

DISTRICT AND SESSIONS
COURT, SATARA.

INWARD NO. 5269

DATE - 10/09/2025

11.00 PM

REGISTRAR

By Email

Tel. No. 2267 2026 (0)

No. A.1206/2025/1580

Date : 09 September, 2025

From :

Dhananjay A. Deshpande,
Registrar (Legal and Research),
High Court, Appellate Side,
Mumbai - 400 032.

Subject : Circulation of the Employment Notice dated 06.09.2025 forwarded by the Registrar (Administration), National Judicial Academy, Bhopal.

Respected Sir/Madam,

With reference to the aforementioned subject, I am to forward herewith a soft copy of the Employment Notice dated 06.09.2025 forwarded by the Registrar (Administration), National Judicial Academy, Bhopal, inviting applications from qualified candidates for appointment to the post of Research Fellow (Group-A), Manager (Documentation Communication Public Relations) (Group-A), Assistant Accounts Officer (Group-B) and Jr. Steno Cum DEO (Group-B).

I, therefore, request you to direct the concerned to make necessary arrangement to publish the said notice on the website/notice board in District and Taluka Courts and also in the District and Taluka Bar Associations of your District, to ensure wide circulation.

A.S. Cash & Finance
to attend

Yours faithfully,

Registrar (Legal and Research)

Encl. : As above.

All India Advt Circulation Letter.odt - SSM

To:

- 1) The All Principal District and Sessions Judges.
- 2) The Principal Judge, City Civil and Sessions Court, Mumbai.
- 3) The President, Industrial Court, Mumbai.
- 4) The President, Maharashtra State Co-operative Appellate Court, Mumbai.
- 5) The Charity Commissioner, Mumbai.
- 6) The Chief Judge, Court of Small Causes, Mumbai.
- 7) All Principal Judges, Family Court.
- 8) The Chief Metropolitan Magistrate, Mumbai.



NATIONAL JUDICIAL ACADEMY
Bhadbhada Road, P.O. Suraj Nagar, Bhopal – 462 044 (M.P.)
Website – www.nja.gov.in, EPABX - 0755 – 2432500

108/2025
08/09/25

NJA/Adm./Rec/2025/01

EMPLOYMENT NOTICE

Dated – 6th September, 2025

The National Judicial Academy invites applications to fill up positions as follows:

S.N.	NAME OF POST	Pay Scale (in Rs.)	No. of Vacancies	Qualifications and Experience.
1	Research Fellow (Group-A)	Level-10 (Rs.56100- 1,77,500)	01	LLM with 5 years' experience in teaching, and/or experience in research at the Judicial Academy/ National Level Institution/ University OR A Judicial Officer having completed 5 years of service as Judicial Officer.
2	Manager (Documentation Communication Public Relations) (Group-A)	Level-10 (Rs.56100- 1,77,500)	01	Graduate in any discipline from a recognized University with good command over the English language, with a minimum 5 years of experience in documentation and publication work - in the pay-scale not lower than Rs.44,900 – 1,42,400/- under the 7 th CPC or equivalent (or) with minimum 8 years of experience in documentation and publication work in the pay-scale not lower than Rs.35,400 – 1,12,400/- under 7 th CPC or equivalent. Experience in documentation and/or publication works in any National level Academic/ Training Institution, in an equivalent or similar capacity will be preferred.
3	Assistant Accounts Officer (Group – B)	Level-7 (Rs.44,900 – 1,42,400)	01	Graduate Degree in Commerce or Business management preferable with specialization in Finance Management or have passed CMA/CA examination or passed SAS/ Jr. Accounts Officers examination or evaluation examination conducted by any organized Accounts department of Government. Exp : At least 3 years experience in any Central/ State Govt. or any autonomous organization in Accounts. Those desirous appointing on Deputation should have served in the regular services in the scale below the scale of post for at least two years.
4	Jr. Steno cum DEO (Group-B)	Level-6 (Rs.35,400 -1,12,400/-)	01	Graduate with good command over English shorthand and computer. Minimum three years experience of the work.

Applications, complete in all respects, should be received by NJA (in person/by post/ by courier) in a sealed cover envelope addressed to "The Registrar (Administration), National Judicial Academy, Bhadbhada Road, Suraj Nagar P.O., Bhopal – 462044" latest by 27.10.2025. Application form and other terms and conditions are available at Academy's website <https://nja.gov.in>

REGISTRAR (ADMINISTRATION)