OFFICE OF THE PRINCIPAL DISTRICT JUDGE, NALGONDA
TENDER NOTIFICATION FOR PHOTO COPIER MACHINES
Tender Dis. No. 1873/2026/C2, dated: 20.11.2026.

Sub:- **PHOTOCOPIER MACHINE** - Supply of One (01) new Canon photocopier machine to the Court of the Senior Civil Judge, Devarakonda under buyback system- Quotations invited- Reg.

Ref:- ROC No.1457/2026-DI(2), dated: 06.11.2026 of the Hon'ble High Court for the State of Telangana at Hyderabad.

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Sealed quotations are invited from reputed vendors for the supply of One (01) new Canon photocopier machine under the buyback scheme against existing Canon photocopier machine, for use in the Court of the Senior Civil Judge, Devarakonda, Nalgonda Dist.

The photocopier machine to be supplied should be of standard quality and as per the specifications mentioned herein. The successful bidder shall also provide comprehensive Post-sales Service Commitment, including regular maintenance and prompt repair services.

Details of Machines

S.No.	Machine Type	Qty	Old Machines for Buyback	Installed location
1.	Photo Copier Machine - Canon 45 CPM	01	Canon IR 2525W	Senior Civil Judge's Court, Devarakonda.

Sealed quotations addressed to the Principal District & Sessions Judge, Nalgonda must be submitted in a sealed cover and must reach the office of the undersigned on or before 03/12/2026 by 5:00 PM. The quotations received after the scheduled date and time will not be entertained under any circumstances.

The vendor should submit relevant supporting documents. The bidders should quote prices inclusive of GST, installation, delivery charges, etc., and also indicate the total price separately. The warranty period for the machines shall not be less than seven (07) years. The bidder must also clearly specify the post-sales service commitment, including response time for service calls and availability of spare parts.

Note:
1. Quotations must be submitted only by authorized Canon dealers/suppliers.
2. The delivery period should be clearly mentioned in the quotation.
3. The buyback price offered should be quoted against the existing Canon machine being traded in Canon 2525W.
4. The Post-Sales Service Commitment should include details such as:
   a) Response time (e.g., within 24 hours of complaint).
   b) Annual maintenance charges (if any after warranty period).
   c) Availability of genuine Canon spare parts.
5. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

PRINCIPAL DISTRICT JUDGE,
NALGONDA.

To:
1. Notice board of this Court.
2. The Senior Civil Judge,Devarakonda, with a request to display the notification on their notice board.
3. The System Officer/Assistant, District Court, Nalgonda - with a direction to upload this notification on the Official Website of the District Court.
https://nalgonda.dcourts.gov.in/