

**SUPREME COURT OF INDIA**  
**ADMN. MATERIALS**

**NOTICE INVITING TENDER (RATE CONTRACT)**  
**FOR SUPPLY AND INSTALLATION OF THREE TYPES OF**  
**INFORMATION KIOSKS FOR A PERIOD OF TWO YEARS INCLUSIVE**  
**OF ONE RESIDENT ENGINEER**

1. **Online bids** are invited **from Delhi/NCR based dealers** on single stage **two bid system** for “awarding of rate contract for supply and installation of three types of information kiosks for a period of two years with services of 01 (one) dedicated Resident Engineer throughout OEM warranty with onsite Technical Support”. **Manual bids shall not be accepted.** In the first instance, 15(Fifteen) KIOSKs will be purchased (quantity may vary).

2. EMD demand draft, as detailed as at Sl. No. 8 of the NIT is to be submitted in Physical Form in the Registry, however, in case of bidders having MSME Certificate, the same is to be submitted on-line, as per critical Date sheet as mentioned below.

**Document Download:** Tender documents may be downloaded from Supreme Court of India website <https://main.sci.gov.in/tender> (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:

**CRITICAL DATE SHEET**

<b><u>Published Date</u></b>	15.04.2024 at 15:30 hrs
<b><u>Bid Document Download / Sale Start Date</u></b>	15.04.2024 at 15:45 hrs
<b><u>Clarification Start Date</u></b>	15.04.2024 at 15:45 hrs
<b><u>Clarification End Date</u></b>	22.04.2024 at 17:00 hrs
<b><u>Bid Submission Start Date</u></b>	24.04.2024 at 11:45 hrs
<b><u>Bid Submission End Date</u></b>	06.05.2024 at 15:00 hrs
<b><u>Bid Opening Date</u></b>	07.05.2024 at 11:00 hrs

3. **Bid Submission:** Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Bidders are advised to follow “**Instructions To Bidder for Online Bid Submission**” provided at **Annexure- ‘C’**.

Bid documents may be scanned with **100 dpi with black and white option** which helps in reducing size of the scanned document.

4. Not more than one tender shall be submitted by one Bidder or Bidders having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Bidder who has downloaded the tender from the Supreme Court of India web site <https://main.sci.gov.in/tender> (for reference only) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with the Registry.

6. Intending Bidders are advised to regularly visit <https://eprocure.gov.in/eprocure/app> till the closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment. **No individual responses shall be communicated.**

7. Bidders must provide demand draft towards **EMD as detailed below for submitting the bid FOR THREE CATEGORIES OF KIOSK:**

Sl. No	Item Description	EMD Amount
<b>1</b>	<b>2</b>	
1.1	TYPE 1 KIOSK – (Quantity - 4) Information & Self Service Kiosk with inbuilt Camera	<b>Rs. 14,648/- (net)</b>
1.2	TYPE 2 KIOSK - (Quantity - 7) Information Kiosk	
1.3	TYPE 3 KIOSK - (Quantity - 4) Interactive Kiosk	

**Note:-** The bidder should quote the consolidated rate for all the three categories of KIOSKs and the contract will be awarded to the bidder who will quote for all three categories of KIOSKs at the consolidated lowest rate.

The original EMD (Demand Draft (DD)) (to be purchased on or after publication date of this tender) must be submitted in a sealed envelope superscribing the title of this NIT, addressed to 'Additional Registrar, Admn. Materials Branch', at the **E-SEWA Kendra Counter number 2 (R&I)**, Supreme Court of India **well before the due date and time of bid submission (as mentioned on the Critical Date Sheet at Page no. 1 of this NIT)**. MSME/Exemption Certificate must be of trading category for Kiosks and peripherals, otherwise Bid shall be rejected. The EMD amount of successful Tenderer shall be adjusted in the Performance Security. Earnest Money shall be refunded to unsuccessful tenderer after the contract has been finally awarded to the successful tenderer.

The tenderers are required to provide Demand Draft drawn in favour of "**The Registrar (Admn), Supreme Court of India**". All the applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on the Registry. In case of re- tendering, the firms which has submitted the DD in earlier calls will be required to submit DD along with their tender/application in subsequent calls also. Tender not accompanied with the EMD or MSME exemption Certificate is liable to be rejected.

**8.** Each tenderer has to sign and submit the attached **Tender Acceptance Letter** as per **Annexure 'D'**.

### **9. Resident Engineer**

(a) The tenderer will be required to depute an Engineer on permanent basis in the Registry of the Supreme Court on all working days from 09:00 A.M to 06:00 P.M. (Monday to Saturday) and also at odd hours and/or during holidays from the date of Supply. The said Engineer should be equipped with a Mobile Phone and complete knowledge in computer hardware as well as software maintenance.

(b) The Service Engineer deployed by the tenderer shall take up any reported fault in the KIOSKs hardware, software, and other peripherals within 02 (two) hours of

the same being raised, regardless of such a complaint being made at odd hours and/or during holidays. The complaints raised by the Branch/User of the KIOSKs hardware, software, peripherals, etc., shall be rectified by the tenderer within 12 Hrs. The repairs would be carried out on-site itself. However, in case the equipment is not likely to be repaired within 12 Hrs. the tenderer would provide a standby KIOSKs other peripherals for the same till the fault is repaired and the equipment is provided for perfect use at user end.” Repair and servicing of the equipment shall be carried out at the place where it is installed. If for some reason, it is not possible to carry out the necessary repair at the place where the equipment is installed, prior permission in writing shall be taken from the Computer Cell before taking the equipment to the workshop of the tenderer and an appropriate stand-by equipment shall be provided before taking any equipment for repairs.

(c) The Resident Engineer deployed by the tenderer shall maintain an issue logbook/record of all the complaints made by the users of the KIOSKs hardware, software, and other peripherals which shall regularly be shown to the Computer Cell of the Registry for verification. The Resident Engineer shall maintain such an issue log in soft copy as well as hard copy. The Resident Engineer shall share the issue log of every month without fail on or before the 4th day of the following month. The deployed Resident Engineer of the tenderer shall attend all the complaints received immediately as per following schedule :”

(i) Minor faults should be attended immediately.

(ii) The tenderer shall be responsible for taking backup data and programmes available in KIOSKs PC, before attending the fault and shall be responsible for reloading the same. The back-up copies are to be returned to the Branch/Users;

(iii) The tenderer must submit a draft format of Issue log-book/Record proposed to be maintained under this contract.

(d) The tenderer and Resident Engineer must have expertise in preventive onsite maintenance and repair of services of complete KIOSKs hardware, software, and other peripherals .

(e) The Resident Engineer must have expertise and experience with respect to complaint management methodology. The tenderer should undertake that the character and antecedents of each Engineer/Staff deployed in the Supreme Court of India have been got verified from the competent authorities and record maintained to this effect and further ensure that all Engineer/Staff deployed in the premises are duly verified by the Police authorities from time to time in so far as their character and antecedents are concerned.

(f) The tenderer shall also depute additional Engineer, if required, to attend the complaint on the same day, without any extra charge.

(g) The Resident Engineer to be deputed for maintenance of KIOSKs hardware, software, and other peripherals remains on leave or absent, a suitable substitute shall immediately be provided, failing which deduction of Rs. 1,000/- (Rupees One Thousand Only) per day of leave/absence of such Resident Engineer shall be deducted from the security and/or outstanding bills of the tenderer. The decision of the Registrar, Supreme Court of India, in this regard shall be final and binding upon the tenderer.

(h) The Resident Engineer deployed by the tenderer shall mark their daily attendance with the Computer Cell in the designated register and software in use by the Registry of the Supreme Court of India.

(i) Resident Engineer Qualification - Minimum qualification of each Resident Engineer must be B.E./B.Tech/PGDCA or equivalent or qualified diploma in computer/electronic with an experience of not less than 3 years in computer hardware as well as software maintenance along with ability to communicate in English language.

(j) Salary of Resident Engineer – Minimum salary of Rs. 25,000/- (net) per month has to be paid mandatorily to such an Engineer and proof of the salary paid has to be submitted on quarterly basis, in the form of salary slips with The Registry, Supreme Court of India.

(k) The Resident Engineer shall be at the disposal of the Computer Cell and shall take up all KIOSKs related complaints of the Registry as and when directed during working hours of the Registry and also at odd hours and/or during holidays, the Resident Engineer shall also has to stay, until the reported problem is resolved.

(l) The tenderer must attend to all complaints and resolve issues pertaining to the KIOSKs hardware, software, and other peripherals (including spare parts) inclusive of replacement of unserviceable parts in a timely manner. The parts to be replaced shall be new OEM parts. Whether defective equipment or components is to be replaced or repaired shall be at the sole discretion of the Registry of Supreme Court of India. The defective part (s), if removed, from the complete KIOSKs hardware other peripherals will become the property of Supreme Court of India. The replacement of components shall cover all items of equipments including assemblies, sub-assemblies, all major parts such as LCD/LED Panel (the screen), CMOS batteries, HDD, SMPS, CPU, motherboards, CD-ROM, VGA cards, Sound cards, Add-on cards, connectors, cables, speakers, power cables / leads, batteries, modem cards, mouse and Performanceconnecting cables, installation of any peripheral in the existing KIOSKs PC-like RAM, USB Drive, Scanner, Card Reader and other such parts, etc. and peripherals. No extra charges shall be paid for the above equipments but excluding consumables, if any.

(m) The tenderer shall be responsible for thorough check-up, shifting, un-installation, re-installation, regular cleaning of all hardwares supplied using suitable cleaning material and equipment for preventive and maintenance check up. Each of the equipment has to be cleaned at least once every month. A register shall be maintained by the Resident Engineer showing the cleaning of each equipment

which shall be produced to the concerned officer duly signed by the user (with the name and designation) certifying the satisfactory service rendered by the tenderer during the said period, for verification before submitting the quarterly bill. The tenderer must submit a draft format of such a register at the time of supply of KIOSKS.

The tenderer shall comply with all relevant and existing Labour Legislation and Acts such as Minimum Wages Act, Contract Labour (Regulation & Abolition) Act, Workmen's Compensation Act, Payment of Wages Act, Provident Fund, ESI Act etc., as applicable or framed by the Government of NCT of Delhi or Government of India, or any other Statutory Authority. For any breach or lapse on the part of tenderer in respect of non compliance of any labour legislation in force during the validity of the Contract, the tenderer would be fully responsible and keep the Registry indemnified, in case the Registry is held liable for any lapse on the part of the tenderer. The tenderer must submit an Undertaking towards compliance of all Labour Laws (Annexure- 'E').

#### **10. Submission of Tender**

**The tender shall be submitted online in Two parts, viz., technical bid and price bid.**

All the pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

#### **11. Technical Bid**

The following documents are to be furnished by the Bidders along with **Technical Bid** as per the tender document:

- i) Signed and Scanned copy of **Earnest Money Deposit/EMD Exemption Certificates**.
- ii) Signed and Scanned copy of **Certificates** like Registration certificate, GST NO, PAN No, Financial details like Proof of Annual Turnover **(along with Annexure 'A')**.
- iii) Signed and Scanned copy of **Similar works/supply** carried out in the last three financial years **(along with Annexure 'A')**.
- iv) Signed and Scanned Copy of **Tender Acceptance Letter (as per Annexure 'D')**.
- v) **Letter of authorization** to submit bid, if bid is being submitted on behalf of company.
- vi) Ink Signed and Scanned Copy of **OEM Authorization Certificate** to sell KIOSK products in their own name/organization with the date of validity of the Authorization **(along with Annexure 'A')**.
- vii) **Undertaking towards Compliance of all Labour Laws (Annexure 'E')**.

**Price bid**

- (a) Price bid undertaking
- (b) Schedule of price bid in the form of "**CPPP BOQ KIOSKS.xls**"

**PRICE BID UNDERTAKING**

From: (Full name and address of the Bidder)

\_\_\_\_\_  
\_\_\_\_\_

To,

Dear Sir/Madam,

1. I submit the Price Bid for \_\_\_\_\_ and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, **Annexure 'B' 'inclusive'** of all applicable taxes.

Yours Faithfully,  
Signature of authorized Representative:



**SCHEDULE OF PRICE BID IN THE FORM OF CPPP\_BOQ\_KIOSKS.xls**

The below mentioned Financial Proposal/Commercial bid format is provided as **CPPP\_BOQ\_KIOSKS.xls** along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this **CPPP\_BOQ\_KIOSKS.xls** as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and the tenderer is liable to be banned from doing business with the Registry.

Sl. No.	DESCRIPTION	Firm Price (INR) (To be filled in by Bidder)
i.	Per Unit Rate In Figures To be entered by the Bidder With Tax <b>(Inclusive of Tax)</b>	in figures and words .....
ii.	Cost of One Resident Engineer (Per Year)	in figures and words .....

- a) The rates shall be quoted in Indian Rupee only. It is mandatory to quote for all three categories of KIOSKs including Resident Engineer. The contract will be awarded to the bidder who will quote **FOR ALL THE THREE CATEGORIES** of KIOSKs including Resident Engineer at the **CONSOLIDATED LOWEST RATE**. Partial Bid submission shall be rejected.
- b) The rates will be inclusive of all taxes, fees, levies, etc.
- c) In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
- d) **The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.**
- e) The Supreme Court of India has the absolute right to accept or reject any or all offers, adjourn, postpone or cancel the tender. In case a single bid is received for

the tender, it will be deemed to be a case of lack of competition. In this regard, decision of Supreme Court of India shall be final.

### **TERMS AND CONDITIONS FOR SUCCESSFUL TENDERER**

**11. The successful tenderer shall have to deposit performance security @5% of total amount of the Purchase Order determined on basis of approved quantity mentioned in Financial Bid Sheet;**

The above-mentioned Performance Security/Securities are to be deposited by way of Bank Guarantee drawn in favour of **“The Registrar (Admn.), Supreme Court of India”**, within one week from the receipt of contract order by the successful tenderers. The Bank Guarantee / Demand Draft which will be refunded after two months of the successful completion of the contractual period or payment of the last bill or the expiry of the warranty applicable/care pack, whichever is later.

**12.** The items supplied will be inspected by an Inspection Committee comprising of Senior Officers of the Registry and in case the final supply is not found in conformity with the approved specifications, the same will be liable to be rejected and entire supply will have to be replaced with the quality exactly commensurate with the approved specifications at the cost of the tenderer. The decision of the Committee in this regard shall be final.

**13.** Time is the essence of the tender. The supply of the item as per the required specifications shall be required to be made immediately in the Registry (F.O.R. Destination) on receipt of Purchase Order; otherwise the Security Deposit may be forfeited along with any other action as may be deemed appropriate by the Registry.

Non-availability of items shall not be accepted as a ground for delay in supply and shall equally be penalised.

**14.** The payment will be made only after full supply is received and accepted as per approved specifications after receiving satisfactory working report from Computer Cell against full supply by the vendor. However, payment towards Resident Engineer shall be made on quarterly basis. No advance payment will be made by the Registry.

**15.** The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Registry.

**16.** The successful tenderer is required to quote their lowest rates which should be valid for **a period of two years from the date of awarding Contract.**

**17.** Execution of the supply is to be done very expeditiously but not later than three days and in emergency the supply has to be executed on the same day itself.

**18. The supply of KIOSKs shall be required to be made within the stipulated time** on conveyance of Purchase Order and in case supply is not made within the stipulated time and the Registry is forced to make short purchase to meet the emergent demand, the tenderer will be liable to make good the loss due to difference which the Registry may directly deduct from Bill/Security Deposit.

**19.** Supply of KIOSKs are to be made on bill basis. The payment is normally made after full supply is received and accepted as per specifications / requirement.

**20.** Even after awarding the rate Contract, the Registry reserves the right to terminate the same at any time, if the services of the tenderer are not found satisfactory.

21. The OEM Company may submit a bid either in its own name or through any of the authorised dealers, who has to provide services of supply of items to the Registry of the Supreme Court of India. The bid without confirmation of the original equipment manufacturing company regarding authorization to sell the product shall not be considered.

The successful tenderer shall also ensure that all hardware supplied, be it computer systems or its peripherals, the same shall be marked with apparently visible asset tags, mandatory for proper inventory and upkeep of the same. Such a list of tagged assets shall be periodically updated by the Resident Engineer(s) of the tenderer on annual basis and submit a copy with the Admn. Materials Branch and the Computer Cell against written acknowledgment.

#### **SCOPE OF WORK REGARDING MAINTENANCE SERVICES**

22. The scope of work covers comprehensive maintenance (including all spare parts) of KIOSK PCs, their accessories & peripherals as well as Softwares.

23. The tenderer shall provide the support/services consisting of corrective as well as preventive maintenance of KIOSKs and its Peripherals (including Drivers/software). The tenderer shall perform services in a professional manner and in accordance with and up to the standards and to the entire satisfaction of officer-in-charge for the purpose. Maintenance services shall consist of preventive and corrective periodical maintenance of computer systems hardware, printers for smooth running and to keep the systems & peripherals in good working condition.

24. The maintenance contract is comprehensive inclusive of Operating System (OS) support on all the KIOSKs covered under it. Any problem related with OS maintenance, reloading of OS with all device drivers, OS upgrade, device drivers,

System configuration and network configuration shall be attended & rectified by the tenderer through its Resident Engineer.

25. If any KIOSKs and its Peripherals is not repaired within a day, and the tenderer fails to provide a standby KIOSKs and its Peripherals, a penalty of Rs. 1,000/- (Rupees one thousand only) per day per equipment will be charged till such time the KIOSKs and its Peripherals is repaired or appropriate standby is provided. In case the requisite parts are not available, the same should be replaced with the parts of higher level compatible with the system.

26. The tenderer shall maintain the equipment as per OEM's guidelines, industry standards and shall use only standard / compatible / equivalent components for replacement. The original specification/ characteristics / features of the equipment shall not be changed without prior intimation to the Supreme Court of India.

27. On expiry of the warranty, the tenderer will have to handover the KIOSKs and its Peripherals under warranty in perfect working condition to the Registry of the Supreme Court of India, failing which it shall be open to the Registry of the Supreme Court to get the equipment repaired from anywhere at the cost and risk of the tenderer and the expenses incurred by the Registry of the Supreme Court of India in this regard shall be deducted from the security deposit and outstanding dues, if any, of the tenderer. If the amount of security deposit and/or outstanding bills is found inadequate, the balance amount shall be payable by the tenderer to Supreme Court of India, which shall be entitled to recover it from the tenderer. The decision of the Registrar, Supreme Court of India in this regard shall be final and binding upon the tenderer.

28. The tenderer has to provide services not only at the Supreme Court premises but also at the any other locations of the Supreme Court of India at different locations

where KIOSKs proposed to be installed. No Travel Allowance (TA) will be paid by the Registry for the same.

29. A quarterly Preventive Maintenance of all equipments shall be done by the tenderer and Preventive Maintenance Report duly signed by the Computer Cell would be submitted to the Computer Cell of the Registry of the Supreme Court of India. Any failure on the part of the tenderer to submit a quarterly Preventive Maintenance Report shall be considered as a default and the same would attract a penalty of Rs.1,000/- (Rupees One Thousand Only) per equipment. The quarterly payment will strictly be made on the basis of satisfactory report of all equipment from the concerned user.

### **PENALTIES**

30. If delivery is not made within the specified date and time and the Registry is required to make purchase from other dealer(s) the tenderer will be liable to make good the loss in case of higher payments as compared to approved rates and the difference will be deducted from the performance security deposited by the tenderer. The Registry reserves the right to recover loss upto the amount of Performance Security in case the quality is low or in case of deficiency of service.

31. Irrespective of the fact as to whether or not the Registry makes purchases from outside, the Registry may impose penalty upto 1% per week subject to maximum penalty of 10% of total cost of delayed articles, or of forfeiting the performance security if the delay is due to wilful laches or negligence on the part of the tenderer irrespective of inconvenience caused to the Registry.

**32.** The Performance Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply of the items is found unsatisfactory.

**sd/-**

(Anil Kumar Sharma)  
Additional Registrar (AM)

CHECK LIST OF DOCUMENTS TO BE SUBMITTED.**BID CHECKLIST**

Bidder is required to fill-up this checklist and enclose **along with the envelope containing the Earnest Money.**

Sl.	Item Description	Yes/No	Bid Reference
1.	Earnest Money / EMD Exemption Enclosed <b>along with Bid Checklist</b>		
2.	General Proforma – Annexure ‘A’ (with Technical Brochure)		
3.	Technical Bid – Annexure ‘B’		
4.	Tender Acceptance Letter – Annexure ‘D’		
5.	Letter of authorization to submit bid, if any		
6.	Ink Signed OEM Authorization Certificate along with Annexure ‘A’		
7.	Labour Laws Compliance Undertaking (Annexure- ‘E’)		



**ANNEXURE-'A'**

**NOTICE INVITING TENDER (RATE CONTRACT)**  
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**INFORMATION KIOSKS FOR A PERIOD OF TWO YEARS INCLUSIVE**  
**OF ONE RESIDENT ENGINEER**

(General Proforma to be filled by the Tenderer)

1. Name of the Tenderer : \_\_\_\_\_  
with Delhi Address
2. Name of the Contact Person  
with Telephone/Mobile No./  
Fax No./E-Mail ID : \_\_\_\_\_
3. PAN No. : \_\_\_\_\_  
(Attach Proof)
4. GST Registration No. : \_\_\_\_\_  
(Attach Proof)
5. Whether all the terms & conditions  
of NIT are acceptable : Yes/No : \_\_\_\_\_
6. Delivery Schedule : \_\_\_\_\_
7. Name & address of the Govt. Offices etc.  
of which the tenderer is having the contract  
with name of contact person and  
his telephone/mobile number : \_\_\_\_\_
8. Details of previous experience in the last three financial years  
in the field & infrastructure of the Company: \_\_\_\_\_

9. Whether EMD is submitted or Certificate for its exemption is enclosed: \_\_\_\_\_
10. Whether OEM Authorisation Certificates is/are enclosed with tender document: \_\_\_\_\_
11. Warranty Offered : \_\_\_\_\_(in years)
12. Technical Brochure(s)(mandatory to be attached) : \_\_\_\_\_(yes/no)

Date:

Place:

(Signature of the Bidder, with Official Seal)

**ANNEXURE-'B'**

**NOTICE INVITING TENDER (RATE CONTRACT)**  
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**OF ONE RESIDENT ENGINEER**

**Technical Bid****SCHEDULE OF PRICE BID IN THE FORM OF CPPP BOQ KIOSKS.xls**

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**3 TYPES OF KIOSKS TENTATIVE LOCATIONS WITH TECHNICAL SPECIFICATIONS:-**

S.No.	Type	Type of Kiosks	Locations
1	<b>Type 1</b>	Information & Self Service Kiosk with inbuilt Camera	e-Sewa Kendra & Felicitation Center
2		Information & Self Service Kiosk with inbuilt Camera	e-Sewa Kendra & Felicitation Center
3		Information & Self Service Kiosk with inbuilt Camera	Old Reception, Main Building
4		Information & Self Service Kiosk with inbuilt Camera	Reception, Additional Building Complex
5	<b>Type 2</b>	Information Kiosk	Copying Branch, B-Block, Additional Building Complex
6		Information Kiosk	Section I-B, B-Block, Additional

			Building Complex
7		Information Kiosk	Corridor near Court No. 4
8		Information Kiosk	Staging area of Ct 6 & 7
9		Information Kiosk	Staging area of Ct 8 & 9
10		Information Kiosk	Staging area of Ct 11 & 12
11		Information Kiosk	Staging area of Ct 14 & 15
12		Interactive Kiosk	Museum
13		Interactive Kiosk	Museum
14	<b>Type 3</b>	Interactive Kiosk	Museum
15		Interactive Kiosk	Museum

**TYPE 1:-**

Technical Specifications of Digital Information & Self Service Kiosk Compliance (Mention Yes / No)			Compliance (Mention Yes / No)	Remarks (if any)
<b>Display &amp; Touch</b>	<b>Operating System</b>	Windows(version preferably above 10 or above)/Linux based(version preferably 20.04 or above)		
	<b>Display Size</b>	32"		
	<b>Orientation</b>	Horizontal		
	<b>Resolution</b>	1920X1080		
	<b>Luminance</b>	400 Nits or more		
	<b>Camera</b>	5 MPx or above inbuilt Front Camera		

	<b>Contrast Ratio</b>	1100:1 or better		
	<b>Touch Screen</b>	10 Point Capacitive Touch with at least 3 mm toughened glass connected to a Mini PC via Universal Serial Bus 2.0 for Command.		
<b>Mini PC</b>	<b>CPU</b>	Intel i5 11th Generation or above		
	<b>RAM</b>	8 GB or above		
	<b>Storage</b>	256 GB or above		
	<b>Operating Hours</b>	24/7		
	<b>Location</b>	Indoor/Semi-Outdoor		
<b>Network</b>	<b>Built-in Wi-Fi</b>	Yes		
	<b>Ethernet Port</b>	Yes		
<b>Interfaces &amp; I/O Ports</b>	<b>USB</b>	HDMI(3, HDCP 2.2), USB 2.0		
	<b>External Speaker Access</b>	3.5 mm Headphone Input Port x1		
	<b>External Memory</b>	256 GB		
<b>Enclosure</b>	Mild-Steel Sheet of 1.2 mm or above thickness. An enclosure box for associated UPS.			
<b>UPS</b>	At least 600 VA with sufficient battery backup for uninterrupted power supply to LED Display and Mini PC.			

**TYPE 2:-**

<b>Technical Specifications of Digital Information Kiosk</b>			<b>Compliance (Mention Yes / No)</b>	<b>Remarks (if any)</b>
<b>Display &amp; Touch</b>	<b>Operating System</b>	Windows(version preferably above 10 or above)/Linux based(version preferably 20.04 or above)		
	<b>Display Size</b>	32"		
	<b>Orientation</b>	Horizontal		
	<b>Resolution</b>	1920X1080		
	<b>Luminance</b>	400 Nits or more		
	<b>Contrast Ratio</b>	1100:1 or better		
	<b>Touch Screen</b>	10 Point Capacitive Touch with at least 3 mm toughened glass connected to a Mini PC via Universal Serial Bus 2.0 for Command.		
	<b>CPU</b>	Intel i5 11th Generation or above.		
	<b>RAM</b>	8 GB or above.		
	<b>Storage</b>	256 GB or above.		
<b>Mini PC</b>	<b>Operating Hours</b>	24/7		
	<b>Location</b>	Indoor/Semi-Outdoor		

	<b>Built-in Wi-Fi</b>	Yes		
<b>Network</b>	<b>Ethernet Port</b>	Yes		
	<b>USB</b>	HDMI(3, HDCP 2.2), USB 2.0 (Type A)		
<b>Interfaces &amp; I/O Ports</b>	<b>External Speaker Access</b>	3.5 mm Headphone Input Port x1		
	<b>External Memory</b>	256 GB		
<b>Enclosure</b>	Mild-Steel Sheet of 1.2 mm or above thickness. An enclosure box for associated UPS.			
<b>UPS</b>	At least 600 VA with sufficient battery backup for uninterrupted power supply to LED Display and Mini PC.			

**TYPE 3:-**

Technical Specifications of Digital Interactive Kiosk			Compliance (Mention Yes / No)	Remarks (if any)
<b>Display &amp; Touch</b>	<b>Operating System</b>	Windows(version preferably above 10 or above)/Linux based(version preferably 20.04 or above)		
	<b>Display Size</b>	32"		
	<b>Orientation</b>	Horizontal		
	<b>Resolution</b>	1920X1080		
	<b>Luminance</b>	400 Nits or more		
	<b>Contrast</b>	1100:1 or better		

	Ratio			
	Touch Screen	10 Point Capacitive Touch with at least 3 mm toughened glass connected to a Mini PC via Universal Serial Bus 2.0 for Command.		
Mini PC	CPU	Intel i5 11th Generation or above.		
	RAM	8 GB or above.		
	Storage	256 GB or above.		
	Operating Hours	24/7		
	Location	Indoor/Semi-Outdoor		
	Built-in Wi-Fi	Yes		
Network	Ethernet Port	Yes		
Interfaces & I/O Ports	USB	HDMI(3, HDCP 2.2), USB 2.0 (Type A)		
	External Speaker Access	3.5 mm Headphone Input Port x1		
	External Memory	256 GB		
Accessories	Premium quality headphones which are perfect fit for high quality audio.			
Enclosure	Mild-Steel Sheet of 1.2 mm or above thickness. An enclosure box for associated UPS.			
	At least 600 VA with sufficient battery backup for uninterrupted power supply to LED Display and Mini PC.			
UPS				



**BOQ Format (Rates to be quoted in Financial Bid only in BOQ Format)**

Sl. No.	Item Description	Quantity	Units	Per Unit RATE In Figures To be entered by the Bidder With Tax (Inclusive of Tax) in Rs.
1	2	4	5	13
1.1	TYPE 1 KIOSK - Information & Self Service Kiosk with inbuilt Camera	4	nos	
1.2	TYPE 2 KIOSK - Information Kiosk	7	nos	
1.3	TYPE 3 KIOSK - Interactive Kiosk	4	nos	
1.4	Cost of One Resident Engineer (Per Year)	--	nos	
Grand Total (in Rs. net)				

\* It is mandatory to quote for all three categories of KIOSKs including Resident Engineer. The contract will be awarded to the L-1 bidder who will quote for all three categories of KIOSKs including Resident Engineer at the consolidated lowest rate. Partial Bid submission shall be rejected.

**NOTE: Actual Quantity may vary at the time of placing of the order.**

Date:

Place:

(Signature of the Bidder,  
with Official Seal)

**ANNEXURE-'C'**

**NOTICE INVITING TENDER (RATE CONTRACT)**  
**FOR SUPPLY AND INSTALLATION OF THREE TYPES OF**  
**INFORMATION KIOSKS FOR A PERIOD OF TWO YEARS**

**Instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to

upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

## **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of

the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **ASSISTANCE TO BIDDERS**

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

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**ANNEXURE-'D'**

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

**Date:**

**To,  
The Registrar (Admn.)  
Supreme Court of India  
New Delhi**

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No: F.No. Purchase of Kiosks/2024**

**NAME OF TENDER:- NOTICE INVITING TENDER (RATE CONTRACT)  
FOR SUPPLY AND INSTALLATION OF THREE TYPES OF  
INFORMATION KIOSKS FOR A PERIOD OF TWO YEARS INCLUSIVE  
OF ONE RESIDENT ENGINEER**

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

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as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. 1 to 19 (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by

any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Date:

Place:

(Signature of the Bidder,  
with Official Seal)

**Supreme Court of India**  
**Admn. Materials (P & S)**

**ANNEXURE-'E'**

**Labour Laws Compliance Undertaking**

**Tender Reference No: F.No. Purchase of Kiosks/2024**

**NAME OF TENDER:- NOTICE INVITING TENDER (RATE CONTRACT)**  
**FOR SUPPLY AND INSTALLATION OF THREE TYPES OF**  
**INFORMATION KIOSKS FOR A PERIOD OF TWO YEARS INCLUSIVE**  
**OF ONE RESIDENT ENGINEER**

**UNDERTAKING**

I/We undertake that \_\_\_\_\_ (name of the company) \_\_\_\_\_ comply with  
all the Labour Laws.

I/We further undertake that \_\_\_\_\_ (name of company) \_\_\_\_\_  
comply with Minimum Wages Act, PF/ESI Act/Statutory obligations. Etc.

Signature of the authorised/  
signatory of the firm/company  
organization/official stamp/seal

Dated :

Place :