

OFFICE OF THE DISTRICT & SESSIONS JUDGE,
EAST JAINTIA HILLS DISTRICT,
KHLIEHRIAT

No. KHLT/DSJ.19.2020/Dress Code/ 55 Dated:19.03.2026

OFFICE ORDER

Sub: Strict adherence to professional dress code and office decorum.

It has been observed with concern that certain members of the staff in this establishment have been attending office in attire that is casual or inappropriate for a judicial environment. Such conduct is inconsistent with the decorum of the Court and violates the standards of professionalism expected under the **Meghalaya Services (Conduct) Rules** and the **High Court of Meghalaya Officers and Staff (Service) Rules, 2019**.

All staff members are hereby directed to strictly adhere to the following dress code during office hours:

1. Ministerial and Clerical Staff (Male)/ Support Staff (Group D / Orderlies / Peons)

- **Permitted:** Formal shirts (solid colors or subtle patterns), formal trousers, and leather/semi-leather formal shoes. Shirts must be neatly tucked in.
- **Prohibited:** T-shirts, Polo shirts, jeans/denim, cargo pants, shorts, sports shoes, sneakers, or flip-flops/slippers.

2. Ministerial and Clerical Staff (Female)/ Support Staff (Group D / Orderlies / Peons)

- **Permitted:** Formal traditional attire (Jainsem, Dhara, Dakmanda, or Saree) or formal Salwar Suit with Dupatta in sober colors.
- **Alternative:** Formal shirts paired with formal trousers.
- **Prohibited:** Casual tops, leggings, distressed denim, sleeveless or revealing clothes, and inappropriate party wear.

3. General Directions & Compliance

- **Identity Cards:** All staff must prominently display their official Identity Cards at all times within the court premises.
- **Traditional Day:** Staff are encouraged to wear formal local traditional attire on special occasions, provided it maintains professional modesty.

- **Disciplinary Action:** Any deviation from these instructions will be viewed as conduct unbecoming of a Government servant and shall attract disciplinary proceedings under the relevant Service Rules.

All Judicial Officers are requested to ensure strict compliance by the staff working under their immediate control.

By Order,



District & Sessions Judge,
East Jaintia Hills District,
Khliehriat

Copy to:

1. All Ld. Judicial Officers, East Jaintia Hills District, Khliehriat, for kind information.
2. All Staff for strict compliance.
3. System Assistant to upload this Office Order on the official website.
4. Notice Board.
5. Office Copy



District & Sessions Judge,
East Jaintia Hills District,
Khliehriat