CIVIL COURT, BEGUSARAI

Quotation Notice No. ...03.../2025

In view of the meeting convened on 19.12.2025 in the chamber of Sri Raj Narayan Nigam, D.A.S.J-I -cum- Spl. Judge of NDPS Act-cum-Spl. Judge of SC/ST Act -cum-Chairman, Purchase Committee, Civil Courts, Begusarai, in compliance of the minutes of the meeting a Sealed quotation are hereby invited from bonafide and reputed registered firms/suppliers having requisite experience in the field, for the supply of visiting chairs for official use in the chamber of Principal District Judge,Civil Court, Begusarai.

The detailed terms and conditions of the tender are as follows:-

Terms & Conditions

1. Quantity Required: - The total tentative requirement is twenty (20) visiting chairs.
The bidder must supply the chairs in strict conformity with the specifications.

2. Brand and Quality:- Authentic brands of Companies like Godrej,Durian,Neel-Kamal etc. Only Original branded Company chairs shall be accepted. Quality and size will not be compromised under any circumstances, and the bidder shall be responsible for ensuring authenticity.

3. Material Specification:- As illustrated below:

- Type of Base/Understructure – Straight Legged (Independent Vertical Supports)
- Availability of cushion on seat - Yes
- Seat upholstery material – Leatherette
- Minimum Chair seat height – 400mm
- Colour Family of Seat and Backrest – Black/ Brown / Tan
- Backrest Height(Low-back range:200-400mm,Mid-back range:400-700 mm)- Mid-back
- Backrest Width (Low:400-550mm,Mid:550-700mm,High:greater than 700mm)-Medium
- Coverage of Backrest Material – Fully-covered (Full height of backrest covered)
- Availability of Armrest in Chair – Yes.
- Type of Armrest in Chair – Fixed armrest with Cushion

4. Rates and Taxes:- The rates quoted must be inclusive of all taxes including GST. Bidders should provide a clear breakup of basic price and tax components. Any hidden charges claimed later shall not be entertained.

5.Delivery and Installation:-The successful bidder shall deliver, unload, and install the chairs at the premises of Civil Court, Begusarai. All expenses related to transportation, labour, and installation shall be borne by the supplier. **The entire work must be completed within the stipulated time frame mentioned in the supply order.**

6. Payment Terms:- No advance payment will be made. Payment shall be released only after successful supply, installation, and verification of chairs by the competent authority. Bills shall be submitted in triplicate along with necessary documents.

7. Security Deposit:- **Every bidder shall deposit Rs. 10,000/- as Security Money in the form of a Demand Draft** drawn in favour of the Principal District & Sessions Judge, Begusarai, payable at Begusarai. The security deposit shall not carry any interest. Unsuccessful bidders shall get refund of their security deposit after finalization of the quotation , while the successful bidder shall get refund only after completion of supply, installation, and verification of racks, or upon cancellation of the tender.

8. Eligibility Criteria:- The bidding firm must hold valid GST registration and a PAN number. Self-attested copies of the same must be enclosed with the quotation, otherwise, the tender shall be rejected.

9. Rejection of Tenders:- The Purchasing Committee, Civil Court, Begusarai, reserves the absolute right to accept or reject any or all tenders without assigning reasons. Incomplete, conditional, or unsigned tenders are liable to be rejected outright.

10. Jurisdiction:- Any dispute arising out of or in relation to this tender process or supply order shall fall under the jurisdiction of the Civil Court, Begusarai, and the decision of the Principal District & Sessions Judge, Begusarai shall be final and binding.

11. Submission of quotation :- The quotation must be submitted in a sealed envelope clearly superscribed "quotation for Supply of 20 visiting chair at Civil Court, Begusarai". The last date for submission is **January 20th , 2026 up to 05:00 P.M.,** at the office of the undersigned. The received tender shall be **opened on January 25th,2026**.in the office of the undersigned in the presence of purchasing committee and the tenderers who may wish to remain present.

27/12/2025

By Order of
Principal District & Sessions Judge
Civil Court, Begusarai