CIVIL COURT, BEGUSARAI

Quotation Notice No. ..04.../2026

In view of the meeting convened on 13.02.2026 in the chamber of Sri Raj Narayan Nigam, D.A.S.J-I -cum- Spl. Judge of NDPS Act-cum-Spl. Judge of SC/ST Act -cum- Chairman, Purchase Committee, Civil Courts, Begusarai, in compliance of the minutes of the meeting a Sealed quotation are hereby invited from bonafide and reputed registered firms/suppliers having requisite experience in the field, for the supply and installation of Glass, Cup-Plate & Towel (Bombay Dyeing, Trident etc.) for the Chamber of 51 Judicial Officers and 51 Judgment Box of reputed company like Borosil, Clay Craft, Cello etc. for official use in Civil Court, Begusarai.

The detailed terms and conditions of the tender are as follows:-

Terms & Conditions

1. **Quantity Required:** - The total tentative requirement is :
   - (a) Judgment Box = 51.
   - (b) Towel- (Size- 74 x 148) = 51.
   - (c) Glass (Set of 06 Pcs) = 51.
   - (d) Cup – Plate(Set of 06 Pcs) =51.

2. Brand and Quality:- Only Original product of reputed Company shall be accepted. Quality and size will not be compromised under any circumstances, and the bidder shall be responsible for ensuring authenticity.

3. Material Specification:- The Glass, Cup-Plate, Towel (for the Chamber of 51 Judicial Officers) and Judgment Box **must be manufactured from good quality of appropriate thickness, as declared in the bid.** The bidder must supply the aforesaid items (Judgment Box, Towel- (Size- 74 x 148) (Bombay Dyeing, Trident etc.), Glass (Set of 06 Pcs) , Cup – Plate (Set of 06 Pcs) in strict conformity with these specifications.

4. Rates and Taxes:- The rates quoted must be inclusive of all taxes including GST. Bidders should provide a clear breakup of basic price and tax components. Any hidden charges claimed later shall not be entertained.

5.Delivery and Installation:-The successful bidder shall deliver and unload the Glass, Cup-Plate, Towel (for the Chamber of 51 Judicial Officers) and 51 Judgment Box at the premises of Civil Court, Begusarai. All expenses related to transportation and labour shall be borne by the supplier. **The entire work must be completed within the stipulated time frame mentioned in the supply order.**

6. Payment Terms:- No advance payment will be made. Payment shall be released only after successful supply and verification of Glass, Cup-Plate, Towel (for the Chamber of 51 Judicial Officers) and Judgment Box by the competent authority. Bills shall be submitted in triplicate along with necessary documents.

7. Security Deposit:- Every bidder shall deposit Rs. 5,000/- as Security Money in the form of a Demand Draft drawn in favour of the Principal District & Sessions Judge, Begusarai, payable at Begusarai. The security deposit shall not carry any interest. Unsuccessful bidders shall get refund of their security deposit after finalization of the quotation, while the successful bidder shall get refund only after completion of supply and verification of Glass, Cup-Plate, Towel (for the Chamber of 51 Judicial Officers) and 51 Judgment Box , or upon cancellation of the quotation.

8. Eligibility Criteria:- The bidding firm must hold valid GST registration and a PAN number. Self-attested copies of the same must be enclosed with the quotation otherwise, the quotation shall be rejected.

9. Rejection of quotation:- The Purchasing Committee, Civil Court, Begusarai, reserves the absolute right to accept or reject any or all quotations without assigning reasons. Incomplete, conditional, or unsigned quotation are liable to be rejected outright.

10. Jurisdiction:- Any dispute arising out of or in relation to this quotation process or supply order shall fall under the jurisdiction of the Civil Court, Begusarai, and the decision of the Principal District & Sessions Judge, Begusarai shall be final and binding.

11. Submission of quotation:- The quotation must be submitted in a sealed envelope clearly superscribed "Quotation for Supply of Glass, Cup-Plate, Towel (for the Chamber of 51 Judicial Officers) and 51 Judgment Box to Civil Court, Begusarai". The last date for submission is **23.02.2026 till 05:00 P.M.** at the office of the undersigned. The received quotation shall be opened in the chamber of the undersigned in the presence of purchasing committee and the bidders who may wish to remain present as on **23.02.2026.**

17/2/2026

By order of
Principal District & Sessions Judge,
Begusarai.