

DISTRICT AND SESSIONS COURT, NAGPUR

Akashwani Square, Civil Lines, Nagpur-440001.

TENDER NOTICE

Ref. No. DC NAG/CCTV AMC/TENDER No. 02/2026

District and Sessions Court, Nagpur, Akashwani Square, Civil Lines, Nagpur -440001, Phone No. 0712-2531989, invites Tenders in the prescribed format for *Repairing of Existing CCTV System* and Comprehensive/Non-Comprehensive, Annual Maintenance Contract, for the CCTV System available in District and Sessions court, Nagpur Nyaymandir Building (Old Building) , Nagpur from the registered and experienced contractors in approximate class as per the specifications mentioned in the tender document. The detailed Tender Notice with terms and conditions is available on the website mentioned below:
<https://nagpur.dcourts.gov.in/>

The Interested bidders may submit their tender offer in the Office of the District and Sessions Court, Nagpur, from 07/05/2026 to 14/05/2026.

In case of difficulty concerning tender submission, for help contact 0712-2531989

Date: 06/05/2026



Registrar,
District and Sessions Court,
Nagpur.

जिल्हा व सत्र न्यायालय, नागपूर.

आकाशवाणी चौक, सिव्हील लाईन्स, नागपूर

निविदा सुचना

संदर्भ:- DC NAG/CCTV AMC/E-TENDER No. 02/2026

जिल्हा व सत्र न्यायालय, न्यायमंदीर इमारत , आकाशवाणी चौक, सिव्हील लाईन्स, नागपूर ४४०००१ दुरध्वनी क्र.०७१२-२५३१९८९ या कार्यालयात असलेले CCTV यांची दुरुस्ती व पुढील एक वर्षाकरिता (2026-2027) दुरुस्ती व देखभाल करण्याकरीता सेवा पुरविणारे पुरवठादारांकडून विहित निविदा, निविदेतील कागदपत्रांमध्ये विनिर्देशित केल्याप्रमाणे मागवित आहेत. विस्तृत निविदा सुचना त्यासंबंधीच्या अटी व शर्ती, जिल्हा न्यायालयाच्या संकेतस्थळावर उपलब्ध आहेत. इच्छुक पुरवठादारांकडून कामाचे ठिकाण व कामाच्या स्वरूपाची प्रत्यक्ष पाहणी करण्यासाठी, जिल्हा न्यायालय, नागपूर यांच्याशी संपर्क साधू शकतील.

निविदासंबंधी अधिक माहितीकरीता ०७१२-२५३१९८९ या दुरध्वनी क्रमांकावर संपर्क साधावा.

नागपूर

दिनांक

०६/०५/२०२६



प्रबंधक

जिल्हा न्यायालय,

नागपूर.

Section – I

1. DEFINITIONS

- a) "**Bank**" or "**Banks**" refers to all scheduled Indian Banks as per the current list of RBI.
- b) "**Nagpur Judicial District**" means the District Court Nagpur at Nagpur Headquarters and its Subordinate Court at various talukas of Nagpur District.
- c) "**in writing**" means communicated in written form with proof of receipt.
- d) "**NIT**" is the Notice Inviting Tender.
- e) "**Project**" means all Activities covered under the present contract.
- f) "**Successful Bidder**" means the Bidder who, after the complete evaluation process, gets the Letter of Award.
- g) "**Bidder**" means a Company, a firm, a Joint Venture, or Consortium which participates in the tender and submits its proposal.
- h) "**Contract**" means the agreement entered into between the Principal District and Sessions judge, Nagpur, and the Service Provider / Bidder, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- i) "**Contract Price**" means the price payable to the Successful Bidder under the Letter of Award for the full and proper performance of its contractual obligations. The Contract Price shall be deemed as "Contract Value" appearing anywhere in the document.
- j) "**Letter of Award**" means a signed letter by the Principal District and Sessions Judge, Nagpur, is to award the work to the successful bidder.
- k) "**Principal District Judge**" means the Principal District Judge Nagpur of the District and Sessions Court, Nagpur.
- l) "**Service Provider**" means a Company, a firm or Joint Venture, or a Consortium which participates in the tender or supplies the Services and works under this Contract.

TENDER DOCUMENT
DC NAG/CCTV AMC/TENDER No. 02/2026

Repairing of Existing CCTV System and Comprehensive/Non-Comprehensive, Annual Maintenance Contract, for the CCTV System available in District and Sessions court, Nagpur Nyaymandir Building (Old Building), Nagpur

TENDER DOCUMENT

DC NAG/CCTV AMC/TENDER No. 02/2026

Tender Notice for Repairing of Existing CCTV Systems
and Comprehensive/Non-Comprehensive
Annual Maintenance Contract of
CCTV System installed at
District and Sessions Court Nyaymandir Building
(Old Building), Nagpur.

Section II:- Eligibility Criteria

Sr. No.	Eligibility Criteria	Documentary Proof to be attached
1	The Bidder should be an OEM or an Authorized Service Partner of the OEM or a Registered Service Provider.	If an Authorized Service Partner of OEM, then an Authorization Letter from the OEM for the period of AMC or a Registration Certificate.
2	The Bidder should have a minimum aggregate turnover of Rs. 6 Lakhs in support service only, during each of the years 2023-2024, 2024-2025, and 2025-2026	CA Certificates and Audited Balance Sheet.
3	The Bidders should have a minimum of 3 years of providing service support in Government or PSU Offices dealing with similar Items in the respective fields.	Copies of the Work Order and Certificate of satisfactory services by the user should be submitted.
4	The Bidder should have valid Documentary proof of the Registration Certificate of GST (Goods Service Tax) and Income Tax Registration (PAN)	The copies of the GST registration and the Income TAX (PAN)
5	The Bidder must not be blacklisted by the Central/State Government, Corporations, or Government Undertakings.	Undertaking to that effect.

Section III:- Schedule

Tender Reference	DC NAG/CCTV AMC/TENDER No. 02/2026
Date of Publication	5.00 p.m. on 07.05.2026
Last date and time for submission of Tender Offers.	5.00 p.m. on 14.05.2026
Time and Date of Opening of Tender Offers	11.00 a.m. on 16.05.2026
Tender should be addressed to	The Principal District and Sessions Judge, Nagpur
Address for communication	Akashwani Square, Civil Lines, Nagpur-440001.
Contact Telephone No. and email address.	0712-2531989 mahnagdc@mhstate.nic.in
Validity Period	For the one year from the start of contract.

Section IV :- Terms and Conditions:-

1. Scope of Contract :

The AMC contract covers free Preventive and Corrective maintenance of the CCTV System as per list Annexed, including supply and replacement of spare parts free of cost for Comprehensive or spare parts will be provided by District and Sessions Court, Nagpur in the Case of Non-Comprehensive. The spare parts include:-

Mechanical Spares, Electrical & Electronic Spares :

All Cameras, NVRs, Cables, and Switches will be included. CCTV System should carry out Preventive maintenance once in Two months, besides breakdown calls.

Scope of Work & Uptime guarantee :-

1. The Service Provider shall guarantee a minimum uptime of 98% during the maintenance period. The Service Provider shall always maintain a detailed 'breakdown and repair' record of CCTV.

2. In case of breakdown or occurrence of any obstacle in the functioning of the CCTV System, the Service Provider shall ensure that the same is repaired in *Comprehensive or report to the District Court in Case of Non-Comprehensive* within the specified time. In case of failure to repair the same within the stipulated time, the Service Provider should provide equivalent or higher configuration spare replacement, without any additional charges in case of a Comprehensive Contract, and in case of Non-comprehensive will be installed after the material is provided by the District Court, Nagpur.

3. The spare parts for standby or replacement shall be 100% compatible and shall support the respective equipment in the specified CCTV items. Spare parts are to be made available at the site in Case of a Comprehensive Maintenance Contract.

4. The Service Provider shall, in case of a problem in CCTV, depute their Engineer to attend the call within two hours. In case there is a hardware spare-related issue in the CCTV, the same shall be replaced. In case of Comprehensive or inform the District court in Case of Non-Comprehensive within 24 hours or at the earliest in Case of Comprehensive.

5. If the bidder(s) so desire, they may obtain a detailed configuration of the above-mentioned CCTV on any working day between 3 and 4 p.m. from the Computer Section, District Court, Nagpur.

6. The Service Provider shall agree to repair the existing system, make it work, and take the Annual Maintenance Contract of all the CCTV Systems for the Next year. “

Section V:- INSTRUCTIONS

5.1 General:-

District and Sessions Court, Nagpur, invites tenders **for the repair of the existing CCTV System installed at District and Sessions Court Nyaymandir Building (Old Building), Nagpur, and execution of the Comprehensive/Non-Comprehensive Annual Maintenance Contract for the next year.**

The Quotations Tenders are invited from eligible companies/Service Providers for **the repair of the existing CCTV System installed at the District and Sessions Court Nyaymandir Building (Old Building), Nagpur, and execution of the Comprehensive/Non-Comprehensive Annual Maintenance Contract for the next year.**

along with an Engineer's visit within 2 hours from the call lodge.

The list of the CCTV items is placed in Annexure "A". These Hardware Items are spread across the District and Sessions Court, Nyaymandir Building, (Old Building) Nagpur, and the eligible Service Provider should be in a position to repair the non-working items of the CCTV System and provide maintenance services to all these locations. It is clearly noted that every bidder should fully quote for Hardware Items, mentioned in Annexure "A", partly tender will not be accepted under any condition.

1. The Bidders are expected to examine all instructions, forms, terms, and conditions in the bidding documents. Failure to furnish all the information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder's risk and may result in rejection of the Bid. The Bid is liable to be rejected outright without any intimation to the Bidder, if complete information called for in the Tender Document is not given therein, or if any particular information asked for in the Forms / Proforma in the Tender is not fully furnished.
2. The Bidder should be an OEM or an Authorized Service Partner of the OEM or Register Service Provider.
3. The prices quoted by the Service Provider shall be in Indian rupees and not be subject to any price escalation. Taxes are to be shown separately.
4. The Tender Offer shall be valid for 180 days.

5. District Court, Nagpur reserves the right to split orders and/or accept or reject any quotation, as well as to alter any or all of the terms and conditions without assigning any reasons thereof.

6. The Repairing and Annual Maintenance Contract shall cover Comprehensive/Non-Comprehensive maintenance of the specified CCTV System.

7. In case, for any reason, the specified CCTV Items under maintenance are discontinued for use by the District Court, Nagpur, the said CCTV Items will be removed from AMC.

11. The Service Provider shall arrange a monthly visit from the Area Manager.

12. The Service Engineer appointed under the Contract shall have to attend to complaints during regular working hours and also during odd hours on the Court's holidays.

13. The Bidder should submit copies of the following documents in the Technical Cover while submitting the Tender:-

a) CA Certificate and audited Balance Sheets.

b) Documentary proof in respect of the Eligibility Condition at Section No. II.

c) Registration Certificate of GST and Income Tax Registration (PAN).

d) Authorization Letter for authorized Service Partner of respective Companies (if applicable).

14. The Bidder should submit a spreadsheet file / scanned copies (.pdf) of quoted rates in the Financial Cover.

15. The Bidder shall give the pricing as an individual and as a total composite price, including GST, etc., as applicable to the Contract. The Tax components will be calculated and shown separately.

16. All rates and prices once agreed in the Contract shall be fixed for the entire duration of the contract, but in case of a change in the rate of Taxes / Levies, the same shall be passed to the District and Sessions Court, Nagpur.

5.2 Amendment of bid documents:-

At any time, prior to the date of submission of Bids, the Principal District and Sessions Judge may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify bid documents by amendments. The modification shall be published only on the website of the District and Sessions Court, Nagpur. The modifications shall not be communicated to any bidder in writing. Prospective Bidders are advised to periodically browse this website to find out any further Corrigendum / Addendum / Notice published with respect to this Tender.

5.3. Opening of Bids and Bid evaluation:-

1. Technical Covers will be opened as per the schedule mentioned in the Tender Document, and the Financial Covers of technically qualified Bids will be opened on the date as per the procedure of the Tendering System of the District and Sessions Court, Nagpur.

2. The decision of the Evaluation Committee in the evaluation of the Qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation/discussion with the Committee.

Note: District Court, Nagpur, may waive any minor informality, non-conformity, or irregularity in a Bid.

3. District Court, Nagpur reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Tendering Authority's action.

5.4 Performance Bank Guarantee:-

1. The successful Bidder shall at his own expense submit the **Performance Bank Guarantee** with District and Sessions Judge, Nagpur, within fifteen (15) working days from the date of Notice of award of the Contract of Prior to signing of the contract, Whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (**Annexure - C**) of an amount equivalent to 5% of Contract value in Indian Rupees.

2. No interest shall be payable on the Performance Bank Guarantee.

5.5 Contract Form:-

1. The successful Bidder shall enter into a contract with the Principal District and Sessions Judge, Nagpur (**Annexure – D**). Terms and Conditions specified in the Tender Document shall become part and parcel of the Contract Document.
2. Failure of the successful Bidder to agree with the Terms and Conditions of the Bid/Contract shall constitute sufficient grounds for the annulment of the award; in that event, Tender issuing Authority may make the award to the next Best Value Bidder or call for new Bids.

Section VI: OTHER CONDITIONS OF THE CONTRACT

6.1 Confidentiality:-

1. The Service Provider shall not divulge to any person, subsidiaries, or groups of the Service Provider or to any other person, any information obtained by it in the course of the execution of its work, and all the information gathered by the Service Provider shall be treated as professional communications and confidential. Any violation of this clause shall lead to cancellation of the Contract and the invocation of the Bank Guarantee, if any, without notice to the Service Provider, and he shall be liable for further damages.
2. The Service Provider shall not encourage or partake in any form of Software piracy during the Contract period.
3. The Service Provider shall not take the District and Sessions Court as a reference to their prospectus of clientele for any purpose.

6.2 Termination:-

1. District and Sessions Court, Nagpur, reserves the right to terminate the Contract by giving 15 days' notice in case of breach of any of the material obligations under the Contract, if committed by the Service Provider, during the Contract period.
2. The Contract may also be terminated in case of any unsatisfactory service performance during the Contract period with due notice.

6.3 Payment Terms:-

1. Payment will be made quarterly at the end of every three months
2. The payment would be made after deducting necessary taxes, Liquidated Damages, and taxes, if applicable.

6.4 Liquidated Damages:-

1. The response time, removal of defects, etc., must be as under, failing which the penalty mentioned against Hardware Items shall be levied against the Service Provider.

Items	Make & Model	Response time	Removal of defects/ Reporting to Location	
		Not exceeding (From the time of receipt of the complaint)	Within	Failing which penalty of @ per day per complaint
CCTV	CP Plus	Same day 2 Hrs	24 Hrs	Rs.50/- per day

In case of inordinate delay in rectifying the defect is noticed, the Principal District and Sessions Court, Nagpur, shall have the right to repair defective Hardware at the Service Provider's cost.

6.5 Arbitration:-

In the event of any dispute or difference arising out of or touching upon any of the terms and conditions of this contract and/or in relation to the implementation or interpretation thereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to a sole arbitrator appointed by Hon'ble The Principal District and Sessions Judge, Nagpur. The arbitration shall be governed by the provisions of the Arbitration and Conciliation Act, 1996. The decision of the arbitrator shall be final and binding upon the parties

6.6 GOVERNING LAWS AND JURISDICTION:-

The Agreement shall be governed by the laws in force in India. Any dispute arising in relation to the Agreement shall be subject to the Jurisdiction of the Courts at the District and Sessions Court, Nagpur.

Date: May 2026

Registrar,
District and Sessions Court,
Nagpur.

Annexure – A

Repairing Estimates

Sr · N o	Description of Items	No. of quantities for repairing	Repairing Charges, including the cost of hardware per unit per annum (Including GST)	Remark
1	CCTV Camera Dome Type CP Plus Make			
2	CCTV Camera Bullet Type : CP Plus Make			
3	DVR (64 Channel Network Video Recorder with Hard Disk Drive-1 No)			
4	DVR(4 Channel Network Video Recorder with Hard Disk Drive- 1 No)			
5	Rack (6 U Rack Wall Mound)			
6	Lance (5-50 MM Lens for bullets)			
7	Cable (CAT 6)			
8	Switch (24 Port POE Network Switch 10X100 with 2 Combo)			
9	LG LED TV 42"			
Total (Rs.)				

Estimates

for Annual Maintenance Contracts

CONTRACT_FROM			CONTRACT_TO		
01-06-2026			31-05-2027		
Sr. No	Description of Items	Appro x. Quantity Nos.	Comprehensive AMC Charges per unit per annum (Including GST)	Non-Comprehensive AMC Charges per unit per annum (Including GST)	Remark
1	CCTV Camera Dome Type CP Plus Make	48			
2	CCTV Camera Bullet Type : CP Plus Make	20			
3	DVR (64 Channel Network Video Recorder with Hard Disk Drive-1 No)	1			
4	DVR(4 Channel Network Video Recorder with Hard Disk Drive- 1 No)	1			
5	Rack (6 U Rack Wall Mound)	9			
6	Lance (5-50 MM Lens for bullets)	20			
7	Cable (CAT 6)	7320 mtr			
8	Switch (24 Port POE Network Switch 10X100 with 2 Combo)	10			
9	LG LED TV 42"	10			
10	NVR with 96 TB Harddisk	1			
Total (Rs.)					

Annexure - C
PERFORMANCE SECURITY FORM

To: _____ (Name of Contractor)

WHEREAS _____ (Name of Tenderer)
has undertaken the Contract, as per Tender No. _____
dated, _____ to provide
_____ (Description of goods and Services) hereinafter
called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Tenderer shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the Tenderer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Tenderer a guarantee:-

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Tenderer, up to a total of Rs. _____ (amount of the guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Tenderer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of _____ as aforesaid, without your needing to prove or to show the grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20__.

Signature and Seal
of Guarantors _____

Date:- _____

Address: _____

Annexure - D

CONTRACT FORM

AGREEMENT MADE this _____ day of _____ Two Thousand Twenty Five, between _____ (hereinafter called "Service Provider") of the one part and the District and Sessions Court, Nagpur (hereinafter called the "Indenter") of the other part.

WHEREAS the Service Provider has agreed to provide Onsite Comprehensive/Non-Comprehensive Annual Maintenance Support and Services to the **CCTV** installed at the District Courts, Nyaymandir Building Akashwani Square, Civil Lines, Nagpur, thereof enclosed to the Service Order, as per the terms and conditions agreed between the parties and whereas the Service Provider has furnished Performance Security with the District and Sessions Court, Nagpur in the sum of Rs _____/- (In Words Rs. _____ only) as a security for the fulfillment of this Agreement **NOW ITS HEREBY AGREED** between the parties hereto as follows:-

1. The Service Provider has accepted the Contract on the terms and conditions set out in the Tender Notice No. **DC NAG/CCTV/AMC/TENDER No. 02/2026** dated ____ May/June, 2026, which will hold good during the period of this Agreement.

2. The Indenter has placed Service Provide Order No. _____ dated _____ with _____ for providing Onsite Comprehensive/Non-Comprehensive Annual Maintenance Services and operation in respect of the Onsite Annual Maintenance Contract at District and Sessions Courts, Nagpur for a period of one year from ____ to ____, at the total cost of Rs. _____/-, as per the Terms and Conditions. Thus, this Contract shall remain in force with effect from ____ to _____. The payment of Comprehensive/Non-Comprehensive AMC shall be made to the Service Provider by the Indenter on a quarterly basis.

3 Upon breach by the Service Provider of any of the conditions of the Agreement, the Indenter may issue a notice in writing, determine and put an end to this Agreement without prejudice to the right of the Indenter to claim damages for antecedent breaches thereof on the part of the Service Provider and also to reasonable compensation for the loss occasioned by the failure of the Service Provider to fulfill the Agreement, as certified in writing by the Indenter which certificate shall be conclusive evidence of the amount of such compensation payable by the Service Provider to the Indenter.

4. Upon the determination of this Agreement, whether by efflux of time or otherwise, the said deposit shall, after the expiration of 12 (Twelve)

months from the date of such determination, be returned to the Service Provider, but without interest, and after deducting therefrom any sum due by the Service Provider to the Indenter under the terms and conditions of this Agreement.

5. This Agreement shall remain in force until the expiry of the date of the Annual Maintenance Contract, but notwithstanding anything contained herein or in the Tender Document and Acceptance Forms, the Indenter may cancel the Contract at any time upon giving one month's notice in writing without compensating the Service Provider.

6. In witness whereof the said _____ hath set his hand hereto and Indenter has on behalf of the District and Sessions Court, Nagpur affixed his hand and seal thereto the day and year first above written.

7. Notices in connection with the Contract may be given by the Indenter (Principal District and Sessions Court, Nagpur, or any Gazetted Officer of the District Court, Nagpur authorized by the Principal District and Sessions Judge, Nagpur)

8. In consideration of the payments to be made by the Indenter to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Indenter to provide the goods and Services and to remedy defects therein, in conformity in all respect with all the provisions of the Contract.

9. The Indenter hereby covenants to pay the Service Provider in consideration of the provision of services, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

10. If subject to circumstances beyond control (Force Majeure), the Service Provider fails to provide maintenance service in accordance with the conditions mentioned in the Tender Document, the Indenter shall, at his option, be entitled either:

(a) To impose a downtime penalty upon the Service Provider for non repairing/replacing of any Hardware Items within a prescribed time limit as mentioned in the Tender Document; _

OR

(b) To get any hardware items repaired that could not be repaired by the Service Provider within the stipulated period, from the local market at the cost of the Service Provider;

OR

(c) To cancel the Contract.

11. In the event of action to be taken under (a), (b), or (c), the Service Provider shall be liable for any losses which the Indenter may sustain on that account. The recovery on account of damages or by way of penalty under (a) above will be made by deducting the amount from the payment to be made to the Service Provider.

Nagpur.

Service Provider

Witness: 1)

Indenter

2)

On behalf of the District and Sessions
Court, Nagpur