CIVIL COURT, BEGUSARAI
Tender Notice No. 04 /2025

In light of the minutes of the meeting of purchase Committee,Civil Court,Begusarai, held on 25-09-2025,Sealed tenders are hereby invited from bonafide and reputed registered firms/suppliers having requisite experience in the field, for the supply and installation of Steel Racks of Godrej Company for official use in Civil Court, Begusarai.
The detailed terms and conditions of the tender are as follows:-

Terms & Conditions

1. **Quantity Required:** - The total tentative requirement is Seventy (70) steel racks, consisting of Forty (40) racks of eight shelves (8 feet height) and Thirty (30) racks of six shelves (6 feet height). The bidder must supply the racks in strict conformity with these specifications.

2. Brand and Quality:- Only Original Godrej Company steel racks shall be accepted. Quality and size will not be compromised under any circumstances, and the bidder shall be responsible for ensuring authenticity.

3. Material Specification:- The racks must be manufactured from good quality steel sheets of appropriate thickness, as declared in the bid. The racks should be durable, corrosion-resistant, and capable of carrying adequate load.

4. Rates and Taxes:- The rates quoted must be inclusive of all taxes including GST. Bidders should provide a clear breakup of basic price and tax components. Any hidden charges claimed later shall not be entertained.

5.Delivery and Installation:-The successful bidder shall deliver, unload, and install the racks at the premises of Civil Court, Begusarai. All expenses related to transportation, labour, and installation shall be borne by the supplier. **The entire work must be completed within the stipulated time frame mentioned in the supply order.**

6. Payment Terms:- No advance payment will be made. Payment shall be released only after successful supply, installation, and verification of racks by the competent authority. Bills shall be submitted in triplicate along with necessary documents.

7. Security Deposit:- Every bidder shall deposit Rs. 10000/- as Security Money in the form of a Demand Draft drawn in favour of the Principal District & Sessions Judge, Begusarai, payable at Begusarai. The security deposit shall not carry any interest. Unsuccessful bidders shall get refund of their security deposit after finalization of the tender, while the successful bidder shall get refund only after completion of supply, installation, and verification of racks, or upon cancellation of the tender.

8. Eligibility Criteria:- The bidding firm must hold valid GST registration and a PAN number. Self-attested copies of the same must be enclosed with the tender; otherwise, the tender shall be rejected.

9. Rejection of Tenders:- The Purchasing Committee, Civil Court, Begusarai, reserves the absolute right to accept or reject any or all tenders without assigning reasons. Incomplete, conditional, or unsigned tenders are liable to be rejected outright.

10. Jurisdiction:- Any dispute arising out of or in relation to this tender process or supply order shall fall under the jurisdiction of the Civil Court, Begusarai, and the decision of the Principal District & Sessions Judge, Begusarai shall be final and binding.

11. Submission of Tender:- The tender must be submitted in a sealed envelope clearly superscribed "Tender for Supply of Godrej Steel Racks Civil Court, Begusarai". The last date

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for submission is **10.11.2025 till 05:00 P.M.** at the office of the undersigned. The received tender shall be opened in the chamber of the undersigned in the presence of purchasing committee and the tenderers who may wish to remain present as on **12.11.2025.**

18/10/2025

By Order of
Principal District & Sessions Judge
Civil Court, Begusarai

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