### SUPREME COURT OF INDIA

F.No. 4/Judl./2024 15.02.2024

### NOTICE

Sub: <u>Using the latest versions of digitized paper-books in matters listed</u> before the Chief Justice's Court

<u>Ref</u>: Notice dated 24.01.2024 on sharing of digitized paper-books with Advocates-on-Record for matters in the Chief Justice's Court

- 1. Pursuant to the pilot initiative of sharing the digitized paper-books (PDFs) with the Advocates-on-Record, for reference in matters before Chief Justice's Court, it is noticed that on certain occasions, the Advocates are relying on the digitized paper-books without latest inclusions. Consequentially, confusion and hindrance are caused during arguments, by incorrect reference of documents by the Bench and the Advocates.
- 2. Therefore, in continuation of the notice dated 24.01.2024 (copy enclosed), all the Advocates are requested to download the latest versions of the digitized paper-books (PDFs) with inclusions from the e-filing module.

-Sd/-(Hargurvarinder Singh Jaggi) Registrar, Technology -Sd/-(Puneet Sehgal) Registrar, Judl. Admn./ Scanning Cell -Sd/-(Pavanesh D) Registrar, Judl. Listing

### Copy to:

- (i) All concerned, for compliance and necessary action.
- (ii) All notice boards.
- (iii) Secretary, Supreme Court Advocates-on-Record Association with a request to widely circulate the same for information of members of the Bar.
- (iv) Secretary, Supreme Court Bar Association with a request to widely circulate the same for information of members of the Bar.
- (v) Computer Cell, to upload on internet website and intranet SUPNET.

## **SUPREME COURT OF INDIA**

24.01.2024

# **NOTICE**

# Sub: Sharing of scanned (digitized) paper books with Advocateson-Record on pilot basis

- 1. An issue has been flagged about variation in reference to page numbers of the scanned and digitized paper books during court proceedings. Such variation often causes grave inconvenience and loss of invaluable time of the Court and the members of the bar.
- 2. As a remedial measure, the Registry shall be sharing the scanned and digitized paper books with the concerned Advocates-on-Record through e-Filing 2.0 platform with an objective, to facilitate synchronized browsing and reference of page numbers during the course of court hearings.
- 3. Please take note that for ease of convenience and facilitation, the paper books would be segregated into three separate portable document format (PDF) files as under:
  - **PDF Main:** would contain the petitions and documents submitted at the time of filing/registration of case;
  - PDF of Additional Documents: would contain counter-affidavit, rejoinder, interim applications (IAs), additional documents and all subsequently filed documents and inclusions, and
  - <u>PDF of RoPs, ORs</u>: would contain record of proceedings (ROPs) and office reports (ORs).
- 4. Please take further note that the bookmarks in these PDFs would be standardized and all steps would be taken to maintain *in seriatim* chronology of documents.
- 5. The PDFs shall be accessible on the e-Filing dashboard of the concerned Advocate-on-Record (**please refer the enclosed User Manual**) who may download the same and use it or may share the PDFs with Senior Advocates, and/or Advocates.

- 6. Please take notice that the above mechanism shall be operational in Hon'ble the Chief Justice's Court on pilot basis **w.e.f. 25.01.2024**
- 7. In case of any difficulty, please reach out to the Scanning Cell by writing to <a href="mailto:scan.paperbook@gmail.com">scan.paperbook@gmail.com</a>

Sd/- Sd/- Sd/-

Hargurvarinder Singh Jaggi Puneet Sehgal Pavanesh D.
Registrar Registrar Registrar
Technology Judl. Admn. & Scanning Cell Judl. Listing

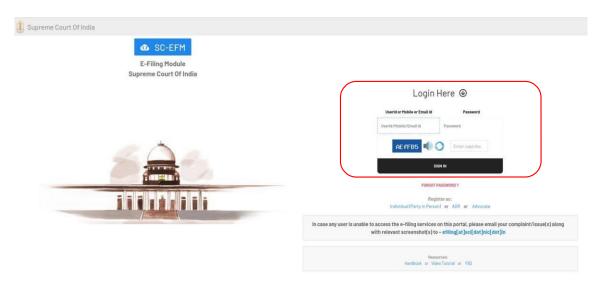
# Copy to:

- (i) AR-cum-PS to Hon'ble the Chief Justice of India, with request to place the same before His Lordship
- (ii) AR-cum-PS to Hon'ble Judges, with request to place the same before Their Lordships
- (iii) Secretary General for kind information
- (iv) Secretary, Supreme Court Advocates-on-Record Association
- (v) Secretary, Supreme Court Bar Association
- (vi) All notice boards
- (vii) All concerned
- (viii) Computer Cell, to upload on internet website and intranet SUPNET
- (ix) All concerned, for compliance and necessary action

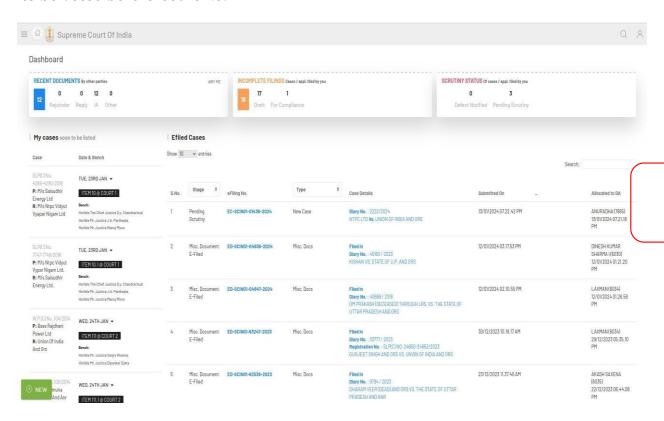
# USER MANUAL e-Filing How to access 3-PDFs through e-filing 2.0

# For access to 3PDF option through e-filing 2.0

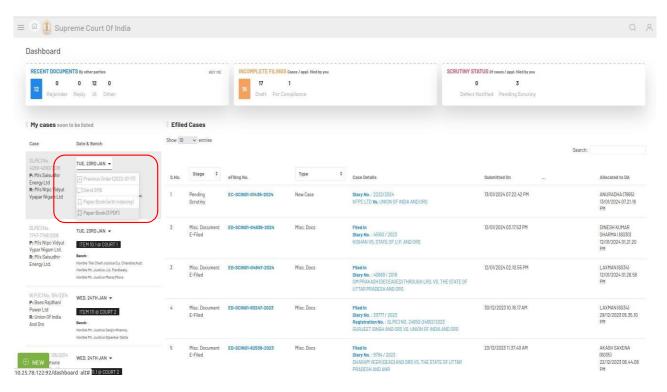
1. AOR login to their e-filing portal.



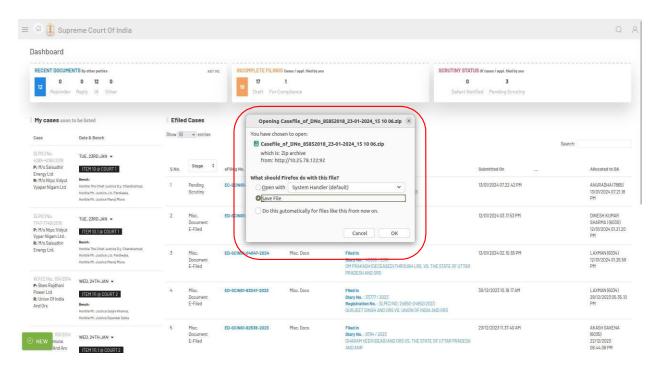
2. In "My Cases soon to be listed" section, 3-PDF option is available only in matters to be listed before Court No. 1



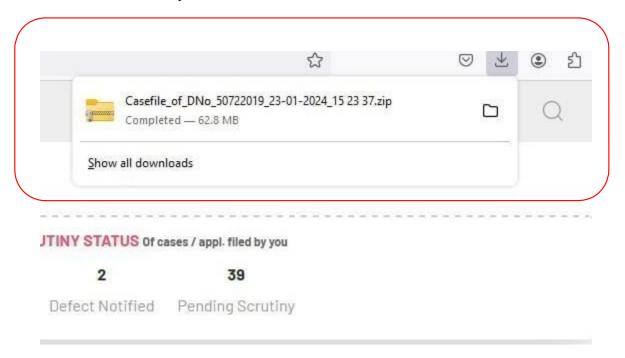
3. Click on drop down arrow shown with the date and select "Paper Book (3PDF)" option.



4. Click on "Paper Book (3PDF)" option to download the Zip file containg the paper books 3-PDF.



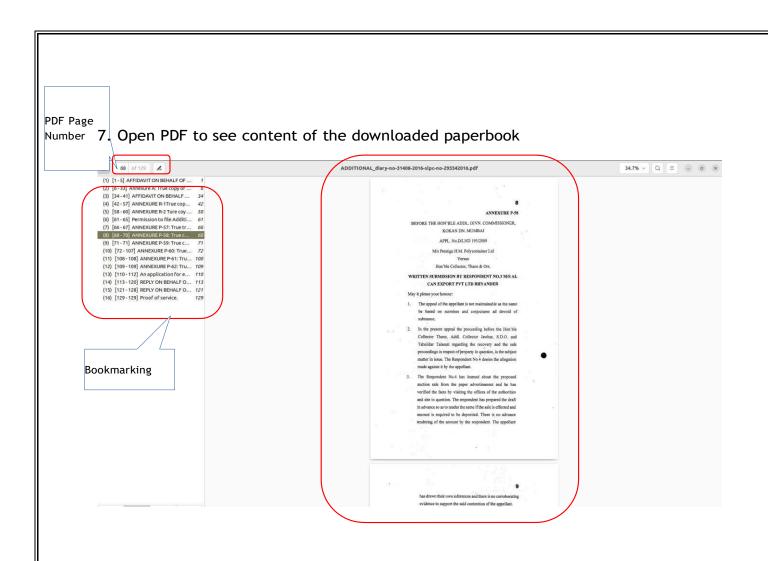
5. OR, after clicking on "Paper Book (3PDF)" zip file containg the paper books ZIP file will be automatically downloaded.



6. Extract Downloaded .zip file, it looks like



\*Depending on the availability of additional documents, at times the shared paperbook may have only one PDF (of Main document) or only two PDFs (Main and Additional PDFs without ROP/OR PDF)



Please cite only the PDF page numbers (as shown above) while referring to documents during Court proceedings.