S. GOVERDHAN REDDY
REGISTRAR GENERAL

HYDERABAD
Dt: 16 **.09.2026**

ROC.NO.1469/SO/2026

To
All the Unit Heads in the State of Telangana.

Sir,

Sub:- High Court for the State of Telangana – Letter received from the Under Secretary to the Government of India, Ministry of Home Affairs, Internal Security – II Division, Legal Cell, New Delhi – Request regarding – Process for service of the Summons/Notices/Warrants upon the persons presiding abroad – Request to take necessary steps in that behalf – Reg.

17-9-26.
CHECK & PUT-UP
PRL D&SJ

Ref:- Letter No. 25012/36/2026-Legal Cell (10), Dt: 12.06.2026 from the Under Secretary to the Government of India, Ministry of Home Affairs, Internal Security – II Division, Legal Cell, New Delhi along with its enclosures.

*****

Adverting to the subject and reference cited, I am to inform that the Government of India, Ministry of Home Affairs, New Delhi has requested the High Court to issue necessary instructions to all the Courts in the State of Telangana with regard to process for services of summons/notice/warrant of the Judicial documents, issued by the Judicial Authority of the courts in India/Law Enforcement Agencies, upon the person(s) residing in Brazil.

Therefore, as directed, I am enclosing herewith a copy of the Under Secretary to the Government of India, Ministry of Home Affairs, New Delhi along with its enclosures and request you to circulate the same to all the Presiding Officers of your unit for information and necessary compliance.

DISTRICT AND SESSIONS COURT
RECEIVED
SEP 2026
C.A.O.
NALGONDA

Yours sincerely,

REGISTRAR GENERAL

Copy to:
The Section Officer, OP Cell Section, High Court for the State of Telangana.

भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
आंतरिक सुरक्षा-II विभाग/ Internal Security-II Division
विधिक एकक/ Legal Cell

No.25012/36/2026-Legal Cell(10) **By Speed Post**
Dated, 12 Jun, 2026

To,

1. The Assistant Registrar, Hon'ble Supreme Court of India, New Delhi
2. All Registrars of Hon'ble High Court of States/UTs (As per list attached)
3. All DGP's of State/Commissioners of UTs
4. The Director, CBI/IB/ED/DRI/NIA/Customs/CBDT & NCB

Sub:- Process for service of the Summons/notices/warrant etc. abroad:- regarding

Sir/Madam,

It is submitted that in terms of reciprocal arrangements provided under Section 105 Cr. PC (110 BNSS) Ministry of Home Affairs (MHA) is the 'Central Authority' to deal with the service/execution of the Judicial documents, issued by the Judicial Authority of the Courts in India/law enforcement agencies, upon the person(s) residing abroad.

2. MHA has issued comprehensive guidelines on 'Mutual Legal Assistance in Criminal Matters', which were circulated vide letter No. 25016/52/2019-Legal Cell dated 04.12.2019 and these guidelines issued by this Ministry vide letter No.25016/52/2019-Legal Cell dated 04th Dec, 2019, are also available at MHA's website i.e. https://mha.gov.in/sites/default/files/ISII_ Comprehensive Guidelines_17122019.pdf.

3. It is relevant to inform that Brazilian Central Authority has provided specific format for submission of the request for service summons/notices/warrant as per their requirement. The formats are hereby attached for reference.

4 In view of above, it is requested that request for service of Summons/notice/warrant in ***Brazil*** please be adhered by all the stakeholders by submission of the request in the prescribed format to this Ministry for seeking the assistance in Criminal Matter from the above mentioned countries.

Yours faithfully,

(Parveen Singh)
Under Secretary to the Govt. of India
Tel: +91-11-23070164

2nd Floor, Major Dhyanchand National Stadium, India Gate Circle, New Delhi-110001 (India)
Tel: +91-11-23075338, 23070164, Telefax: 23075338, Email ID - us-legal@mha.gov.in

Re: Notice to be served upon witness Mariza Monteiro De Souza Guerra, Sao Paulo, Brazil.

piyush7041 < piyush7041@bsf.nic.in

Consular Wing < cons.brasilia@mea.gov.in >

Thu, 21 May 2026 11:46:16 PM +0530

To "Parveen Singh"<parveen.singh69@nic.in>

Cc "Dinesh Bhatia"<amb.brasilia@mea.gov.in>,"PIYUSH SINGH" <piyush7041@bsf.nic.in>,"Naba Kumar Pal"<dircpv@mea.gov.in>,"Aman Chandran"<dscpv@mea.gov.in>,"Avinash Purohit" <legalofficer12@mea.gov.in>,"Suraj Ananta Jadhav EOI Brasilia" <hoc.brasilia@mea.gov.in>,"Sarath Sankar"<ussa1@mea.gov.in>

Dear Sir/Madam,

Please refer to the trailing email regarding notice to be served upon witness Mariza Monteiro De Souza Guerra, Sao Paulo, Brazil.

Enclosed please a Note Verbale No. DCJI/DIAM/14/JUST BRAS INDI dated 18 May 2026 along with Letter No. 9367/2026/CACP/CGCP/DRCI/SENAJUS-MJ dated 18 May 2026 conveying that "....in cases where a hearing is requested from a person abroad, a minimum period of 90 (ninety) days must be observed for holding the hearing, counted from the date of receipt of the request by them...". Further, to assist in preparing or reviewing the request, they have requested to submit a standard form (copy attached) for requests for international legal cooperation in criminal matters. Unofficial English translation of the above-mentioned Note Verbale and letter are attached.

This is for Ministry's kind perusal.

Regards,

अवध कुमार / Awadh Kumar
अताशे (कांसुलर) / Attaché (Consular)
भारतीय दूतावास / Embassy of India
ब्रासीलिया, ब्राज़ील / Brasília-DF, ब्राज़ील

From: Consular Wing <cons.brasilia@mea.gov.in>
To: "parveensingh69"<parveen.singh69@nic.in>
Cc: "Dinesh Bhatia"<amb.brasilia@mea.gov.in>, "Suraj Ananta Jadhav EOI Brasilia" <hoc.brasilia@mea.gov.in>, "piyush7041"<piyush7041@bsf.nic.in>
Date: Tue, 12 May 2026 16:30:38 -0300
Subject: Notice to be served upon witness Mariza Monteiro De Souza Guerra, Sao Paulo, Brazil.

Dear Sir/Madam,

Please refer to your letter No. 25012/69/2026-Legal Cell (01) dated 17th April 2026 (received through speed post on 11th May 2026) regarding notice to be served upon witness Mariza Monteiro De Souza Guerra, Sao Paulo, Brazil.

2. This is to inform you that the concerned Brazilian authorities have been requested to serve the notice upon Mariza Monteiro De Souza Guerra, Sao Paulo, Brazil and send us a confirmation well before the next hearing date i.e. 15 July 2026.

3. It is requested to kindly send us time bound correspondence through email at cons.brasilia@mea.gov.in also.

Regards,

अवध कुमार / Awadh Kumar
अताशे (कांसुलर) / Attaché (Consular)
भारतीय दूतावास / Embassy of India
ब्रासीलिया, ब्राज़ील / Brasília-DF, ब्राज़ील

4 Attachment(s)

Letter No. 9367_2026_CACP_... 24.9 KB	Note No. DCJI_DIAM_14_JUS... 16.7 KB
Form for requests for internatio... 53.1 KB	Note No. DCJI.DIAM.14.JUST ... 1.7 MB

Ministry of Foreign Affairs

DCJI/DIAM/14/JUST BRAS INDI

The Ministry of Foreign Affairs congratulates the Embassy of the Republic of India and is honored to acknowledge its request for international legal cooperation in criminal matters concerning the case of Mariza Monteiro de Souza Guerra.

2. This Ministry is pleased to forward Official Letter 9367/2026/CACP/CGCP/DRCI/SENAJUS-MJ, in which the Brazilian central authority provides information on the case in question.

3. The Ministry of External Affairs takes this opportunity to renew to the Embassy of the Republic of India the expressions of its highest esteem and consideration.

Brasilia, May 18, 2026.

NOV. 1320/ 2026

Federative Republic of Brazil
Ministry of Justice and Public Security
National Secretariat of Justice
Department of Asset Recovery and International Legal Cooperation
General Coordination of International Legal Cooperation in Criminal Matters
Coordination for the Analysis of Requests for International Legal Cooperation in Criminal Matters

OFFICIAL LETTER NO. 9367/2026/CACP/CGCP/DRCI/SENAJUS-MJ

Brasilia, on the date of signature.

To sir
Gustavo Teixeira Chadid
Head of the Division of International Legal Cooperation
Esplanade of Ministries, Itamaraty Palace, Annex II, 1st Basement, Room 08
70170-900 - Brasilia - DF

Subject: International Legal Cooperation in Criminal Matters - India/Brazil - Mariza Monteiro De Souza Guerra case

Our Ref.: 2026/03264

Your Ref.: CC1083/2024

Mr. Head of Division,

1. We acknowledge receipt of your Official Letter **No. 09165.201594/2026-11** , dated **May 15, 2026** , concerning **Case No. 224/2023** , through which a request for international legal cooperation in criminal matters was forwarded for the purpose of **notifying Mariza Monteiro De Souza Guerra to testify** as a **witness at the hearing scheduled for July 15, 2026, at 10:00 am.**

2. Upon conducting a preliminary analysis of the request, pursuant to Article 15, paragraph II, subparagraph "b", of Decree No. 11,348, of January 1, 2023, it was found that the **application submitted lacks some elements necessary for its proper processing** before the requested foreign State.

3. In this regard, we **request that the request be supplemented or adjusted** with respect to the following aspects:
a) **In cases where a hearing is requested from a person abroad, a minimum period of 90 (ninety) days must be observed for holding the hearing, counted from the date of**

receipt of the request by this Department, as provided for in art. 7, §1, subparagraph "b", item "i", of Interministerial Ordinance No. 501, of March 21, 2021.

b) **Clarifications regarding the witness' transportation to the court.**

4. Compliance with these formalities is essential for the proper processing of the request for international legal cooperation, preventing its return by foreign authorities without fulfillment due to the absence of formal requirements.

5. To assist in preparing or reviewing your request, please note that this Ministry provides a standard form for requests for international legal cooperation in criminal matters, available at: https://www.gov.br/mj/pt-br/assuntos/sua-protecao/cooperacao-internacional/formularios-online#Formularios_penal

6. The use of the form is not mandatory, but it is recommended, as it facilitates the inclusion of all requirements normally demanded by foreign states, contributing to greater speed in the analysis and fulfillment of requests.

7. We also inform you that the Manual of International Legal Cooperation in Criminal Matters and Asset Recovery, prepared by this Ministry, is available for consultation at the following address: https://www.gov.br/mj/pt-br/assuntos/sua-protecao/lavagem-de-dinheiro/drci/publicacoes/manuais/cooperacao-juridica-internacional-em-materia-penal/manual-penal-online-final-2.pdf

8. We remain available for any clarifications via the email address cooperacaopenal@mj.gov.br.

9. In view of the foregoing, we request that **this request be amended within 60 (sixty) days** , in order to allow the regular continuation of the cooperation request. If there is no response within this period, the process may be archived, without prejudice to the submission of a new request.

Yours sincerely,

Coordenação-Geral de Cooperação Jurídica Internacional em Matéria Penal
General Coordination of International Legal Cooperation in Criminal Matters
Coordinación General de Cooperación Jurídica Internacional en Materia Penal

This document was electronically signed by **Ana Beatriz Oliveira Nava, Acting Coordinator of Analysis of Requests for International Legal Cooperation in Criminal Matters** , on May 18, 2026, at 11:36 AM, pursuant to § 3 of Article 4 of Decree No. 10,543, of November 13, 2020.

The authenticity of the document can be verified on the website http://sei.autentica.mj.gov.br by entering the verification code **35619220** and the CRC code **6EC3D203.**
The document can be accessed at http://sei.consulta.mj.gov.br/ and serves as proof of registration with the Ministry of Justice and Public Security.

Documento firmado electrónicamente, conforme al § 1° del art. 6 y art. 10 del Decreto n° 8.539/2015.
Document signed electronically, according to §1 of art. 6th and art. 10 of Decree 8,539 / 2015.

Reference: If responding to this letter, please explicitly indicate Process No. 08099.005032/2026-17	SEI No. 35619220

Esplanade of Ministries, Block T, Annex II, 3rd Floor, Room 324 - Brasília/DF - Postal Code 70064-900
Telephone: (61) 2025-8900 - Email for reply: drci@mj.gov.br

SEI No.
220

República Federativa do Brasil
Ministério da Justiça e Segurança Pública
Secretaria Nacional de Justiça

REQUEST FOR INTERNATIONAL LEGAL COOPERATION IN CRIMINAL MATTERS

Confidential Processing?

☐ **YES**

☐ **NO**

Are the locations of origin and destination of the request(s) BORDERING each other?

☐ **YES**

☐ **NO**

1. **RECIPIENT (TO):** Central Authority of the United States of America, Paraguay, etc.

2. **SENDER:** Department of Asset Recovery and International Legal Cooperation / National Secretariat of Justice / Ministry of Justice and Public Security.

3. **REQUESTING AUTHORITY:** Indicate the agency and competent authority responsible for the inquiry, investigation, or ongoing criminal prosecution, providing contact information.

4. **REFERENCE:** Identify the case by name (e.g., Propina da Serra Case, João da Silva Case and others), including the investigation number, police inquiry, or ongoing criminal case, as well as information to help identify the case.

5. **FACTS:**

Provide a clear, objective, and complete narrative of the facts, describing essential elements, including the location, date, and manner in which the offense was committed. Establish the causal link between the ongoing investigation, the suspects, and the requested assistance. Foreign authorities require a factual premise and causal nexus for compliance with the assistance request.

6. **TRANSCRIPTION OF LEGAL PROVISIONS:**

Include the reference and verbatim text of the legal provisions under sparse, infraconstitutional, or constitutional legislation related to the requested measure. The purpose is to demonstrate to the requested country the terms of Brazilian law.

7. **DESCRIPTION OF REQUESTED ASSISTANCE:**

Provide precise information on the requested measures or procedures.

8. **PURPOSE OF THE REQUEST:**

State the intended purpose of the requested assistance, explaining the relevance of the requested measure to the case in question.a) Example for cases involving service of process and interrogation: The criminal proceeding can only proceed once the defendant has been served, making them aware of the charges brought against them, and through judicial interrogation, during a designated hearing, where they may confess or deny the attributed crimes. During the same hearing, the defendant must indicate if they wish to appoint legal counsel for their defense.b) Example for obtaining banking documents: To locate misappropriated funds, enabling the characterization of their criminal origin, as well as the

freezing of such funds, and verifying the existence of other beneficiaries or the persistence of the crime of money laundering.

9. PROCEDURES TO BE OBSERVED:

Relevant observations to be requested of the requested State, such as:a) The importance and justification for maintaining confidentiality during the request's processing;b) The constitutional right of the interrogated party to remain silent during the interrogation;c) If the target of the procedure cannot be located, request a search with utility companies (electricity, water, and telephone), municipal records, the state's telephone directory;d) Any other relevant information regarding the functioning of the Brazilian criminal process in obtaining and handling the requested information and/or documents.

10. ANNEXES:

List all documents accompanying the request, such as complaints, police reports, expert reports, documents listing witnesses, etc.

Brasília/DF , October 31, 2,024

Rui Barbosa de Oliveira

Federal Judge / Federal Police Chief / Federal Prosecutor

DCJI/DIAM/14/JUST BRAS INDI

O Ministério das Relações Exteriores cumprimenta a Embaixada da República da tem a honra de fazer referência ao pedido de cooperação jurídica internacional em penal, referente ao caso Mariza Monteiro de Souza Guerra.

2. Este Ministério tem o prazer de encaminhar o Ofíci 9367/2026/CACP/CGCP/DRCI/SENAJUS-MJ, no qual a autoridade central br presta informações sobre o caso em comento.

3. O Ministério das Relações Exteriores aproveita a oportunidade para ren Embaixada da República da Índia os protestos de sua mais alta estima e consideração

Brasília, em 18 de maio de 2026.

NOV/1320/2026

35619220 08099.005032/2026-17

República Federativa do Brasil
Ministério da Justiça e Segurança Pública
Secretaria Nacional de Justiça
Departamento de Recuperação de Ativos e Cooperação Jurídica Internacional
Coordenação-Geral de Cooperação Jurídica Internacional em Matéria Penal
Coordenação de Análise de Pedidos de Cooperação Jurídica Internacional em Matéria Penal

OFÍCIO N.° 9367/2026/CACP/CGCP/DRCI/SENAJUS-MJ

Brasília, na data da assinatura.

Ao Senhor
Gustavo Teixeira Chadid
Chefe da Divisão de Cooperação Jurídica Internacional
Esplanada dos Ministérios, Palácio do Itamaraty, Anexo II, 1º Subsolo, sala 08
70170-900 – Brasília – DF

Assunto: Cooperação Jurídica Internacional em Matéria Penal - Índia/Brasil - caso Mariza Monteiro De Souza Guerra

Nossa Ref.: 2026/03264

Vossa Ref.: CC1083/2024

Senhor Chefe da Divisão,

1. Cumprimentando-o, acusamos o recebimento do vosso **Ofício nº 09165.201594/2026-11 ,** datado de **15 de maio de 2026,** referente ao **Processo nº 224/2023,** por meio do qual foi encaminhada solicitação de cooperação jurídica internacional em matéria penal com a finalidade de **notificação de Mariza Monteiro De Souza Guerra para prestar depoimento como testemunha, na audiência designada para o dia 15 de julho de 2026, às 10:00 a.m.**

2. Ao proceder à análise preliminar do pedido, nos termos do art. 15, inciso III, alínea "b", do Decreto nº 11.348, de 1º de janeiro de 2023, verificou-se que **a solicitação apresentada carece de alguns elementos necessários à sua regular tramitação** perante o Estado estrangeiro requerido.

3. Nesse sentido, **solicitamos a complementação ou adequação do pedido** quanto aos seguintes aspectos:

a) **Nos casos de solicitação de oitiva de pessoa no exterior, deve ser observado o prazo mínimo de 90 (noventa) dias para a realização da audiência, contado a partir do**

recebimento do pedido por este Departamento, conforme previsto no art. 7º, alínea "b", item "i", da Portaria Interministerial nº 501, de 21 de março de 2021.

b) Esclarecimentos quanto a locomoção da testemunha até o tribunal.

4. O atendimento dessas formalidades é essencial para a adequada tramitação do pedid cooperação jurídica internacional, evitando-se sua devolução sem cumprimento pelas autorid estrangeiras em razão da ausência de requisitos formais.

5. Para auxiliar na elaboração ou revisão do pedido, informamos que este Minis disponibiliza formulário padrão para solicitações de cooperação jurídica internacional em matéria p disponível em: https://www.gov.br/mj/pt-br/assuntos/sua-protecao/coopera internacional/cooperacao-juridica-internacional-em-materia-penal/formularios-e-modelos

6. O uso do formulário não é obrigatório, mas é recomendado, pois facilita a inclusã todos os requisitos normalmente exigidos pelos Estados estrangeiros, contribuindo para maior celeric na análise e no cumprimento das solicitações.

7. Informamos, ainda, que o Manual de Cooperação Jurídica Internacional em Matéria P e Recuperação de Ativos, elaborado por este Ministério, encontra-se disponível para consulta endereço: https://www.gov.br/mj/pt-br/assuntos/sua-protecao/lavagem-de-dinheiro/institucio 2/publicacoes/manuais/cooperacao-juridica-internacional-em-materia-penal/manual-penal-online-fin 2.pdf

8. Permanecemos à disposição para eventuais esclarecimentos por meio do ende eletrônico cooperacaopenal@mj.gov.br.

9. Diante do exposto, solicitamos a adequação da presente solicitação no prazo de (sessenta) dias, a fim de possibilitar o regular prosseguimento do pedido de cooperação. Caso não h manifestação nesse período, o processo poderá ser encaminhado ao arquivamento, sem prejuízo apresentação de novo pedido.

Atenciosamente,

Coordenação-Geral de Cooperação Jurídica Internacional em Matéria Penal

General Coordination of International Legal Cooperation in Criminal Matters

Coordinación General de Cooperación Jurídica Internacional en Materia Penal

Documento assinado eletronicamente por **Ana Beatriz Oliveira Nava, Coordenador(a) de Análise Pedidos de Cooperação Jurídica Internacional em Matéria Penal – Substituto(a)**, em 18/05/2026 11:36, com fundamento no § 3º do art. 4º do Decreto nº 10.543, de 13 de novembro de 2020.

A autenticidade do documento pode ser conferida no site http://sei.autentica.mj.gov.br informand código verificador **35619220** e o código CRC **6EC3D203**
O documento pode ser acompanhado pelo site http://sei.consulta.mj.gov.br/ e tem validade de pr de registro de protocolo no Ministério da Justiça e Segurança Pública.

Documento firmado electrónicamente, conforme al § 1º del art. 6 y art. 10 del Decreto nº 8.539 / 2015.
Document signed electronically, according to § 1 of art. 6th and art. 10 of Decree 8.539 / 2015.

Referência: Caso responda este Ofício, indicar expressamente o Processo nº 08099.005032/2026-17	SEI 356192

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE: NALGONDA

Lr. Dis.No.3998 /2026/C2, Dated: 19 -09-2026.

"Communicated, with a direction to follow the instructions in the circular of the Hon'ble High Court, scrupulously".

D. Rautha 19/9/26

FAC:PRINCIPAL DISTRICT JUDGE,
NALGONDA.

To:
All the Judicial Officers Officers of Nalgonda District Judiciary

Copy to :
The System Officer, District Court, Nalgonda, with a direction to upload it on the District Court website ***https://nalgonda.dcourts.gov.in/***