Office of the Principal District & Sessions Judge, East Champaran, Motihari.

Tender No.- 2 /2026(Purchase Cell) F.Y.- 2025-2026, Date:- 12. 01.2026

Place of Receipt of Quotation :- Office of the Administration Incharge, Nazarat, Civil Court, East Champaran, Motihari

As directed, quotations are invited from the reputed firms / suppliers for supply of stationery article as mentioned below for its use in the different Courts and Offices of the Civil Court, Motihari.

Sl No.	List of Stationery Article	Quantity
1.	Court Diary (300 Pages)	100 Piece.

The firm/ supplier must have the financial capacity to execute the supply of aforesaid article. The Quotations must reach this office within three weeks (21 Days) from the date of display of this notice on the website of Civil Court, Motihari. Quotation received after stipulated time/date shall not be entertained. This tender notice can be downloaded from the website of Civil Court, Motihari:- "https://motihari.dcourts.gov.in/". The formats of the above mentioned registers may be obtained from the Office of the Administration Incharge, Civil Court, Motihari.

Terms & Conditions:

(i) Proof of Registration of firm/supplier as per Government Rules.
(ii) The firm must have GST and PAN number.
(iii) The articles supplied should be in good condition.
(iv) The rate of article must be quoted as per unit price.
(v) The rate quoted in Quotation should be inclusive of all taxes and other charges, if any.
(vi) No advance payment shall be made.
(vii) The Court reserves the right to minimise or maximise the quantity as well as right to accept or reject any or all quotations without assigning any reason.
(viii) The firm shall submit its bill in duplicate at the time of supply of articles.
(ix) Payment will be made in account of the firm after due verification of items supplied.

Nazir,
Civil Court, Motihari.

By Order,
Administration Incharge,
Civil Court, Motihari.