OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, NALGONDA
TENDER NOTIFICATION FOR PHOTO COPIER MACHINES

Tender Dis. No. 1772/2026/C2, dated: 25.04.2026.

Sub: - PHOTOCOPIER MACHINES – Supply of two (02) new Canon photocopier machines to the Court of the Principal District & Sessions Judge, Nalgonda under buyback system – Quotations invited – Reg.

@@@

Sealed quotations are invited from reputed vendors for the supply of two (02) new Canon photocopier machines under a buyback scheme against existing Canon photocopier machines, for use in this Unit.

The photocopier machines to be supplied should be of standard quality and as per the specifications mentioned herein. The successful bidder shall also provide comprehensive Post-sales service Commitment, including regular maintenance and prompt repair services.

Details of Machines

S.No.	Machine Type	Quantity	Old Machines for Buyback
1.	Photo Copier Machine -Canon 55 CPM	01	1. Canon iR-ADV 6555i
2.	Photo Copier Machine -Canon 45 CPM	01	2. Canon iR-ADV 4545i

Sealed quotations addressed to the Principal District & Sessions Judge, Nalgonda must be submitted in a sealed cover and must reach the office of the undersigned on or before 11-5-.2026 by 5:00 PM. The quotations received after the scheduled date and time will not be entertained under any circumstances.

The vendor should submit relevant supporting documents. The bidders should quote prices inclusive of GST, installation, delivery charges, etc., and also indicate the total price separately. The warranty period for the machines shall not be less than seven (07) years. The bidder must also clearly specify the post-sales service commitment, including response time for service calls and availability of spare parts.

Note:

1. Quotations must be submitted only by authorized Canon dealers/suppliers.
2. The delivery period should be clearly mentioned in the quotation.
3. The buyback price offered should be quoted against the two old Canon machines being traded in: 1) Canon iR-ADV 6555i and 2) Canon iR-ADV 4545i.
4) The Post-Sales Service Commitment should include details such as:
   a) Response time (e.g., within 24 hours of complaint).
   b) Annual maintenance charges (if any after warranty period).
   c) Availability of genuine Canon spare parts.
5) The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

25/4/26

PRL. DISTRICT & SESSIONS JUDGE,
NALGONDA.

To:

1. Notice board of this Court.
2. The System Officer/Assistant, District Court, Nalgonda – with a direction to upload this notification on the Official Website of the District Court. ***https://nalgonda.dcourts.gov.in/***