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OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE
JOGULAMBA GADWAL

Notification No.03/Admn/2025, Dis.No.1022/2025, Dt:19.07.2025.

NOTIFICATION FOR APPOINTMENT ON OUTSOURCING BASIS

Pursuant to the G.O.Ms.No.104, Finance (HRM-II) Department. Dated 30-12-2019, G.O.Ms.No.63, Finance (HRM-II) Department. Dated 11-05-2022 and permission of the Hon'ble High Court vide ROC.No 496/E1/2019. Dated 22-07-2022. Applications are invited from the eligible candidates to fill-up the below mentioned posts in the Prl. District and Sessions Court, Jogulamba Gadwal, purely on Outsourcing Basis basing on the consolidated pay as per Rule 9 of Telangana State and Subordinate Rules 1996 for a period of one year.

The applications are to be sent in a sealed cover, addressed to the Hon'ble Principal District and Sessions Judge, Jogulamba Gadwal on or before 25-07-2025 by 5-00 P.M. The applications received after 5-00 pm on 25-07-2025 will not be accepted

S.No.	Name of the Post	No. of Vacancies	Consolidated Pay (per month As per G.O.Ms.No.64 Finance Department, dated: 30-12-2019)
1.	Office Subordinate	01	Rs.15,600/- per month

Outsourcing Basis: Remuneration shall be paid as fixed by the Government from time to time.

Age Limit:

1. As on 01-07-2025 a candidate must have completed the age of (18) years and must not have completed the age of (34) years.
2. The relaxation of maximum age limit in respect of SC/ST/BC/EWS is 5 years.

Educational Qualification:

S.No.	Post	Qualification (as per TJMSS Rules, 2018)
1.	Office Subordinate	Must have passed any exam between 7 th to 10 th class or its equivalent Examination. But the candidate who is having higher qualification than 10 th class shall not be considered as eligible.

NOTE:

- 1) The Services of the re-employed employees are liable to be terminated at any point of time without assigning any reasons and without any notice and the appointment is purely temporary and on contract basis.
- 2) On appointment the appointees shall enter into an agreement with the Unit Head initially for a period of one year, subject to renewal for a further period from time to time at the discretion of the Unit Head.
- 3) The applicants should submit their service certificates.

METHOD OF RECRUITMENT:

1. There will be oral interview for the qualified candidates for the Post of Office Subordinates.
2. The oral interviews for the post of Office Subordinate will be held on 30-07-2025.

ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED TO APPLICATIONS:

- a) Certificates of Academic Qualifications such as marks lists pass certificates, should be enclosed to the application form.
- b) Date of Birth Certificate
- c) Community Certificate in case of SC/ST/BC issued by the competent authority.
- d) Employment Registration Card.
- e) Certificate in respect of Local/Non-Local candidate in terms of Presidential Order 1975.
- f) A self-addressed registered post cover with acknowledgment worth of RS.25/- as fixed by the Postal Department for RPAD.

GENERAL INSTRUCTIONS:

1. The candidates will be appointed only on Outsourcing Basis as per Rule 9 of Telangana State and Subordinate Service Rules, 1996 for a period of ONE YEAR on executing a Deed of Agreement at the time of making their appointment.
2. No service rules shall be applicable other than the above.
3. Applications received after 5-00 p.m. on 25-07-2025 will not be accepted.

4. The Outsourcing appointment shall automatically cease to be in operation unless a fresh proposal is made and fresh contract is entered into.
5. The candidates who are possessing higher qualification than 10th class are not considered as eligible for the post of Office Subordinate.
6. No TA and DA will be paid for the journey performed in connection with the appointment.
7. Applications with insufficient information will be summarily rejected.
8. Applications received after the date stipulated time would not be accepted
9. No correspondence will be entertained in any aspect.
10. Candidate resorting to bring influence of any kind will be disqualified summarily.


Pr. District and Sessions Judge
Jogulamba Gadwal.

To:

- i) All the Judicial Officers in the Unit of Jogulamba Gadwal District with a instructions to place the notification on the Notice Boards their respective Courts.
- ii) The District Collector, Jogulamba Gadwal District with a request to place the notification on the Notice Board of your office.
- iii) The District Employment Officer, Jogulamba Gadwal District for information.
- iv) The System Assistant of District Court, Jogulamba Gadwal District with a instructions to place the Notification in the Official website.
- v) Notice Board of District Court complex at Jogulamba Gadwal District.
- vi) Publication through all Telugu Print Media.

*/Stock file.

APPLICATION FOR THE POST OF _____

**Affix latest
Passport size
Photograph
duly attested by
Gazetted Officer.**

Application for the post of
(with name of the Court)

1. Name of the Applicant :
(in capital letters)
2. Father's/Husband's Name :
3. Date of Birth and age :
(as on 01-03-2025)
01-07-2025
4. Designation and date of retirement :
(for retired Judicial Employees proof
should be enclosed)
5. Address for correspondence
(with **Mobile Number**)
6. Permanent Address :
7. Category :
8. Educational Qualifications :
9. Technical Qualifications :
10. Previous Experience, if any:
11. Local/Non Local :
12. List of certificates enclosed
(only Xerox copies should be:
enclosed)

Station:

Date:

Signature of the
Candidate/Applicant