OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE : JOGULAMBA GADWAL

Notification No. 05/Admn/2025, Dated:15-11-2025

:: NOTIFICATION ::

Sub:- COURTS – Prl. District and Sessions Judge's Court at Jogulamba Gadwal – Notification for filling up of certain posts on Outsourcing basis – Issued -Regarding.

Ref:-1.G.O.Ms.No. 104, Finance (HRM-II] Department. Dt.30-12-2019.
2. G.O.Ms.No.63, Finance (HRM-II) Department. Dated 11-05-2022.

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Applications are invited from the eligible candidates from Jogulamba Gadwal District ***on or before 12-12-2025 by 5:00*** **PM** for filling up the following posts on **Outsourcing basis** on consolidated pay as per Rule-9 of the Telangana State and Subordinate Service Rules, 1996, for a period of **Two Years** or at any date before that date or they can be continued till further orders as fixed by the Appointing Authority from time to time in the Prl. District and Sessions Judge's Court at Jogulamba Gadwal.

The applications shall be sent in a sealed cover addressed to the **Principal District and Sessions Judge, Jogulamba Gadwal,** by mentioning the name of the post applied for and send the same by way of Ordinary post/Registered Post/Courier etc. **Applications will not be accepted directly in person or through any other intermediary.**

S.No.	Name of the Post	No. of Vacancies	Consolidated Pay per month (per month as per G.O.Ms.No.64 Finance Dept., dt:30-12-2019)
1	Office Subordinate (Attender)	01	Rs.15,600/- per month

THE FOLLOWING ARE THE CONDITIONS FOR THE ABOVE POST:

Age Limit:

1. As on 01-07-2025, a candidate must have completed the age of (18) years and must not have completed the age of (34) years.

2. The relaxation of maximum age limit in respect of SC/ST/BC/EWS categories is 5 years and in case of candidates with physical disabilities, they shall be given age relaxation of 10 years.

Educational Qualification:

S.No.	Post	Qualification (as per TJMSS Rules, 2018)
1	Office Subordinate	Must have passed any exam between 7th to 10th class or its equivalent examination. **But the candidate who is having higher qualification than 10th class shall not be considered as eligible.**

METHOD OF RECRUITMENT:

1.There will be oral interview for the qualified candidates for the Post of Office Subordinates.

2.The date of interview for the post of Office Subordinate will be informed later.

ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED TO APPLICATION:

1. Original certificates of academic qualifications/technical qualifications, such as, marks list, pass certificates, certificate evidencing date of birth (S.S.C., Transfer Certificate (**Mandatory**), etc.).
2. Date of Birth Certificate
3. Community Certificate in case of SC/ST/BC issued by the competent authority.
4. Employment Registration Card.
5. Certificate in respect of Local/Non-Local candidate in terms of Presidential Order 2018.
6. Two self-addressed Speed postal covers with acknowledgment worth of RS.57/- or as fixed by the Postal Department with RPAD.

GENERAL INSTRUCTIONS:

1. The candidates will be appointed only on Outsourcing basis as per Rule 9 of Telangana State and Subordinate Service Rules, 1996 for a period of TWO YEARS or any date before that date or they can be continued till further orders as fixed by the appointing authority from time to time on executing a Deed of Agreement at the time of making their appointment.
2. No service rules shall be applicable other than the above.
3. Applications received **after 5-00 p.m. on 12--12-2025** will not be accepted.
4. The outsourcing appointment shall automatically cease to be in operation unless a fresh proposal is made and fresh contract is entered into.
5. The candidates who are possessing higher qualification than 10th class are not considered as eligible for the post of Office Subordinate.
6. No TA and DA will be paid for the journey performed in connection with the examination/Skill test, oral interview and for appointment.
7. Applications with insufficient information will be summarily rejected.
8. Applications received after the date stipulated time would not be accepted.
9. No correspondence will be entertained in any aspect.
10. Candidate resorting to bring influence of any kind will be disqualified summarily.

25/11/25

Prl. District and Sessions Judge
Jogulamba Gadwal.

To:

i) All the Judicial Officers in the Unit with a request to cause display of the notification on the Notice Boards of their respective Courts.

ii) The District Collector, Jogulamba Gadwal District with a request to cause display of the notification on the Notice Boards of their respective office for wide publicity.

iii)The District Employment Officer, Jogulamba Gadwal.

iv) The District System Assistant of District Court, Jogulamba Gadwal District with an instruction to place the Notification in the Official website.

v) Notice Board of District Court, Jogulamba Gadwal District.

*/Stock file.

APPLICATION FOR THE POST OF_____

Ref: District Court: Jogulamba Gadwal District Notification No. /2025/Admn, Dated: -11-2025.

Affix latest Passport size Photograph duly attested by Gazetted Officer.

1.	Full Name of the Applicant (in capital letters)	:
2.	Father's/Husband's Name	:
3.	Date of Birth	:
4.	Age as on 01-07-2025	:
5.	Caste/Category	:
6.	Gender	:
7.	Nationality	:
8.	Religion	:
9.	Educational Qualifications	:
10.	Technical Qualifications	:
11.	Address for correspondence (with **Mobile Number**)	:
12.	Permanent Address	:
13.	Previous Experience, if any	:
14.	Local/Non-Local	:

DECLERATION

I solemnly declare that the above information submitted by me is true and correct to the best of my knowledge. If any information submitted by me is fund to be false, action may be taken against me.

Station:
Date:

Signature of the Candidate/Applicant