instructions to Court Masters, sending of paper books to Paper book godown, Mentioning, etc.	175-N-P
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LISTING OF MATTERS

39	F.61/Judl./2009 11.11.2009	Circular declaring the weeks commencing 14.12.2009 to 18.12.2009 and from 4.1.2010 to 8.1.2010 as Miscellaneous weeks and giving directions for listing of Misc. matters during these two weeks.	219 U
40	F.10/Judl.I/2010 23.3.2010	Notice to the Bar informing that during the Summer Vacation, 2010 commencing from 17.5.2010 and ending with 4.7.2010, regular hearing matters will be taken up for hearing before the Vacation Bench from Monday to Friday, as per the guidelines and norms approved by Hon'ble the Chief Justice of India.	219 V-W
41	Circular 8.4.2010	Circular bringing to the notice of Members of the Bar that the week before and the week after the Summer Vacation, 2010 viz. From 10 th May, 2010 to 14 th May, 2010 and from 5 th July, 2010 to 9 th July, 2010 have been declared as Miscellaneous Weeks.	219X

42	F.62/Judl./2010 29.4.2010	Circular notifying the norms/guidelines laid down for listing of urgent matters during the vacation from 17.5.2010 to 2.7.2010	219 Y-Z
43	F.64/Judl./2010 4.5.2010	Circular directing that while accepting the requests for mentioning, it be insisted that only really urgent matters which cannot wait till 17.5.2010 i.e. the first date of Vacation Bench sitting, will be accepted for 'mentioning' during the closing week viz. from 10.05.2010 to 14.5.2010.	219 -AA
44	F.27/Judl./2010 14.7.2010	Office Order notifying that unless and until the main matter is heard in part by the Hon'ble Court as per the Record of Proceedings of that matter, the same shall not be shown in any Cause List as a "Part-Heard Matter" of that particular Hon'ble Bench. However, if an I.A. in a main matter or a matter connected with the main has been heard in part and treated as Part Heard and the same is mentioned in the Record of Proceedings then that I.A. or the connected matter, as the case may be, be shown as Part-Heard in the Cause List of the Hon'ble Bench concerned.	219-BB

SUPREME COURT OF INDIA

F.No.57/Judl./2009
Dated: August 3, 2009

CIRCULAR

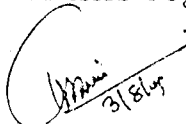
Civil Appeal Nos. 8627-8628 of 2002 etc. were dismissed by the Court for non-prosecution. Applications for restoration of those appeals were filed unaccompanied by affidavits, and they were registered and listed before the Hon'ble Court on 20th July, 2009, whereupon the Hon'ble Court was pleased to pass the following order:-


"Very surprisingly, in these applications for restoration there is no affidavit filed. We do not know as to how the applications were allowed to be brought before the Court by the Registry. The Registry to explain."

The aforesaid IAs were registered ignoring the mandatory provisions contained in Rule 4 of Order XVIII and Rule 4(1)(e) of Order XVI of the Supreme Court Rules, 1966 which provide that every petition, appeal or interlocutory application is to be supported by an affidavit. There is no provision in the Supreme Court Rules enabling grant of exemption from filing the affidavit in support of the allegations of fact made in a petition, appeal or application. That apart, contrary to the instructions issued by various Circulars insisting that the Office Report should be 'cohesive and comprehensive,' there was no mention in the Office Report about the non-filing of affidavit in support of the applications.

It is, therefore, enjoined upon all concerned that no petition, appeal or interlocutory application be registered unless it is accompanied by a proper and duly sworn affidavit in support of the allegations of fact made therein as stipulated in Rule 4 of Order XVIII and Rule 4(1)(e) of Order XVI of the Supreme Court Rules, 1966.

These directions shall be observed scrupulously and any lapse in this regard will be viewed seriously.


(Subhash Malik)
Registrar (J-II)


(T. Sivadasan)
Registrar (J-I)

Copy to:

All concerned.

SUPREME COURT OF INDIA

C I R C U L A R


No. F. 60/ Judl./ 2009


Dated: 09th November, 2009

It has come to notice that when a matter is listed before the Hon'ble Court with Office Report specifically mentioning therein about the pendency of another matter raising identical issue or about the pendency of another matter which was preferred against the same common order impugned in the matter, that fact is not specifically brought to the notice of the Hon'ble Court by the concerned Court Masters, with the result that no order is passed by the Hon'ble Court to tag such identical matters for the purpose of listing. This results in listing such identical matters before different Benches as per the computer allocation.

In order to avoid recurrence of such instances, it is hereby directed that it will be the duty of the concerned Court Masters to draw kind attention of the Hon'ble Court about the pendency of similar matters raising identical issues pointed out in the Office Report and to obtain orders regarding tagging of such matters together for the purpose of listing. If no such order regarding tagging is obtained when the matter was first listed before the Hon'ble Court, the Branch concerned will again point out in the Office Report about the pendency of similar matter(s) whenever the matter is subsequently listed before the Hon'ble Court.

The above directions shall be complied with by all concerned without fail.


(Subhash Malik)
Registrar (J-II)


(T. Sivadasan)
Registrar (J-I)

Copy to: All concerned.

1486
F

SUPREME COURT OF INDIA

No. F. TS/Common AC Panel/SCLSC/II-A/2010-2011
New Delhi, Dated the 14th December, 2009

CIRCULAR

It is hereby notified for the information of the members of the Bar that pursuant to notices dated 24.8.2009 issued by the Supreme Court Legal Services Committee and the Registry calling for willingness for inclusion in the Amicus Curiae Panel to be formed for a period of two years w.e.f. 1.1.2010 and fixing the last date for receipt of the filled in forms as 31.10.2009, 7 Senior Advocates, 44 Advocates-on-Record and 93 Non Advocates-on-Record (62 Advocates who are having 10 yrs or more standing at the Bar and 31 Advocates who are having less than 10 yrs standing at the Bar) submitted their willingness/consent for inclusion of their names in the panel for appointment as Amicus Curiae. After considering the matter, the competent authority has directed to revise the existing panels of Senior Advocates, Advocates-on-Record and Non Advocates-on-Record and fresh panel of 17 Senior Advocates, as per the list at 'X' (enclosed herewith), fresh panel of 200 Advocates-on-Record as per list at 'Y' (enclosed herewith) and a panel of 174 Non Advocates-on-Record, as per the list at 'Z' (enclosed herewith) have been approved for a period of two years w.e.f. 1.1.2010 to 31.12.2011.

The allocation of cases to the Senior Advocates will be made in the chronological order as per List-'X'. The Advocates-on-Record included in the revised panel will be allocated matters with odd numbers i.e., 1, 3, 5, etc. by the Registry and with even numbers i.e. 2, 4, 6, etc. by the SCLSC, as per List-'Y'. After completion of one round the Registry will start allocation with even numbers and SCLSC with odd numbers. The existing ratio of allocation of 2:1 between Advocates-on-Record and Non Advocates-on-Record will be maintained by the Registry in the matter of allocation of cases. The willingness/consent, if any, received hereafter from the Senior Advocates/Advocates-on-Record/Non Advocates-on-Record will not be considered.

If any Advocate-on-Record/ Non Advocate-on-Record does not file the required number of paper-books within the time specified for that purpose or does not respond to the requests made by the SCLSC or the Registry within a reasonable time or returns the

allocated case without giving any convincing reason or does not appear before the Court, his/her name shall be deleted from the panel after obtaining orders of the competent authority.

Sd/-
(T. Sivadasan)
Registrar (Judl.)

Circulated to:

1. The Secretary, Supreme Court Bar Association with a request that the Circular may be displayed on the Notice Boards of the Bar Association for the information of the Members of the Bar.
2. The Secretary, Advocate-on-Record Association with a request that the Circular may be displayed on the Notice Boards of the Bar Association for the information of the Members of the Association.
3. All concerned in the Registry.

SUPREME COURT OF INDIA

No. F.23 /Judl./2009
Dated : November 27th, 2009

OFFICE ORDER


Repeated instances have come to notice where the procedure laid down in the Manual of Office Procedure, both on Administrative and the Judicial Sides and in the Office Order No. 20/2007 is not followed by the concerned Officials while dealing with the 'Receipts' received in the respective Sections. When this was noticed earlier, the note dated 29.07.2008 was issued by the undersigned calling upon the concerned Officials to strictly follow the instructions given in the note. Even thereafter, instances of serious lapses have been noticed on the part of not only the Dealing Assistants, Branch Officer and Assistant Registrar but also the Officer in-charge of some Sections on Judicial side. One such instance has been recently come to the notice of the Hon'ble Court as well. Recurrence of such lapses cannot be countenanced.

Chapter V of the Manual of Office Procedure on Judicial Side provides the allocation of duties and responsibilities of the Officers and Officials working in the Judicial Sections which have been repeated in the Office Order No. 20/2007 dated January 16, 2007. Chapter IV of the Manual of Office Procedure (PART-I) (Administrative Side) explains the action to be taken on receipts. It has been prescribed that it is the responsibility of the Branch Officer, Assistant Registrar and the Officer in-charge of the Section concerned, among other things, to go through the Record of Proceedings and other receipts received in the Section and to ensure timely action on such receipts and the compliance of the directions contained in the Record of

P.T.O.

Proceedings. In order to ensure strict compliance of the procedure thus laid down, the following instructions are given for compliance without fail by all concerned: -

- (1) All the receipts received in the Branch daily will be firstly diarised and along with Diary Register the same will be placed before the Officer in-charge of the Branch, who after perusing the contents of each receipt put his dated initials on each receipt and give appropriate instructions to the Assistant Registrar and the Branch Officer regarding the action to be taken on each receipt. In respect of important receipts, the Officer in-charge will also report forthwith about it to the Registrar concerned and if necessary, seek instructions regarding the further action to be taken thereon.
- (2) Thereafter, the receipts will be transmitted to the Assistant Registrar who will also peruse the same and see the directions given by the Officer in-charge and put his dated initials thereon and transmit the same to the Branch Officer concerned and ensure that timely action is taken on each receipt without fail.
- (3) It will be the responsibility of the Branch Officer to see that each receipt diarised is acknowledged by the concerned dealing assistant by putting his dated initials and action thereon is taken without any delay.
- (4) If it is noticed that any of the Dealing Assistants has failed in taking timely action on any of the receipts/Record of Proceedings, it is for the Branch Officer and the Assistant Registrar to call for the concerned file and ensure that action is taken thereon forthwith and report that fact to the Officer in-charge of the Section for taking immediate corrective measures.


(T. Sivadasan)
Registrar (Judicial)
27.11.2009

Copy to: All concerned.

136 A-D

SUPREME COURT OF INDIA

No. F. 25/SV/Judl.

Dated: 12.5.2010

OFFICE ORDER

During the special drive undertaken since last Summer Vacation it has been noticed that many Review Petitions, Curative Petitions, Contempt Petitions, IAs in disposed of matters, Defective matters, matters with 1N Code due to undertaking given by Advocates or Caveat etc. etc. are lying unattended in the Judicial Sections and not being made ready despite repeated directions. A weekly statement is now being taken regarding the pendency of Formal Orders, Show Cause Notices, NLPAs, IAs in disposed of matters, IAs in pending matters, Review Petitions, Contempt Petitions, Curative Petitions, Contempt Notices, Decrees and Consignment; however, it has been noticed that many matters are still kept pending with the Sections on one ground or another.

In view of the above, during the ensuing Summer Vacation all the Officers In-charge of the Judicial Sections are directed to pay specific attention to clear the following:-

- (1) Formal Orders
- (2) Show Cause Notices
- (3) NLPAs
- (4) Review Petitions
- (5) Curative Petitions
- (6) IAs in disposed of matters
- (7) IAs in pending matters
- (8) Contempt Petitions
- (9) Contempt Notices

- (10) Defective Matters
- (11) Consignment
- (12) Matters in which decree is to be prepared
- (13) Receipts yet to be put up

A Weekly Statement will be given to the concerned Registrar indicating the number of files cleared and reasons for continued pendency.

All the Dealing Assistants of the Branches will prepare a list of the matters pending with them and give its status report to the Officer in-charge of the Section through BO and AR. The Addl. Registrar/Deputy Registrar will give necessary directions in matters which are Not Ready or which have not been listed before the Hon'ble Court/Hon'ble Judge in Chambers for the last **three months** and submit a report to the concerned Registrar.

Additional Registrar/Asstt. Registrar (Record Room) shall ensure that the weeding of files is expedited as per the prescribed norms/ guidelines with the help of the deputed Court Masters and no file is kept lying on the floor. Addl. Registrar shall furnish a report intimating exact number of files weeded out at the end of the Summer Vacation.

Additional Registrar/Assistant Registrar (I, IA, IA Annexe) shall ensure that Paper Books of all the ready matters appearing in the Terminal List are available and arranged in seriatim. If the Paper Book of any matter is not available, they should bring it to the notice of the concerned Additional Registrar/Deputy Registrar who will ensure availability of the same. Addl. Registrar shall submit a report in this regard by the end of the Vacation to the Registrar.

Additional Registrar (Sections V & VI) shall ensure that the backlog of translation work is fully cleared and the original records of disposed of matters are sent back to the respective High Courts/Courts below during the Vacation and furnish report in this regard to the Registrar by the end of the Vacation.

Additional Registrar (R&I) will ensure that there is no pendency in the Branch and furnish report in this regard to the Registrar.

Additional Registrar (Editorial Branch) shall ensure that the backlog in preparation of Headnotes of all Judgments upto and inclusive of 14.05.2010 is cleared during the Vacation and that the latest issue of SCR Journal containing the Judgments upto 14.05.2010 and all the indices of the volumes is published by 03.07.2010 and furnish compliance report to the Registrar.

Additional Registrar (Sections XIII & XIII-B) shall ensure that backlog of work regarding drafting of decrees, approval and signing thereof and transmission to the concerned High Court/ Tribunal/ Authority is cleared and furnish a fortnightly report to the Registrar.

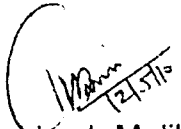
Addl. Registrar (CC), AR (DEU II) and BO (DEU-III) will complete the updation of Coram and other data and see that future date is shown in all the files. They shall also cross-check that data of dismissed/disposed of matters is duly updated and furnish report by the end of Vacation to the Registrar.

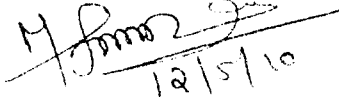
Additional Registrar (Copying) will also clear all pendency and submit a fortnightly report to the Registrar.

Additional Registrar (Courts) will get the compilation work of Record of Proceedings done from the Court Masters and complete the same during Summer Vacation and submit a report to the Registrar.

Deputy Registrars (Sections II and II-A) shall ensure that all Jail Petitions are made ready. They may, if required, distribute the work on this count to other available staff members in their Sections and furnish report by the end of the Vacation to the Registrar.

Before recommending Off Duty to the staff members it will be the personal responsibility of the BO/AR of the Branch to certify that there is no pendency with the Dealing Assistant. If any unattended matter is noticed after Summer Vacation, strict disciplinary action will be taken against the concerned Dealing Assistant as also the supervisory Officers for giving incorrect and misleading certificate.


(Subhash Malik)
Registrar (J-II)


(T. Sivadasan)
Registrar (J-I)

Circulated to : All concerned

SUPREME COURT OF INDIA**F.No.57/Judl./2009**

Dated : August 20, 2009

CIRCULAR

The following instructions are issued to further streamline the functioning of the Judicial Branches of the Registry:-

1. Whenever an order is passed by the Hon'ble Court for tagging of matters, the file need not be sent to Section IB for tagging and the consequential direction of tagging the matters will be given by the Deputy Registrar/Additional Registrar In-charge of the Branch concerned, where the main matter is dealt with, and then the file will be sent to Section DEU-III for updation.
2. Whenever a matter is directed on mentioning to be listed on the same day or to be included in the mentioning list of the next day, the concerned Court Master will convey forthwith the intimation telephonically to the Mentioning Cell/Listing Branch/Filing Counter, through Additional Registrar (Courts).
3. Paper Books of matters lying in the Sections, except of not ready or matters not shown in the Terminal List, should immediately be sent to the Paper Books Godown to avoid last minute search.
4. Whenever a matter is included in the Supplementary List at the last minute, the Listing Branch will send the intimation immediately to the Branch concerned and the Paper Books Godown.
5. The Officer Incharge of Judicial Sections need not wait for the Advance List to reach their hands and they can interact with DEU-II on the proposed dates on which the Advance List is finalized and they can get the details of the section-wise cases included in the Advance List copied immediately from the computer installed in their




respective Sections for which the Officer Incharge of the Section, the Assistant Registrar and the Branch officer will familiarize themselves with the operational aspects of the computer.


6. Till division of Sections II and IIA, one additional Branch Officer and one additional Assistant Registrar will be provided by Admn.-I in each Section for separately attending to SLPs and Appeals.
7. If the Statement of Case as required under Rule 35(1) of Order XV is not filed by the Advocate in a matter, such matters be got listed before Registrar's Courts for appropriate orders.
8. Each Officer Incharge of the Section will prepare a chart showing the name of the official to be in-charge when one of the officials working in the Section is absent on leave. This chart should be prepared and kept displayed in the Section itself so that whenever one dealing assistant is on leave the official shown in the charge could forthwith take charge of that seat without waiting for any further direction from any superior officer and the chart may be got approved by the concerned Registrar. This is to ensure that when one dealing assistant, Branch Officer, Assistant Registrar or Deputy Registrar/Addl. Registrar is on leave, the work to be done by the concerned official is not kept in arrears without being attended to by anybody.
9. Every Branch particularly Court Masters Rooms, Registrars' Courts and Computer Sections, will receive and send files, documents etc. under acknowledgment.
10. The defective matters of the Petitioners-in-person, when become in order, should be sent directly to the Assistant Registrar (I-B) for getting the same registered on priority.
11. It is again reiterated that the lunch break for half-an-hour should be strictly observed by all.
12. The tea vendors of the Departmental Canteen will come to the Branches and serve tea to the officials, as was the practice earlier.

1/2/2019

13. Admn. Material Branch will provide Dot Matrix Printers in working condition available in the Material Branch, to the Judicial Branches if requisitioned. The Judicial Branches may send the requisition in this regard to Admn. Material Branch.

All the Deputy Registrars/Additional Registrars are directed to ensure meticulous compliance of the aforementioned instructions by all concerned.


(Subhash Malik)
Registrar (J-II)


(T. Sivadasan)
Registrar (J-I)

Copy to :-

All concerned

SUPREME COURT OF INDIA

C I R C U L A R

No. F. 61/ Judl./ 2009
Dated: 11th November, 2009

It is hereby brought to the notice of all the members of the Bar and the parties appearing in-person that the competent authority has been pleased to direct as under: -

- (1) The weeks commencing from 14th December, 2009 to 18th December, 2009 and from 04th January, 2010 to 08th January, 2010 are declared as miscellaneous weeks.
- (2) Fresh admission matters registered from 03rd December, 2009 to 12th December, 2009 (both days inclusive) are likely to be listed from 15th to 18th December, 2009 in the chronological order of registration.
- (3) Fresh matters registered from 14th December, 2009 to 24th December, 2009 (both days inclusive) and on 02nd January, 2010 are likely to be listed from 04th to 08th January, 2010 and on 11th and 15th January, 2010 in the chronological order of registration.

The listing dates of fresh admission matters will be intimated separately through Advance List subject to the convenience and requirement of the Registry.



(T. Sivadasan)
Registrar (J-I)

Copy to:

1. The Secretary, Supreme Court Bar Association with five spare copies of the Circular with a request that this may be displayed on the Notice Board of the Bar Association for the information of the Members of the Bar.
2. The Secretary, Advocates-on-Record Association with five spare copies of the Circular with a request that this may be displayed on the Notice Board of the Association for the information of the Members of the Association.
3. All the Notice Boards outside the Court.
4. All concerned.

No. F.10/Judl.I/2010
Dated : 23rd March, 2010

NOTICE

The learned Members of the Bar are hereby informed that during the Summer Vacation, 2010 commencing from 17.05.2010 and ending with 04.07.2010, regular hearing matters will be taken up for hearing before the Vacation Bench from Monday to Friday, as per the guidelines and norms approved by the Hon'ble the Chief Justice of India.

If any of the Ld. Counsel appearing for the parties desires that his case which is pending and ready for regular hearing and which comes under any of the Subject Categories (given below) is to be taken up for hearing during the summer vacation, 2010 he may furnish the particulars of such pending and ready case after obtaining the consent of all the parties/advocates appearing in the case, sufficiently in advance, and in any case before 08.05.2010 to the Assistant Registrar (Listing):

SUBJECT CATEGORIES

100 (LABOUR MATTERS)
200 (RENT ACT MATTERS)
500 (LAND ACQUISITION & REQUISITION MATTERS)
600 (SERVICE MATTERS)
700 (ACADEMIC MATTERS)
900 (ELECTION MATTERS)
1000 (COMPANY LAW, MRTP & ALLIED MATTERS)
1100 (ARBITRATION MATTERS)
1200 (COMPENSATION MATTERS)
1300 (HABEAS CORPUS MATTERS)
1400 (CRIMINAL MATTERS) (EXCEPT SECURITY SCAM MATTERS)
1500 (APPEAL AGAINST ORDERS OF STATUTORY BODIES)
1600 (FAMILY LAW MATTERS)
1700 (CONTEMPT OF COURT MATTERS)
1800 (ORDINARY CIVIL MATTERS) (EXCEPT SECURITY SCAM CIVIL MATTERS, ORIGINAL SUITS AND APPEALS U/S 53T OF THE COMPETITION ACT, 2002)

SUPREME COURT OF INDIA

APRIL 8, 2010

CIRCULAR

It is hereby brought to the notice of the Members of the Bar that the week before and the week after the Summer Vacation, 2010 viz. from 10th May, 2010 to 14th May, 2010 and from 5th July, 2010 to 9th July, 2010 have been declared as Miscellaneous Weeks. Fresh Admission Matters registered between 29th April, 2010 to 8th May, 2010 are likely to be listed between 11th May to 14th May, 2010 in chronological order of registration. If the number of fresh matters to be listed during this period are found to be inadequate, fresh matters registered from 10th May, 2010 will also be listed in the chronological order on those days.

Fresh Admission Matters registered between 10th May, 2010 to 3rd July, 2010 are likely to be listed between 5th July to 9th July, 2010 and on 12th July, 2010 and 16th July, 2010 in the chronological order of registration. If it is found that all the matters registered upto 3rd July, 2010 cannot be listed between 5th July, 2010 to 9th July, 2010 and 12th July, 2010 and 16th July, 2010, such matters are also likely to be listed on 13th, 14th and 15th July, 2010 along with Regular Matters.

The listing dates of Fresh Admission Matters will be intimated separately through Advance Lists, subject to the convenience and requirement of the Registry.



ADDITIONAL REGISTRAR (LISTING)

TO:

1. All Advocates
2. Secretary, Supreme Court Bar Association
3. Secretary, Supreme Court Advocate-on-Record Association
4. Ld. Secretary General/Ld. Secretary General (OSD)
5. All Officers on Judicial side
6. All Sections on Judicial side.

F. 62/Judl./2010
April 29, 2010

CIRCULAR

1. It is hereby notified for the information of all concerned that the following norms/guidelines have been laid down for listing of urgent matters during the ensuing vacation viz. from 17.5.2010 to 2.7.2010:

Every matter to be moved before vacation Court should be accompanied by an affidavit, indicating all the material facts necessary for the formation of opinion about its urgency. The required material facts and particulars should invariably include:

- i) The nature of the matter;
- ii) The date of the impugned order, if any;
- iii) The reason for not filing it before the vacation, if the impugned order was made or the cause of action arose on an earlier date;
- iv) The latest date upto which the matter can be heard in view of the urgency indicated therein and
- v) The nature of interim order sought for which the urgency is indicated must be mentioned.

No matter shall be entertained and considered for listing before the Hon'ble Vacation Judges unless it is, inter alia, accompanied by such an affidavit which is sufficient to indicate the urgency for its being heard by the Hon'ble Vacation Judges.

2. The following matters shall be treated as matters of urgent nature for listing during the vacation:

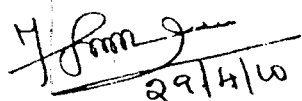
1. Matters in which death penalty has been awarded;
2. The petition for Habeas Corpus and matters relating to it;
3. Matters relating to imminent apprehension of demolition of property;
4. Matters relating to dispossession/eviction;
5. Matters relating to and of general public importance;
6. Matters for anticipatory bail and matters filed against orders-refusing/granting bail;

...2/-

3. The following matters shall not be treated as matters of urgent nature for listing during Vacation:

1. Matters arising out of interlocutory orders;
2. Matters relating to remand orders;
3. Matters relating to pre-deposit of tax, penalty etc., under specified statutes.
4. Matters arising out of life sentence or sentences for more than one year;
5. Service matters involving transfer and/or reversion, dismissal and removal from service;
6. Transport matters, except those relating to cancellation of permits and needing urgent interim orders;
7. Matters relating to decrees and their execution;

4. It is hereby further notified for the information of all concerned that no request for listing during vacation will be entertained before 4 P.M. on Thursday, 13th May, 2010 and that urgent requests received for listing from 4 P.M. on Thursday, 13.5.2010 upto 1 P.M. on Saturday, 15.5.2010 will be considered for listing on 17.5.2010 and that all urgent matters filed during the week commencing from 17.5.2010 upto 4 P.M. on 21.5.2010 will be listed on the next Monday, viz. 24.5.2010 and so on.


29/4/10
(T. SIVADASAN)
REGISTRAR(J-1)

COPY TO:

ALL CONCERNED

(cc) to
all concerned


SUPREME COURT OF INDIA

F. 64/Judl/2010

4th May, 2010C I R C U L A R

In order to regulate the listing of Mentioning Matters during the closing week namely from 10.5.2010 to 14.5.2010, it has been directed by the Competent Authority that while accepting the requests for mentioning, it be insisted that only really urgent matters which cannot wait till 17.5.2010 i.e. the first date of Vacation Bench sitting, will be accepted for 'mentioning' during the closing week viz., from 10.05.2010 to 14.05.2010.

It is notified for the information of all concerned.


(T Sivadasan)
Registrar (Judl – I)

Copy to :

1. The Secretary, Supreme Court Bar Association, with five spare copies of the Circular with a request that the Circular may be displayed on the Notice Board of the Bar Association for the information of the Members of the Bar.
2. The Secretary, A.O.R Association, with five spare copies of the Circular with a request that the Circular may be displayed on the Notice Board of the Bar Association for the information of the Members of the Bar.
3. All the Notice Boards outside the Courts.

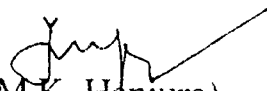
SUPREME COURT OF INDIA

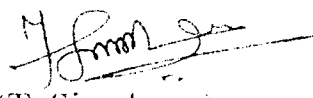
No. F.27 / Judl./ 2010

Dated: 14th July, 2010**OFFICE ORDER**

It is notified for the information of all concerned that unless and until the main matter is heard in part by the Hon'ble Court as per the Record of Proceedings of that matter, the same shall not be shown in any Cause list as a "Part-Heard Matter" of that particular Hon'ble Bench. However, if an I.A in a main matter or a matter connected with the main matter has been heard in part and treated as Part Heard and the same is mentioned in the Record of Proceedings then that I.A. or the connected matter, as the case may be, be shown as Part- Heard in the Cause List of the Hon'ble Bench concerned.

This may be noted for compliance by all concerned.


(M.K. Hanjura)
Registrar (J-II)
14.7.2010


(T. Sivadasan)
Registrar (J-I)
14.7.2010

Copy to:

All concerned.

**INDEX OF CIRCULARS/OFFICE
ORDERS
VOLUME -IC**

S. No	Office Order/Circular/ Notice Number & Date	Contents	Page No.
		COMPUTER REGISTRATION/UPDATION OF DATA	
1	F.71/Judl./2010 2.12.2010	Circular informing the members of the bar regarding registration of fresh matters from 6.12.2010 to 24.12.2010.	23 -G
		CONSIGNMENT OF FILES TO THE RECORD ROOM	
2	F.79/Judl./2011 dt. 4.5.2011	Circular directing that the documents (served summons and notices etc.) shall henceforth be included in Part-I record as specified under Order XLVIII of the Supreme Court Rules,1966.	28-A-B
		INSTRUCTIONS FOR COURT MASTERS	
3	F.10/SG/Judl./2011 dt. 5.2.2011	Circular pressing upon all concerned particularly Court Masters to directly observe directions and guidelines regarding their posting in the Court and carry out such other works as may be assigned to them by the Hon'ble Court.	78- N-R
		PROCESSING OF JAIL PETITIONS/ CRIMINAL MATTERS	
4	F.8A/SG/Judl./2010 dt. 13.12.2010	Circular directing to trace all the cases relating to Prevention of Corruption Act 1988 so that they may be immediate processed and sent to the Listing Branch for being listing 'high in Board'	108-G
5	F.41/Judl./2011 dt.6.1.2011	Office Order directing that if time has not been specified, unless directed otherwise, the matter should be listed every third week for information and directions for non-prosecution, if petitioner has	108-H

W