

DISTRICT COURT, KARUR

D.No:

Dated: 13.02.2024

**CIRCULAR**

Sub: Court Fee Stamp - Payment of court fee for certified copies of documents -  
Facility of e-Court fee payment - Instructions issued - Regarding.

In view of the initiation of e-Court service, it is hereby suggested that the payment of court fee may be made for certified photo copy of documents and certified copy of documents through e-Court fee mode.

Necessary court fee may be paid to the establishment of court, from where certified copy is required. For example, to get a certified copy of document of a case pending before a particular court, the court fee to be paid to the particular court's establishment. Receipt of e-Court Fee payment shall be deposited in copying section.

On receipt of such Receipt, the Superintendent, Copying Section shall cause the Court Fee to be locked in that particular court and get endorsement for locking court fee denoting the name and designation of the staff, and date and time of lock in the e-Receipt and also to make entry in CR19 Register of that court. Further, the e-Court Fee payment shall also be entered, in red ink, in relevant registers of Copying Section.

Further, the Superintendent shall also affix the seal, specimen of which is given below, on the certified copy of the document for the payment of court fee .

**Specimen Seal:**

<p><u>DISTRICT COURT, KARUR</u> <u>COPYIST ESTABLISHMENT</u> <u>E-Court Fee</u></p>
<p>Court fee of Rs.----- is paid through e-Court fee payment (e-Court fee Receipt No. -----)</p>
<p>On ----- (Establishment-----)</p>
<p>Locked on ----- by -----.</p>
<p>Page 1 to -----</p>
<p>SUPERINTENDENT</p>



The receipt of the circular may be acknowledged at once.

Sd/-R.Shanmuga Sundaram,  
DISTRICT JUDGE,  
KARUR.


To.

- 1) All the Judicial Officer of Karur District.
- 2) The President Bar Association, Karur.
- 3) The President Advocate Association, Karur.
- 4) The President Bar Association, Kulithalai.

Copy to;

The Court Manager, & Sarishtadar of this Court.

//TRUE COPY / FORWARDED//

  
13/2/24  
CHIEF ADMINISTRATIVE OFFICER,  
DISTRICT COURT,  
KARUR.

  
13/2/24  
13/2/24

D.No: 866/24/Judl/CS  
Dt: 13.02.24