OFFICE OF THE PRINCIPAL DISTRICT JUDGE:: NALGONDA.

:C I R C U L A R:

Dis.No. 4795 **/2026/A1-PR. No. 25/2026.** **Date: 16.11.2026.**

Sub: Transfer/Deputation orders – Unauthorized representations and misconduct by staff members – Certain instructions issued – Reg.

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It has been observed by the undersigned that pursuant to transfer/deputation orders issued by the Unit Head, staff members under transfer/deputation are inundating this office and the Administrative staff with a spate of phone calls and are calling on the undersigned in person without prior permission and without routing their representations through the proper channel, i.e., through their respective Presiding Officers. Some staff members are also exhibiting unusual behaviour and resorting to threatening and intimidating the Administrative staff regarding transfer requests, thereby impeding them in the discharge of their legitimate duties, which are established solely for the smooth and efficient administration of the District Judiciary.

It is hereby made crystal clear that no staff member has any right whatsoever to question any transfer, deputation or any other duty assigned to them; any such practice henceforth shall be viewed with utmost seriousness and immediate stringent action shall be initiated against the staff member concerned. Any genuine request shall be forwarded to this office only through the proper channel, i.e., from their respective Presiding Officer to this office, and ***through the Chief Administrative Officer of the Principal District Court, Nalgonda***; any deviation shall be treated as a violation of this circular, and necessary action shall be taken without further notice, and no indiscipline or impropriety shall be condoned.

Further, all the Judicial Officers in Nalgonda District Judiciary are hereby requested to communicate the same amongst all the staff members of their respective Courts and to ensure scrupulous compliance with these instructions in letter and spirit.

16/11/26

PRINCIPAL DISTRICT JUDGE,
NALGONDA.

To:
All the Judicial Officers working in Nalgonda District Judiciary.

Copy to:
The System Officer, District Court, Nalgonda (with a direction to upload the same in the District Court Website, Nalgonda).