

OFFICE OF THE PRINCIPAL DISTRICT AND SESSION JUDGE AT NIRMAL

TENDER NOTIFICATION

Dis.No. 428 /2026

Dated: 13 .02.2026

Sub:- Maintenance of Court buildings i.e., Principal District Court Complex, Nirmal, Senior Civil Judge's Court Complex, Nirmal and Junior Civil Judge Court Complex at Bhainsa - Cleaning of Court premises, Toilets and Court Buildings etc. - Quotations from the Housekeeping Agencies for entrusting the House keeping work - Called for - Regarding.

Ref:- 1) Hon'ble High Court for the State of Telangana vide Circular ROC.No.491/2018/D-II(B), Dated 28.01.2026.
2) This Office Note, Dated 13.02.2026.

The quotations are invited to take up the comprehensive Annual maintenance of sanitation work from Housekeeping Agencies for maintaining and cleaning of Court buildings, premises and Toilets in entire Building Complexes i.e., Principal District Court Complex, Nirmal, Senior Civil Judge Court Complex, Nirmal and Junior Civil Judge Court Complex at Bhainsa excluding the Chambers of the Judicial Officers, Court Halls, Library, Conference Hall and Legal Officers Rooms with their men and material such as bleaching powder, phenyl, acid etc., for a period of ONE YEAR from the date of allotment of work with following terms and conditions:

1. The period of annual maintenance contract will be for ONE year from the date of agreement.
2. The organization has to entrust the work from 8.00 AM to 5.30 PM subject to Labour Act.
3. The Contractor shall engage (05) male workers and (05) female workers for the work allotted in the District Court Complex, Nirmal and Senior Civil Judge Complex at Nirmal and (2) Male workers and (1) Female workers for the work allotted in the Junior Civil Judge Court Complex, Bhainsa and the Contractor shall submit the list of workers Name, Age, Mobile Numbers, Aadhar Cards and Passport size Photographs of the workers to this Court.
4. Procure a PLUMBER for maintain sanitation works and procure an electrician to attend ELECTRICAL works in the above said Court Complexes if required.
5. The Contractor personnel have to remove the unwanted plants etc., in the Buildings of the extended premises of District Court once in a week without fail and for this, the Contractor has to procure necessary equipment, if necessary.
6. The labour engaged by the licensee for sweeping and cleaning activity must pay minimum wages prescribed by the Govt. from time to time for contract labour in unskilled category with variable Dearness Allowance to the workers as fixed by

the Government vide G.O.Ms.No.85 Labour, Employment, Training & Factories (Labour-II) Department, Dated 22.09.2007 under construction or maintenance of Roads & Buildings operations including ESI and EPF.

7. The licensee has to pay G.S.T. to Govt. every month as per Govt. norms and submit the receipt of the same.

8. The licensee should be present at work spot regularly and he should furnish the list containing name, age and father/husband's name of each worker to the undersigned and he should intimate in advance change of his worker from time to time.

9. The licensee shall be responsible for the safety of persons deployed by him and for their items like electrical fittings, sanitary fittings, plumbing articles, furniture and other property of Court within the contract area.

10. The licensee has to arrange for sweeping, moping and cleaning of ceiling, flooring of corridors including common area, stair cases on four sides of building complex i.e., ground floor & first floor, sweeping terrace (weekly) cleaning overhead water tank (fortnightly), cleaning window panes, grills, pan stains, cleaning of premises of Court complex and any other work entrusted by the undersigned before 10 AM on all working days. Cleaning of general toilets (ladies & gents) using phenyl and cleaning material regularly 3 to 4 times in a day.

11. The agency personnel shall invariably wear uniform with Identity Card before entering the premises. Whenever the authorities insist, the Agency personnel shall produce their Identity Cards.

12. The remuneration will be paid to the licensee on or before 10th of succeeding month.

13. The office reserves the right to terminate the contract without assigning any reason.

14. This office may impose penalty of deducting certain percentage of amount from the bill, if any person absents to duty if no substitute is provided or if the work is found to be unsatisfactory or any damage is caused.

15. The agency shall not sub-lease/entrust the work of maintenance to any other agency.

16. If the agency intends to withdraw from the contract, it shall give at least one month's advance notice as otherwise, the office reserves the right to claim damages from the agency.

17. The agency shall submit bank account number, name of the bank and branch, IFSC code and MICR code number along with 1st bill.

18. The successful tender has to execute an agreement abiding to the said terms and conditions on a non-judicial stamp paper of Rs.100/- as early as possible.

19. The quotation should be in the name of Prl. District and Sessions Judge, Nirmal in a sealed cover and to reach the Prl. District and Sessions Court, Nirmal by 5.00 P.M. on or before 23.02.2026. The quotations received after 23.02.2026 at 5.00 P.M. will not be accepted. The Prl. District and Sessions Judge, Nirmal reserves the right of accepting or cancelling the quotations.

Date of opening quotations and for negotiations is 28.02.2026 at 4.00 p.m. in the Chamber of Prl. District and Sessions Judge, Nirmal. The Housekeeping Agencies should attend the negotiations on the above said dates.

S. Sreeee
o/c. Prl. District and Sessions Judge,
Nirmal.

To

- 1) The District Collector, Nirmal
 - 2) The District Employment Officer, Nirmal
 - 3) The Commissioner, Municipality, Nirmal
 - 4) The Commissioner of Labour, Nirmal
 - 5) The System Officer, District Court, Nirmal with a direction to place the same in the official website.
 - 6) The Outsourcing agencies concerned.
- (with a request to place the same to the notice board)