CIVIL COURT, BEGUSARAI
Quotation Notice No. .07.../2026

In view of the meeting convened on 08.06.2026 in the chamber of Sri Sanjay Kumar-III, Distt. & Addl. Sess. Judge-I-cum-Spl. Judge of NDPS Act, Begusarai-cum-Chairman, Purchase Committee, Civil Courts, Begusarai, in compliance of the minutes of the meeting a Sealed quotations are hereby invited from bonafide and reputed registered firms/suppliers having requisite experience in the field, for the supply of A4 Size Paper(70 GSM) of reputed Company like Century, Kores etc. for official use in Civil Court, Begusarai.

The detailed terms and conditions of the tender are as follows:-

Terms & Conditions

1. Quantity Required: - The total tentative requirement is one hundred (100) Packet A4 Size Paper.

The bidder must supply the A4 Size Paper in strict conformity with the good quality specifications.

2. Brand and Quality:- Quality and size (70 GSM) will not be compromised under any circumstances, and the bidder shall be responsible for ensuring authenticity.

3. Rates and Taxes:- The rates quoted must be inclusive of all taxes including GST. Bidders should provide a clear breakup of basic price and tax components. Any hidden charges claimed later shall not be entertained.

4.Delivery and Installation:-The successful bidder shall deliver A4 Size Paper at the premises of Civil Court, Begusarai. All expenses related to transportation and labour shall be borne by the supplier. **The entire work must be completed within the stipulated time frame mentioned in the supply order.**

6. Payment Terms:- No advance payment will be made. Payment shall be released only after successful supply and verification of 100 Packet A4 Size Paper by the competent authority. Bills shall be submitted in triplicate along with necessary documents.

7. Eligibility Criteria:- The bidding firm must hold valid GST registration and a PAN number. Self-attested copies of the same must be enclosed with the quotation, otherwise, the Quotation shall be rejected.

9. Rejection of Quotation:- The Purchasing Committee, Civil Court, Begusarai, reserves the absolute right to accept or reject any or all quotations without assigning reasons. Incomplete, conditional, or unsigned quotation are liable to be rejected outright.

10. Jurisdiction:- Any dispute arising out of or in relation to this quotations process or supply order shall fall under the jurisdiction of the Civil Court, Begusarai, and the decision of the Principal District & Sessions Judge, Begusarai shall be final and binding.

11. Submission of quotation :- The quotation must be submitted in a sealed envelope clearly superscribed "quotation for Supply of 100 Packet A4 Size Paper at Civil Court, Begusarai".

- **Last date for submission:** 30th June, 2026 up to 05:30 P.M.
- **Opening of quotation before purchase Committee :** 3rd July, 2026 at 05:30 P.M.

11.6.26

Court Manager
Civil Court, Begusarai.