

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NALANDA AT BIHARSHARIF

Tender Notice for Outsourcing Manpower for Purpose of cleaning of Court Premises in BiharSharif and Hilsa.

Office of The Principal District & Sessions Judge, Nalanda at Bihar Sharif invites tender from company/firm/ agency to provide Manpower for Purpose of cleaning of Court Premises in BiharSharif and Hilsa. Sealed tender in two parts i.e. Technical Bid and Financial Bid are hereby invited from company/ firm/ agency till **11:00 AM on 16.06.2025** at the office of The Principal District & Sessions Judge, Nalanda at Bihar Sharif.

1. Minimum eligibility criteria are as below:-
 - a) Company / firm/ agency should have at least three years' experience of operating such establishment. Necessary documents along with declaration to be attached.
 - b) Company/ firm/ agency/ authorised dealer's turnover should be minimum of Rs. 10,00,000/- (Ten lakh only) per annum. Necessary documents along with income tax returns of the last three financial years to be attached.
 - c) Earnest money of Rs. 30,000/- (Thirty Thousand only) is to be paid along with the technical bid through D.D. in favour of Principal District & Sessions Judge, Nalanda payable at Bihar Sharif.
 - d) Company/ firm/ agency must attach a copy of Registration/ incorporation/ equivalent certificate, Aadhar, Pan and GST registration certificate.
 - e) The company/ firm/ agency shall submit all details of the services offered and terms/ conditions on which the same is being offered. Only the proposed services qualified thereon shall be considered for financial evaluation.
2. The company/ firm/ agency may participate in a **pre-bid meeting** to be held on **26.05.2025 at 01:15 PM** in the office of Principal District & Sessions Judge, Nalanda at Bihar Sharif.
3. Tender document may be **purchased till 01:00 PM on 15.06.2025**
4. The Tender will be received in the office of Principal District & Sessions Judge, Nalanda at Bihar Sharif till **11:00 AM on 16.06.2025**. The tender shall be **opened on the same day at 01:15 PM** in which the tenderer or its representative may remain present.
5. Cost of tender document: -

The tender document can also be seen (for reference only) on website <http://nalanda.dcourts.gov.in> at the notice/tender section. However, it has to be physically purchased from the office of Principal District & Sessions Judge, Nalanda at Bihar Sharif by payment of Rs. 100/- (One Hundred only) in cash. Each tender paper purchased from office of Principal District & Sessions Judge, Nalanda at Bihar Sharif shall be serially numbered and signed. Company/Firm/Agency will have to submit tender through hand only in the same serially numbered tender document.
6. **Any modification/ amendment if required later in the tender notice or tender document shall be published in the website only.**
7. The Principal District & Sessions Judge, Nalanda at Bihar Sharif reserves right to reject any or all the tenders without assigning any reason whatsoever.

Principal District & Sessions Judge
Nalanda at Bihar Sharif.

