

Office of the District & Sessions Judge

East Champaran, Motihari

Order No.....155..... of 2020

Motihari, Dated, the 13th April, 2020

In view of the direction of the Hon'ble Court contained in letter no. 05/RG/2020, dated 07.04.2020, regarding outbreak of COVID-19 (Corona Virus) the functioning of the courts of this Judgeship of East Champaran at Motihari, for hearing of the urgent matters through video conferencing via VIDYO App or any other App which may be installed on mobile/laptop/i-pad etc will be started with effect from 15.04.2020 till further orders in the following manner:

The proceeding will be facilitated through video conferencing using the same administrator email id already provided to the District Judge by the NIC at the headquarter as well as sub-divisional headquarter at Sikrahana and Areraj on rotation basis in pre determined time slots, duly notified for information of all the stake holders.

Hearing through video conferencing can be done by sending a link to the concerned advocates/ litigants, along with a unique PIN to allow them to access the virtual court room through VIDYO App which will have to be downloaded by the advocates/litigants in their smart phones/laptop/I-pad etc.

In case an advocate/litigant does not have a smart phone/laptop/desktop, may access to the virtual court room through laptop provided at the District Court/Sub. Divisional Court installed in one or more court rooms observing the requisite norms of social distancing. The laptop made available to the presiding officers may be used by rotation for this purpose.

Filing of urgent matters may be made temporarily through email on following e-mail ID:

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Sr. No.	Filing Division	Email Id
1.	Motihari Sadar and Raxaul Sub. Division at Motihari	efiling.motiharidj@gmail.com
2.	Sikrahana Sub Division at Dhaka	efiling.sikarahanamotihari@gmail.com
3.	Areraj Sub Division	efiling.arerajmotihari@gmail.com

All the petitions /documents which requires the signature of petitioners or the counsel for petitioner shall be physically signed, be scanned and thereafter sent on email provided above through the process of e-filing. In case such petitions are not accompanied with required court fees, an undertaking shall be given by counsel / petitioner to the effect that the same would be subsequently provided in the court. The Counsel/ petitioner shall furnish his / her full contact details i.e mobile number, email id, enrolment number in the petition for further correspondence. It be noted that all the petitions shall be filed after due service of the copy of the petition to the opposite party.

All the petitions received till 9:30 AM on every day will be provided to the concerned court for hearing on the next day and if the court concerned found the matter urgent will hear the case. If the petition is received after 9:30 AM the same will be listed before the concerned court day after tomorrow.

With respect to the cases already fixed for hearing, the ld. counsel will file a petition one day earlier before 09:30 A.M. showing urgency of the matter, which will be sent to the court concerned, so that the court may be able to hear the matter on the date fixed.

For the convenience of all the stake holders the time slot for Motihari Sadar Court as well as Raxaul Sub Divisional Court at Motihari, Sub-Divisional Court Sikrahana at Dhaka and Areraj for hearing of the aforesaid matter will be as follows:

Name of Court	Time Slots
District & Sessions Judge/All Addl. District & Sessions Judges, except ADJ-1 st -Cum-Special court and ADJ-9 th -Cum-Excise court.	7:00 AM to 8:00 AM
Principle Judge	8:00 AM to 8:20 AM
ADJ 1 st -cum-Special court	8:20 AM to 8:50 AM
ADJ-9 th -cum-Excise Court	8:50 AM to 9:45 AM
CJM/ACJM/SDJM/JM	9:45 AM to 10:45 AM
Sub. Judge/Munsif	10:45 AM to 11:15 AM
Munsif/JM Raxaul at Motihari	11:15 AM to 11:45 AM
Sub. Judge/ACJM/JM Areraj	11:45 AM to 12:15 PM
Sub. Judge/ACJM/JM Sikharana	12:15 PM to 1:00 PM

Further all the judicial officers are requested/directed to follow the directions contained in order dated 06.04.2020 passed by the Hon'ble Supreme Court in Suo Moto Writ (Civil) No. 5/2020 and also Hon'ble Court's letter no. 05/RG/2020, dated 07.04.2020.

The Nodal Officer/System officer / System Assistant will ensure the connectivity so that uninterrupted hearing of the cases through video conferencing may be made.

The Clerk-in-Administration and Nazir Civil Court Motihari are directed to ensure the sanitization of specified place for the purpose of video conferencing.

In case of any difficulty with respect to the video conferencing Ld. Advocate/litigants may contact the System Officer/System Assistant on their mobile number 8083504166 (SO) and 9430412427 (SA).

Public Prosecutor, Govt. Pleader, District Prosecution Officer and Sub Divisional Prosecution Officers are directed to furnish their mobile number and e-mail ID to the Nodal Officer/System

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Officer, who will upload the same on the website of Civil Court Motihari.

System officer is directed to upload this order on the official website of Civil Court, Motihari.

This is for strict compliance by all concerned.

Sd-

**District & Sessions Judge,
East Champaran, Motihari**

Memo Number 9128-9194 /E. Dated 13th April, 2020.

Office of the District & Sessions Judge, East Champaran, Motihari.

Copy forwarded to all the Judicial Officers of this Judgeship/ Nodal Officer/ Govt. Pleader/ Public prosecutor/ Dist. Prosecution Officer/ Secy. Bar Association, Motihari, Areraj, Sikrahana/ Admin. Clerk/ Nazir /System Officer/ System Assistants for information and necessary Compliance.

[Signature] 13-4-20

**Clerk-in-Administration
East Champaran, Motihari**