

**SUPREME COURT OF INDIA**

New Delhi, dated July 25, 2022

**CIRCULAR**

**Ref. Circular dated 5<sup>th</sup> April, 2018**

It is notified for information of all concerned that on consideration of the request of Supreme Court Bar Association, some Members of the Bar as well as the Employees of the Registry, Hon'ble the Chief Justice of India has been pleased to order that the Creche (Child Care Centre) at Supreme Court shall re-open with effect from 1<sup>st</sup> August, 2022.

However, it is made clear to all those desirous of availing Creche facility for their child that they will be sending their child to Creche at their own risk and will not hold the Registry responsible in any way if their child gets infected though the Registry will take all necessary steps for protection of the health of the children. All the parents willing to avail the facility of Creche for their child, shall, submit a written consent to this effect.

The SOPs/guidelines as at Annexure-'Y' shall be scrupulously followed by all concerned in the interest of protection of health of the children admitted to Creche.

All the other terms and conditions for availing Creche facility shall remain the same as notified earlier.

Sd/-  
[Deepak Jain]  
Registrar[Admn. I]

Copy to:-

All concerned.

**STANDARD OPERATING PROCEDURE (SOP) FOR  
PARENTS/GUARDIAN FOR AVAILING FACILITY IN CRECHE,  
SUPREME COURT OF INDIA**

- (a) To ensure wearing of mask by children/parents as per guidelines issued by the Government from time to time.
- (b) To get thermal screening done for themselves and their ward at the time of entry to the Creche premises.
- (c) To regularly wash hands and use of sanitizer .
- (d) To provide the child with a clean mask and a back up mask each day.  
(Tip: the parents may have their child wear the most protective mask possible that fits well and is comfortable).
- (e) To provide the child a clean, resealable bag to store the mask during lunch.  
(Tip: it is advisable to label the child's mask so that it does not mix up with other children's masks and to ensure that one particular child does not wear another child's used mask)
- (f) To ensure educating children who understand to frequently wash their hands with soap and water for atleast 20 seconds or use herbal hand sanitizer.
- (g) To ensure and educate the children to cover their mouth and nose with an elbow or handkerchief or tissue paper while coughing and sneezing.
- (h) To ensure and educate children not to exchange mask with others.
- (i) To educate children not to touch surfaces unnecessarily.
- (j) To ensure personal hygiene, personal health and cleanliness of clothes of children.
- (k) To advice the children to avoid touching their eyes, nose and mouth.
- (l) Children who have symptoms of an infectious illness such as cold, fever, etc. should stay at home.
- (m) If parents/guardian of children or any of their family member is tested positive for COVID-19 then the parents should not send their child to the Creche.

(n) If a child shows any of the following symptoms whilst at the Creche, they should be moved away from other children and into the outdoor/well ventilated space/quarantine room:

- Fever or chills
- Cough
- Shortness of breath or difficulty in breathing
- Fatigue
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

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