CIVIL COURT,BEGUSARAI

Quotation Notice No.....06...../2026

In view of the meeting convened on 08.06.2026 in the chamber of Sri Sanjay Kumar-III, Distt. & Addl. Sess. Judge-I-cum-Spl. Judge of NDPS Act, Begusarai-cum-Chairman, Purchase Committee, Civil Courts, Begusarai, in compliance of the minutes of the meeting a Sealed quotations are hereby invited from bonafide and reputed registered firms/suppliers having requisite experience in the field, for the supply of Cartridges of Canon Company for official use in Civil Court, Begusarai.

The detailed terms and conditions are as follows:

Terms & Conditions

1. Quantity Required :- The total tentative requirement of Cartridge with model number is illustrated as under:

Cartidage of Canon Company.

Cartridge Model	Required Quantity
Canon 070	30 Pcs.

The supplier must supply the Cartridges in strict conformity of the given specifications.

2. Brand and Quality

Only Original Cartridge of Canon company shall be accepted. Quality will not be compromised under any circumstances, and the supplier shall be responsible for ensuring authenticity.

3. Material Specification

The Cartridge should be of good quality and manufacture should not be before December, 2025.

4. Rates and Taxes

The rates quoted must be inclusive of all taxes including GST. Suppliers should provide a clear breakup of basic price and tax components. Any hidden charges claimed later shall not be entertained.

5. Delivery

The successful supplier shall deliver and unload the Cartridges at the premises of Civil Court, Begusarai. All expenses related to transportation and labour shall be borne by the supplier. The entire work must be completed within 15 days of issue of work order by the party who will be selected.

6. Payment Terms

No advance payment will be made. Payment shall be released only after successful supply and verification of Cartridges by the competent authority. Bills shall be submitted in triplicate along with necessary documents.

8. Eligibility Criteria

The supplier's firm must be valid and hold valid GST registration and a PAN number. Self-attested copies of the same must be enclosed with the quotation, otherwise, the tender shall be rejected.

9. Rejection of Quotation

The Purchasing Committee, Civil Court, Begusarai, reserves the absolute right to accept or reject any or all the quotations without assigning reasons. Incomplete, conditional, or unsigned quotations are liable to be rejected outright.

10. Jurisdiction

Any dispute arising out of or in relation to this quotation process or supply order shall fall under the jurisdiction of the Civil Court, Begusarai, and the decision of the Principal District & Sessions Judge, Begusarai shall be final and binding.

11. Submission of Quotation

The quotation must be submitted in a sealed envelope clearly superscribed **"Quotation for Supply of Cartridges of Canon company at Civil Court, Begusarai"**.

- **Last date for submission:** 30th June, 2026 up to 05:30 P.M.
- **Opening of quotation before purchase Committee :** 3rd July, 2026 at 05:30 P.M.

The received quotation shall be opened in the office of the undersigned in the presence of the purchasing committee and the supplier who may wish to remain present.

11.6.26

Court Manager I/C
Civil Court, Begusarai.